

BUILDING AN INCLUSIVE  
KNOWLEDGE SOCIETY THROUGH  
INCLUSIVE EDUCATION



# Profile

## 2010



Indira Gandhi National Open University  
Maidan Garhi, New Delhi - 110068 | [www.ignou.ac.in](http://www.ignou.ac.in)



*"Education is the spirit of enquiry, the ability to keep one's mind and heart open to beauty and goodness, indeed all that surrounds us, to be able to think and judge for oneself. Education should inculcate a life-long habit of learning. And today, this is all the more necessary because the corpus of knowledge is increasing at a tremendous pace, often making what one has learnt obsolete."*

**- Indira Gandhi**



# PROFILE

## 2010

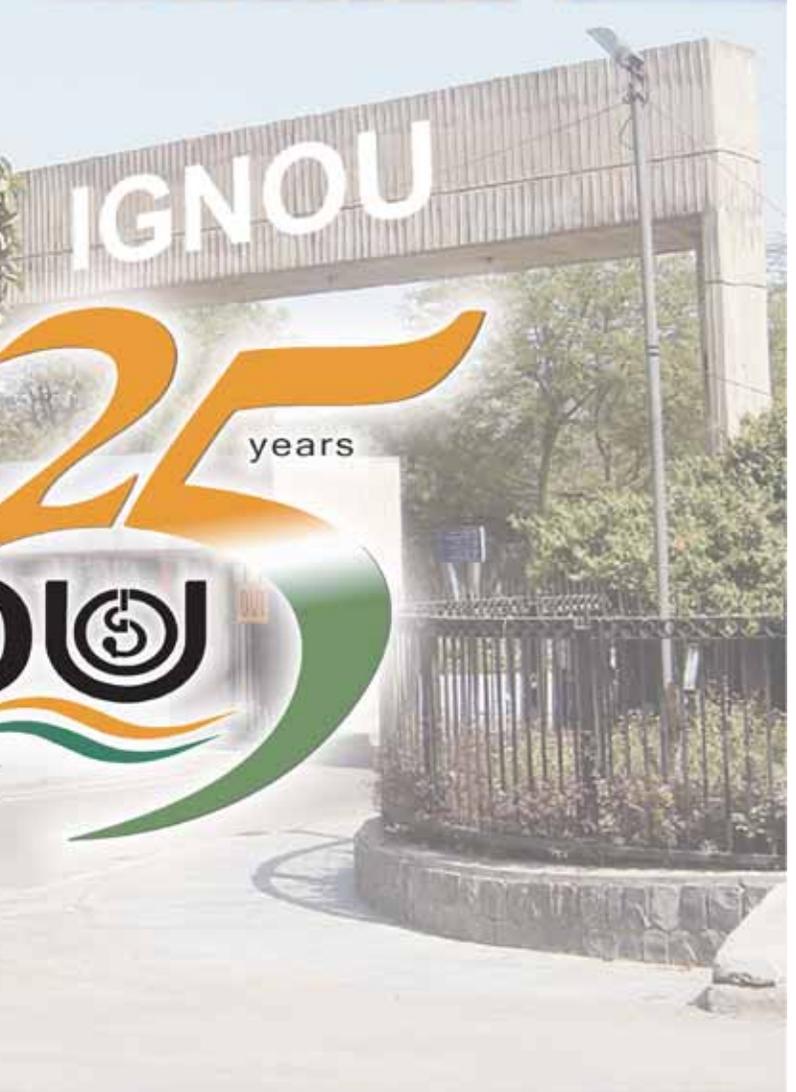


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# FOREWORD



**2010** is the **Silver Jubilee Year** of Indira Gandhi National Open University (IGNOU). Founded on 19<sup>th</sup> November, 1985 by Prime Minister Rajiv Gandhi, IGNOU is now the world's largest University with over 2.8 million students on the roll. As the UNESCO Director General, Mrs. Irena Bokova observed in the Silver Jubilee Lecture, 'IGNOU is a living embodiment of the concept of building inclusive knowledge societies in a globalised world.' The University has contributed towards nation building in a great way. It has over years evolved successful models of democratization of education, training and capacity building. It is now effectively reaching out to those who still have no access to formal and conventional systems of education. Today 'brand IGNOU' embodies the hope and aspirations of several lakhs of people across the globe. While inaugurating the Silver Jubilee Celebrations, the President of India Smt. Pratibha Devisingh Patil emphasized the important role of IGNOU in reducing disparities in education by extending opportunities to villages and remote areas and in generating a movement that will impel people to knowledge and skills.

The University with its innovative programmes and prudent use of technology has moved ahead of times providing seamless access to sustainable, cost-effective and learner-centric quality education, training and capacity building across the country and abroad. As the Union Minister for Human Resource Development Mr. Kapil Sibal has observed, IGNOU's leveraging the power of Open and Distance Learning (ODL) through innovative

use of technology was critical in effecting quality education delivery to the unreached and for creating opportunities for livelihood. IGNOU's role in vocational education and skill upgradation is also very significant. The National Skills Mission chaired by the Prime Minister Dr. Manmohan Singh delineates the key governance principles and implementation strategies for achieving skill development across the country. IGNOU's skill development action plan in this 'Decade of Innovation' in the country evolves around the possibilities of optimal utilization of the educational and training infrastructure and the intellectual capabilities available both in the formal sector of education and in various other sectors, public and private. As the Union Minister of State for Human Resource Development, Smt. D. Purandeswari, rightly observed, 'IGNOU should strive to not only maximize the employment potential, but to bring the large number of school and college drop-outs into the fold of vocational education and training'. The large number of short-term training programmes recently introduced by the various schools, institutes and centres, including the regional centres of the University, through effective partnerships with Small and Medium Scale industries, Corporates and both public and private training centres started showing promising results in employment generation and placements of learners. The strengthening of the Bachelor Preparatory Programme (BPP), introduction of the Diploma Preparatory Programme (DPP) in technical areas, the two-year Associate Degree Programme through a process of credit accumulation, the Community College scheme, the vertically and horizontally integratable engineering programmes and the Assessment and Certification of Prior Learning (ACPL) are the latest interventions the University has ventured into.

In line with the national goals of Higher Education, *viz.* Expansion, Inclusion and Excellence, the University has initiated several major steps for providing avenues for the enhancement of the Gross Enrolment Ratio, strengthening post-graduate teaching and research and for ensuring quality standards in all these areas. The scheme of Convergence of the Conventional System of Education with the Open and Distance Learning System introduced by IGNOU in 2008 has gathered considerable



momentum in the last year and over 400 high quality affiliated colleges in the public domain are partners with IGNOU in the national mission of enhancing the Gross Enrolment Ratio. It is also gratifying to note that the Planning Commission, Government of India, finds this model a cost-effective strategy for enhancing both the quality of class room teaching and the quantity of education delivery. While delivering the IGNOU Foundation Day Lecture 2009, Prof. Narendra Jadhav, member, Planning Commission, on the theme `Sustainability, Innovation and Inclusion in the Education Sector,` observed that blending of the conventional higher education system with the open and distance learning is necessary for increasing the Gross Enrolment Ratio. He asserted that such a convergence is the only way forward to take higher education to the masses.

The setting up of an exclusive Research Unit and the newly introduced Research and Teaching Assistantship (RTA) scheme have brought in the culture of full-time research in the University. Realising that post-graduate education in domain subject areas is inextricably linked with research leading to Ph.D degrees, many schools started developing full-time on-campus post-graduate programmes for selected number of students by making use of campus infrastructure and complimenting the Distance Education Programmes. Rigorous quality standards have been stipulated for the Ph.D programmes including compulsory course work and mandatory requirement of publication of at least one original research paper in a high impact refereed journal. In addition to systemic research in ODL pedagogy, discipline-based research in domain areas has also been initiated in a significant way.

In the area of inclusion, the notable achievements of the University are the introduction of large number of socially relevant programmes and strategies in the Disability Sector and in the education for marginalized sections of the society. The B.A. in sign language, the first of its kind in the country, for about 40 deaf students from all over the world and the collaborative programmes of the National Centre for Disability Studies with the Rehabilitation Council of India are major steps in this regard. It is also gratifying to note that IGNOU enrolled over 74,000 learners from among SCs and STs – the largest number of disadvantaged to ever get enrolled in a single educational institution in a year. Providing educational opportunities to the soldiers in Indian Army

and free education to the jail inmates across the country are also such major interventions during the last year.

Technology-enabled distance education has not only helped in enhancing the reach of education but also improved the quality of education. Recognising and acknowledging the nature and need of the clientele, the University has contextualized the content and adopted appropriate modes of delivery. IGNOU, today with its innovative, flexible and multimodes of delivery, occupies a significant position globally. Based on the edifice of dedicated and empowering knowledge-dissemination, we envision the growth and expansion of the University into a dynamic, vibrant and inclusive system, which embraces all sections of the society. While appreciating and acknowledging the proactive contributions of our own teachers in the Schools, Centres, Institutes and in the Regional Centres across the country, in making this University a world class one, I look forward to many productive and enriching years ahead, with a focus on both Access and Success in Learning through the IGNOU System. Expertise of thousands of teachers, scientists and other academics from the Conventional University and Collegiate Education System and Scientific and Research establishments is regularly availed by the University for the preparation of the Self-Learning Materials of the various courses and programmes. Several tens thousands of academic counsellors are serving the University for the delivery of IGNOU programmes through over 3000 centres. The administrative and technical support of the non-teaching and technical staff in all these activities of the University is commendable. The support of the various authorities of the University and the Governmental functionaries has been encouraging all through these years. The ever-increasing student enrolment indicates the confidence of the society in the IGNOU system. I take this opportunity to thank them all for their significant contributions and extend my congratulations and best wishes to them on the occasion of the Silver Jubilee Year.

I am happy to present the Profile 2010 of Indira Gandhi National Open University. I thank the team headed by Prof. Parvin Sinclair, Pro-Vice-Chancellor, for its compilation. I am sure that this Profile would give you all a glimpse of the multifarious activities IGNOU is currently engaged in.

(V.N. Rajasekharan Pillai)  
Vice Chancellor  
March, 2010



## Introduction

The Indira Gandhi National Open University, established by an Act of Parliament in 1985, has entered into its Silver Jubilee Year on 19<sup>th</sup> November, 2009.



*Her Excellency Smt. Pratibha Devisingh Patil, President of India, inaugurating the Silver Jubilee Year 2009-10 along with other initiatives. From left are: Dr. Narendra Jadhav, Member, Planning Commission, Shri Kapil Sibal, Union Minister for Human Resource Development, Smt. Pratibha Devisingh Patil, President of India, Smt. D. Purandeswari, Union Minister of State for HRD and Professor V.N. Rajasekharan Pillai, Vice Chancellor, IGNOU.*

The University began by offering two academic programmes in 1987, i.e., Diploma in Management and Diploma in Distance Education, with a strength of 4528 students. Today, it serves the educational aspirations of over 2.6 million students in India and 36 other countries through the twenty-one Schools of Studies and a network of 61 regional centres, around 3000 learner support centres and around 60 overseas centres. The University offers about 350 certificate, diploma, degree and doctoral programmes, with a strength of around 420 faculty members and academic staff at the Headquarters and regional centres and about 36,000 academic counsellors from conventional institutions of higher learning, professional organisations, and industry among others. The mandate of the University is to:

- provide access to higher education to all segments of society;
- offer high quality, innovative and need-based programmes at different levels, to all those who require them;

- reach out to the disadvantaged by offering programmes in all parts of the country at affordable costs; and
- promote, coordinate and regulate the standards of education offered through open and distance learning in the country.

To achieve the twin objectives of widening access for all sections of society and providing continual professional development and training to all sectors of the economy, the University uses a variety of media and latest technology in imparting education. This is reflected in the formulated vision of IGNOU, keeping its objectives in focus, which reads:

Indira Gandhi National Open University, the National Resource Centre for Open and Distance Learning, with international recognition and presence, shall provide seamless access to sustainable and learner-centric quality education, skill upgradation and training to all by using

innovative technologies and methodologies and ensuring convergence of existing systems for large-scale human resource development, required for promoting integrated national development and global understanding.

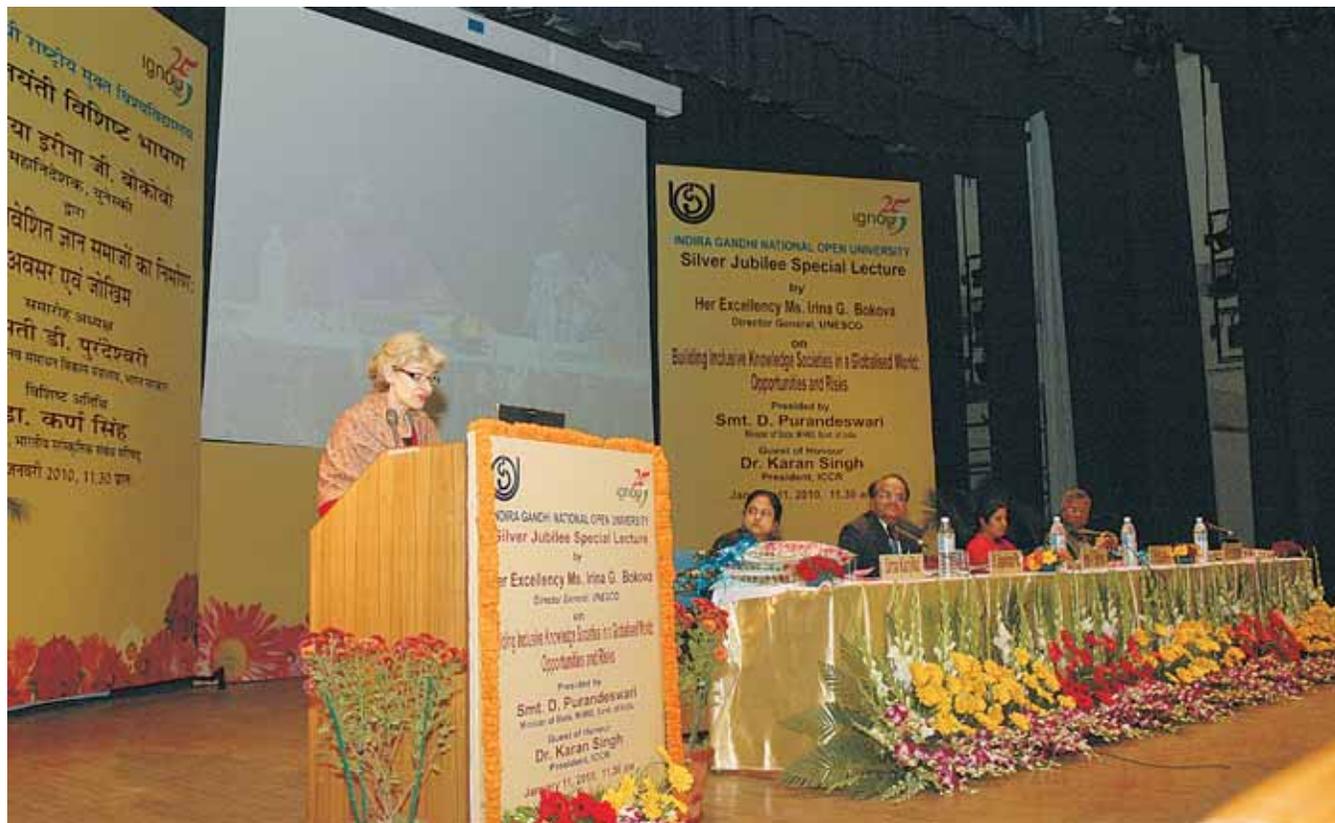


the launch of EduSat (a satellite dedicated only to education) on 20<sup>th</sup> September, 2004, and the establishment of the Inter-University Consortium, the University has ushered in a new era of technology-enabled education in the country. Today, there are 134 active two-way video-conferencing centres; all the regional centres and high enrolment study centres have been provided with network connectivity, which has made it possible to transact interactive digital content. Emphasis is now being laid on developing interactive multimedia and online learning, and adding value to the traditional distance education delivery mode with modern technology-enabled education within the framework of blended learning. As part of this endeavour, several programmes are being offered full-time on campus, at the Headquarters and the regional centres.

The University has, in a relatively short time, contributed significantly to higher education, community education and continual professional development using all possible media and means for this. As a world leader in distance education, it was conferred the Centre of Excellence Award in Distance Education in 1993 and the Award of Excellence for Distance Education Materials in 1999 by the Commonwealth of Learning (COL), Canada. In January, 2010 it was listed 12<sup>th</sup> in the webometric ranking of Indian universities, based on the calibre of its presence on the internet.

The University is committed to quality in teaching, research, training and extension activities, and acts as a national resource centre for expertise and infrastructure in the ODL system. The University has established the Centre for Extension Education, National Centre for Disability Studies and National Centre for Innovation in Distance Education, to focus on specific learner groups and enrich the distance learning system. The Distance Education Council of the University helps in regulating and maintaining the ODL system in the country. With

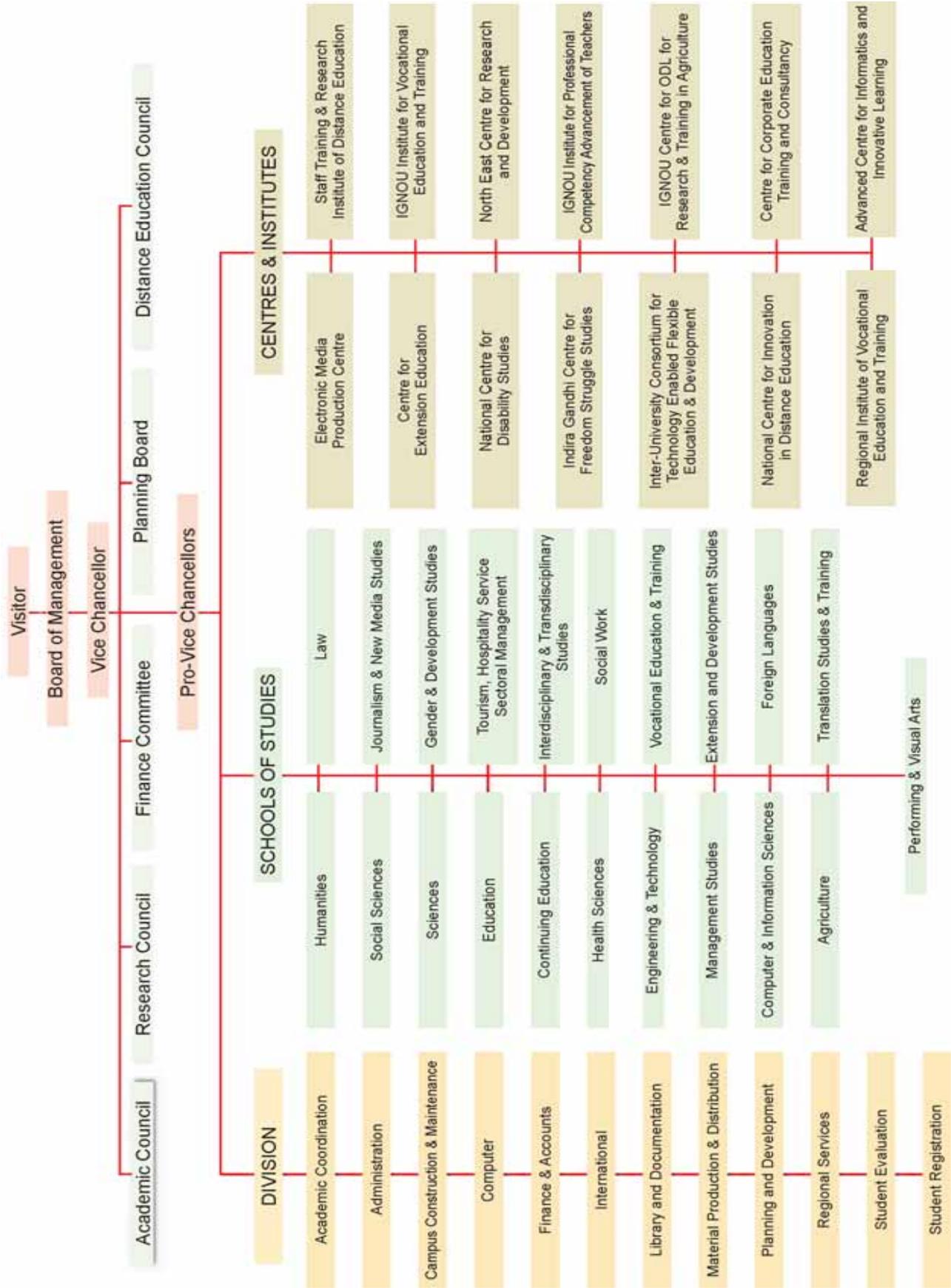
The University also has a considerable international presence, as has been said earlier. It encourages and funds the participation of its faculty in international conferences and seminars, and organises several international conferences too. There are regular visits of foreign scholars, for delivering lectures or to interact with faculty. The University has given copyright or permission to many foreign institutions to adapt/adopt/use its learning materials, apart from offering its academic programmes across the world through partnership arrangements.



