

CS Foundation Course BULLETIN

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**THE INSTITUTE OF
Company Secretaries of India**

IN PURSUIT OF PROFESSIONAL EXCELLENCE
Statutory body under an Act of Parliament

website www.icsi.edu

ATTENTION STUDENTS!!
SCHEDULE OF FEES

PARTICULARS	FEES (Rs.)	REMARKS
FOUNDATION PROGRAMME		
Admission Fee	1200	
Postal Tuition Fee	2400	Total Fee → 3600
EXECUTIVE PROGRAMME		
Registration Fee	1500	Total Fee → 7000 (For commerce graduates)
Foundation Examination Exemption Fee	500	
Postal Tuition Fee for Executive Programme	5000	
Postal Tuition Fee for Foundation Programme (payable by Non-Commerce Graduates who are seeking exemption from passing the Foundation Programme Examination under clause (iii) of Regulation 38.)	750	Total Fee → 7750 (For others)
PROFESSIONAL PROGRAMME		
Postal Tuition Fee	7500	
DE-NOVO REGISTRATION		
Registration <i>De-Novo</i> Fee	1500	
Exemption from Foundation Examination Fee	500	
Exemption from Executive Programme Examination Fee	500	
EXTENSION OF REGISTRATION		
Extension of Registration Fee	500	
Service Charges for Extension of Registration	150	
EXAMINATION FEE		
Foundation Programme	875	
Executive Programme	900 (Per Module)	
Professional Programme	750 (Per Module)	
Late Fee for receipt of Examination Application	100	
Change of Examination Center/Module/Medium	100	
OTHER FEES		
Paper-wise Exemption Fee	100	
Issue of Duplicate Identity Card Fee	50	
Issue of Duplicate Pass Certificate Fee	50	
Verification of Marks Fee	100 (Per Subject)	

ICSI INTRODUCES 24 X 7 STUDY THROUGH E-LEARNING

(<http://elearning.icsi.edu>)

In order to facilitate students with on-line education/study, the Institute has launched e-learning portal for the Company Secretaryship Foundation Programme and Executive Programme and it is being extended to Professional Programme. All students from rural, urban areas at national level and also from other countries can avail this 24x7 on-line study facility as the portal has global reach.

Under e-learning, students can have continuous access to studies and guidance of faculties on-line. The e-learning module will enable the students to have access to learning and faculty support at any time as per their convenience. Interactivity will be established by modules such as Discussion Boards and Online Chat. Through virtual classroom, students will be able to interact live with the faculty. This will take the study of CS Programme virtually into the space age.

Undergoing e-learning is in addition and not in substitution to compulsory postal tuition. E-learning is designed to provide a virtual contact between the teacher and the taught. Students intended to join e-learning are therefore, required to pay additional fees.

To access the E-learning Portal of ICSI the candidates may log on to <http://elearning.icsi.edu>

The following schemes are available for e-learning in Foundation Programme:

- **WBT (Web Based Training):** It is an innovative computer based approach to learning. The contents have been modified into well-crafted teaching systems. It has multimedia slides covering the entire study material.
- **VBT (Video Based Training):** It comprises of video lectures and is a replica of classroom training experience.
- **LVC (Live Virtual Classroom):** It provides broadcast of live lectures over the internet. In it students can directly interact with the faculty online.
- **Combo Offer contains (WBT+VBT+LVC)**
- **Upgrade to VBT+LVC:** This option is available to WBT enrolled students. Students can upgrade from WBT to VBT+LVC at an additional fee.

The candidates can use the following modes of payment:

- (i) By a Credit card/Debit card or Money Order.
- (ii) By way of Cheque or Demand Draft drawn in favour of "GURUKULONLINE LEARNING SOLUTIONS PVT LTD" payable at Mumbai.
- (iii) By depositing the Cheque or Demand Draft directly in Axis Bank Account Number -004010202188010.
- (iv) By making of direct cash payment in ICICI Bank Account Number- 021105002028.

(For more information visit the website <http://elearning.icsi.edu>)

FROM THE SECRETARY & CEO'S DESK



"Always bear in mind that your own resolution to succeed is more important than any other one thing."

— ABRAHAM LINCOLN

Dear Students,

Have you ever come across thoughts, like, I want to do this!, I can't do this!, I hate learning!, I don't want to do this!, I am not good at this!, etc. Well if your answer is yes then this is because What we hear reinforces What we think about ourself and this in turn determines our perception, our attitude and finally our success.

Generally, we all have a tendency to ascribe achievements to our efforts, but the failures to various factors such as effort, ability, motivation, and even those which are beyond our control such as chance, luck, other's actions. Indecisive people always judge their capabilities to organize and execute a course of action based on what others say about them. This is because of the lack of self-confidence. Researches indicate that if you have low self esteem, it would bring in anxiety leading to withdrawal from challenges resulting in failures which ultimately acts as add on to our already low self esteem.

My sincere advise to you is that have faith in yourself, be victorious. If you have high self esteem, you will be highly self motivated to take up challenges and with your persistent efforts you are sure to achieve success in flying colours.

By success here I am not referring only to success in the examinations but success as a professional too. Dr. Stephen R Covey in his book ***The 8th Habit: From Effectiveness to Greatness*** writes, "Perhaps the most important vision of all is to develop a sense of self, a sense of your own destiny, a sense of your unique mission and role in life, a sense of purpose and meaning." Now keep up the tempo and work towards your goal.

Let the vision of your life compel you to carry out your plans and catapult you to attain your deepest desires.

Some of the information which you would find useful as a student is given below:

VALIDITY OF CS FOUNDATION COURSE (PROGRAMME) ADMISSION

The Institute has stipulated 3 years period for the validity of Foundation Course (Programme) admission. Accordingly, all those students who have registered upto April, 2007 may please note that their admission to the Foundation Course (Programme) stands cancelled on expiry of three years period.

And those of you, who have not so far passed the Foundation Examination and are not graduate, may seek fresh admission- if so desired by making an application in the prescribed Form "REG" together with the Foundation Course (Programme) admission fee of Rs. 3600/-. The prescribed form "REG" can be obtained either against cash payment of Rs. 50/- from the Institute's Noida office and Regional Offices or by sending a crossed Demand Draft of Rs. 70/- (including postage) drawn in favour of "The Institute of Company Secretaries of India", payable at New Delhi.

