

## Instructions for Submitting an IPS Eligibility Form

In order to be considered for an IPS Scholarship, a student must submit an eligibility form electronically through the P.E.O. International website. The online form is available from August 15<sup>th</sup> to December 15<sup>th</sup>.

Steps for submitting the Online Eligibility Form:

1. Connect to the internet and go to [www.peointernational.org](http://www.peointernational.org).
2. Click on the P.E.O. Projects/Philanthropies link from the list on the left hand side of the screen.
3. Scroll down to P.E.O. International Peace Scholarship.
4. Click on IPS Online Eligibility Form.
5. This form cannot be saved. You must enter all of your information and submit in one session.
6. **Do not submit more than one eligibility form.**
7. A student needing help can click on the Contact Us link at the top of the screen to send an email to the help desk. Enter a detailed description of your question/problem in the Comments box. Email is monitored during business hours, 7:30 am to 4:00 pm CDT.