Ms. Irina Bokova, the Director General of UNESCO, delivering the special silver jubilee lecture



# Organisational Structure



Recently, Ms. Irina Bokova, the Director General of UNESCO visited the University, and gave a silver jubilee lecture on `Building Inclusive Knowledge Societies in a Globalised World`. In her words, **IGNOU, the largest university of the world, is a living embodiment of the actions required for building such societies.**



## Officers of the University

The Officers of the University include the Vice Chancellor, the Pro-Vice Chancellors, the Directors of Schools/Divisions/Centres/Institutes, the Registrars, the Finance Officer and the Librarian. The Vice Chancellor is the Chief Executive Officer of the University and is the ex-officio Chairperson of the Board of Management, the Academic Council, the Planning Board, the Research Council, the Finance Committee and the Distance Education Council.

## Authorities of the University

The *Visitor* of the University is the President of India, and is the highest authority of the University.

The *Board of Management* is the highest executive body of the University. It is empowered by the Statutes to look after the management and administration of the revenue, finances and property of the University as well as the conducting of all academic and administrative affairs.

The *Academic Council* is the apex academic authority, which decides the academic policies of the University and gives directions on methods of instruction, evaluation and improvement in academic standards. It also provides guidance and supervision to research activities in the University.

The *Finance Committee* advises the University on all financial matters, fixing the limits for the total recurring and non-recurring expenditure for the year, based on the income and resources of the University. It also examines the accounts and scrutinises the expenditure of the University.

The *Planning Board* is responsible for the design and formulation of priorities for academic programmes offered by the University. It also has the right to advise the Board of Management and the Academic Council on any matter that it may deem necessary for the fulfilment of the objectives of the University.

The *Research Council* is responsible for the planning, design, management, organisation and monitoring of research programmes.

The *Distance Education Council* has been entrusted with the primary responsibility of promoting, coordinating, monitoring and determining the standards of the open learning and distance education systems in the country. It is the apex body that regulates, funds and provides infrastructural support to State Open Universities (SOUs) and Distance Education Institutes (DEIs).

The *Schools of Studies* are the basic academic units responsible for the conceptualisation, design and development of academic programmes. Every School of Studies has a Board that oversees the academic activities of the School. The Board is chaired by the Director of the School.

## Academic Programmes

At present, IGNOU offers around 350 specially need-based academic, professional, vocational, awareness-generating and skill-oriented programmes, leading to certificates, diplomas and degrees (bachelor's, master's and doctoral). The foci of the programmes are to meet the various academic and employment needs of the people, especially those of the disadvantaged sections of society. A number of programmes have been designed to meet the requirements of continuing education and training of employed people for professional growth. The academic programmes are designed and developed by the faculty in active collaboration with eminent experts from all over the country, NGOs, international organisations, and in-house instructional designers and media specialists. By providing good quality study materials (based on sound principles of instructional design) to learners, the University has succeeded in raising the standards of higher education in the country.

The University, with its stress on being learner-centric, has introduced a number of modular programmes in order to provide a greater and more flexible learning environment. All academic programmes have been assigned credit weightage. In terms of study time for learners, one credit is equivalent to 30 hours of study. In general, two-year master's degree programmes are assigned 64-72 credits, bachelor's degree programmes



are assigned 96-124 credits, one-year diploma programmes are of 24-36 credits and six-month certificate programmes are of 12-18 credits. A policy for granting credit exemption and credit transfer is also in place.

Being an open learning institution, IGNOU provides considerable flexibility in entry qualifications, place, pace and the duration of study. For example, a bachelor's degree programme (i.e., BA/BCom/BSc/BCA/BTS/BSW) can be completed in a minimum of three years and a maximum of six years. Similarly, a diploma can be completed within one to three or four years; and a master's degree in two to five years. Learners enrolled at other universities can join IGNOU programmes simultaneously. Additionally, the learners enrolled in degree programmes in IGNOU can pursue other certificate programmes simultaneously.

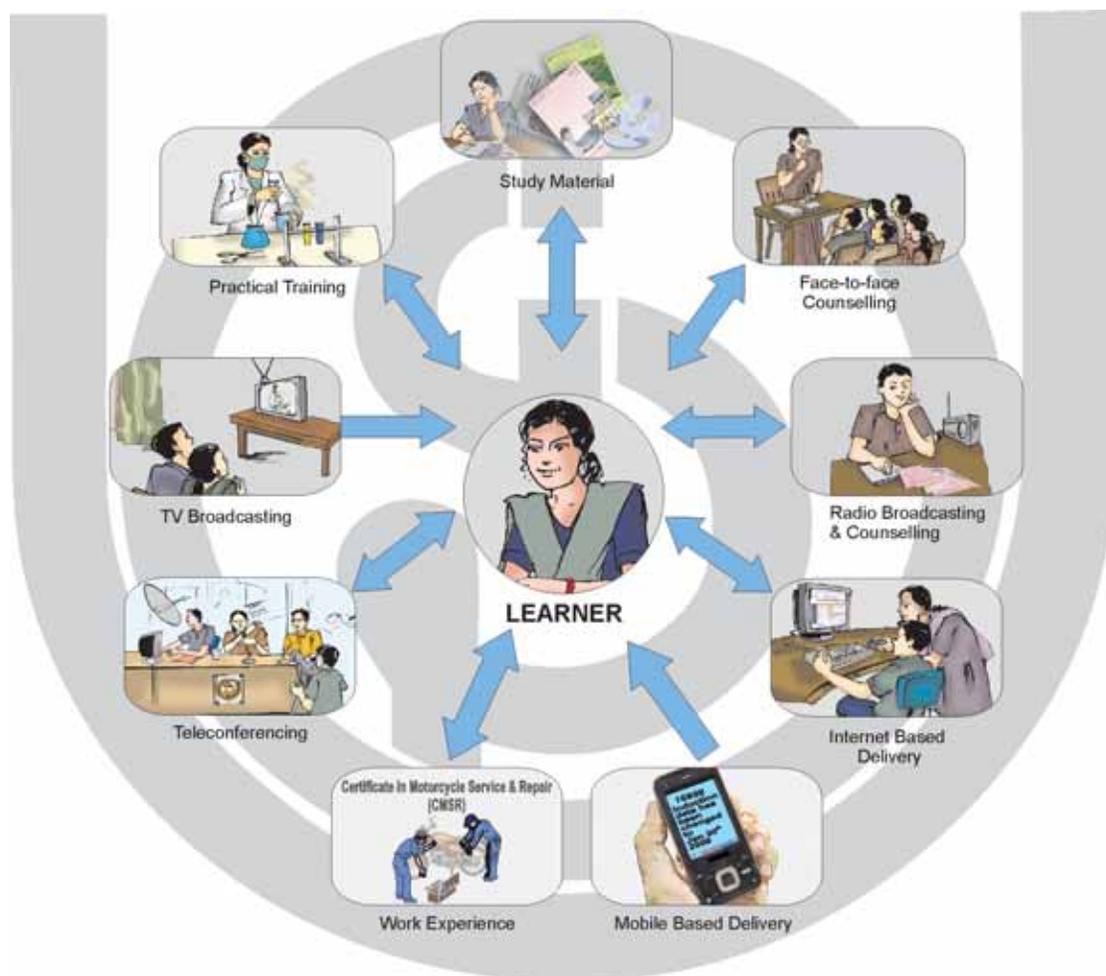
A major focus of IGNOU is research in all the academic disciplines as well as research about the open and distance learning system. There are more than 30 Ph.D/M.Phil programmes in place. Research and Teaching Assistantships (RTA) have been given to 82 people so

far, who are pursuing full-time research and are also contributing to the development and delivery of the University courses.

Apart from regular projects, the University collaborates with different organisations for design, development and delivery of its academic programmes. The Commonwealth of Learning, World Health Organisation, World Intellectual Property Right Organisation, various ministries of the Government of India, National Council for Hotel Management and Catering Technology and the Indian Council of Agricultural Research are some such organisations. The University has also signed MoUs with a large number of universities in India and overseas for collaborations.

## Instructional System

The University provides multi-channel, multiple media, teaching/learning packages for instruction and self-learning. The different components used for teaching/learning include self-instructional print and audio-video materials, radio and television broadcasts, face-to-face



*The learner-centric instructional system of IGNOU*

counselling/tutoring, laboratory and hands-on experience, teleconferencing, video conferencing, interactive radio counselling, interactive multimedia CD-ROM and internet-based learning, and the use of mobile phones for instant messaging. For courses in the sciences, computer sciences, nursing, medical sciences, education and engineering & technology, arrangements have been made to enable students to undertake intensive practical classes/practice teaching at select study centres/work centres/programme centres. While the traditional distance education delivery through print and study centre support is being strengthened, the University is strengthening the development of interactive multimedia content and learner support through video-conferencing and web-based platforms, by utilising both the EduSat and the Internet. The University is also offering some post-graduate programmes on-campus only to full-time students. The design of the instructional system, as well as teacher and learner capacity building, are facilitated by the different Schools, Divisions and Centres of the University.

## Admissions

The University follows two academic annual cycles for most programmes, January to the following December and July to the following June. Learners can apply for admission through the year off-line and on-line. However, the applications received from December to the following



May are allocated to the July cycle, and those received between June and the following November are accommodated in the January cycle. The notification for admission is issued twice a year in all major national and regional papers separately. The admissions are done mainly at the 61 regional centres of IGNOU, whose details are available in Appendix 3 of this *Profile*. The detailed information on admissions, and application forms, are also available on the University website, [www.ignou.ac.in](http://www.ignou.ac.in).

## Evaluation System

At IGNOU, a three-tier system of evaluation is followed:

- self-evaluation, through devices built into the course material;
- continuous evaluation, through any combination of theory-based assignments, practical assignments, log books and contact programmes;
- term-end evaluation, through examinations, which are conducted at more than 600 centres all over the country and overseas twice a year, in June and December. In the case of post-graduate programmes with a project component, the evaluation methodology also includes a *viva-voce*.

Proportionate weightage is given to the various components for calculation of the final grade.



A gold medal being awarded at the 20<sup>th</sup> Convocation of IGNOU by Prof. R. Natarajan

Learners who successfully complete the prescribed credits in a particular programme are awarded certificates/diplomas/degrees at the Convocation, which is held in February/March of every year at the University Campus, and at select regional centres simultaneously through the teleconferencing mode. Some of the overseas partner institutions conduct degree award ceremonies separately. Gold medals are also awarded in all diploma and degree programmes of the University during the Convocation.

## Student Support Services

The University has learners from a diverse range of social, economic and regional groups, viz., rural, urban and tribal areas, the physically-challenged, jail inmates, personnel from government and non-government sectors, parents and home-makers, personnel of armed and paramilitary forces, the employers and the employed. The University lays special emphasis on women, minority communities, socially and economically disadvantaged groups, the north-east region, and other tribal and low literacy areas of the country. Special study centres have been opened exclusively for most of these groups of learners.

The University has an extensive national and international network of regional centres and learner support centres, including work centres, programme study centres and partner institutions in India (under the convergence scheme), through which it reaches out to its learners. At these centres, learners are provided services in respect of subject-specific academic counselling, listening/viewing of A/V programmes, library facilities, teleconferencing, video conferencing, computer access, laboratory work and other practical work. For online programmes, the University has established tele-learning centres at its

regional centres. Depending on the requirement, the University collaborates with private entrepreneurs to provide work experience and tele-learning facilities to its learners. Interactive radio counselling is broadcast from the studio in the University as well as from more than 30 FM radio stations across the country. Through EduSAT, interactive lectures and counselling is available to learners at the terminals (SITs), as well as through a few DTH platforms.

In an effort to computerise all operations of the University various activities have been networked. Implementation of people soft (ERP) modules for Back Office integrated automation has been taken up. The Back Office Automation covers Finance and Accounts, Administration, Staff Training and Research Institute of Distance Education (STRIDE), Construction and Maintenance Division (CMD) and the Central Library. A plan is underway to automate the processes in the Students' Evaluation Division, Material Production and Distribution Division (MPDD), Regional Services Division and International Division.

## Community College Scheme

A recent initiative of the University is the scheme of associate degree through IGNOU **Community Colleges**. In this, a national advisory body decides on the colleges to be included, based on their applications and presentations. A college, once identified, is expected to offer largely skill-based vocational certificate/diploma programmes for the community around them, designed on the basis of the need of this community. Certification is undertaken jointly with IGNOU. At present over a 100 community colleges have started functioning, and are collectively responsible for launching around 250 certificate/diploma/associate degree programmes.



*Students at IGNOU Nachiar Community College, Coimbatore*

# SCHOOLS OF STUDIES



At present there are 21 Schools of Studies, which are responsible for most of the academic programmes and courses. These programmes and courses, with the eligibility criteria, duration, credit requirements and medium of instruction are listed in tabular form in Appendix 5 at the end of this *Profile*. **For more details of the programmes, please go to the IGNOU website [www.ignou.ac.in](http://www.ignou.ac.in), and then to the web page of the School concerned.**

## School of Agriculture

Phone : 011-29533167  
Fax : 011-29533167  
E-mail : [soa@ignou.ac.in](mailto:soa@ignou.ac.in)

The School of Agriculture strives for a flagship role in the development and delivery of educational programmes in agriculture through the Open and Distance Learning System (ODL). The School has been focusing on academic and extension activities in agriculture at the national and international level with a mission to improve and sustain productivity and quality of human life in rural areas. Its vision is to improve agricultural knowledge, skills and entrepreneurial capabilities of farmers and rural youth to create a force of trained human resources through ODL, in consonance with national and regional policies, programmes and the market environment.

Programmes on Offer

Ph.D in Agriculture Extension

The Ph.D. in Agriculture Extension has been launched to develop human resources in Agriculture Extension and related areas for teaching and research.

### **PG Diploma in Food Safety and Quality Management (PGDFSQM)**

The programme has been developed in collaboration with APEDA. Its main objective is to prepare professionals for development, implementation and auditing of Food Safety and Quality Management Systems in the country. It also intends to build technical proficiency in undertaking food safety and quality assurance in food processing chain.

### **Post Graduate Diploma in Plantation Management (PGDPM)**

This programme has been developed jointly by the School of Agriculture and Regional Centre, Cochin (Kerala). It is of great relevance to the supervisors/managers presently employed in the various plantation organisations such as tea, coffee, spices, rubber, etc., as well as to fresh graduates desirous of pursuing a challenging career in the plantation sector.

### **Diploma in Production of Value Added Products from Fruits and Vegetables (DVAPFV)**

This one-year vocational and entrepreneurial programme was developed in collaboration with the Ministry of Food Processing Industries, Govt. of India. The broad objectives of the programme are to:

- develop human resource for post harvest management and primary processing of fruits and vegetable produce at the production areas/clusters;
- develop youth as young entrepreneurs for self-employment through food processing and associated activities;
- impart knowledge and technical proficiency in procurement of raw material, preparation of value added products, prevention of losses in fresh and processed horticulture produce, marketing and managing small and medium enterprises economically.

### **Diploma in Dairy Technology (DDT)**

This programme was developed in collaboration with the Ministry of Food Processing Industries, Govt. of India. The main objectives of this programme are to:

- develop technician level human resource for the dairy industry;
- upgrade the technical proficiency of existing and lower level workers/technicians working in dairy and allied sectors; and
- develop skilled young entrepreneurs for self-employment through dairy technology and associated activities.



The programme prepares people for jobs such as secretaryship of dairy cooperative societies, dairy plant technician/supervisor, quality control assistant and marketing/sales supervisor in the dairy industry.

### **Diploma in Meat Technology (DMT)**

This programme aims at providing knowledge and skills for quality production of meat and meat products, developing human resource for the meat industry and also at training personnel for self-employment.

### **Diploma in Production of Value Added Products from Cereals, Pulses and Oilseeds (DVACPO)**

This programme imparts knowledge and technical proficiency in processing of cereals, pulses, oilseeds and the production of related value added products. This also highlights the post harvest operations involved in the production of cereals, pulses and oilseeds, for instance, the prevention of losses in raw and processed produce, the manufacture and production of various products based on the crops above and the marketing and distribution of finished products at maximum economic returns, as well as the management of small and medium enterprises, etc. It trains for job opportunities in the processing industries associated with the crops listed above.

### **Diploma in Fish Products Technology (DFPT)**

This programme has been developed with the financial support of the Ministry of Food Processing Industries, Govt. of India. It offers job opportunities in the areas of fish processing and products development at various levels. The objectives of the programme are to:

- develop and strengthen human resource by infusing and imparting knowledge and skill in value added fish products;
- training of personnel for self-employment and creating awareness and competency in the fish processing as well as fish products preparation; and
- impart basic knowledge and technical proficiency in post-harvest management, primary processing of fish, value addition, quality control and marketing.

### **Certificate in Sericulture (CIS)**

This programme has been developed in collaboration with the Central Silk Board, Ministry of Textiles, Govt. of India. The objective of the programme is to strengthen human resource for sericulture, through the interventions of ODL. It aims to infuse knowledge and skills in the field of sericulture, particularly to those employed (self or otherwise) in the profession.