REGISTRATION FOR CS EXECUTIVE PROGRAMME

The students who have passed the Foundation examination held in December, 2009 or registered upto and including **28th February, 2010** would be eligible to appear in both modules of the Executive Programme to be held in **December, 2010** and candidates who would be seeking registration on or before **31st May, 2010** are eligible to write only one module in **December, 2010** examination of the Executive Programme subject to completion of postal/oral tuition and compulsory **Computer Training Programme**. The blank application Form "REG" for seeking registration for Executive Programme can be had from the Noida office of the Institute or its Regional Offices by sending crossed demand draft/postal order for Rs. 70/- (including postage). The fee for seeking registration for Executive Programme is **Rs. 6500/-** payable by way of crossed demand draft drawn in favour of "The Institute of Company Secretaries of India", payable at New Delhi. Fee may be paid in cash also at the Institute's Noida office or its Regional Offices.

All the students passing the Foundation examination are advised to have their own copy of prospectus for the regular/main Programme viz. "Career in Company Secretaryship - A Hand Book" against cash payment of Rs. 300/- or by post by sending a crossed demand draft of Rs. 350/- (including postage) drawn in favour of "The Institute of Company Secretaries of India", payable at New Delhi. Application Form "REG" is appended therein and students need not obtain it separately.

IDENTITY CARDS

Candidates admitted to the CS Foundation Course (Programme) are advised to ensure that they hold valid Identity Card issued by the Institute. Those who have not obtained the Identity Card are advised to complete the formalities and obtain their Identity Card without any further delay. If the Identity Card already issued has been lost or mutilated, candidate should send a request for obtaining the duplicate Identity Card together with the mutilated Identity Card/Identity Card proforma duly filled in and attested and a Demand Draft or Postal Order for Rs.50/- towards duplicate Identity Card fee.

Should you require any assistance in the matter, you may approach the Institute at the earliest opportunity. While applying for duplicate Identity Card or for any other matter, the students should write their admission number and complete postal address with pin code for prompt reply.

PIN CODE is required to be mentioned for quick delivery of the mail. Students may therefore check up the computerized mailing address as printed on the "C.S. FOUNDATION COURSE BULLETIN". In case it does not carry or carry the wrong PIN CODE number the same may be intimated immediately quoting student admission number and full postal address with Postal Index Number so that it could be incorporated in the computerized mailing list.

E-MAIL ADDRESS OF THE STUDENTS

The students who are having e-mail address may communicate the same to the Directorate of Students Services at dss@icsi.edu which will facilitate quick and economical communication from the Institute's side. The e-mail address may be sent in the following format:-

Name :
Admission No. :
E-Mail id :

UNIFORMITY IN SIGNATURES

Candidates are advised to maintain uniformity in their signatures on all correspondence with the Institute including :

- Identity Card
- Admission/Registration Form - 'REG'
- Examination Form - 'EXA'
- Attendance Sheet to be provided in the Examination Hall.

REGULARISATION OF FOUNDATION COURSE (PROGRAMME) ADMISSION

Candidates provisionally admitted to the Foundation Course (Programme) are advised to submit the attested copies of their Senior Secondary Mark sheet/Pass Certificates for regularizing their admission. The candidates who have already submitted their Senior Secondary Examination Marks sheets/Pass Certificates and have not received any confirmation with regard to their admission, must contact the Institute immediately quoting the following particulars:

Name :
Details of Fee paid :
Admission No. :
Email Address :
Complete Postal Address with Pincode :

CANCELLATION OF PROVISIONAL ADMISSION

The Provisional admission of the students- who fail to submit within the specific time, the requisite proof of having passed the Senior Secondary (10+2) shall stand cancelled and no refund of Tuition Fee, Admission fee will be made and no credit for the eligibility test papers passed will be given.

STUDY MATERIAL, ADMISSION LETTER OR IDENTITY CARDS

Students admitted to the CS Foundation Programme during the month of April 2010- May 2010 have already been supplied the Study Material, Admission letters and Identity Cards. Those who have not received Study material, Admission letter or Identity Card are, therefore, advised to contact **Mr. Sohan Lal**, Director (Students Services) at the following address; "**ICSI House**" **C-37, Sector- 62, NOIDA (U.P)- 201 309**, without further delay and for all academic guidance students may write to **Mr. V. P. Sharma**, Director (Academics) at the Institute's address or may send e-mail to **sohan.lal@icsi.edu** and **vp.sharma@icsi.edu**. While applying for issue of duplicate Study Material, Admission letter or Identity card or for any other matter, the students must write their admission number and complete postal address with PIN CODE for prompt reply.

FACILITY OF ORAL COACHING

The Institute imparts compulsory postal tuition to all the students in all the stages of Company Secretaries course. In addition, the Institute has also authorised its Regional Offices and Chapters to conduct oral coaching classes, registration for which is optional and can be undergone in addition to compulsory postal tuition being provided by the Institute. You may get in touch with Regional Offices or Chapters Offices for details.

It may, however, be noted that Oral coaching centre would be charging oral tuition fee for the purpose. A student attending oral coaching is not required to submit the response sheets and he / she is issued with the coaching completion certificate if he/ she has attend at least 75 percent of the classes held and has passed minimum number of tests held for each subject.

CHANGE OF ADDRESS

Change of address, if any, is to be intimated to the Institute by sending a separate communication in this regard. While intimating the change in their mailing address, the students are advised to invariably quote the PIN CODE number along with the student admission number, name and full postal address with city, state in capital letters.

COMPULSORY POSTAL TUITION

The Institute imparts compulsory postal tuition to all the students in all the stages of the Company Secretaries Course (Programme). In addition, the Regional Councils / Chapters of the Institute are authorized to impart oral tuition independently or in collaboration with any other Institute in accordance with the guidelines issued by the Institute subject to availability of necessary facilities and sufficient number of students.

The Institute has also granted Accreditation to certain Colleges/Senior Secondary Schools and private Institutions – to impart Oral coaching Class for the students of the Institute. A list of such Accredited OT Centers and institutions empanelled under Public Private Partnership Scheme have been displayed at the website of the Institute viz.www.icsi.edu.

It may, however, be noted that Oral coaching centre would be charging Oral Tuition fee for the purpose. A student attending oral coaching is not required to submit the response sheets and he / she is issued with the coaching completion certificate if he/she has attended at least 75 percent of the classes held and has passed minimum number of tests held for each subject.