### **Certificate in Organic Farming (COF)**

This six-month vocational and entrepreneurial certificate programme seeks to develop human resource in the area of organic farming. The programme will prepare people for jobs like Input Producers, Group Farming Managers, Counsellor/Trainer, Market Facilitator, and for self-employment. It has been developed in collaboration with APEDA, Ministry of Commerce, Govt. of India.

### **Certificate in Water Harvesting Management (CWHM)**

This programme has been developed in collaboration with IGNOU Regional Centre, Delhi – 2. The programme is helpful in mass awareness and dissemination of skills through trained human resources about rain water harvesting techniques and management for the optimal use of harvested water by all concerned. The main objectives of the programme are to:

- sensitise and educate learners on augmentation and utilisation of water resources;
- impart necessary skills and expertise to understand water harvesting techniques; and
- enable learners to act as trainers and organisers at household and community levels for efficient water management in terms of its usage and also for water conservation.

### **Certificate in Poultry Farming (CPF)**

This programme has been developed in collaboration with the IGNOU Regional Centre, Aizwal (Mizoram) and Educational Development of North East Region Unit (EDNERU). The programme is intended to provide basic knowledge and technical skills in the areas of Poultry Feeding, Housing, Management and Health Care, with the aim of developing human resource in the area of Poultry Farming.

### **Certificate in Beekeeping (CIB)**

This programme has been developed in collaboration with the IGNOU Regional Centre, Shillong (Meghalaya) and Educational Development of North East Region Unit (EDNERU). The programme is intended to provide basic knowledge and technical skills to facilitate scientific management of honey bees for improved productivity. The objectives of this programme are:

- to impart education about modern beekeeping;
- to build human resource in the beekeeping sector;
- diversification of apiculture to increase income of the farmers; and
- to develop entrepreneurial skills in beekeeping.

## Post Graduate Certificate in Agriculture Policy (PGCAP)



This post graduate programme covers various aspects essential for the formulation of agricultural policies in order to achieve overall economic development of the country. The objectives of this programme are to:

- create an understanding of the salient features of the agricultural policy framework among policy makers, implementers and other stake holders of the system for its effective implementation; and
- develop human resource for analysis of policy aspects and its operationalisation.

### Dairy Farming for Rural Dairy Farmers

This awareness programme aims at imparting knowledge and technical proficiency in dairy farm management practices, animal healthcare, fodder production and clean milk production. This also aims at developing human resource for the dairy farming system on scientific lines and encourages entrepreneurship among youth for self-employment through dairy farming. The duration of this programme is *two months*, and the study material includes 14 modules in Hindi.

The programme has been launched in two states, i.e., Rajasthan and Bihar in the first cycle. In future, the programme will be launched in the states of Madhya Pradesh, Chattisgarh, Jharkhand and Uttar Pradesh.

### Value Added Products from Fruits and Vegetables

The broad objectives of this awareness programme are to impart knowledge and skills for minimising post-harvest losses, primary processing at the production areas/clusters and production of value added products from fruits and vegetables. This programme also aims at developing entrepreneurship and skill for self-employment in food processing and associated activities. The target group includes farmers involved in fruits and vegetable production, entrepreneurs involved in primary and minimal processing of fruits and vegetables, traders of fruits and vegetables, marginal/small farmers, rural youth and food processing workers. The study materials include 9 modules, prepared in English and Hindi.

The programme, in its initial phase, has been launched in 14 Vocational Training Centres (VTCs) in Tamil Nadu, Kerala, Karnataka, Maharashtra, Madhya Pradesh, Rajasthan and Uttarakhand.

## School of Computer and Information Sciences

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The School was established in 1991 to demonstrate that an open learning approach to computer education is not only feasible but also preferable. The School ensures high quality education at different levels, and disseminates learning and knowledge through an innovative multiple media teaching/learning package. IGNOU's Computer Education Programmes allow multiple-entry and multiple-exits. On successful completion of a programme, a student becomes eligible to move to the next stage, subject to fulfilling the qualification/criteria laid down.

### Programmes on Offer

#### Ph.D in Computer Science

This programme has been launched with the objective of training people in research methodology, and to inculcate the spirit of innovation and research among qualified faculty, scientists, engineers, etc.

#### Master of Computer Applications (MCA)

The broad objective of the MCA programme is to prepare graduate students for software industry as well as academia by providing a rich learning environment for teaching and research in the core and emerging areas of the discipline. The programme's thrust is on giving the students a thorough and sound background in theoretical and application-oriented courses relevant to the latest computer software development. It emphasizes the application of software technology to solve mathematical, computing, communications/networking and commercial problems. A rigorous training enables learners to make a career in software industry in India as well as abroad.

#### Bachelor of Computer Applications (BCA)

The basic objective of this programme is to provide an opportunity for computer education at the graduation level to those students who are interested in taking up computing as a career. After acquiring the Bachelor's Degree in Computer Applications at IGNOU, learners get an opportunity to enrol for the second year of MCA at IGNOU or a Master's programme at any other university.

#### Certificate in Information Technology (CIT)

This programme imparts fundamentals of Computer Systems and Information Technology and introduces advanced technologies such as Multimedia and Internet. It also has a practical component in which learners get hands-on experience in the areas of Word Processing, Spread Sheets, Presentation Tools, Databases and Website Development. People who have passed Class X or its equivalent, or BPP from IGNOU, can take this 18-credit programme.



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It is widely realised that there is an increase in knowledge in every area of specialisation particularly in the professional and vocational spheres. Therefore, there is a need for continuous updating and lifelong learning for every individual. To meet these emerging needs, the University established the School of Continuing Education. The emphasis of the School is sustainable development, with a focus on the changing scenario of the country, which includes amelioration of rural poverty and empowerment of women and children.

The School currently has the following disciplines assigned to it:

- Rural Development
- Nutritional Sciences
- Child Development
- Home Science

### Programmes on Offer

#### Ph.D in Rural Development

Rural Development being multi-disciplinary in approach and multi-sectoral in its operation, this programme covers a very wide range of subjects. It aims to produce a cadre of professionals to serve as specialist human resource in the field of Rural Development.

#### Ph.D in Child Development

This programme provides opportunities for research from a multi-disciplinary perspective. Among others, it is open to professionals and scholars from fields such as Child Development/Human Development and Family Studies, Education, Special Education, Psychology, Sociology and Social Work.

#### Ph.D in Food and Nutrition

This programme provides an opportunity for research in the area of Nutrition and Dietetics.

#### Master of Science in Dietetics and Food Service Management, (MSc (DFSM))

This professional and career-oriented programme aims at integrating education with training, and addressing the needs of training workforce/developing human resource for the emerging employment sector – hospital/community dietetics and food service management. The programme offers a unique opportunity for higher education to adult

learners to enrich their working lives by enabling them to enter the labour market and/or by enabling them to start their own food service unit, leading to entrepreneurship. The programme also focuses on upgrading the professional competencies of personnel already engaged in food service establishments, such as dietitians, diet technicians, etc., towards enhancing their career and improving employability. This programme is worth 64 credits.



*Students of MSc. (DFSM) of IGNOU Study Centre - 2775 (I.T. College, Lucknow) under RC, Lucknow during practical examination*

The programme also has an exit point for learners who complete 42 credits (30 credits of courses and internship of 3 months worth 12 credits) in the form of a **Post Graduate Diploma in Dietetics and Public Nutrition.**

The MSc (DFSM) programme is offered to learners both through the distance and the full-time face-to-face mode.

#### Master's Programme in Rural Development (MA (RD))

This programme is designed to provide extensive knowledge and information pertaining to various aspects of rural development in the Indian context. Apart from providing an integrated understanding of the factors and issues associated with rural development, the programme also introduces the learner to research methods in rural development. A crucial component of the programme is a dissertation, worth 12 credits, based on empirical research in rural areas. This programme (66 credits) has five compulsory and six elective courses.

#### Post Graduate Diploma in Rural Development (PGDRD)

This programme aims at providing an integrated understanding of rural development encompassing various aspects of rural life. It introduces the learner to the basic aspects of research and project work. It facilitates learners in acquiring skills related to the planning, formulation, monitoring and evaluation of rural development projects and programmes.

### **Diploma in Nutrition and Health Education (DNHE)**

This programme imparts basic knowledge on nutrition and health. It also trains personnel in imparting this knowledge to the community at large.

### **Diploma in Early Childhood Care and Education (DECE)**

This programme helps learners to acquire adequate knowledge, right attitudes and skills necessary for working with children in the age group 0-6 years. It also equips them with skills of organising and managing child care centres like creches, pre-schools, nursery schools and day-care centres. This programme is offered in three languages: English, Hindi and Tamil.

### **Certificate Programme in Rural Development (CRD)**

The aim of this programme is to acquaint learners with basic aspects of rural development in India.

### **Certificate in Food and Nutrition (CFN)**

In this programme, the learner is acquainted with good eating habits and the role of food in ensuring healthy living for the individual, the family and the community. This programme is offered in several languages: Assamese, English, Gujarati, Hindi, Kannada, Malayalam, Marathi, Punjabi, Oriya and Tamil.

### **Certificate in Nutrition and Child Care (CNCC)**

This programme aims at developing knowledge, understanding and skills regarding nutrition and child development.

### **Certificate Programme in Food Safety (CFS)**

The University, in collaboration with the Ministry of Health and Family Welfare, Government of India, has launched this professional and career upgradation online programme in the area of food safety and quality. The programme focuses on the knowledge upgradation and enrichment in the area of food safety. It is meant especially for government functionaries, food industry workers and catering industry workers.

### **Certificate Programmes in Early Childhood Special Education Enabling Inclusion (Cerebral Palsy)**

This programme, jointly offered with the National Centre for Disability Studies, will equip the learner to work as a member of an interdisciplinary team providing early intervention to children up to six years of age in a variety of settings. The settings would include home-based intervention, centre-based intervention in special and/or inclusion set-ups, and community-based

intervention set-ups. This programme is worth 24 credits, and is of one year duration.

### **Awareness-cum-Training Packages (for parents and family members of children with disabilities)**

The Awareness-cum-Training Packages in Disability, developed in collaboration with the Rehabilitation Council of India, are a unique initiative for parents of the disabled as well as community workers. A life-span perspective has been adopted, with particular focus on early childhood years. These packages seek to equip parents, family members, community workers and others with the requisite knowledge, understanding and skills, to enable them to look after children with disabilities better and to foster their overall development. The following stand-alone Awareness-cum-Training Packages are offered jointly with NCDS, through select NGOs across the country.

- NCD-001 Awareness-cum-Training Package in Disability (Mental Retardation)
- NCD-002 Awareness-cum-Training Package in Disability (Visual Impairment)
- NCD-003 Awareness-cum-Training Package in Disability (Hearing Impairment)
- NCD-004 Awareness-cum-Training Package in Disability (Cerebral Palsy)

### **Project**

An Agreement was signed between IGNOU, Ministry of Panchayati Raj and UNDP on **23<sup>rd</sup> October, 2007**, to undertake a Project on, ‘**Capacity Building of PRIs through a Multi Mode Training Intervention**’. The project was to cover six northern states including **Bihar, Haryana, Madhya Pradesh, Rajasthan, Chhattisgarh and Uttarakhand** with the **Indira Gandhi National Open University (IGNOU)** as the implementing agency. The main objectives of the project are, to build the capacities of elected members of Panchayats and development functionaries, and to institutionalize mechanisms to strengthen capacity building.

### **School of Education**

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The School of Education`s mandate is to plan, develop and launch academic programmes in Education as a field of knowledge and an area of professional practice. The School has developed programmes in diverse areas, as detailed in the following page.

## Ph.D in Education

The aim of the programme is to augment quality research in different areas of Education by providing research opportunity to in-service teachers/educators, among others.

## Master of Education (M.Ed)

This is a two-year professional programme, designed and developed jointly by the Distance Education Council (DEC), IGNOU and National Council of Teacher Education (NCTE). The main purpose of this programme is to prepare teacher educators and educational administrators/managers to develop a global as well as a national vision for education in the 21<sup>st</sup> century, acquainting them with the state-of-the-art technology applicable in the practice of education. Further, it seeks to prepare educational experts capable of generating knowledge by the application of the scientific method of inquiry or investigation, and to develop a critical mind, which can sense gaps in knowledge and find solutions to problems relating to the theory and practice of education.

## Master of Arts (Education) (MA (Edu))

This programme aims at providing learners with a wider and more comprehensive understanding of education as a field of knowledge. It accommodates a wide variety of learner needs, ranging from understanding the concept of education, to acquiring a higher level of specialisation in specific areas of education. The eligibility for admission to the Programme is a Bachelor's degree in any discipline from a recognised university.

## Bachelor of Education (B.Ed)

This programme is aimed at enabling practising teachers to systematize their experiences, and strengthen their professional competency for effective teaching and learning.



*Counselling for the B.Ed programme*

This Commonwealth Secretariat sponsored programme has been prepared to develop skills and competencies required of head teachers/principals in the changing scenario of school governance. The programme consists of 5 courses and an extended contact programme.

## Post Graduate Diploma in Educational Technology (PGDET)

We are moving fast towards a new world where technology mediated education would be the norm rather than an exception. From having technology merely at the periphery of the teaching-learning scenario, now there are thoughts of integrating it. This programme aims to introduce teachers and trainers to the field of Educational Technology, a discipline in its own right. The objectives of the programme are to:

- develop an understanding of the nature of educational technology and its impact on teaching and learning;
- build up an awareness about the various educational technologies and their pedagogic uniqueness;
- develop the skills needed for making optimum use of the technologies enabling collaborative practices and sharing of educational resources;
- enable a judicious selection and successful integration of technology in the instructional system; and
- develop the know-how of designing and developing courseware for various media.

## Postgraduate Diploma in Higher Education (PGDHE)

The objective of PGDHE is to help working or prospective teachers acquire a perspective on higher education, its context, functions and linkage with other systems, to develop professional competency that a university/college teacher ought to have, and to promote capability for undertaking reforms and innovations in the teaching profession. The programme is worth 34 credits.

The UGC recognises PGDHE as equivalent to two refresher courses (for teachers of higher education from the discipline of Education) and equivalent to one-orientation programme (for teachers of higher education belonging to other disciplines).

## Diploma in Primary Education (DPE)

This programme aims at developing knowledge and understanding of the primary school curriculum, and skills in transacting it effectively, to primary school teachers. It also acquaints the learners with factors

affecting child development, individual differences in the classroom, learning and motivation process, etc. The unique feature of this programme is its modular approach.

DPE is available in English, Hindi, Khasi, Garo, Bengali and Assamese languages.

### **Certificate in Guidance (CIG)**

This programme was initiated with the objective of developing awareness in primary school teachers and parents on child development, child guidance and the processes involved in guiding primary school children. This programme was developed in collaboration with the National Council of Educational Research and Training (NCERT).

### **Certificate in Primary Education (CPE)**

This is a specially designed programme, developed for teachers of primary/elementary schools in the North-Eastern States and Sikkim. The purpose of the programme is to train teachers already teaching at primary/elementary level schools by providing knowledge, professional skills and competencies required to teach at the primary level. This 18-credit programme is available in English, Hindi, Assamese, Bengali, Khasi and Garo languages.

The programme also has a practical component comprising school-based activities, workshop-based activities and practice teaching.

### **Certificate in Elementary Teacher Education (CETE) (on offer in Tripura State only)**

This programme is designed for teachers teaching elementary/upper primary classes. Its main objective is to sensitise teachers to pedagogic issues at elementary school level and help them in systematising and improving upon existing teaching practices. Though the programme is in English, the learners may take the examination in their mother tongue.

## **School of Engineering and Technology**

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The School has developed several academic programmes with the focus on improving skills and increasing employability of the learners. The School has also undertaken educational projects in collaboration with Footwear Design and Development Institute (FDDI), Construction Industry Development Council (CIDC), Khadi Village Industries Commission (KVIC), Directorate General of Shipping (DGS), Project Management Associates (PMA), Ministry of Power (MOP),

Aeronautical Engineering and Research Organisation (AERO) and Hero Honda Motors Ltd. (HHML) to initiate tailor-made programmes to cater to the customised needs of the industry. Under some of these projects, the School has also launched extension education programmes for training, skill development and certification of trade level human resource engaged in various trades in the industry.

### **Programmes on Offer**

#### **Bachelor of Technology in Civil (Construction Management) (BTCM)**

The objective of this programme is to train and upgrade the knowledge and skills of polytechnic diploma holders engaged in the construction industry. This is a four-year programme consisting of two modules. The design of the programme provides in-built modularity and flexibility. After successful completion of the first two years, a learner is eligible for the award of an **Advanced Diploma in Construction Management (ADCM)**. This enables the learner either to exit after ADCM or to move on to complete the B.Tech degree.

#### **Bachelor of Technology in Civil (Water Resources Engineering) (BTWRE)**

The objective of this programme is to train polytechnic diploma holders engaged in the water resources sector. The programme offers the same flexibility as the B.Tech Civil (Construction Management) programme, and accordingly has a provision of awarding **Advanced Diploma in Water Resources Engineering (ADWRE)** after completion of Module I.

#### **Bachelor of Technology in Mechanical Engineering (Computer Integrated Manufacturing) (BTME)**

The objective of this programme is to train and upgrade the knowledge and skill of diploma holders engaged in the manufacturing industry. It is a four-year programme consisting of three modules. The design of the programme permits lateral exit. This programme has in-built modularity and flexibility. After the successful completion of the first year (Module I), the learner is eligible for the award of **Diploma in Computer Integrated Manufacturing (DCIM)**. After the completion of the second year (Module II), the **Advanced Diploma in Computer Integrated Manufacturing (ADCIM)** is awarded. After the successful completion of the last two years (Module III), **B. Tech in Mechanical Engineering (Computer Integrated Manufacturing)** is awarded. This enables the learner to exit after DCIM, or after ADCIM, or to move on to complete the B. Tech degree.

## **B. Tech in Aerospace Engineering (BTAE)**

The programme is meant for students who wish to enter the growing aviation industry. The eligibility is 12 years of schooling with Physics, Chemistry and Mathematics at the +2 level or a Diploma in Engineering. The main objective of this 8-semester programme is to contribute to the development of technical professionals in the area of Aeronautical Engineering. It is being jointly designed and implemented by IGNOU and AERO.

## **Post Graduate Diploma in Industrial Safety, Health and Environment Management (PGDISHEM)**

The main objective of this programme is to enhance knowledge, skills and awareness among the students in the field of Industrial safety, health and environment. The eligibility is a Bachelor Degree in Engineering or B.Sc. with science, and being employed.

## **Diploma in Civil Engineering (Army Personnel) (DCLE)**

This programme is customized to upgrade and modernize the technical knowledge of the personnel in the Corps of Engineers, Indian Army. To provide better industry-education linkage and particularly, to meet the Indian Army's educational needs and standards, collaboration with professional bodies and other technical institutions has been undertaken in the programme. In this programme, the army personnel of Corps of Engineers are given a one-year relaxation, as all admitted students have successfully passed the Grade II examination of the Indian Army.

## **Diploma in Electrical and Mechanical Engineering (Army Personnel) (DEME)**

The objectives of this programme are to upgrade and modernise the technical know-how of the Army personnel engaged in E/M areas in construction and related activities. To provide better industry-education linkages, and particularly to meet the Indian Army's educational needs and standards, collaboration with professional bodies and other technical institutions has been envisaged in the programme. This is a three-year diploma programme of which the army personnel of Corps of Engineers are given a one-year relaxation, as all these students have successfully passed the Grade II examination of the Indian Army.

## **Diploma in Civil Engineering (DCLE(G))**

The objective of this programme is to offer a need based and tailor-made academic programme for the specific need of supervisory level human resource engaged in the construction sector.

## **Diploma in Mechanical Engineering (DME)**

This programme seeks to provide more accessible and quality education and training to manufacturing/production personnel to meet the real work needs of manufacturing/production industry and prepare them for the changes in techniques, technologies, markets and employment patterns. It has been designed to enhance the quality and productivity of manufacturing/production personnel.

## **Diploma in Industrial Safety, Health and Environment Management (DISHEM)**

The main objectives of this programme are to enhance knowledge, skills, attitude and awareness among the students in the field of Industrial Safety, Health and Environment. The eligibility for the programme is 12th pass with Science and employed.

## **Post Graduate Certificate in Project Management (PGCPM)**

This programme has been launched in collaboration with Project Management Associates (PMA) and Centre for Excellence in Project Management (CEPM). The medium of instruction is English. The course delivery mechanism for the programme is through internet based Online Education.

## **Advanced Certificate in Power Distribution Management (ACPDM)**

The objectives of the programme are to disseminate information about the current development and reforms in the power distribution sector, generate awareness about the applications of emerging technologies and trends in the sector and educate personnel employed in the electrical power utilities or electricity sector about various aspects of power distribution management. Engineering Graduates/Engineering Diploma holders or Graduates or equivalent with 2 years experience in power utilities or electricity sector are eligible to take admission. This programme has been developed in collaboration with the Ministry of Power, Govt. of India, USAID-India and the Power Finance Corporation, under the Distribution Reform Upgrades and Management (DRUM) project.

## **Certificate in Craft and Design (Pottery) (CCDP)**

This programme, developed under the IGNOU-KVIC project, aims at upgrading the knowledge and skills of artisans engaged/interested in pottery. This programme envisages no prerequisite educational qualification for the target group of rural artisans and interested youth. This 18-credit programme introduces artisans to conceptual designing as well as cost analysis and marketing of the products.

### **Certificate Programmes in Footwear Design and Development (CPFDD)**

The School offers three certificate programmes in the area of Footwear Technology with an aim to prepare workforce for better skills and good practical knowledge for the footwear industry. These programmes are worth 16 credits each with the flexibility of minimum period of six months and a maximum of two years. The eligibility condition for the programmes is 8th pass (minimum). In the first instance, the programmes are on offer in English and Hindi medium.

### **Certificate of Competency in Power Distribution (CCPD)**

This is a need based and tailor-made academic programme for the specific need of technician/equivalent level personnel engaged in the power sector. The objectives of this programme are to train, assess and certify the skills and competencies of electrical technicians, enhance their quality and productivity through competency based training and provide better industrial education linkage by matching learner's educational needs while collaborating with professional bodies. Technicians/equivalent trade persons working in the power sector (sponsored), or general candidates, or private electricians at least 8<sup>th</sup> pass (Non-sponsored) are eligible to take admission in this programme.

### **Certificate in Motorcycle Service and Repair (CMSR)**

In the pursuit of its consistent educational endeavour, the University has joined hands with Hero Honda Motors Ltd. to initiate a competency based skill development programme for the motorcycle technicians of the country. Under this collaboration, this certificate programme is on offer at 27 centres since April, 2006. It is a non-credit awareness programme of 2-month duration. Till now, over 4000 learners have already been trained and certified under this programme. The course material is available in Hindi, English, Bengali, Malayalam and Tamil.

## **School of Extension & Development Studies**

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This School was established in 2007. It aims at offering programmes ranging from awareness courses, certificates, diplomas and degrees in the areas of extension education, livelihood education, sustainable development studies and empowerment studies.

### **Programmes on Offer**

#### **Master of Arts in Extension and Development Studies (MA (EDS)) (face-to-face)**

This face-to-face full-time programme has been designed with a balanced blending of components from Extension Education and Development Studies, with two courses requiring project work and a dissertation. The programme will be useful to extension and development professionals and also to fresh graduates interested in pursuing a career as extension and development professionals. Its objectives are to:

- train and develop qualified human resource in the professional area of extension and development studies;
- impart knowledge on various aspects of extension and development;
- develop necessary professional skills among students in formulation, implementation, monitoring and evaluation of extension and development programmes;
- conduct impact assessment and action research studies on extension and development issues and programmes.

#### **Post-Graduate Diploma in Adult Education (PGDAE)**

This programme is the result of collaborative efforts of IGNOU, UNESCO and the Jawaharlal Nehru University. It aims at promoting professional development and capacity building in the area of adult education with an emphasis on participatory adult learning documentation and information networking at national and international levels. It is meant for both in-service and pre-service graduates.

The objectives of the programme are to:

- develop knowledge and understanding of various aspects of theory and practice of adult education;
- update the knowledge and understanding of adult education policies and programmes;
- enhance the understanding and skills of documentation, management and dissemination of knowledge and information on various aspects and processes of adult education; and
- equip the learner with the skills of involving the community in participatory planning and development of curriculum, teaching-learning, training, evaluation and research processes in adult education;

- enable the learner to critically analyse, appreciate and promote the role of adult education in the emerging social, political, cultural, economic, developmental, environmental and educational situations for effecting transformation at the national and international levels.

#### Programmes under Development:

- Master of Arts in Extension and Development Studies (for distance learners)
- M.A. in Adult Education
- PG Certificate in Extension and Development Studies
- PG Diploma in Extension and Development Studies
- PG Diploma in Urban Planning and Development

## School of Foreign Languages

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This School was established in 2007, to promote communication across borders and countries.

### Programmes on Offer

#### Ph.D in Arabic

The Ph.D programme in Arabic provides the opportunity of research in the area of Arabic language, literature and culture.

#### Certificate in German Language (CGL)

This programme is offered in collaboration with the Goethe Institute, Max Mueller Bhawan (MMB), New Delhi. The broad objective of the CGL programme is to introduce the basics of the German Language and to encourage a better cultural understanding of Germany. The programme is in alignment with the *Common European Framework of Reference for Language*.

#### Certificate in Japanese Language (CJL)

This programme is offered in collaboration with the Japan Foundation. The programme is bilingual in medium, a blended multimedia package (Audio/Video CDs) with printed material (SLMs) and a substantial component is quite innovative.

#### Certificate in Spanish Language (Online Programme)

This online programme is being offered in collaboration with the Instituto Cervantes, New Delhi, a public institution under the Auspices of the Spanish Foreign Ministry, using AVE's platform (Virtual Spanish

Classroom) an educational infrastructure set up to teach Spanish. A student Programme Guide and study material, as additional help, are also part of the package.

The programme is in alignment with the *Common European Framework of Reference for Language*.

#### Certificate in Persian Language (CPEL) (face-to-face)

In collaboration with the Iran Culture House, New Delhi, IGNOU has initiated a Certificate in Persian Language (face-to-face). The programme aims to provide a basic working knowledge of the Persian Language and the Iranian culture. The Iran Culture House, in collaboration with IGNOU, provides learning support along with the content software to the learners. This programme is expected to be extended to Hyderabad, Mumbai and Bangalore soon.

#### Certificate Programme in French Language (CFL)

The CFL programme is aimed at initiating the adult learner into the basics of French language and develops communicative skills, at the elementary level. It aims at initiating the learner simultaneously into important aspects of French culture which are considered crucial to the language learning process.

The programme targets learners coming from the Hindi belt, and the methodology adopted here uses the trilingual approach for teaching/learning, viz., French-Hindi-English. The learner chooses the language of instruction/learning as per his/her convenience.

#### Programmes under Development:

- M.Phil/ Ph.D. in French
- M.A. in French
- Diploma in Teaching of German as a Foreign Language
- Certificate Programme in Arabic Language (CAL)
- Certificate Programme in Persian Language (for distance learners)

## School of Gender and Development Studies

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This School aims at achieving gender justice and equity through developing and launching programmes in the areas of Gender Studies, Women's Studies and Development Studies. Gender Studies examines the existing gender gap and addresses the issue of gender

disparity. Women's Studies analyses the status of women in society with the objective of strengthening individual and institutional efforts that enable women's empowerment. Development Studies analyses and supports human, social and economic development to bring about gender equity and social justice.

the learner would earn a Master's degree. Specializations according to the learner's interest could be chosen from a range of optionals using a choice-based credit system.

## Programmes on Offer

### Ph.D in Gender and Development Studies/ Women's Studies

Many learners, while pursuing degrees and specialisations in a variety of disciplines, develop scholarly interests in issues specifically concerned with women, and a desire to continue their academic pursuits through specialised research in this area. This programme provides such students the perfect opportunity to pursue their research interests within their area of specialisation. This programme would also help to create a pool of specialised experts who may later be employed in teaching at the university level, in public service, in non-governmental organisations, or in a variety of other fields where specialised research on gender issues is called for.

### M.A. in Gender and Development Studies (MA (GD))

This programme is offered in face-to-face mode. The first year courses, if successfully completed, would earn the learner a **Postgraduate Diploma in Gender and Development Studies**. If the learner continues with the second year courses and successfully completes them,

### Diploma in Women's Empowerment and Development (DWED)

### Certificate in Empowering Women through Self- help Groups (CWDL)

#### Programmes under Development:

- M.Phil in Gender and Development Studies/Women Studies
- MA/PG Diploma/PG Certificate in Gender and Development Studies (for distance learners)

#### Activities

The School has launched a Friday Seminar Series, wherein talks/lectures are delivered by eminent academics/practitioners in the area of Gender and Development Studies. For instance, Prof. Gail Omvedt, Dr. B.R. Ambedkar Chair, IGNOU and Prof. Aijaz Ahmed, JMI, have delivered some of the lectures.

## School of Health Sciences

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This School was set up with the objective of augmenting educational avenues for medical, nursing and paramedical personnel through the distance mode. The main function

of the School is the planning, developing, and launching of Degree, Diploma and Certificate programmes for various categories of health professionals bringing about health related awareness courses for the public, and conducting research on health related issues. The School has also collaborated with various national and international organisations such as the World Health Organisation (WHO), Ministry of Health and Family Welfare (MOHFW), ACTS Ministries, Dental Council of India (DCI), National Board of Examination (NBE), and the Indian Council of Medical Research (ICMR), Academy



At the launch of MA (GD)

of Hospital Administration (AHA), and Narayana Hrudayalaya for the development and dissemination of programmes.



## **Post Graduate Diploma in Hospital and Health Management (PGDHHM)**

This programme aims at developing an understanding and competency among practising doctors, health professionals and allied health care professionals for providing effective and efficient hospital and health care services. The programme comprises 32 credits (18 credits of theory and 14 credits of practicals). A unique feature of this programme is that theory and practical components are integrated.

## **Post Graduate Diploma in Geriatric Medicine (PGDGM)**

This programme aims at upgrading the knowledge and skills of practising doctors for providing comprehensive health care to the elderly, inculcating an inter-disciplinary approach in diagnosing and management of geriatric problems and improving their clinical, social and communication skills. This 32-credit programme comprises 14 credits of theory and 18 credits of practical courses.

## **Post Graduate Diploma in Clinical Cardiology (PGDCC)**

This programme aims at training a large number of MBBS doctors in non-invasive cardiology. This is a two-year full-time programme with regular and intensive face-to-face counselling and hands-on-skills development. This programme has been developed in active collaboration with Narayana Hrudayalaya and other leading cardiac centres/experts, viz., Escorts Heart Institute, New Delhi; Care Hospital, Hyderabad and Kerala Institute of Medical Sciences, Thiruvananthapuram. This programme is being conducted in 40 cardiac hospitals/institutes across the country.

## **Post Graduate Diploma in Acupuncture (PGDACP) (Online)**

This is the first medical programme which is being offered online. It aims to help graduates of different systems of medicine to learn a new therapy and utilize it for the patient's benefit in treating acute and chronic diseases. The programme is available to medical graduates (Allopathy, Ayurveda, Unani, Siddha & Homeopathy).

## **Diploma in Nursing Administration (DNA)**

The broad objectives of this programme are to strengthen the knowledge and skills of nursing professionals about principles of Nursing Administration and their application in improving nursing services, to create awareness of recent trends in health care systems and nursing, and work collaboratively with individuals and groups for improvement of the nursing service. It will enhance

## **Programmes on Offer**

### **Ph.D Programme in Nursing**

The broad objectives of this programme are to enable the nursing personnel to develop advance research skills in nursing and to prepare the nurse educators, administrators and practitioners to carry out systematic research to improve the quality of nursing care. The programme would also enable the nursing personnel to give evidence based nursing care to patients/clients in various setting.

### **B.Sc.(Hons) in Optometry & Ophthalmic Techniques (BSCHOT)**

This four-year programme will enable a learner to become a competent optician, optometrist, refractionist or ophthalmic assistant.

### **Post Basic Bachelor of Science (Nursing) (B.Sc. (N) (PB))**

The objectives of the programme are to provide an opportunity to a large segment of in-service nurses to upgrade their knowledge and skills in order to respond to the changing health needs of the society; to motivate nurses to maintain clinical competence in order to provide quality care; develop teaching, administrative and research skills; and promote personal and professional growth for better career opportunities. Post Basic B.Sc. Nursing is a three-year degree programme for in-service nurses with 11 out of 22 courses being practical courses.

### **Post Graduate Diploma in Maternal & Child Health (PGDMCH)**

This programme imparts competency for managing Health Care Services at different institutional levels, tackling disease outbreaks and effectively organising National Health Programmes especially in relation to MCH services, providing antenatal care, including those of high risk pregnancy, conducting normal delivery, handling common emergency care related to pregnancy and its outcome, identifying referral situations, providing newborn care, identifying high risk babies, diagnosing and managing common childhood morbidity including emergencies, providing guidance on nutritional needs, assessing growth and development of children and managing their individual problems. It is a one-year programme worth 18 credits of theory and 18 credits of practical.

administrative competence to provide quality nursing care.



and child. It is a 16 credit programme (8 credits theory courses and 8 credits practical work).

### **Post Graduate Certificate in Oral Implantology (PGCOI)**

This one-year programme, developed by IGNOU in collaboration with Dental Council of India (DCI), is for BDS doctors. The aim of the programme is to enhance knowledge and skills in the field of Oral Implantology and enable the learner to assess, diagnose and manage the cases requiring dental implants.

### **Post Graduate Certificate in Endodontics (PGCE)**

This one-year programme of 14 credits theory and 16 credits practical, developed by IGNOU in collaboration with the Dental Council of India (DCI), is for BDS doctors. The aim of the programme is to enhance the knowledge and skills in the field of Conservative Dentistry and enable the learners to assess, diagnose and manage the cases which require specialized interventions in the field of conservative dentistry.

### **Certificate in Health Care Waste Management for South-East Asian Countries (CHCWM)**

To cater to the needs of healthcare functionaries and impart good health care waste management practices, this six-month programme has been developed in collaboration with WHO-SEARO (World Health Organisation-South East Asia Regional Office). It aims to sensitise learners about health care waste and its impact on our health and environment. Further, it acquaints the learner with existing legislation, knowledge and practices regarding infection control and health care waste management in countries of the South-East Asian region, and aims to equip the learner with skills to manage health care waste effectively and safely. The programme is worth 14 credits (10 credits theory and 4 credits practical work).

### **Certificate in New Born and Infant Care (CNIC)**

The objectives of this programme are to enhance and update the knowledge, skills and practices of nursing personnel in care of newborn and infants; and to enable nursing personnel to provide effective nursing care to normal, at risk, sick newborn, and infants. This is a 14-credit programme (4 credits theory and 10 credits practical).

### **Certificate In Maternal and Child Health Care (CMCHC)**

The objectives of this programme are to update the knowledge and skills of health care providers in reproductive and child health and to enable health care providers to render effective health care to both mother

### **Certificate in Competency Enhancement for Auxiliary Nurse Midwife (ANM) / Female Health Worker (FHW)**

The broad objectives of this programme are to enhance the knowledge and skills of practising ANMs/FHWs in Reproductive and Child Health, Communication and Socio-cultural areas, including Integrated Management of Neonatal and Childhood Illness, and to enable ANMs/FHWs develop a positive attitude in providing health care through community participation. It is a 32-credit Programme (14 credits theory courses and 18 credits practical work).

### **Certificate in Home Based Care Provider (CHBCP)**

This is a 6-month programme of 14 credits (theory 4 credits, practicals 10 credits) for 10<sup>th</sup> passed students. It aims to prepare a work force in the country with the skills required to look after the elderly and people suffering from chronic progressive illness in a home setting after discharge from tertiary care.

### **Certificate in Diabetes Community Worker (CDCW)**

This programme has been developed in collaboration with the Regional Centre, Guwahati. It aims to build a community level workforce to understand and help the diabetes patients in clinics and at home. The objective is to provide an understanding of the causes leading to diabetes and detailed knowledge of the effect of diabetes on various organs of the body. It aims to develop skills of management of the disease in relation to diet, foot care and eye care. The programme is worth 14 credits (4 credits of theory courses and 10 credits of practical work).

#### **Programmes under Development:**

- Certificate in Dialysis Medicine
- Certificate in Adolescent Health & Counselling

## **School of Humanities**

Phone : 91-11-29536441  
Fax : 91-11-29532175  
E-mail : soh@ignou.ac.in

The School includes the disciplines of Hindi, English, Linguistics, Assamese, Bengali, Kannada, Malayalam, Gujarati, Marathi, Oriya, Punjabi, Tamil, Telugu, Urdu, Sanskrit and Philosophy, an Editorial Unit and a Translation Unit. Apart from certificate, diploma and degree programmes in Hindi and English, the School has also developed Foundation Courses in Sanskrit and



in twelve Modern Indian Languages, including Bhojपुरी. In addition to academic programmes, the editing unit is involved in editing study materials and other publications of the University. The translation unit takes care of Hindi translation and vetting of learning material and other publications.

## Programmes on Offer

### Ph.D in English/Hindi

These programmes provide an opportunity for research in English/Hindi language or literature. For details please see the IGNOU website [www.ignou.ac.in](http://www.ignou.ac.in) or the Table in Appendix 5 at the end of this Profile.

### Master of Arts (English)

The aim of this programme is to provide learners with a sound base in language as well as an exposure to a wide range of literature, with options for specialisation in a particular area. The learners are expected to develop confidence in their critical and analytical abilities. This 64-credit programme has a two-tier structure: five compulsory core courses and three optional courses.

### Master of Arts (Hindi)

This programme exposes learners to a wide range of Hindi literature.

### Bachelor's Degree Programme (BDP)

The School contributes courses to this programme, which offers an opportunity to graduate to working people and/or to those who have missed out on their higher studies for some reason: social, familial, financial. The programme leads to BA, B.Com, B.Sc, BTS and BSW degrees. A number of courses are common to all streams. The programme is offered in English, Hindi and Oriya. A student taking a minimum of 48 credits of elective courses in one discipline is awarded a major in that discipline (for Mathematics and Chemistry, the credit requirement for majoring is 40 credits).