E – LEARNING (<http://elearning.icsi.edu>)

In order to facilitate students, e-learning portal is available for the Company Secretary Foundation Course (Programme). Students admitted to CS Foundation Course (Programme) through out the country including rural and semi – urban areas as well as from other countries can avail this 24x7 hours on-line study facility as the portal has global reach.

To access the E-learning Portal of ICSI, the students may log on to <http://elearning.icsi.edu>.

24 HOURS CS HELPLINE

The Institute has launched a 24 Hours CS Helpline to inform the students about the CS Course (Programme) & Profession. The students can have pre-recorded replies on the CS Course (Programme) round the clock through the Interactive Voice Response System (IVRS) by dialing 011-41504444. For detailed information, in this regard, please log on to the website of the Institute i.e.www.icsi.edu.

PLEASE NOTE THAT PAYMENT OF FEE BY CHEQUE & MONEY ORDER IS NOT ACCEPTED BY THE INSTITUTE

IMPORTANT

For all academic guidance students may write to **V. P. Sharma**, Director (Academics) and for all other matters relating to C.S. Foundation Programme including admission, coaching, examination and administrative services, they may write/contact **Sohan Lal**, Director (Students Services), at the Institute's address

With best wishes to entire C.S. Students Community.

Yours sincerely,

Date : 26-07-2010

Place : New Delhi



(N.K. JAIN)

ACADEMIC GUIDANCE

ECONOMICS

MICRO, SMALL AND MEDIUM ENTERPRISES IN INDIA-GROWTH AND PERFORMANCE¹

Worldwide, the micro small and medium enterprises (MSMEs) have been accepted as the engine of economic growth and for promoting equitable development. The major advantage of the sector is its employment potential at low capital cost. The labour intensity of the MSME sector is much higher than that of the large enterprises. The MSMEs constitute over 90% of total enterprises in most of the economies and are credited with generating the highest rates of employment growth and account for a major share of industrial production and exports.

In India too, the MSMEs play a pivotal role in the overall industrial economy of the country. In recent years the MSME sector has consistently registered higher growth rate compared to the overall industrial sector. With its agility and dynamism, the sector has shown admirable innovativeness and adaptability to survive the recent economic downturn and recession.

In India, the majority of people living in rural areas are drawing their livelihood from agriculture and allied sectors. However, the growth and balanced development of other sectors such as industry and services are also necessary to sustain the growth of Indian economy in an inclusive manner. The Government of India is striving to improve the economic and social conditions of rural population and non-farm sector through a host of measures including creation of productive employment opportunities based on optimal use of local raw materials and skills as well as undertaking interventions aimed at improving supply chain; enhancing skills; upgrading technology; expanding markets and capacity building of the entrepreneurs/artisans and their groups/collectives.

The micro, small and medium enterprises (MSME) sector contributes significantly to the manufacturing output, employment and exports of the country. It is estimated that in terms of value, the sector accounts for about 45 per cent of the manufacturing output and 40 per cent of the total exports of the country.

The sector is estimated to employ about 59 million persons in over 26 million units throughout the country. Further, this sector has consistently registered a higher growth rate than the rest of the industrial sector. There are over 6000 products ranging from traditional to high-tech items, which are being manufactured by the MSMEs in India. It is well known that the MSME sector provides the maximum opportunities for both self-employment and jobs after agriculture sector.

Recognizing the contribution and potential of the sector, the definitions and coverage of the Small Scale Industry (SSI) sector were broadened significantly under the Micro, Small and Medium Enterprises Development (MSMED) Act, 2006 which recognized the concept of "enterprise" to include both manufacturing and services sector besides, defining the medium enterprises.

Performance OF MSMEs

The MSMEs units have recorded a significant performance in terms of number of units, Investment, Employment and exports during 2002-03 and 2008-09. The performance in terms of different parameter is evident from the following **Table** at 2001-02 prices.

The figures in brackets show the percentage growth over the previous year. The data for the period upto 2005-06 is only for small scale industries (SSI). Subsequent to 2005-06 data with reference to macro small and medium enterprises are being compiled.

Policy Initiatives

The micro and small enterprises (MSE) sector has maintained a High Rate of growth vis-à-vis the overall industrial sector. The MSME Development Act, 2006 came into being w.e.f. 2nd October, 2006. Subsequently both the Central and the State Governments have taken effective steps towards implementation of the Act. While the Central Government has framed a number of rules and issued Notifications in respect of the Act, different state have also issued Notifications under the Act.

TABLE: MSMEs Performance: Units, Investment, Production Employment & Exports

Sr. No.	Year	Tota MSMEs (lakh numbers)	Fixed Investment (Rs. Crore)	Production (Rs. Crores)	Employment (lakh person)	Exports (Rs. Crores)	
1.	2002-03	109.49 (4.07)	162317 (5.16)	314850 (11.54)	306771 (8.68)	260.21 (4.36)	86013 (20.73)
2.	2003-04	113.95 (4.07)	170219 (4.87)	364547 (15.78)	336344 (9.64)	271.42 (4.31)	97644 (13.52)
3.	2004-05	118.59 (4.07)	178699 (4.98)	429796 (17.90)	372938 (10.88)	282.57 (4.11)	124417 (27.42)
4.	2005-06	123.42 (20.76)	188113 (4.07)	497842 (5.27)	418884 (15.83)	294.91 (12.32)	150242 (4.37)
5.	2006-07	261.01 (21.50)	500758 (111.48)	709398 (166.20)	NA NA	594.61 (42.49)	182538 (101.62)
6.	2007-08	272.79 (4.51)	558190 (11.47)	790759 (11.47)	NA NA	626.34 (5.34)	202017 (10.67)
7.	2008-09	285.06 (4.53)	621753 (11.39)	880805 (11.39)	NA NA	659.35 (5.35)	NA

(The figures in the bracket show the percentage growth over the previous year.) The data for the period upto 2005-06 is only for small scale industries. Subsequent to 2005-06, data with reference to Micro, Small and Medium Enterprises are being compiled.

Source : Ministry of Micro, Small and Medium Enterprises, Govt. of India, Annual Report 2009-10.

The Policy of Reservation of Products for Exclusive Manufacture in SSI (now MSEs) was initiated in 1967 with the objective of achieving socio-economic development, through development and promotion of small units all over the country. This was expected to counter the challenges of regional industrial imbalances, employment generation through self-employment ventures, increased productivity, etc. However, with the gradual opening up of the economy, dereservation had to be resorted to for providing opportunities to MSEs for technological upgradation; promotion of exports and achieving economies of scale. Accordingly, the MSEs are being encouraged for modernization for enhancing their competitiveness for facing the challenges of liberation and globalization of the economy.

ENGLISH AND BUSINESS COMMUNICATION

WRITING AN EFFECTIVE PRESS RELEASE²

A press release is an exercise in public relations, the aim of which is to attract favorable media attention to public relations and/or provide publicity for products or events. Organizations issue a press release on several occasions. The press release may be sent to disseminate information about a seminar to be held, a large order which has been bagged, a senior level corporate appointment, the profits earned during the last financial year, collaborations, diversification into new areas, joint ventures with other partners and so on. Press releases are usually sent to the various newspapers, electronic media like radio/television and to the leading news agencies. Issuing a press release is primarily an exercise in public relations.

A press release can do more good than any marketing tact to an organization.

A sample format of a press release is given below for reference:

COMPANY LOGO/LETTER HEAD

Name, Address, Phone No., Web address

PRESS RELEASE (Press release to be written in caps as shown)

TITLE OF THE MESSAGE

Release Date

BODY OF THE PRESS RELEASE

Issued by:

1. Compiled by V P Sharma, Director (Academics), The ICSI.

2. Prepared by Shruti B. Gupta, Assistant Education Officer under the guidance of Archana Kaul, Assistant Director, The ICSI.

TIPS FOR WRITING A PRESS RELEASE

Remember that news agencies receive thousands of press releases everyday. Therefore make your press release such that its chances of inclusion are the maximum.

Follow these simple steps to increase your chances:

1. The information to be published should be newsworthy. Any piece of information cannot be news. So be very sure of the information item.
2. The information should not be too old or too distant. It should pertain to some recent happening.
3. The audience should know that the information is intended for them therefore make your piece of information such that the audience continues to read it.
4. The content should start with a brief description of the news and who announced it.
5. Ask yourself, "How are people going to relate to this and will they be able to connect?"
6. The first 10 words of the press release should be really effective, as they are the most important. These initial words will decide the destiny of the press release.
7. Avoid excessive use of adjectives and fancy language.
8. Deal with the facts. Only relevant and truthful information be published.
9. Avoid jargon or specialized technical terms. If accuracy requires the use of an industry-specific term, define it.
10. Provide as much Contact information as possible: Individual to Contact, address, phone, fax, email, Web site address.
11. Issue a press release only when you have something with enough substance.

It is also said that a press release should not exceed one page. In cases where it exceeds one page, it gets fewer readers or no readers at all. Further, including a message from the CEO of your organization gives weightage to the press release. However, if you are including a message from the CEO or employee of some other organization, be sure that you have sought written permission before including information or quotes from them.

EXAMINATION

1. DECLARATION OF JUNE, 2010 EXAMINATION RESULTS

The results of Foundation Programme examinations held in June, 2010 are scheduled to be declared at 12.00 Noon on 25th August, 2010. As in the past, the results would be displayed in the following manners:

- (i) All-India Results - Roll Numbers List of Successful Candidates will be displayed simultaneously on the Notice Boards at the Institute's Headquarters and Regional Offices;
- (ii) Centrewise Results - Roll Numbers List of Successful Candidates related to Examination Centre concerned would be sent to respective Chapter for display on the Notice Board of the Chapter; and
- (iii) The results alongwith individual candidate's subjectwise break-up of marks will also be available on Institute's Website www.icsi.edu on 25th August, 2010 from 12.00 Noon onwards.

The result-cum-marks statements will be despatched to all candidates latest by 6th September, 2010. Meanwhile, if there has been any change in the mailing address of a candidate, he/she should immediately intimate the same enclosing a self-addressed envelope of 23 cms. x 11 cms. size for posting his/her result-cum-marks statement at the new/changed address. Further, any candidate who does not receive his/her result-cum-marks statement by 15th September, 2010, should immediately write to the Sr. Director (Exams.) for issuing duplicate marks statement, giving relevant particulars, i.e., his/her name, roll number, student registration number, stage of examination and group(s) in which he/she appeared, examination centre along with a self-addressed stamped envelope worth Rs.25/- so as to receive the same thro' Speed Post.

2. VERIFICATION OF MARKS

In terms of regulation 46 (2) of 'The Company Secretaries Regulations, 1982', as in force, a candidate can seek verification of marks in any subject(s) of Foundation Programme examination held in June, 2010 examination within one month from the date of declaration of results. The application

for verification of marks should be made on a plain paper, preferably in candidate's own handwriting together with a requisite fee @ Rs.100/- per subject within 30 days from the date of declaration of results, i.e., upto 27th September, 2010 (25th and 26th September, 2010 being holidays). Candidates are advised not to club any other remittance or query along with request for verification of marks to facilitate an early reply.

After completion of verification of marks process, candidates are communicated outcome of the verification of marks, normally within 3 - 4 weeks' time.

However, if any candidate does not receive a communication from the Institute by 25th October, 2010, he/she should write to the Sr. Director (Exams.) giving relevant details - (i) his/her name; (ii) Roll Number (iii) student registration number; (iv) stage of examination; (v) name of the subject(s) in which verification of marks was sought; (vi) date of application and mode of its despatch; (vii) amount of verification fee remitted and details with regard to mode of remittance; and (viii) complete postal address along with PIN Code.

3. DECEMBER, 2010 EXAMINATION

The next Foundation Programme examination will be held from Sunday, the 26th December, 2010 to Wednesday, the 29th December, 2010. The examination will be held as per the Time Table & Programme and the list of Examination Centres given here under :

TIME TABLE & PROGRAMME Foundation Programme

Dates & Days	Morning Session (9.30 A.M. to 12.30 P.M.)
26.12.2010 Sunday	English & Business Communication
27.12.2010 Monday	Economics & Statistics
28.12.2010 Tuesday	Financial Accounting
29.12.2010 Wednesday	Elements of Business Laws and Management

LIST OF EXAMINATION CENTRES :