BDP has three main components: Foundation Courses (24 credits, compulsory), Electives (56-64 credits) and Application-oriented Courses (8-16 credits).

### Diploma in Creative Writing in English (DCE)

This programme is aimed at providing an understanding of the art of writing and at developing the creative potential of the learner.

### Certificate in the Teaching of English as a Second Language (CTE)

This programme has been designed to enhance the understanding of school teachers about their learners,

the learning process, and the nature and structure of the English Language. It also helps them evolve innovative strategies in listening, speaking, reading and writing of English as a second language. This programme comprises five courses of four credits each.

### Certificate Programme in Functional English (Basic Level) (CFE)

This programme is primarily designed for younger learners (those who have completed 10+2 with at least 6 years of English) who wish to join higher studies or are entering their first jobs. It is to enable them to speak, read and write with a degree of fluency and accuracy in English. The course material, which includes a CD, will prepare the learners to function in English with ease, both socially and professionally. At the end of the Programme they would have attained proficiency in English.

### Certificate in Urdu Language (CUL)

This programme is meant for Urdu and Hindi mother tongue speakers who want to know how to read, write and correctly speak the Urdu language. Communicative and comprehension skills are included in it.

### Programmes under Development:

- BA/Diploma in Urdu Language

## School of Interdisciplinary and Transdisciplinary Studies

Phone : 011-29571115  
Email : [soitds@ignou.ac.in](mailto:soitds@ignou.ac.in)

The School offers a range of courses in a broad socio-economic cultural area that demands understanding from various angles and methods that cut across disciplines. The broad aim of the School is to undertake research, teaching and training in subjects that demands intensive scholastic engagement of thoughts and methods that are interdisciplinary and transdisciplinary in nature. Accordingly, the programmes offered by the School are diverse in nature, thus, providing a rare platform for fusion of thoughts and methods of understanding many seemingly unrelated domain of knowledge.

## Programmes on Offer

### Integrated M.Sc. - Ph.D in Physics and Astrophysics

This programme, launched in collaboration with the Indian Institute of Astrophysics, Bangalore, is targeted towards giving research orientation to students from

Post B.Sc level on. The broad areas of research envisaged are sun and solar system, stellar physics, extragalactic astronomy, theoretical astrophysics and related areas of physics, instrumentation. The programme is conducted in **residential and face-to-face mode at Bangalore. A mentor, who is a senior scientist, is attached to every student.**

**M.Phil in Sri Aurobindo Studies (MPHILAU) (face-to-face)**

**Master's in Social Anthropology (face-to-face)**

**M.A. in Sri Aurobindo Studies (MASAS) (face-to-face)**

**M.A. in Gandhi & Peace Studies (face-to-face)**

**Master's in Labour & Development (face-to-face)**

This is a full-time on-campus programme. It provides in-depth understanding of importance of labour in the development process, with special reference to India and developing countries. The changing dimensions and profile of labour and employment in contemporary India, in the context of the ongoing process of globalisation, is adequately covered in the programme. The importance of different stake holders - state, trade unions, NGOs and international organisations in addressing the ongoing transformations in the labour market is also emphasised and elaborated in the course work.

It is expected that, the students who successfully complete this programme will get opportunities to work in the government, NGOs, labour organisations and the corporate sector.

**PG Diploma in Folklore & Cultural Studies (PGDFCS)**

**Certificate Programme in Sanskrit (CPS)**

The objectives of this programme are to:

- provide a simple and basic course for study of the Sanskrit language to people all across the globe, regardless of their native language; and
- provide adequate knowledge of the Devanagari script and Sanskrit grammar to individuals, so that they shall be able to pursue deeper study of the language.

**School of Journalism and New Media Studies**

Phone : 011-29534451

E-mail : sojnms@ignou.ac.in

The country is witnessing a media revolution resulting in a massive expansion of media in general and the news

industry in particular. With the rapid development in Information and Communication Technology, journalism and new media are emerging as powerful tools of communication to reach out to large sections of the society. This has opened up tremendous professional opportunities and the resultant need for trained human resource in the industry, academia and research. Accordingly, the University has established this School, which has opted for a blend of on-campus and Open and Distance Learning (ODL) programmes, which are detailed below.

**Programmes on Offer**

**Ph.D in Journalism and Mass Communication**

This programme broadly covers Journalism, Mass Communication, Electronic Media (radio and television), New Media and Media Studies.

**M.A. in Journalism and Mass Communication (MA (JMC), face-to-face)**

This is a face-to-face, full-time programme offered from the IGNOU campus, New Delhi. It prepares the students to join news organisations such as newspapers, magazines, radio and television. To facilitate holistic journalism training, the School has adopted UNESCO's model media curriculum.

**M.A. in Electronic Media Production & Management (MA (EMPM), face-to-face)**

This regular, full time, face-to-face programme is designed to teach the students the basics of sound, visual communication, camera handling and new media production. The programme provides hands-on experience to the students to develop appropriate skills and competencies to prepare them for any challenging assignment in the media industry. The broad coverage areas of the programme includes mass communication through both print and electronic media as well as media management.

**Post Graduate Diploma in Journalism and Mass Communication (PGJMC)**

The Post Graduate Diploma in Journalism and Mass Communication provides opportunities for working media personnel to enhance their knowledge and skills for their professional development.

**Post Graduate Diploma in Audio Programme Production (PGDAPP)**

This programme is aimed at developing a cadre of skilled professionals for the growing Radio medium. It is also useful for those already engaged in the industry without a formal qualification. The broad objective of

this programme is to prepare professionals with skills to conceive, plan and manage audio programme production.

### **Post Graduate Diploma in Radio Prasaran (PGDRP)**

This programme has been developed in collaboration with Prasar Bharati (AIR). The programme has been designed to upgrade the skills and competencies of those who are working in Radio Stations and those who aspire for it.

### **B.A. in 3D Animation and Visual Effects (BA (AVFX)) (face-to-face)**

This programme is being offered by IGNOU in collaboration with M/s Maya Academy of Advanced Cinematics (MAAC). Students will be required to create a Computer Graphics based-film as a final project. The programme covers in-depth training on 3D Animation and Visual Effects with Node Based Compositing and Match Moving; Film Editing; The Animation Production Pipeline; Language studies along with Business Organization and Accountancy.

### **Diploma in Computer Generated Imagery (DCGI) (face-to-face)**

This programme is offered in collaboration with MAAC. It is best suited for anyone who wants to enter the 3D Animation Industry, as it covers all aspects of 3D Animation and film making with focus on Modelling, Shading, Lighting, Rigging, FX and Character animation.

### **Certificate Programme in Digital Film Making (CDFM) (face-to-face)**

This programme is offered in collaboration with Maya Academy of Advanced Cinematics (MAAC). This is a comprehensive programme that exposes students to the nuances of the art of digital film making. The students will undergo training on realistic film making by the use of technologies like compositing and editing.

### **Certificate Programme in Community Radio (CCR)**

This programme is aimed at building the skills of those interested in community level broadcasting to serve in various community radio stations being set up all over the country. It is a comprehensive programme offering information on all aspects of community radio from set up technology to understanding of community participatory styles of broadcasting.

### **Other Academic Activities**

The School periodically organises symposia and training workshops on media education. For instance, it has recently organised the following:

- an international symposium on media education, in collaboration with UNESCO;
- specialised training for working media professionals on online journalism, and Web 2.0, in collaboration with Deutsche Welle, Germany;
- grass-root media training for NGOs and Civil Society to utilize the potential of radio medium for their developmental works, in collaboration with Commonwealth Education Media Centre for Asia (CEMCA).

## **School of Law**

Phone : 011-29531115

E-mail : sol@ignou.ac.in

The School strives to ensure high quality legal education and research through innovative, multi-media learning packages with a focus on learning practical aspects of law, acquiring legal skills and scholarship.

### **Programmes on Offer**

#### **Master of Intellectual Property Law (MIPL) (online)**

This is a new specialist Master degree in Intellectual Property Law offered exclusively online and developed by IGNOU in collaboration with Queensland University of Technology (QUT) Australia. MIPL is open to Graduates in any discipline. Students who join the MIPL with an LL.B degree, after successfully completing six subjects in the first year of the MIPL, would have the option to proceed to QUT to study four subjects in one semester of the QUT Master of Laws.

#### **Post Graduate Diploma in Intellectual Property Rights (PGDIPR)**

This programme has been developed in collaboration with the World Intellectual Property Organization (WIPO), Geneva. The objectives of this programme are to disseminate information on national and international IPR issues, create IPR consciousness among scientists, professionals, academicians, government officials, entrepreneurs and other members of the society, and familiarize the learners about the documentation and administrative procedures relating to IPR in India.

#### **Post Graduate Diploma in Legal Process Outsourcing (PGDLPO)**

This programme is offered in association with Rainmaker, and is delivered mostly online using Virtual Education in Law (VEL) and eMentor, Rainmaker's e-learning platform. It aims to train law graduates in the existing

legal practices predominantly useful for the LPO industry in India.



## Programmes under Development:

### **Post Graduate Certificate in Cyber Law (PGCCL)**

The main objectives of the programme are to enable the learner to acquire critical understanding of cyber law and the emerging social and intellectual property issues, to develop competencies for dealing with fraud and deception by using cyberspace and to give in-depth knowledge of Cyber law and legal framework, Right to Privacy, Data Security and Protection.

### **Post Graduate Certificate in Patent Practice (PGCPP)**

Patent is the most significant form of Intellectual Property to encourage creativity in science and technology and protect invention, development and creation of new technology and business expansion throughout the world. The objective of the programme is to provide learners in-depth knowledge of the Indian patent law, training in writing of patent application, and to develop expertise in patent search. This programme is offered in collaboration with Council of Scientific and Industrial Research (CSIR).

### **Diploma in Paralegal Practice (DIPP)**

This unique programme aims to develop legal skills among citizens and groups to access law and justice. It provides functional understanding of law and imparts elementary skills. It aims to create a cadre of 'barefoot' lawyers to provide preventive legal assistance. Legal aid organisations, Panchayat functionaries including elected representatives, government functionaries, non-governmental organisations or any person whose work profile entails engagement with the legal system would benefit from this diploma.

### **Certificate in Consumer Protection (CCP)**

This 16-credit programme aims at creating an overall awareness of, and training on, consumer affairs with special emphasis on Consumer Protection. After completing this programme, the learner can work as a consumer activist in the industrial sector, with NGOs and government departments on consumer affairs. The course is open to those with 10+2 level of educational qualifications.

### **Certificate in Human Rights (CHR)**

This programme is meant to sensitize professional groups, e.g., police and army, primary school teachers, NGO functionaries, etc., on issues relating to Human Rights. The course is open to those with 10+2 or its equivalent or BPP from IGNOU. This programme is worth 16-credit.

**Master`s in International European Law** (to be jointly offered with Lyon Law School, France)

**Post Graduate Diploma in Anti Human Trafficking** (in association with Ministry of Home Affairs and UNODC)

**Post Graduate Diploma in Environmental Law** (in association with Centre for Environmental Law, WWF, New Delhi)

**Post Graduate Diploma in Criminal Justice**

**Post Graduate Diploma in Legislative Drafting**

**Certificate in International Humanitarian Law** (in association with International Committee of Red Cross (ICRC), New Delhi).

## **Training Activities**

The School organises training programmes from time to time, some of which are the following:

- 1. Legal Aspects of Recovery Management:** The School organized a training programme, 'Legal Aspects of Recovery Management and Securitization & Reconstruction of Financial Assets and Enforcement of Security Interest Act, 2002', sponsored by the National Federation of Urban Co-op banks & Credit Societies (NAFCUB) in New Delhi, from 10-13<sup>th</sup> August, 2009. The target group comprised senior officials working with urban cooperative banks across the country.
- 2. `Kanooni Salah`:** The School conducts an interactive weekly one-hour radio programme in Hindi on Gyan Vani, Delhi, to promote legal awareness among the citizens of India, under the name `Kanooni Salah`.

## **School of Management Studies**

Phone : 011-29532073

Fax : 91-11-29532078

E-mail : [soms@ignou.ac.in](mailto:soms@ignou.ac.in)

The School was established to provide an avenue for working personnel and professionals for acquiring management qualifications to upgrade their managerial skills, capabilities and orientation. Over the years, the School has been offering various programmes in Management and Commerce which are useful to the corporate and the business world. For details, please see **Appendix 5, or the website [www.ignou.ac.in](http://www.ignou.ac.in).**



## Programmes on Offer

### Ph.D in Management/Commerce

This programme aims at training professionals and teachers in the skills and competencies related to the systematic investigation of various issues and problems in the area of their study. The details of the programme are available on the website [www.ignou.ac.in](http://www.ignou.ac.in) of IGNOU.

### Master of Business Administration (MBA)

This is a modular programme which includes Post-graduate Diploma in Management (eleven courses), followed by specialization stream (five courses) and 5 integrative courses (including a project course). In all a learner has to complete 21 courses in order to get an MBA degree. The admission to the programme is through an entrance test, which is held twice a year.

### Master of Business Administration (Banking & Finance)

This programme is on offer in collaboration with the Indian Institute of Banking and Finance, and has been designed to meet the customized needs of banking professionals with CAIIB certification. Admission to this programme is without an entrance test. This programme also consists of 21 courses including a project course, which is equivalent to two courses (11 basic courses, 5 specialisation courses and 5 integrative courses):

### Master of Commerce (M.Com)

This is currently on offer with a specialization in International Business Operations. The main objective of this programme is to equip the students with the necessary conceptual, entrepreneurial and analytical skills required for handling Business Operations, particularly in International Business. The curriculum focuses on the applied aspects.

### Master of Commerce in Finance and Taxation (M.Com, F&T)

Master of Commerce in Finance and Taxation (M.Com. F&T) is designed and developed in collaboration with the Institute of Chartered Accountants of India, exclusively for the Chartered Accountancy Final Stage learners. Learners can simultaneously enrol for this programme along with the Chartered Accountancy Final Course offered by ICAI. Once a learner clears the Chartered Accountancy Final courses, s/he receives credit transfer for those courses in this programme. The main objective of this programme is to develop the skills and competencies of students in the fields of accountancy, finance and taxation.

Eligibility for admission are:

- Graduate in any discipline or equivalent from a recognised University/Institute, and
- Admitted in the Chartered Accountancy Final Course.

Candidates who have already completed Chartered Accountancy are also eligible to seek admission.

### Master of Commerce in Business Policy and Corporate Governance (M.Com, BP & CG)

This programme is designed and developed in collaboration with the Institute of Company Secretaries of India, exclusively for the Company Secretaryship professional programme students. Students can simultaneously study this M.Com programme along with the Company Secretaryship professional programme offered by ICSI. The main objective of this programme is to develop skills and competencies of the students in business policy and corporate governance.

Eligibility for admission are:

- Graduate in any discipline or equivalent qualifications from a recognised University/Institute.
- Passed in Company Secretaryship executive programme.

Candidates who have already passed the Company Secretaryship course are also eligible for admission.

### Master of Commerce in Management Accounting & Financial Strategies (M.Com, MA & FS)

This programme is designed and developed in collaboration with the Institute of Cost and Works Accountants of India, exclusively for the ICWAI students. Students can Simultaneously study this programme with the ICWAI Final course. Once a student passes ICWAI final course, automatic credit transfer is given. The main objective of this programme is to develop skills and competencies of the students in management accounting and financial strategies.

Eligibility for admission are:

- Graduate in any discipline or equivalent qualifications from a recognised University/Institute.
- Passed in ICWAI Intermediate course.

Candidates who have already passed the ICWAI Final course shall also be eligible for admission.

### Bachelor's Degree Programme in Commerce (B.Com)

This programme aims at helping a learner develop competency in the basic aspects of commerce. All the courses of the B.Com programme can be classified

under three major components: Foundation Courses, Elective Courses and Application-oriented Courses.

A learner has to opt for a minimum of 48 credits from the Elective Courses in Commerce and the remaining 8 to 16 credits from the elective courses of other disciplines such as Computer Science, Hindi, English, Political Science, History, Economics, Public Administration, Sociology, Rural Development and Mathematics.

### **Bachelor of Commerce with Major in Accountancy and Finance (B.Com, A&F)**

This 3-year programme is designed and developed in collaboration with the Institute of Chartered Accountants of India, exclusively for Chartered Accountancy students. Learners can simultaneously study B.Com (A&F) programme with Chartered Accountancy First Stage offered by ICAI. Once a learner clears the Chartered Accountancy First Stage, credit transfer is given for those courses in this programme. The main objective of this programme is to develop skills and competencies of the learners, in the field of accountancy and finance. Candidates who fulfil the following three conditions are eligible for admission: (i) 10+2 or its equivalent, (ii) passed Common Proficiency Test/PE-I/ Foundation from ICAI, and (iii) registration in Professional Competence Course/PE-II/Intermediate (Chartered Accountancy First Stage) of ICAI. Learners who have already completed PCC/PE-II/Intermediate of Chartered Accountancy are also eligible for admission in this programme.

### **Bachelor of Commerce with Major in Corporate Affairs and Administration (B.Com, CA & A)**

This is similar to B.Com A & F, designed and developed in collaboration with the Institute of Company Secretaries of India, exclusively for the Company Secretaryship students, who can study it with Company Secretaryship foundation programme offered by ICSI. Once a student passes Company Secretaryship foundation and executive programme automatic credit transfer is given in this B.Com programme for all those students. The main objective of this programme is to develop skills and competencies of the student in the field of corporate affairs and administration.

Candidates with the following qualifications are eligible for admission :

- 10+2 or its equivalence; and
- Registration in Company Secretaryship.

Candidates who have passed Company Secretaryship Intermediate/Executive Programme shall also be eligible for admission.



### **Bachelor of Commerce with Major in Financial and Cost Accounting (B.Com, F&CA)**

This is similar to B.Com A & F, designed and developed in collaboration with The Institute of Cost and Works Accountants of India (ICWAI), exclusively for the ICWAI students, who can simultaneously study this programme with ICWAI Foundation/Intermediate course offered by ICWAI. Once a student passes ICWAI foundation/Intermediate courses, automatic credit transfer is given in this B.Com with major in Financial and Cost Accounting programme. Main objectives of this programme is to develop skills and competencies of the student in the field of Finance and Cost Accounting.

Candidates with the following qualifications are eligible for admission:

- 10+2 or its equivalence; and
- Registration in ICWAI Foundation Course.

Candidates who have passed ICWAI Intermediate course shall also be eligible for admission.

### **Post Graduate Diploma in Management (PGDIM)**

This comprises the compulsory courses that are part of the MBA programme.

### **Specialisation Post Graduate Diploma Programmes**

The Specialisation Programmes in functional areas are available in 4 streams; Human Resource Management, Financial Management, Operations Management and Marketing Management. A learner has to complete any five courses of his/her choice in the chosen specialization stream.

### **Post Graduate Diploma in International Business Operations (PGDIBO)**

This programme is aimed at equipping the learners with the necessary conceptual, entrepreneurial, and analytical skills required for handling International Business Operations. The curriculum focuses on the applied aspects.