1. Agra, 2. Ahmedabad, 3. Ajmer, 4. Allahabad, 5. Ambala, 6. Aurangabad, 7. Bangalore, 8. Bareilly, 9. Bhilwara, 10. Bhopal, 11. Bhubaneswar, 12. Calicut, 13. Chandigarh, 14. Chennai (West), 15. Chennai (South), 16. Coimbatore, 17. Dehradun, 18. Delhi (East), 19. Delhi (North), 20. Delhi (South), 21. Delhi (West), 22. Ernakulam, 23. Faridabad, 24. Ghaziabad, 25. Gurgaon, 26. Guwahati, 27. Hubli-Dharwad, 28. Hyderabad, 29. Indore, 30. Jaipur, 31. Jammu, 32. Jamshedpur, 33. Jodhpur, 34. Kanpur, 35. Kolhapur, 36. Kolkata (North), 37. Kolkata (South), 38. Lucknow, 39. Ludhiana, 40. Madurai, 41. Mangalore, 42. Meerut, 43. Mumbai (CG), 44. Mumbai (GTK), 45. Mumbai (JOG), 46. Mysore, 47. Nagpur, 48. Nasik, 49. Noida, 50. Panaji, 51. Patna, 52. Puducherry, 53. Pune, 54. Raipur, 55. Rajkot, 56. Ranchi, 57. Shimla, 58. Sonapat, 59. Srinagar, 60. Surat, 61. Thane, 62. Thiruvananthapuram, 63. Tiruchirappalli, 64. Udaipur, 65. Vadodara, 66. Varanasi, 67. Vijayawada, 68. Visakhapatnam, 69. Yamuna Nagar (Haryana) and one Overseas Centre - Dubai

The last date for receipt of enrolment applications for December, 2010 examinations in the Institute together with the requisite examination fee is 25th September, 2010 and with late fee of Rs.100 upto 11th October, 2010 (10th October, 2010 being Holiday).

NOTE

The Institute reserves the right to withdraw any centre at any stage without assigning any reason.

IMPORTANT

Candidates should note that non-receipt/delayed receipt of result-cum-marks statement, response to result queries, requests for verification of marks, etc., will not be accepted as valid and sufficient reason for seeking any relaxation or not complying with the requirements of regulations and/or extension of time for submission of enrolment applications for the next examinations. Therefore, the candidates in their own interest are timely advised to keep track of important announcements, last dates and observe the time schedule.

4. GENERAL QUERIES

Candidates should note that queries relating to: (i) admission/registration fees; (ii) filling of examination form along with requisite fee; (iii) grant/cancellation of subject wise exemption(s); (iv) financial assistance under Merit Scholarship/Merit-cum-Means Assistance; (v) Coaching Completion Certificate/Response Sheets evaluation; (vi) Computer Training Certificate;

STUDENT SERVICES

and (vii) non-receipt of Pass Certificates/Roll Numbers, etc., may contact the concerned helpdesk as per details published else-where in this issue.

ATTENTION STUDENTS APPEARED IN JUNE, 2010 EXAMINATIONS

The Institute awards "Merit Scholarships" and "Merit-cum-Means Assistance" to students for pursuing Executive Programme and Professional Programme Courses on the basis of their meritorious performance in the examinations and on merit-cum-need basis on their passing Foundation Programme; and Executive Programme examinations respectively, as per the criteria stipulated under the "Merit Scholarship (Company Secretaryship Course) Scheme, 1983" and "Merit-cum-Means Assistance (Company Secretaryship Course Scheme), 1983".

MERIT SCHOLARSHIP

In pursuance of para 7 of the "Merit Scholarships (Company Secretaryship Course) Scheme, 1983, 25 numbers of scholarships are awarded each for Executive Programme and Professional Programme/Final examinations per session only to registered students, purely in order of merit, from amongst the candidates who appeared and passed in all the subjects of their respective examination, at first attempt, in one sitting, without claiming any exemption in any subject, on all-India basis and subject to fulfilling other terms and conditions as stipulated in the said scheme.

Accordingly, students who pass the Foundation Programme examination in June, 2010 should get themselves registered with the Institute for the Executive Programme within 3 months from the date of declaration of results to become eligible for award of Scholarship.

MERIT-CUM-MEANS ASSISTANCE

In pursuance of para 8 of the "Merit-cum-Means Assistance (Company Secretaryship Course) Scheme, 1983", 25 numbers of financial assistance are awarded each for Executive Programme and Professional Programme examinations per session only to registered students. According to the scheme, a candidate has to apply in the prescribed form which can be downloaded from Institute's website: www.icsi.edu OR obtained from the Institute free of cost by sending a self addressed stamped envelope, and submit his/her application within a specified date as notified from time to time. Any candidate applying for financial assistance should have passed the Foundation Programme/Both the Modules of Executive Programme, at first attempt, in one sitting, without claiming exemption in any subject. If the candidate is employed or having an independent source of income, in that case his/her income should not be more than Rs.1,50,000/- per annum and if he/she is dependent on his/her parents/guardian/spouse, then the combined income from all sources should not be more than Rs.2,50,000/- per annum and also subject to fulfilling other terms and conditions as stipulated in the said scheme.

Students who pass the Foundation Programme examination in June, 2010 must get themselves registered with the Institute for the Executive Programme Course within 3 months from the date of declaration of results to become eligible for award of this financial assistance.

A separate notification inviting applications for award of "Merit-cum-Means Assistance" will be published in the March/April and September/October issue of "C.S. Foundation Course Bulletin" and "Student Company Secretary" Bulletin

NOTIFICATION ICSI/CS/04/ 2010

In pursuance of para 11 of the "Merit Scholarship (Company Secretaryship Course) Scheme 1983", the following students have been awarded 'Merit Scholarships' for the Executive Programme and Professional Programme examinations on the basis of their meritorious performance in the Foundation Programme and Intermediate/Executive Programme Examinations of 'company secretaryship' held in December, 2009:

Sl. No.	Name of the Student	Student Regn. No.
FOR EXECUTIVE PROGRAMME		
1.	Divya Parameswar Iyer	420728133/02/2010
2.	Rahul Baid	120395743/02/2010
3.	Ekta Agarwal	120385051/02/2010

4.	Karan Nahar	120385836/02/2010
5.	Prashanta Khaitan	120377024/02/2010
6.	Saurabh Dhariwal	220840589/02/2010
7.	Khyati Ashok Kumar Shah	420720001/02/2010
8.	Ankit Jajodia	120375243/02/2010
9.	Juhi Agarwal	120378440/02/2010
10.	Yagyesh Ladia	120379719/02/2010
11.	Anchal Agarwal	120392121/02/2010
12.	Siddhartha Agarwal	120377374/02/2010
13.	Pratik Goyal	120376250/02/2010
14.	Akshay Losalka	120395073/02/2010
15.	Mayank Saraf	120390081/02/2010
16.	Priti Jain	120378536/02/2010
17.	Rahul Gupta	120383789/02/2010
18.	Nidhi Lahoti	120386349/02/2010
19.	Harshika Khandelwal	220828431/02/2010
20.	Akshay Golechha	320570485/02/2010
21.	Ankita Sinha	120368862/02/2010
22.	Avish Mahajan	220847247/02/2010
23.	Radhika Annamraju	320566751/02/2010
24.	Rikin Ketan Shah	420728149/02/2010
25.	Chintan Thacker	120378621/02/2010
26.	Rohit Choraria	120390483/02/2010
27.	Ritika Sharma	220834621/02/2010
28.	Poonam Parekh	420730556/02/2010
Sl. No.	Name of the Student	Student Regn. No.
FOR PROFESSIONAL PROGRAMME		
1.	Rishu Goyal	220674439/02/2009
2.	Akshita Gupta	220689185/02/2009
3.	Anita Chatrani	220684856/02/2009
4.	Suravi Lodha	120309826/02/2009
5.	Hariharan L	320439833/08/2008
6.	Hemali Deepak Thakkar	420560870/08/2008
7.	Vinay Umershi Vinchhi	420590508/11/2008
8.	Piyush Kumar Goel	120309953/02/2009
9.	Ankita Madanlal Jain	420602053/02/2009
10.	Kavish Jalan	120319982/02/2009
11.	Aviral Goyal	220685480/02/2009
12.	Laxmikant Kabra	120309981/02/2009
13.	Sudeshna Basu	120273533/02/2008
14.	Rishi Khatod	220625731/08/2008
15.	Saurabh Vithal Bhat	420563589/08/2008
16.	Shruti Shailesh Shah	420579556/08/2008
17.	Payal Golchha	420575357/08/2008
18.	Aditi Jain	120320155/02/2009
19.	Ram Kumar Pugaliya	220660115/12/2008
20.	Vairagya Jhawar	120309391/02/2009
21.	Rahul Saraf	120309401/02/2009
22.	Manjul Prakash	220643263/09/2008
23.	Vijay Kumar	420598076/02/2009
24.	Shivam Dhanuka	120309974/02/2009
25.	Gaurav Agrawal	220673517/02/2009
26.	Divya Jain	220645293/08/2008

BY ORDER OF THE COUNCIL

(N K JAIN)

SECRETARY & CEO

File No.205:Exams:D/2009

Dated the 15th June, 2010

NEW DELHI - 110 003.

ALL INDIA MERIT LIST**LIST OF FIRST 25 TOP RANKERS WHO HAVE PASSED ALL PAPERS OF FOUNDATION PROGRAMME EXAMINATION WITHOUT EXEMPTION IN ANY PAPER, IN ONE SITTING, IN DECEMBER, 2009****FOR FOUNDATION PROGRAMME**

Sl. No.	Rank	Name of the Candidate	Roll No.	Registration No.
1.	1	Divya Parameswar Iyer	28357	410230133/07/2008
2.	2	Rahul Baid	16698	110169585/03/2009
3.	3	Ekta Agarwal	16989	110174998/03/2009
4.	3	Karan Nahar	18436	110177791/03/2009
5.	4	Prashanta Khaitan	20782	210410772/09/2008
6.	5	Saurabh Dhariwal	23971	210417531/09/2008
7.	6	Khyati Ashok Kumar Shah	29200	410263264/03/2009
8.	7	Ankit Jajodia	16699	110169590/03/2009
9.	8	Juhi Agarwal	16985	110174909/03/2009
10.	9	Yagyesh Ladia	16384	110159253/09/2008
11.	9	Anchal Agarwal	17492	110186792/03/2009
12.	9	Siddhartha Agarwal	17989	110146420/03/2008
13.	10	Pratik Goyal	16672	110168987/03/2009
14.	11	Akshay Losalka	16742	110170922/03/2009
15.	11	Mayank Saraf	17305	110183151/03/2009
16.	11	Priti Jain	18062	110154181/09/2008
17.	11	Rahul Gupta	18117	110159152/09/2008
18.	12	Nidhi Lahoti	18520	110183696/03/2009
19.	12	Harshika Khandelwal	23015	210457287/03/2009
20.	12	Akshay Golechha	25558	310147060/09/2008
21.	13	Ankita Sinha	18925	110187961/03/2009
22.	13	Avish Mahajan	20788	210411732/09/2008
23.	13	Radhika Annamraju	26382	310157244/03/2009
24.	13	Rikin Ketan Shah	27947	410266679/03/2009
25.	14	Chintan Thacker	18152	110161533/09/2008
26.	14	Rohit Choraria	18235	110167901/03/2009
27.	14	Ritika Sharma	23129	210459621/03/2009
28.	14	Poonam Parekh	28563	410255000/03/2009
29.	15	Nikunj Sanghi	16386	110159328/09/2008
30.	15	Nandita Nawalkha	21055	210465319/02/2009
31.	15	Niraja Sanjiv Mahadeokar	28175	410256230/03/2009
32.	16	Nikita S Harlalka	27789	410256697/03/2009
33.	17	Mayank Jain	17233	110181772/03/2009
34.	18	Neha Kothari	16354	110157319/09/2008
35.	18	Nidhi Agarwal	16746	110170985/03/2009
36.	18	Rishabh Jain	21016	210462341/03/2009
37.	18	Shashank Kothari	23340	210471276/03/2009
38.	18	Harini Vijayakumar	25592	310154599/03/2009
39.	18	Harini Narayanan	25848	310160573/03/2009
40.	18	Maithili Milind Kalelkar	28267	410266541/03/2009
41.	19	Nikita Goenka	18001	110147852/06/2008
42.	19	Raunaq Jain	23224	210461985/03/2009
43.	19	G Sathyan	26518	310158979/03/2009
44.	19	Sanket Parab	27806	410257248/03/2009
45.	20	Shikha Garg	16440	110160611/09/2008
46.	20	Neha Agarwal	16837	110172463/03/2009
47.	20	Amit Kumar Jain	17008	110175495/03/2009
48.	20	Saurav Kumar Agrawal	17148	110178060/03/2009
49.	20	Sourabh Kishanpuria	17396	110185106/03/2009