### **Post Graduate Diploma in Finance Markets Practice (PGDFMP)**

This programme is being offered in collaboration with the Financial Technologies Knowledge Management Co., Mumbai, with the following objectives:

- to inculcate among students, knowledge of financial markets and also impart skills required in the operations of the financial markets;



- to develop domain knowledge expertise in financial markets practice across different asset classes;
- to analyze inter-linkages of different asset classes including equity, currency, commodity and fixed income securities markets; and
- to focus on fundamental factors impacting asset prices.

### **Diploma in Management (DIM)**

This programme comprises three compulsory and four elective courses of which a learner is required to complete two elective courses.

### **Diploma in Retailing (DIR)**

IGNOU, in collaboration with the Retailers Association of India (RAI), has designed this programme, which includes an internship during which the learner gets a stipend.

### **Certificate in NGO Management (CNM)**

This has been developed in collaboration with UNAIDS. Its objectives are:

- to provide basic managerial concepts to NGO workers; and
- to help and enhance the skills of end users at various levels of management.

### **Certificate in Business Skills (CBS)**

This is a vocational programme jointly developed by IGNOU, the Rajiv Gandhi Foundation and the COL. The main objective of this programme is to enable NGOs and other agencies to develop business skills among the street children, unemployed youth, rural and urban disadvantaged sections and women, so that these groups can avail gainful self-employment opportunities. This certificate programme focuses on business communication, entrepreneurship, basic computer knowledge, business organisation and accounting.

### **Programmes under Development:**

### **Certificate in Entrepreneurship (CIE)**

## **School of Performing and Visual Arts**

Phone : 011-29571991-94, 29534840  
 Fax : 011-29536330  
 E-mail : sopva@ignou.ac.in

Fine Arts education is an integral part of the development of each human being. It refers to the development of creativity through diverse range of creative activities and modes of expression. This School strives for a flagship

role in the development and delivery of educational programmes in various disciplines of the Arts.

## **Programmes on Offer**

### **Certificate in Performing Arts - Theatre Arts (CPATHA)**

This programme aims to provide a basic introduction to the art of theatre to the learners.

### **Certificate in Performing Arts - Hindustani/ Karnatak Music (CPAHM/CPAKM)**

This programme enables the learner to receive the basic knowledge of theory and practical aspects of Hindustani/ Karnatak Music.

### **Certificate in Performing Arts - Bharat Natyam/ Kathak/Kuchipudi/Kathakali/ Manipuri/Odissi/ Mohiniattam (CPABN/CPAKT/CPAKP/CPAKK/ CPAMP/CPAOS/CPAMT)**

Indian classical dances bring out the quintessential cultural ethos of diverse regions of India. This programme offers training in the basics of various classical dances of India (Bharat Natyam, Kathak, Kathakali, Manipuri, Odissi, Mohiniattam). Based on the practical specialisation, the learner gets a certificate in that particular dance form.

### **Certificate Programme in Visual Arts - Painting/ Applied Arts/Sculpture (CVAP/CVAA/CVAS)**

This 16-credit programme consists of three main streams: Painting, Sculpture and Applied Arts. Depending on the optionals taken, the learner gets a certificate in painting, applied arts or sculpture.

### **Programmes under Development:**

- Master of Performing Art - Hindustani Vocal Music (MPAHVM) (face-to-face)
- Master of Performing Art – Bharatanatyam (MPABN) (face-to-face)
- Master of Performing Art - Theatre Arts (MPATHA) (face-to-face)
- Master of Fine Art - Painting (MFAP) (face-to-face)

## **School of Sciences**

Phone/Fax : 011-29532167  
 E-mail : sos@ignou.ac.in

This School comprises the disciplines of Chemistry, Life Sciences, Mathematics and Physics. It offers the programmes detailed below. Some courses prepared by the School are also on offer in programmes of other

Schools such as CES, BPP, BA, B.Com, BTS, BCA and BSc (Nursing).



## Bachelor's Degree Programme in Science (BSc)

### Programmes on Offer

#### Ph.D in Mathematics

This programme aims at enhancing and deepening the understanding of mathematics of the students, and equipping them to do quality research in the area of study. (For more details, please see the IGNOU website.)

#### Ph.D in Physics

This programme is being offered to provide opportunities for research in various fundamental and applied areas of Physics with the view to promote learning and encourage excellence in the respective fields of knowledge. It aims to nurture researchers in Physics with an in-depth understanding of the subject and develop in them the capability of carrying out high quality research in these areas. (Details are available on the IGNOU website.)

#### Master's Degree Programme in Mathematics (with Applications in Computer Science) (MACS)

This programme emphasises the relevance and usefulness of mathematics from the application point of view, and equips the learners with core mathematical knowledge and the training necessary for use in many application areas. The programme exposes the learners to real-life problems and promotes the use of mathematics in industry and the applied sciences.

#### Master's Degree Programme in Chemistry (face-to-face)

For details, please see the IGNOU website.

The main aim of this programme is to provide opportunities for higher science education to in-service people living in rural/remote areas and belonging to disadvantaged sections of the society and to promote scientific temper in everyday life. Learners can obtain either a BSc (General) or a BSc (Major) degree in any one of the streams of Botany, Chemistry, Mathematics, Physics and Zoology.

Learners should opt for elective courses from at least 2 science disciplines. In any given discipline, learners can opt for elective courses worth a minimum of 8 credits and a maximum of 48 credits. Of the total credits opted for in the elective courses of Physics, Chemistry and Life Sciences disciplines, a minimum of 25% of the credits may be taken from laboratory courses.

In addition to the requirements mentioned above, a minimum number of credits to be taken in elective courses in the various science disciplines will enable a learner to **major** in that discipline. Please refer to the IGNOU website for details.

#### Post Graduate Diploma in Environment and Sustainable Development (PGDESD)

This programme has been developed in collaboration with other open universities in the SAARC region, with financial support from the South Asia Foundation. The objectives of the programme are to share information about sustainable development, strengthen regional co-operation in environmental capacity building, especially in the area of environmental management, to educate and train individuals from different walks of life, viz., development functionaries, government officials, journalists, policy makers, farmers, industrialists, grassroot workers, environmentalists who have a stake in protecting the environment as well as ensuring a better quality of life for the peoples of their countries.

#### Post Graduate Diploma in Analytical Chemistry (PGDAC)

This programme aims to enhance the skills of chemists employed in industry, research and development and national laboratories. It is also useful for all those Science Graduates who are aspiring to get employment in these laboratories. The main objectives of the programme are to provide training



*M.Sc (Chemistry) students doing their laboratory work at the IGNOU campus*



in modern analytical techniques, an appropriate theoretical background and to develop practical skills for analysing materials even in trace amounts using modern analytical methods and instruments. This programme is worth 32 credits, spread over eight courses.

### **Certificate Programme in Teaching of Primary School Mathematics (CTPM)**

This awareness level, practical-oriented programme provides some strategies for teaching mathematics to children in a way that will make them feel positive about it. The programme is aimed at pre-primary and primary school teachers, as well as parents of young children. Its main objectives are to help the learners look critically at their mathematics teaching strategies and alter them to suit their students' backgrounds; refresh learners on the acquisition and learning process in the context of mathematics learning; and make the discourse of mathematics teaching available to a wider section of society by exposing them to the need for a meaningful context while learning or teaching mathematical concepts/processes/skills.

### **Certificate Programme in Laboratory Techniques (CPLT)**

This programme is designed to provide the knowledge and skills needed to work as a laboratory technician in a school/college science laboratory. The objectives of this programme are to familiarise learners with the basic facilities and equipment available in a school/college science laboratory, impart knowledge on the basics of organisation and management of science laboratories including laboratory safety aspects, and train learners in handling and maintaining simple instruments, and procurement and storage procedures.

### **Appreciation Course on Environment (ACE)**

This is a non-credit awareness course that has been developed by the School in collaboration with the Ministry of Environment and Forests, Government of India. This course has been developed for journalists, development functionaries, academics, lawyers, and other professionals interested in environmental issues. The objectives of this course are dissemination of information on national and international environmental issues; creating environmental consciousness among professionals, academicians and other members of the society who can play an active part in opinion making within the society so that corrective action can be taken. It has also been modified and is being offered as an **audit course (NEV 001)** to all undergraduate students to comply with the directions of the Hon'ble Supreme Court of India.

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The School has been assigned the disciplines of Economics, History, Library and Information Sciences, Political Sciences, Public Administration, Psychology and Sociology, in which it has designed and developed a variety of programmes. For details of the programmes please see Appendix 5, or the IGNOU website.

## **Programmes on Offer**

### **Doctor of Philosophy (Ph.D)**

The School offers a Ph.D programmes in Economics, History, Library and Information Sciences, Political Science, Public Administration and Sociology. The eligibility and other details are given in the table at the end of this Profile, and on the IGNOU website.

### **M.Phil Programme in Economics**

IGNOU offers this programme in collaboration with the Institute of Human Development (IHD). The candidates are selected through an entrance examination for this programme.

### **Master's Degree in Library and Information Science (MLIS)**

The general objective of this programme is to contribute to the building of professional human resource to meet the varied demands for information handling in libraries and information centres in the country. The programme comprises seven Core Courses and two Elective Courses to be selected from 6 Elective courses being offered now. The medium of instruction for this programme is English.

This programme is also available online through the platform called LIVE (Library and Information Virtual Education), developed by IGNOU. For more details, visit: <http://www.ignouonline.ac.in/live>.

### **Master of Arts (Economics) (MEC)**

This programme offers an opportunity to learners for higher studies in Economics. Besides offering the core courses available in other universities, it includes courses in some of the emerging areas in Economics such as insurance, finance and computer applications that are expected to be extremely useful in the present scenario of economic liberalisation and globalisation.

### **Master of Arts (History) (MAH)**

This programme has been developed with a view to

provide an opportunity to those learners who wish to do higher studies in History. The programme is also of use to teachers working in schools, personnel working in various institutions/organisations associated with history and culture (museums, archives, Archaeological Survey, etc.), and all graduates who are desirous of acquiring a Masters Degree in History. The programme is available in English and Hindi.

in a discipline, the learner obtains a major in that discipline.

### **Master of Arts (Political Science) (MPS)**

The aim of this programme is to provide the learners a sound base in political studies with in-depth investigation of a broad range of political phenomena at the national, regional and international level. The programme provides an option for specialising in Political Theory, Comparative Politics, International Relations and Indian Government and Politics. Learners would thus, acquire skills in political analysis as well as sharpen their critical and analytical abilities.

### **Master of Arts (Public Administration) (MPA)**

This programme deals with the theories of the state, society and public administration. It discusses various aspects of management pertaining to human resources and public systems. It provides a detailed discourse on Indian administration and covers areas related to public policy, disaster management, e-governance and decentralised governance.

### **Master of Arts (Public Policy) (MPP)**

This programme deals with the public policy framework. It addresses the management of human resources and public systems in the country. It provides a discussion on the issues in public administration and decentralised governance. It also offers a technical course in computers, besides two projects. At present, this programme is on offer only to IAS probationers, in collaboration with the Lal Bahadur Shastri National Academy of Administration, Mussoorie.

### **Master of Arts (Sociology) (MSO)**

This programme is designed to provide advanced sociological knowledge, perspectives and skills. It focuses on classical and advanced concepts and theories, research methods and perspectives, the contemporary state of sociology in India, education, migration, urbanisation and the issues of development.

### **Bachelor's Degree in Arts (BA)**

This programme, developed by five Schools, has been detailed under the School of Humanities.

A learner can obtain a BA degree after completion of courses worth 96 credits. If 48 of these credits are taken

### **Bachelors in Library and Information Science (BLIS)**

The aim of this programme is to impart professional and technical ability in handling different forms of information and managing different types of libraries and information centres. The BLIS programme comprises nine courses.

### **Post Graduate Diploma in Library Automation and Networking (PGDLAN)**

This one-year programme has been developed keeping in view the growing demand for skill development in Library and Information Science. The programme provides practical exposure to learners for enhancing technological skills to enable them to develop and manage a computerised library.

### **Post Graduate Diploma in Disaster Management (PGDDM)**

This programme has been developed keeping in mind the management of natural and human made disasters in India. The aim of the programme is to provide comprehensive knowledge to the learners on disaster preparedness, mitigation and rehabilitation. It will enable the learners to equip themselves with disaster response techniques, risk assessment, vulnerability analysis, communication skills and skills pertaining to emergency medical requirement. It has eight courses. Learners who do not want to opt for Project Work (MPAD-001) have to opt for another four-credit course, namely, 'Towards Participatory Management' (MED-004).

### **Post Graduate Diploma in Participatory Management of Displacement, Resettlement and Rehabilitation (PGDMRR)**

This programme is a joint initiative with the World Bank. It addresses the concerns and issues of displacement and satisfactory resettlement and rehabilitation (R&R) of those displaced by development projects, in particular. The programme is of use to those who are engaged, generally, in the development sector and particularly in R&R divisions of development projects of the government, private sector and those working with NGOs, industrial establishments and other agencies.

### **Certificate in Environmental Studies (CES)**

This programme focuses on the human-environment interface.

### **Certificate Programme in Disaster Management (CDM)**

This programme provides knowledge to learners in the area of disaster preparedness, prevention, mitigation, relief, reconstruction, and rehabilitation.

### **Bachelor's Preparatory Programme (BPP)**

This programme is developed to provide an opportunity to those who could not pursue formal education up to the 10+2 level but wish to resume studies now. Those who successfully clear BPP can enrol for BA, B.Com, BTS, BSW in IGNOU and in some other open universities.

## **School of Social Work**

Phone : 011-29532467, 29534394

E-mail : sosw@ignou.ac.in

This School aims at providing quality education in the area of social work, HIV/AIDS and related subjects. Its main objectives are:

- to develop high quality undergraduate/Post graduate/ M.Phil./Ph.D programmes in Social Work and related areas;
- to develop culture specific courses and programmes to address social problems such as HIV/AIDS, substance abuse, suicides, problems and challenges faced by adolescents, youth, the girl child, persons with disability and other vulnerable sections in the society; and
- to undertake research and extension programmes in the area of social work and related subjects.

### **Programmes on Offer**

#### **Ph.D in Social Work**

(For details see the IGNOU website.)

#### **Master's in Social Work (MSW)**

This unique programme is offered in English and Hindi



*An MSW student during field practicum*

### **Master's in Social Work (Philanthropy)**

Professional social work has its origin in the vision, mission and charitable works of philanthropists, who devoted their life for serving the poorest of the poor. This on-campus, full-time, face-to-face programme focuses on the concept of philanthropic social work. There are ten theory papers and four practicum, which are compulsory. The field practicum has been designed in such a way that each learner would be provided adequate opportunities for gaining knowledge, information and the much needed skills for working with the poorest of the poor.

### **Post Graduate Diploma in Social Work (PGDSW)**

This programme comprises the 1<sup>st</sup> year of MSW. Those interested in continuing the study in social work for a Master's Degree can join the MSW programme for the 2nd year and request for credit transfer of PGDSW.

### **Bachelor in Social Work (BSW)**

This programme aims at generating a workforce to meet the growing demand for professionally trained social workers at the middle and lower levels, particularly in the social welfare and NGO sectors. The programme is of 96 credits, with three major components, namely, Foundation Courses (24 Credits), Elective Courses (8 Credits each), Practicals (8 Credits each).

### **Diploma in HIV and Family Education (DAFE)**

The programme aims at providing basic information on HIV/AIDS, family education, alcohol and drug abuse and communication and counselling. It develops an integrated understanding of the issues involved in HIV/AIDS and behaviour modification. This programme targets functionaries in HIV/AIDS working in related areas, school teachers, NGO functionaries, para-medicals and parents of adolescents.

### **Certificate in HIV and Family Education (CAFE)**

This programme imparts knowledge and skills needed for healthy human relationship, effective communication and responsible decision-making behaviour that will protect the society to a great extent from HIV/STD.

## **School of Translation Studies and Training**

Phone : 011-29533549, 29573076

Email : sotst@ignou.ac.in

The School aims to provide academic and training programmes in Translation theory, comparative Asian and Western traditions of translation, applied translation, translation and mass communication, translation and inter-cultural studies and translation and linguistics. In addition, the School also organizes regular training programmes in different parts of India to develop urgently required human resource in the field of translation.

## Programmes on Offer

### M.A. in Translation Studies (MATS)

This on-campus, full-time programme is worth 64 credits. Graduates with an adequate knowledge of Hindi and English are eligible for admission. The students' intake in the programme is 20 students per academic year. The medium of instruction is Hindi/English.

### Post Graduate Diploma in Translation (PGDT)

The main aim of PGDT is to enable students to acquire skills in translation from Hindi to English and *vice-versa*. These courses have been prepared keeping in mind the need for translation in our socio-cultural and professional areas.

### P.G. Certificate in Bangla-Hindi Translation (PGCBHT)

This programme is intended for those who have a graduation degree and are acquainted with the knowledge of Hindi and Bengali. The objectives of the programme are to facilitate inter-lingual and intra-lingual academic and cultural activity between these two Indian languages.

### P.G. Certificate in Malayalam-Hindi Translation (PGCMHT)

This programme is intended for those who have a graduation degree and who aspire to make their career in the area of Malayalam-Hindi translation. The objectives of the programme are to facilitate inter-lingual and intra-lingual academic and cultural activity between these two Indian languages.

## National Translation Training Programmes

The School is organising these programmes at different parts of the country. Their aim is to impart skill-based knowledge to the personnel working in the government, PSUs, industry, mass media, academics, publishing, etc., and also to generate trained human resources in the field of translation.

### Programmes under Development:

- M.A. in Translation Studies for distance learners

- P.G. Certificate in Assamese-Hindi Translation

- P.G. Certificate in Marathi-Hindi Translation
- P.G. Certificate in Punjabi-Hindi Translation

## School of Tourism, Hospitality Service Sectoral Management

Phone : 011-29534451

E-mail : sothssm@ignou.ac.in

The tourism and hospitality sector has been growing at a rapid pace and generating a lot of employment opportunities. There is a tremendous demand for tourism and hospitality services courses with further specialisation in areas such as high quality escorts, guides and trade personnel for handling transport and cargo. Accordingly, the School of Tourism, Hospitality Service Sectoral Management has been established, with the following objectives:

- to produce high quality research and academic programmes, emphasising both societal as well as industrial needs, in the areas of tourism and hospitality services; and
- to offer capacity building training programmes for various levels of jobs in the sector.

## Programmes on Offer

### Ph.D in Tourism Studies

(The details are given in the table at the end of this profile.)

### Master of Science (Hospitality Administration) (MHA)

This programme has been designed to provide technical and professional expertise in the areas of managing the hotel and hospitality services. This is a unique programme offered in collaboration with the National Council for Hotel Management and Catering Technology (NCHMCT). Initially, this programme is being offered through the Institutes of Hotel Management affiliated to NCHMCT at Delhi, Mumbai, Bangalore, and Kolkata with a total intake of 100 students every year. At present it is being offered only through IHM Pusa, New Delhi.