Sl. No.	Rank	Name of the Candidate	Roll No.	Registration No.
50.	20	Aishwarya Jain	18513	110183532/03/2009
51.	20	Sunil Khamesara	19699	210472974/03/2009
52.	20	Akanksha Goel	22060	210478402/03/2009
53.	21	Nitin Banthia	16591	110166696/02/2009
54.	21	Shambhavi Choudhary	17069	110176716/03/2009
55.	21	Komal Bhattar	17453	110186007/03/2009
56.	21	Mahima Keswani	19326	210436232/02/2009
57.	21	Dheeraj Ghakhar	19899	210436274/02/2009
58.	21	Nayani Agarwal	21175	410254996/03/2009
59.	21	Ipshita Singh	22265	210465695/03/2009
60.	21	Shikha Vishnukumar Bansal	27685	410249785/01/2009
61.	21	Bhagyashree Dattatray Phadke	28167	410255707/03/2009
62.	22	Bhawna Newar	16679	110169209/03/2009
63.	22	Dhiraj Thard	17077	110176885/03/2009
64.	22	Bandana Lahoti	18070	110154557/09/2008
65.	22	Tamanna Singhal	19148	210351724/01/2008
66.	22	Vidhu Ajmera	19336	210446341/03/2009
67.	22	Bhawna Mehta	20276	210435131/03/2009
68.	22	Shubham Garg	20376	210450221/03/2009
69.	22	Priya Kumari Jain	20913	210442880/03/2009
70.	22	Monal Kanti Thacker	27580	410206317/09/2007
71.	22	Venu Ramcharan Gupta	27721	410251816/02/2009
72.	23	Shradha Agarwal	16207	110152346/08/2008
73.	23	Ajay Mishra	17228	110181687/03/2009
74.	23	Divya Agarwal	17553	110188430/03/2009
75.	23	Priya Chutani	18425	110177241/03/2009
76.	23	Neelam Banwari Lal Agarwal	19735	410252132/03/2009
77.	23	Vishal Lunia	20437	210465324/03/2009
78.	23	Garima Sharda	24005	210448016/03/2009
79.	23	Dinel H Harshad Shah	27727	410255291/03/2009
80.	24	Sourav Pachisia	16861	110172973/03/2009
81.	24	Tripti Bardia	16993	110175091/03/2009
82.	24	Shruti Parasrampur	17326	110183654/03/2009
83.	24	Swati Shah	18272	110170369/03/2009
84.	24	Rashmi Agarwal	18325	110173077/03/2009
85.	24	Rajeev Kumar Lal	18903	110181215/03/2009
86.	24	Himanshu Agal	19632	210442572/03/2009
87.	24	Vivek Ordia	19649	210471011/03/2009
88.	24	Richa Ramchand Dalwani	26948	410260126/03/2009
89.	24	Prapti Sudhir Doshi	27948	410266684/03/2009
90.	25	Sweta Jhunjhunwala	16527	110164422/01/2009
91.	25	Abhishek Sanwaria	17080	110176923/03/2009
92.	25	Nishant Agarwal	17147	110178055/03/2009
93.	25	Mridula Dhanuka	17472	110186357/03/2009
94.	25	Nishith Saraogi	17514	110187183/03/2009
95.	25	Prateek Sureka	18218	110166898/03/2009
96.	25	Gitanshu Bansal	19885	210425896/09/2008

NEWS AND ANNOUNCEMENTS

Live Programme on Career as a Company Secretary on IBN 7

A thirty minutes live programme on Career as a Company Secretary was telecast between 4.00 and 4.30 P.M. on 3.6.2010 during the show CAMPUS CALLING on IBN 7. Amid telephonic queries, information on the CS Course was aired by way of an exclusive interview with N K Jain, Secretary & CEO, the ICSI.

EASTERN INDIA REGIONAL COUNCIL**Career Fair - Times Education Boutique**

On 22 and 23.5.2010 the ICSI-EIRC participated in the Times Education Boutique 2010 held at City Centre, Salt Lake, Kolkata which was successful and was attended by 1000 visitors. The ICSI stall attracted students, parents, student counselors, teachers, press etc. The fair timings were from 10 A.M. to 8 P.M. The ICSI stall was decked up with ICSI wall posters, Flex banner of ICSI, books, prospectus of CS Foundation and Executive stages, Chartered Secretary and Student Company Secretary Bulletin, etc. The visitors had many queries about the CS course like the time period of the course, the fee structure, the contents, the opportunities after becoming a CS professional etc. On account of results of ISC and CBSE declared very recently, there was a good influx of visitors as many of them were curious on what to choose as a career. The fair continued for 2 days and the attractive advertisements of the fair was carried out in Times of India, Telegraph, thus attracting a swarm of visitors and it was also one of the fairs after Class XII results. The fair was also attended by reputed colleges/universities from India and abroad like Amity University, NIIT Ltd, Alabama State University, University of Porto, Italy, University of Malaysia, Indian Air Force, Chopras Education Consultants, TASMAC Business College and other leading Colleges. The ICSI stall was manned by S.Sreejesh, Desk Officer, Career Awareness, ICSI-EIRO and student volunteer Neha Moonka. They also handled the queries well and informed about the ICSI Students Education Fund, the fee concession to reserved classes, online virtual classes and the flexibility of the course to study wherever a student wants to in India. The fair was an eye opener to the various opportunities that students have once they clear their senior secondary examinations in India and abroad and it was really surprising to note that foreign nationals from different foreign universities were very well aware of company secretary course which they refer as "corporate secretary" and they were awestruck about the economical fees that the Institute charges.

BHUBANESWAR CHAPTER**Interactive Meeting with Students**

On 23.4.2010 the Chapter arranged an interactive meeting of its students with Anil Murarka, Vice President of the Institute at the Chapter premises. Anil Murarka highlighted various initiatives undertaken by the Institute for the development of the students. He appealed all present to attend the year's National Convention to be held at Kolkata. The queries raised by the students were ably replied by the Vice President.

NORTHERN INDIA REGIONAL COUNCIL**Career Awareness Programmes**

The Regional Council organised a series of Career Awareness Programmes as under:

On 15.4.2010 the Career Awareness Programmes were held at A.K.K. Inter College, and I M Inter College, Amroha (UP). On 16.4.2010 at Saraswati Academy, Atrasi Road and Radha Krishna Public School, Kailsa Road, Amroha Dist.(U P); on 19.4.2010 at Ramjas School, R.K. Puram, New Delhi and on 21.4.2010 at Govt.Co. Ed. Sr. Sec. School, Sultanpur, Delhi. The programmes were addressed by one or the other of the following jointly and severally. CS Ranjeet Pandey, Secretary, NIRC, CS Nitesh Kumar Sinha, CS Pradeep Debnath and Animesh, DO(NIRO). The programmes were also attended by the teachers of the above institutions. In the above Institutions, the students were apprised about the mode of registration in the course, syllabus, structure of the course and also the avenues available after completion of the Company Secretaryship Course both in employment and in practice. Pamphlets explaining Career in Company Secretaryship Course

were distributed to the students. A total of 500 students taken together attended the above programmes.

FOUNDATION COURSE REGULAR CLASSES THROUGH INTERACTIVE LEARNING FOR JUNE, 2011, EXAMINATION

DATE OF COMMENCEMENT OF CLASSES: 19th OCTOBER, 2010

VENUE: NIRC-ICSI, 4, PRASAD NAGAR INSTITUTIONAL AREA, NEW DELHI-110005

FOUNDATION PROGRAMME

TIMINGS: 7.30 A.M.-9.30 A.M., 10.00 A.M.-12.00 Noon, 12.30 P.M.-2.30 P.M., 3.00 P.M.-5.00 P.M., 5.00 P.M.-7.00 P.M.

NO. OF LECTURES : 120 (Daily one lecture)

FEE (Rs): 4,000/-

NOTE:

- Each Lecture is of two hours duration.
- Admissions on first come first served basis.
- Commencement of classes is subject to availability of sufficient number of students in each batch.
- The students undergoing Oral Coaching and passing the required eligibility tests need not submit the response sheets under postal tuition scheme.

Interested students may deposit the fee at NIRC of ICS1, 4, Prasad Nagar Institutional Area, New Delhi-110005 by Demand Draft drawn in favour of the NIRC of ICSI payable at New Delhi.

For further details please contact:

NIRC of the ICSI

Tel.: 011-49343005, 25763090, 25767190

Tele fax: 011-25722662, Email: niro@icsi.edu; alka.arora@icsi.edu

SOUTHERN INDIA REGIONAL COUNCIL**Career Fair - Participation in Times Education Boutique 2010**

On 15 and 16.5.2010 the ICSI-SIRO with the initiative of Head Quarters, had the opportunity and privilege to participate in the Times Education Boutique 2010 a Career Fair organized by Education Times and was held at Chennai Trade Centre. There was immense opportunity during the fair to disseminate information about the profession of company secretaries. The event was professionally well organized by The Education Times. Around 1000 students visited the said Education Fair. There was a good turn out at the ICSI stall. Around 300 visitors visited the stall and around 100 students registered their name for want of more details regarding the CS course. There was good response due to the vacation of schools and colleges. The ICSI stall was decorated professionally and The Desk Officer [Career Awareness] of The ICSI-SIRO was deputed in the stall. The pamphlets on the CS course in details were distributed to the students and the details about the course, admission procedure, examination were explained to them in detail. The role of Company Secretary in the changing economic scenario was explained to the students. Students participated to the Programme showed keen interest and inclination towards the CS course. A large number of students, parents and youth benefited from the Programme. It was a wonderful opportunity to disseminate the information regarding the prospects and growth potential of the CS course. The SIRO set up the stall on both the days of the fair displaying therein scrolled standby display & Mounted Posters about the course and the banner of the Institute. Brochures on the CS course were distributed to the visitors apart from counseling to about 100 interested students and their parents.

COIMBATORE CHAPTER**Education and Career Guidance Fair**

On 17.5.2010 the Coimbatore Chapter of SIRC of the ICSI conducted an Education and Career Guidance Fair at P.S.G.College of Arts and Science, Coimbatore. At the ICSI stall more than 500 prospective students enquired about the CS course. The pamphlets explaining the CS course were distributed to those who visited the ICSI stall. As a follow up several of them visited the Chapter subsequently and enquired in detail and also collected the prospectus. The Career Fair had good reach among the student community.

HELP DESK OF THE ICSI

To facilitate the smooth communication of students with institute, contact details of various sections of Directorate of Students Services are given below :

Sl. No.	Nature of Query	Telephone Numbers	E-Mail ids
1.	Registration Status of Foundation Program / Executive Program, Issue of study materials	(0120) 4522061-63	ms.bhagawan@icsi.edu (for Foundation Programme) anju.gupta@icsi.edu (for Executive Programme)
2.	De-novo / Extension / Final Enrolment	(0120) 4522072-73	archana.goel@icsi.edu
3.	Paperwise Exemption / Switchover to New Syllabus	(0120) 4522084	bs.chopra@icsi.edu
4.	Non-receipt of Registration Letter / Identity Cards / Course Bulletin / Students Company Secretary Bulletin / CS Foundation E-Mail Id Registration	(0120) 4522071	vk.ratra@icsi.edu
5.	Coaching Completion Certificates / Suggested Answers and Response Sheet Status, Compulsory Computer Training	(0120) 4522075	durga.shankar@icsi.edu
6.	Public Private Partnership Scheme	(0120) 4522076	vinod.jetly@icsi.edu
7.	Coaching / suggested answers / oral tuition / examiners (DPTS)	(0120) 4522074	sp.singh@icsi.edu
8.	Issue of Admission Certificates for Examinations	(0120) 4522085 (0120) 4522087	rahul.adhikari@icsi.edu
9.	Duplicate pass certificate of Intermediate / Executive Program	(0120) 4522081	siyaram@icsi.edu
10.	Duplicate pass certificate of Final / Professional	(0120) 4522082	rajesh.sharma@icsi.edu
11.	Duplicate pass certificate of Foundation	(0120) 4522086	viveka.nand@icsi.edu
12.	Transcript / Verification of Qualifications (only for students)	(0120) 4522082	siyaram@icsi.edu (For Intermediate / Executive Programme) rajesh.sharma@icsi.edu (For Final / Professional Programme)

In case of any difficulty, students may contact Shri Sohan Lal, Director (Student Services) at 0120-4522014

or write to

Director (Student Services)

The Institute of Company Secretaries of India

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For details contact :

Director

Directorate of Academics & Professional Development

The Institute of Company Secretaries of India

ICSI House, 22, Institutional Area, Lodi Road, New Delhi 110 003

Phone : 011-41504444, 45341000 Fax : 91-11-24626727

Email : info@icsi.edu; vp.sharma@icsi.edu; Website : www.icsi.edu

FOR PROMPT REPLY

Students are requested to quote their Registration Number in all correspondence for prompt reply.

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