### Master of Arts (Tourism Management) (MTM)

This is a professional programme designed to cater to the needs of the tourism industry. It is useful for all those who are either employed or intend to make a career in tourism.

**Bachelor of Science (Hospitality and Hotel Administration) (BHM)**

This programme has been developed in collaboration with the National Council for Hotel Management Catering Technology (NCHMCT), with 40 credits worth self-learning courses from IGNOU and the rest of the courses offered by the NCHMCT full time face-to-face. For admission to this programme, NCHMCT conducts an entrance test at different Institutes of Hotel Management all over the country. It is a professional programme aimed at developing human resources for the Hotel Industry and Hospitality Services.

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The School aims at providing education and training for skill development to meet the vocational as well as technical requirements for economic development of the country. Research is another priority area for identifying societal and industrial needs.

**Programmes on Offer**

**Ph.D in Vocational Education**

This innovative and pioneering programme aims at encouraging the scholars and functionaries concerned to accomplish professionalism in the field of skill development and to strengthen Vocational Education and Training as a discipline.

**M.Sc. in Actuarial Science (MSCAS) (face-to-face)**

This programme has been designed to prepare professionals in developing actuarial and financial services. The programme aims at imparting:

- advanced knowledge and practical computational skills in finance and actuarial science;
- competence in the use of theoretical knowledge in solving sophisticated financial and actuarial problems;
- computational skills to price and hedge various financial products and to assess and manage risks, and
- ability to evaluate and develop financial and actuarial business opportunities.

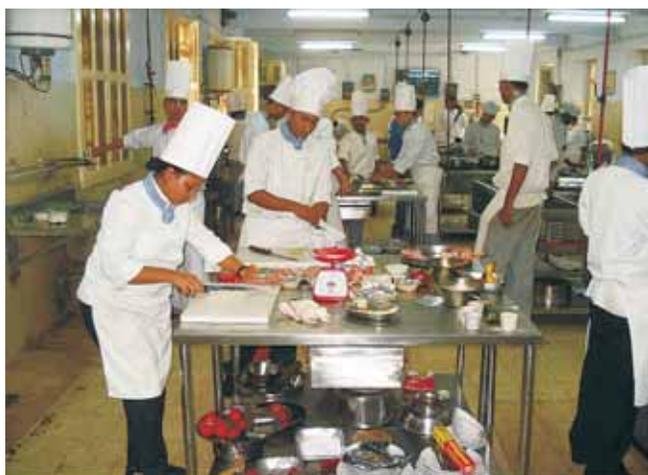
A good knowledge of mathematics is a prerequisite for this programme of two years duration, which comprises a total of 72 credits.

**B.A. in Fashion Design (BA (FD))**

The programme emphasises on the understanding of elements, principles and concepts of fashion design and colour. Adequate stress is given on development of appropriate skill set, both technical and managerial, which helps students convert ideas from theme to garments aimed at specific markets. This full-time face-to-face programme is being offered in collaboration with Pearl Academy of Fashion (PAF) New Delhi, Jaipur and Chennai campuses.

**B.A. in Textile Design (BA (TD))**

The Indian textile industry has a rich tradition of design.



*Students of BHM doing the practicals*

**Bachelor of Arts (Tourism Studies) (BTS)**

The objective of this programme is to provide knowledge, competence and skills in the professional area of tourism at the Bachelor's Degree level. This 96-credit programme, like other Bachelor's Degree Programmes, can be completed in three to six years.

**B.A. in International Hospitality Administration (BA-IHA)**

This 3-year programme is offered in collaboration with the American Hotel and Lodging Educational Institute. Regular classes are conducted for the learners at the approved programme centres all over the country.

**Diploma in Tourism Studies (DTS)**

This programme provides learners with the facility to specialise in the chosen operational areas in tourism studies and helps them acquire associated skills.

**Certificate in Tourism Studies (CTS)**

This programme provides awareness on tourism and basic training in organising tourism services.

Students of this programme are trained to develop sensitivity in design and acquire basic knowledge and skills for textile designing and design development. They also develop an understanding of the commercial and technical aspects of the industry. They can consolidate and implement the creative, technical and industrial experiences into design, and critically review and systemize a holistic body of knowledge. This full-time face-to-face programme is being offered in collaboration with Pearl Academy of Fashion (PAF) at New Delhi, Jaipur, and Chennai campuses.

the face-to-face (full-time) mode. It provides the opportunity to students to develop their professional careers as entrepreneurs and also be eligible for employment in the industries sector.

### **B.A. in Fashion Merchandising and Production (BA (FMP))**

This programme aims at developing an integrated understanding of retailing, quality and supply of chain management, costing and pricing, and fabric sourcing. It is offered like the BA in Textile Design, and is spread over 6 semesters.

### **Post Graduate Diploma in Pharmaceutical Sales Management (PGDPSM)**

The basic objective of this programme is to improve the knowledge and skills of people who are aspiring for a career in pharmaceutical industries and also those who are already doing similar type of assignments. Science graduates and non-science graduates with D.Pharm can take admission in this programme.

### **Post Graduate Diploma in Security Operations (PGDSO)**

This programme is offered in collaboration with Security Skills Council of India (SSCI). It is a full-time residential programme at Garhwa, Jharkhand, with only 50 students intake capacity. There is a provision of stipend and 100% placement. The admission is based on an entrance test followed by fitness tests and interview.

### **Diploma in Business Process Outsourcing: Finance and Accounting (DBPO(FA))**

This programme, offered in collaboration with Accenture, provides the opportunity to the students to develop their professional skills to be eligible for employment in the growing BPO industry. It is a 32-credit programme of a one-year duration. The duration is reduced to six months for working professionals.

### **Diploma in Entrepreneurship and Skill Development (DESD)**

This programme is offered in collaboration with Alliance College of Management and Technology (ACMT), in

### **Diploma in Security Management (DSM)**

This programme is offered in collaboration with Confederation of Indian Industries (CII) and Premier Shield. Its basic objective is to improve opportunities for school pass outs and graduates by developing their skills in security management.

### **Diploma in Fire Safety (DFSTY)**

This programme is offered in collaboration with Confederation of Indian Industries (CII) and Premier Shield. Its basic objective is to improve opportunities for school pass outs and graduates by developing their skills in fire safety.

### **Post Graduate Certificate in Security Operations (PGCSO)**

This programme is offered in collaboration with Security Skills Council of India (SSCI). It is a full-time residential programme at Garhwa, Jharkhand, with only 50 students intake capacity. There is a provision of stipend and 100% placement. The admission is based on an entrance test followed by fitness tests and interview.

### **Advanced Certificate in Security Management (ACSM)**

This programme is offered in collaboration with Confederation of Indian Industries (CII) and Premier Shield as implementing partners. The basic objective of this programme is to improve opportunities for school pass outs and graduates by developing skills in security management. This programme will help in improving knowledge and skills of the students who are looking for a career in 'Security Management' and also for those who are already working in this area.

### **Advanced Certificate in Fire Safety (ACFS)**

This programme is offered in collaboration with Confederation of Indian Industries (CII) and Premier Shield as implementing partners. The basic objective of this programme is to improve opportunities for school pass outs and graduates by developing skills in fire safety. This programme will help in improving knowledge and skills of the students who are looking for a career in fire safety, and also those who are already working in this area.

### **Certificate/Advanced Certificate/ Professional Certificate in Spoken English and Personality Development**

These programmes are offered in collaboration with the Confederation of Indian Industries (CII) and Educomp. Most employment opportunities today require an ability to understand and answer questions in short sentences in English and also life skills/soft skills to succeed in interviews and at the workplace. These programmes aim to build communication skills in English and life skills/soft skills at three different levels. They are aimed at opening multiple opportunities for employment in the Hospitality, Retail, BFSI, Travel and Tourism, Sales, etc. at different levels.

### **Certificate in Security Management (CSM)**

This programme is offered in collaboration with Confederation of Indian Industries (CII) and Premier Shield.

### **Certificate in Fire Safety (CFS)**

This programme is offered in collaboration with the Confederation of Indian Industries (CII) and Premier Shield.

### **Certificate in Air Ticketing (CAT)**

This programme is offered in collaboration with the Confederation of Indian Industries (CII) and Kuoni. This is a career-oriented programme for students looking for openings in Airlines and Travel Agencies, with the following objectives:

- to demonstrate basic fare calculation and ticketing knowledge.
- to equip the students in acquiring Basic Information of Routing and Mileage System and practical skills in ticketing management.
- to equip students with basic requirements for the entry jobs in the sector.

After completing the programme the students will have the capability of working in Airlines, Travel BPOs, Airports, Business Houses-Implant, Hotel Reservations, Travel Agencies.

### **Certificate in Airline in-flight Services (CAIS)**

This programme is offered in collaboration with the Confederation of Indian Industries (CII) and Kuoni. On completion of this programme the students will have an opportunity of working as Flight Cabin Attendant/Crew, Ground Handling Assistance as also in Hotels.

### **Certificate in Travel Agency Operations (CTAO)**

This programme is offered in collaboration with the Confederation of Indian Industries (CII) and Kuoni. The programme will enable students to develop the understanding of effective customer services skills and human resources needs in the travel industry.

After completing the programme the student can work as a Travel Consultant in the Travel Agency System, Travel BPOs, Hotels and Tour Operating Companies.

### **Certificate in Tour Guiding Skills (CTGS)**

This programme is offered in collaboration with the Confederation of Indian Industries (CII) and Kuoni. The programme is designed for those who are interested in joining the Tourism Industry. After completing this programme, the students will be able to work as Tour Guides.

### **Certificate in Entrepreneurship and Skill Development (CESD)**

This programme is offered in collaboration with Alliance College of Management and Technology (ACMT) in the face-to-face (full-time) mode. The programme provides the opportunity to the students across India to develop their professional careers as entrepreneurs and also be eligible for employment in the growing industries. It consists of 5 elective streams - **Garment Manufacturing Management, Publishing and Printing Management, School Management, Retail Management, Computer Hardware and Networking**. The learner is expected to take any one of these.

### **Certificate in Hospital Administrative Assistanceship (CHAA)**

This full-time face-to-face programme is offered in collaboration with Apollo Hospitals Educational and Research Foundation (AHERF). Its objective is to train human resource for jobs like Ward Secretary, Front Office Staff, Patient Care Executive and other supportive roles required in a hospital and healthcare environment.

### **Programmes under Development:**

- Bachelor of Vocational Education and Training (BVET)
- Post Graduate Certificate in Information & Assistive Technologies for the Instructors of Visually Impaired
- Diploma in Vocational Teacher Education (DVTE)
- Certificate in Jewellery Designing

# CHAIRS OF STUDY



In order to link education and training to development needs, beyond the confines of disciplinary constraints, the following Chairs of Study have been established. These Chairs are expected to attract sustained involvement of the industry, education and training institutions outside IGNOU, research establishments in the public and private sectors and build partnerships with them in designing appropriate programmes that will further the objectives of IGNOU.

## CBCI-IGNOU Chair

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The Chair was established with the collaboration of the Catholic Bishops' Conference of India (CBCI) and IGNOU, with the following objectives:

- to address the needs of disadvantaged sections of the society through educational programmes, extension activities and research;
- to develop socially relevant courses and programmes of study such as Social Work, and HIV/AIDS, Family Life Education, Substance Abuse, Philosophy etc.;
- to organize seminars on important socially relevant themes;
- to organize an Annual Mother Teresa Memorial Lecture;



*The second Annual Mother Teresa Memorial Lecture was delivered by Sh. Navin Chawla, a biographer of Mother Teresa and the Chief Election Commissioner of India*

- to undertake any other activity that addresses the concerns of the disadvantaged sections of society.

Several courses and programmes of study on social work and HIV/AIDS related topics have been developed by the chair.

## Chair for Sustainable Development

Phone : 011-29533167, 011-29572974, 011-29572976

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E-mail : mksalooja@ignou.ac.in

With the declaration of 2005-2014 as the Decade of Education for Sustainable Development by the United Nations, Indira Gandhi National Open University (IGNOU) established a University level Chair in March 2007, cutting across disciplines and schools, to develop and promote Education for Sustainable Development in India. Through this Chair, the University would create awareness and know-how to a wide spectrum of scientists, environmentalists, administrators, social scientists, policy makers and enlightened corporate sectors on the urgent and imperative need to put sustainability in the centre of all their endeavours. The eminent agricultural scientist **Professor M.S. Swaminathan** is the Honorary Chair.

The objectives of the chair are to undertake:

- capacity building in Sustainability Science and Sustainable Development,
- field Based Action Research Projects and Programmes in seven Major Ecosystems with a focus on pro-nature, pro-poor, pro-women and pro-employment under the theme of Sustainable Development,
- development of educational and training materials for sustainable development with reference to the different ecosystems of the country, based on field projects,
- policy studies for sustainable development for preparing National Policy on Sustainable Development, and



- preparation of a database on resource persons and institutions, available training methodologies, and case studies regarding sustainable development; compiling them and setting up an e-library.

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### Activities Undertaken

i) **Action Research Projects:** These projects are focussed on restoration of the ecosystems; strengthening of cultivation; productivity, profitability and sustainability in small farming systems; and income generation and enhanced livelihood for small farmers and landless labourers.

ii) **Programmes on Offer:**

#### Appreciation Programme on Sustainability Science (online)

This programme is rooted in the principles of **Agenda 21**. It endeavours to promote Sustainable Development with a global spirit of **‘Our Common Future’**, to rescue the planet Earth from the brink of collapse. The Appreciation Programme also takes cognizance of the threat of climate change to sustainable development.

#### Leadership Programme on Nutrition Security and Sustainable Development (online)

This programme intends to sensitize and guide policy and programme leaders to rely more on evidence based programming for achieving nutrition security and sustainable development.



iii) **Publications:** Under the aegis of the chair, the public lecture series on **‘Sustainable Development in the Indian Ethos’** and quarterly, **‘CSD News Sustainable Development in Action’** are published.

The objectives of the Chair are to disseminate the ideas and thoughts of Dr. Ambedkar. This would be done by organising academic programmes, seminars, workshops, lectures, films, courses, etc. directed towards achieving his goal of a society based on liberty, equality and fraternity. It will undertake projects of documenting the history of the movement, for instance, the **‘Dalit Heritage Biography Project’**, under which the biographies of activists in the anti-caste movements would be documented.

Recently, the Chair organised a seminar-cum-workshop **‘Art of the Marginalised: Bhil and Gond Tribals’**, under which master artists and poets from these tribes interacted with college students of Delhi and the IGNOU community.



*Students at the workshop*

At present a 4-credit course on the **‘Philosophy of Dr. Ambedkar’** is being organised. This will be offered at the Master’s level and will cover Dr. Ambedkar’s philosophy of economics, caste, religion, gender and the history of India, giving a background on his life and times.

The Chair also undertakes the commemoration of the birth anniversary of Dr. Ambedkar on 14<sup>th</sup> April of every year.

The eminent sociologist **Dr. Gail Omvedt** is the Chair Professor.

## ISRO Chair on Satellite Communication Education

This Chair is being established in collaboration with Indian Space Research Organisation (ISRO). Visualising that satellite communications will play a critical role in the growth of the Open and Distance Learning System in the country, the thrust of the Chair will be to define national level programmes that will tap the potential of this technology and play a critical role in improving access as well as the quality of education at all levels. The Chair will undertake research and educational activities in the area of the application of satellite communication for education. A team consisting of faculty, research scholars and experts drawn from the area of space technology, education and other relevant areas will assist the chair in its activities.

## Tagore Chair for Indian Literature

This Chair is located in the School of Humanities. The Chair is established to organise symposia, seminars and undertake research studies on Indian literature. The activities of the Chair include the editing of a bilingual (English and Hindi) Journal on Literature, Language and Culture Studies.

## Chair for Technology-Enabled Education

This Chair is located in the School of Education. The Chair will take up various academic activities for:

- effective utilisation of technology in development, planning and transaction of curriculum;
- capacity building of teachers, teacher educators, and educational functionaries at different levels;
- carrying out research for utilisation/impact of technology in various sectors of education;
- documenting and awarding best practices in technology-enabled education.

## Chair for Industry-Academy Interfacing

This Chair is located in the School of Management Studies. The Chair was established with the following objectives:

- For a continuous dialogue with the industry in order to obtain a dynamic understanding of their managerial needs, enabling the School to keep the academic contents of the programme relevant to the changing market dynamics.

- To conduct short-term executive education/training programmes as per the specific needs of various sectors of the economy.

- To undertake research work/consultancy for corporate clients, government bodies, NGOs, SMEs, etc.
- To mobilise resources from industry for development of the School.
- To organise talks by eminent professionals and make them available to a wide spectrum of audience using ICT.
- To provide a platform to School of Management Studies (SOMS), alumni to share their experience.

## MHRD Rajiv Gandhi Chair for Contemporary Studies

This is a University Level Chair established by the Ministry of Human Resources Development (MHRD).

The Chair will conduct studies and research on themes close to the heart of former Prime Minister Rajiv Gandhi. The objective of the Chair is to create national centres for academic deliberations and action-oriented research in the frontier areas of contemporary relevance for improving the quality of life and life management systems. In particular, it would focus on the themes of Panchayati Raj Systems and Local Governance, Women's Empowerment, Impact of Technology on Society, Ecosystems and Sustainable Development, Livelihood and Food Security, Nuclear Disarmament and Peace Studies, Tribal Development, Protection of Child Rights, Social Justice, and Secularism and Nation Building.

## Raman Chair for Science Education

Phone : 011-29572868, 011-29532167, 044-64557294

Fax : 011-29532167

E-mail : ptm@iitm.ac.in

This Chair, established to promote mathematics and science education, is located in the School of Sciences. This Chair will initiate, plan and coordinate various academic activities in the project mode. **Prof. Manoharan**, an eminent chemist, is the Chair professor. The activities would include creating courses/programmes, writing books, creating multi-media material for different levels of learning, advice on innovative methods for science education and use of technology in distance mode. The Chair will also map out policies for national initiatives or for furthering the cause of science/mathematics education nationally/internationally. It will promote teaching, research and curricular development in the area.

# CENTRES/COUNCILS/ CONSORTIA/INSTITUTES



## **Advanced Centre for Informatics and Innovative Learning (ACIIL)**

Phone : 011-29533068, 011-29571726

Fax : 011-29534186

E-mail : ksmanian@ignou.ac.in; aciil@ignou.ac.in

This Centre has been established with the following objectives:

- to undertake R&D and capacity building in technology enhanced education;
- to conceptualize, guide and build the various systems and components of the National Education Grid (NEG);
- to develop the emerging Technology Enhanced Learning, Teaching and Evaluation (TELTE) needs of the Open University Systems in their different courses;
- to support advanced scientific research of relevance to development through applications of ICT, Computer Sciences, Information Systems and Sciences and Computational Sciences;
- to promote the development of a scientific database, web resources, collaborative open/web community publishing in diverse areas of importance to socio-economic development like education, agriculture, health e-Governance and community development programmes;
- to work jointly with, and build upon, programmes like the National Programme on Technology Enhanced Learning (NPTEL) and offer capacity building and education programmes in areas of science, engineering, technology and arts.

### **Programmes on Offer**

#### **Post Graduate Programme in Information Technology Management**

This is in collaboration with Singapore-based U21Global,

a consortium of 17 universities of the world. This programme leads to an Executive Master of Business Administration (EMBA) in Information Technology from IGNOU jointly with an Executive Certificate in Global Information Technology Management from the U21 Global. The ACIIL will create, assess, evaluate, manage and provide the IT component of the curriculum. This will also be updated through innovative researches by the ACIIL, which will also monitor the curriculum during its progression. The programme is flexibly blended to build up core management competencies among IT professionals. The modules have been developed to build up employability of students, according to the global standard of the IT industry.

## **Centre for Corporate Education, Training & Consultancy (CCETC)**

Phone : 011-29536975, 011-29572108

Fax : 011-29536391

E-mail : prrnair@ignou.ac.in

This Centre has the following objectives:

- to identify the educational and training needs of the middle level managers who are aspiring to take a strategic role in their career, and conduct short-term courses in the area of corporate affairs, corporate restructuring, corporate governance, corporate social responsibilities, business ethics, corporate strategy, corporate financial strategy, mergers and acquisitions, managing financial risk and capital markets;
- to promote original and contemporary applied research and higher learning through the use of technology and modern pedagogies;
- to provide professional consultancy of higher order employing contemporary methods and practices, and undertake corporate diagnostic studies, field survey and data base services;
- to enter into collaboration/arrangement with the foreign institutions in the field of corporate education, research and training;

- to serve as a centre of corporate excellence for corporate governance and business ethics;
- to serve as a centre for promoting cooperative endeavour and interaction between research scholars and institutions engaged in corporate education, research and training in India and abroad.

Towards fulfilling these objectives, during 2009, the Centre has entered into MoUs with the following:

1. Cochin International Aviation Services Ltd. (CIAL Academy, Cochin)
2. Future Learning & Development Ltd., Mumbai
3. Centum Learning Ltd. (A Bharti Associate), New Delhi
4. Core Projects & Technologies Ltd., Mumbai
5. WLC College India Ltd., New Delhi
6. Institute of Habitat Education, Trivandrum
7. Institute of Rail Transport, New Delhi.

Negotiations are on for designing of business specific programmes with the Food Safety and Standards Authority of India (FSSAI), New Delhi and Indian Society for Training & Development (ISTD), New Delhi, among others.

The Centre is also launching a one-year Post Graduate Diploma in Corporate Governance in collaboration with the Institute of Company Secretaries of India.

## Centre for Extension Education (CEE)

Phone : 011-29534104  
 Fax : 011-29534104  
 E-mail : nairmc@gmail.com

This Centre was established as the nodal centre of all extension education activities being undertaken by the University. The objective of CEE is to design and develop extension education programmes for the benefit of the population at the grass-roots level. The programmes developed by it at present are:

- Ph.D. Programmes in (i) Extension Education, and (ii) Community Outreach.
- Certificate in Lifelong Learning (CELL).
- Certificate in Communication Skills for BPO, ITeS and Related Sectors (BCSSI).
- Certificate in Commonwealth Youth Programme/ Diploma in Commonwealth Youth Programme (CCYP/DCYP).
- Teaching of Mother Tongue to Non-Resident Learners living/working outside their home states. Around 90 non-resident Malayalam teachers were trained

under this project. Similar programmes have been initiated in Gujarati and Tamil.

- Integrated Parental Awareness Programmes: Under this programme, training of teachers, awareness programme for parents, developing teaching-learning materials, video documenting of model classes, distributing learning kits, etc., are undertaken.

## Distance Education Council (DEC)

Phone : 011-29533340, 011-29571824  
 Fax : 011-29536668  
 E-mail : dec@ignou.ac.in

The Distance Education Council (DEC) is an apex body for the Open and Distance Learning (ODL) system in the country. It is empowered, under Statute 28 of the IGNOU Act, to act as an apex body for the ODL system in the country. It is responsible for promotion, coordination and maintenance of standards of the ODL system. The Vice Chancellor of IGNOU is the ex-officio Chairperson of DEC. Presently, there are: one National Open University (IGNOU), thirteen State Open Universities (SOUs) and more than 200 Distance Education Institutes (DEIs) functioning under conventional universities and private/autonomous institutions that come under its purview.

The DEC has initiated a number of activities to fulfil its objectives. These include:

- Developmental, technical and academic assistance to state governments for setting up new State Open Universities (SOUs) and Distance Education Institutions (DEIs) under conventional universities as well as private/autonomous institutions.
- Development grants to SOUs and DEIs for development of infrastructure, development of quality self-learning materials, appointment of academic staff, research and development and training of staff, development of learner support services, computerization of all operations and networking, library facilities, development of online resources, technology enabled education, etc.
- Un-assigned grants to SOUs for:
  - Staff development,
  - Organisation of seminars/conferences and
  - Publication of reports, research papers etc.
- Travel grants to faculty of SOUs and DEIs for participation in national and international seminars and conferences;
- Research grants for promotion of R&D activities in the priority areas of ODL system;

- Maintenance of database on the ODL system;
- Funding for creation of infrastructure like construction/extension/renovation of buildings of SOUs;
- Provision of financial support in the adoption and use of information and communication technologies for effective teaching-learning, interactivity, evaluation procedures development of online resources, technology-enabled learning, etc.;
- Formulation of norms and guidelines for offering general and professional programmes through distance mode, including online offerings;
- Formulating procedures for:
  - Recognition of Institutions and their programmes,
  - Periodic assessment review of Institutions,
  - Evaluation of their programmes,
  - Accreditation of institutions.
- Facilitating joint development and sharing of courses/programmes between institutions.
- Providing technical guidance to SOUs for adoption of Credit System and Common Grading Pattern.
- Disseminating information on ODL system and its institutions to all those interested like government and other bodies, planners and educators, prospective students, etc.

In order to address the needs of society for quality institutions, the process of accrediting institutions was recently launched by DEC, which has developed a Scheme for Assessment and Accreditation of ODL Institutions on participatory basis with the open universities in India.

## Electronic Media Production Centre (EMPC)

Phone : 011-29533079, 011-29573358  
 Fax : 011-29534299  
 E-mail : empc@ignou.ac.in

This centre aims at reaching the learners using a variety of communication technologies. Over a period of time, it has diversified its activities manifold, from production of curriculum-based audio-video materials for academic programmes of the University to interactive transmission through radio and television and EduSat based teleconferencing and tele-teaching. EMPC serves as the nodal center for managing Gyan Darshan channels and Gyan Vani stations. The facilities are being shared with various educational and training institutions, such as,

State Open Universities, Central and State Govt. Ministries/Departments, NGOs, corporate bodies and other sectors. EMPC also provides technical, professional and academic expertise for various training and capacity building programmes of IGNOU and other institutions. IGNOU programmes are also being telecast on DD National Channel from 6:00 am to 6:30 am.

## Gyan Darshan Bouquet of Educational TV Channels

Gyan Darshan (GD) is a joint venture of the Ministry of Human Resource Development (MHRD), Ministry of Information & Broadcasting (MIB), IGNOU and Prasar Bharati. IGNOU is the nodal agency for coordinating and up-linking the bouquet of four educational TV channels under the banner of Gyan Darshan. The Channel uses the C-Band transponder of INSAT-3C and is fully digitized.

GD-1 is a 24-hour exclusive national educational channel, which telecasts educational programmes for target audiences of different age groups. Hence, programmes of National Institute of Open Schooling (NIOS), IGNOU, NCERT/CIET, Rashtriya Sanskrit Sansthan, Department of Science & Technology (DST) and those of independent producers and foreign broadcasters are telecast through this channel. This channel has recently completed a decade of its existence, on January 25<sup>th</sup>, 2010.



*At the function to celebrate a decade of the successful run of GD-1*

GD-2 is an interactive channel used by the University for tele-counselling, tele-training and tele-convocation. In addition to IGNOU, many other institutions such as ICAI, NBE, DEP-SSA, DAVCMC also avail this facility for reaching out cost effectively to their target audiences scattered all over the country.

GD-1 and GD-2 are available on several DTH platforms like DD Direct Plus and some private DTH networks, facilitating their availability in more than 10 million homes. These channels are also being webcast on IGNOU's website, which provides access to IGNOU students overseas.

## Virtual Classroom Network

EduSat is a collaborative project of ISRO, MHRD, IGNOU and State Departments of Education. This satellite provides interactive distance education through audio-video streaming and data exchange, facilitated through a computer network. IGNOU is up-linking its EduSat programmes in KU band transponder on the satellite INSAT 4CR using the DVS-RCS (Digital Video Broadcast Return Channel through satellite) technology. IGNOU has already established 182 SITs (Satellite Interactive Terminals) across the country to facilitate regular two-way video conferences. The teaching end is co-located with the Hub (earth station) at EMPC, IGNOU, New Delhi. The Hub serves IGNOU network as well as seven other networks of other institutions.

## Rajiv Gandhi Project

The Rajiv Gandhi Project for EduSat Supported Elementary Education (RGPEEE) is a collaborative project of MHRD, ISRO, IGNOU and the State Governments of Madhya Pradesh, Bihar, Chhattisgarh and Uttar Pradesh. The network has a provision of one teaching-end with a sub-hub at Jabalpur connected to 850 schools in the Sidhi District and 50 schools each in Sonbhadra in U.P., Korias in Chhattisgarh and Vaishali in Bihar. A two-hour live programme, from 10.00 to 12.00 hours, and a repeat programme from 2.00 to 4.00 p.m., are being telecast through this network.

## Gyan Vani FM Radio

Launched in November, 2001, Gyan Vani (GV) is an educational FM Radio Channel which operates as a media cooperative, with the day-to-day programmes contributed by various educational institutions such as NCERT, NIOS, IGNOU and State Open Universities, NGOs, Ministries, government organisations and foreign broadcasters. Presently, 31 GV stations are operational across the country. Another 6 GV stations are going to be operationalised soon. Each GV station has a range of about 60 kms, and covers an entire city/town with the adjoining rural areas.

Gyan Vani serves as an ideal medium for niche audiences, addressing the local educational, developmental and socio-cultural requirements. The flavor of the channel is by and large local and the medium is English, Hindi or language of the region. Renowned experts are drawn from the region for talks, lectures and discussions. The overall content pertains to formal and non-formal education at different levels as well as topical subjects of local interest. Developmental and educational programmes from broadcasting organisations of countries like Australia, Canada, Germany and Netherlands are



also being aired on these channels. The networking of FM radio stations is being done in Ku-Band through DTH. The live transmissions of Gyan Vani, Delhi are being webcast through IGNOU's website.

## Interactive Radio Counselling (IRC)

This facility is being provided to enable IGNOU students to interact with the faculty, academic counsellors and student support staff. The IRC sessions are conducted at least once a week by the IGNOU Regional Centres, through the Gyan Vani Stations. A toll-free telephone facility is available to enable learners to interact with experts.

## IGNOU Centre for ODL in Research and Training in Agriculture (ICRTA)

Phone : 0381-2510013

This Centre is situated in Tripura. Its mandate is to undertake research and training in technological as well as managerial aspects of extension and education in agriculture and allied sectors for the North East Region. It conducts several such training programmes.



*Students at a training programme on cultivation and utilization of medicinal plants, organised by ICRTA and the Agartala Regional Centre*

## IGNOU Institute for Professional Competency Advancement of Teachers through ODL (IIPCAT)

Phone : 0361-2343786

The main objectives of the institute, which is situated in the North-East, is to provide training for the untrained teachers and continuous training for the in-service teachers of the NE Region through ODL mode by using the multi-media technology. The Institute became operational in November, 2009 and would be addressing issues related to the professional development of the educators, such as developing ICT capabilities in teachers



for utilizing emerging technologies, inclusive education and imparting the vision and strategies for skill upgradation of teachers in the region.

## **IGNOU Institute for Vocational Education and Training (IIVET)**

Phone : 0364-2503164, 0364-2503175 & 0364-2503165  
Fax : 0364-2503175

This Institute became operational in Shillong with the twin objectives of:

- i) identifying and developing need-based relevant vocational programmes and training the educated youth in various skills that would enhance their opportunities for gainful employment; and,
- ii) identifying, preserving and promoting indigenous knowledge and technology of the NE States.

In this regard, vocational training programmes have been conducted for the youth, women and tribal population in the areas of Multi-Skills Development, Mobile Repair, Accounting, Community Radio and Conversational English.

IIVET is also targeting school drop-outs, street children and domestic workers in its short-term training programmes. It is focusing on Community Centres/ Common Service Centres in North East India for a holistic combination of vocational training and IT training, modelling it on the Telecentre lines. Under its mandate for the preservation and promotion of indigenous knowledge and technology in the NE Region the IIVET would conduct six months training of Ayurvedic Therapists. Training programmes for grassroot audio technicians for the hearing disability sector, in natural dye technology and in production and post harvest technology for Lakadong turmeric for potential entrepreneurs have also been conducted. Theatre workshops for school teachers in theatre and cultural expressions in folklore and traditions of the NE Region were also organised. The Institute is also collaborating with various government organisations and NGOs to offer joint training programmes.

## **Indira Gandhi Centre for Freedom Struggle Studies (IGCSFS)**

Phone : 011-29535399, 29572606  
Fax : 011-29533073

As part of the commemoration of the 150th year of the First War of India's Independence, IGNOU, with the support of the Ministry of Human Resource Development, established the Indira Gandhi Centre for Freedom Struggle Studies, with the following aims and objectives:

- to disseminate information and create awareness of India's Freedom Struggle among the youth, students and masses by using different strategies;

- to prepare an encyclopaedia of the Indian Freedom Movement with the help of other relevant institutions;
- to collect all relevant materials such as folklore, literature, songs, slogans, etc. in order to create a resource base which could provide inputs for the national and international museums on Freedom movements which are under consideration by the Government of India;
- to prepare a National Register of Martyrs including women, tribal leaders and others who contributed to the freedom struggle within and outside India;
- to conduct different types of awareness programmes in collaboration with institutions, such as, Institute for Socialist Education, National Archives of India etc. as well as to undertake relevant research studies.

## **Inter-University Consortium for Technology-enabled Flexible Education and Development (IUC-TEFED)**

Phone : 011-29533305, 011-29571521  
Fax : 011-29531001  
E-Mail : iuc@ignou.ac.in

This Consortium works as a nodal point to undertake various collaborative activities involving ODL, e-learning, new knowledge creation and appropriate technology. It aims to:

- facilitate convergence and sharing the knowledge through a judicious mix of media and technology;
- undertake research and development related to social and economic development through ODL based programmes;
- stimulate further thinking on development of education and employment of people with disabilities, educationally backward and weaker sections in general;
- pool talent available in different segments of society such as open universities, conventional universities, and NGOs;
- translate instructional materials available in one language into other languages in collaboration with State Open Universities, with appropriate technology.

The following activities have been carried out by the Consortium, mostly using its state-of-the-art multimedia laboratory.

- A teacher training programme on Technology Enhanced Learning, at the instance of MHRD, for 23 participants.
- A training programme on the IGNOU Open Course Guide, organized jointly by ACIL, STRIDE and IUC.
- Training programmes on Web 2.0 Tools for the faculty of SOUs and IGNOU.



- Award of Research Fellowships under its Research and Development Programme.

## National Centre for Disability Studies (NCDS)

Phone : 011-29535124, 011-29572991

Fax : 011-29535125

E-Mail : ncds@ignou.ac.in

This Centre was established to develop human resources in various areas related to disability for creating a disabled-friendly society and as also promoting interdisciplinary study of disability with the goal of removing barriers to empowerment of the persons with disabilities. The mission of the Centre is to provide and promote teaching, research and extension activities in the area of disability studies through distance mode of learning blended with conventional facilities through the convergence scheme, thereby facilitating the educational empowerment of persons with disabilities.

### Programmes on Offer

#### PG Diploma in Disability Management (PGDMD)

This is a collaborative programme of IGNOU and the Rehabilitation Council of India (RCI), focusing on preventive aspects of disabilities and early intervention services. The details of the courses, etc., are available on the IGNOU website.

### B.Ed. (Special Education)

The B.Ed. (Special Education) is a collaborative programme of IGNOU and the Rehabilitation Council of India (RCI). It aims to develop professionals for special and inclusive education within a broad perspective of education. The programme allows for specialisation in one out of the areas of hearing impairment, mental retardation and visual impairment. Details of the programme are available on the IGNOU website, [www.ignou.ac.in](http://www.ignou.ac.in).

#### Foundation Course on Education of Children with Disabilities

This course has been developed in collaboration with RCI. It aims to develop basic knowledge and skills in teachers to enable them to cater to the specific educational needs of children with disabilities in integrated classes. It focusses on:

- introduction to disability and inclusive education;
- early identification, assessment and intervention;
- education of children with disabilities;
- assistive devices and therapies;
- practical training in inclusive education.

#### Other Activities

The Centre periodically organises seminars pertaining to disability studies. Some of them are:

- A National Seminar on emerging issues in Disability Studies in India, organised in March, 2009.
- A two-day workshop on Human Resource Development in the Disability Sector, organised in March, 2009.
- Sensitization programmes in Disability for IGNOU employees, organised periodically.

#### Scholarships for Ph.D Students with Disabilities

NCDS also provides scholarships to disabled students admitted to the Ph.D programme in IGNOU in various disciplines.

## National Centre for Innovation in Distance Education (NCIDE)

Phone : 011-29536413, 011-29572965

Fax : 011-29536398

E-mail : ncide@ignou.ac.in

This Centre has been established for promoting, supporting, re-engineering and disseminating innovations in the Open and Distance Learning system of the country. Its basic objectives are:

- providing intellectual, financial and technological support to stakeholders for the growth and development of the ODL system;
- encouraging innovations in Distance Education (DE) through collaborations within the University and other institutions in India and abroad;
- promoting and developing innovative learning solutions through emerging technologies, and working as a resource centre for prototype development of innovative solutions;
- conducting research studies for exploring the areas of innovation in distance education (DE), and to suggest workable solutions, thus, providing a research based framework and guidelines for standardization and total quality management of all facets of ODL;
- documentation and dissemination of the innovations and best practices in DE;
- capacity building of the ODL functionaries for innovations in DE and creating an environment for innovations;
- developing a network of innovative individuals, institutions and industry dedicated to R&D in the ODL system;
- development of innovative programmes, guidelines, mechanisms and modalities for convergence of different systems of education.

In order to achieve these objectives, the following major activities have been undertaken by the NCIDE.

**Development of E-learning Packages:** NCIDE, in collaboration with the School of Social Sciences, has developed an e-learning package for the PGDMRR programme. In collaboration with EDNERU, the Centre is also developing a multimedia package in computer literacy for the learners of the North East. This package will be offered both online and offline to the learners.

**Development of On-Demand Exam. System:** To allow students the flexibility to appear in the examinations according to their needs and desire, the NCIDE has developed a system for On-Demand Examination. Software for generating individualized question papers and for online registration for this examination have been developed and tested.

**Prototype On-line Examination System:** In order to provide `instant testing-instant result`, the NCIDE has developed a prototype system of online examination and evaluation. The online exam. scheme will help in spontaneous generation of a question paper, immediate evaluation and immediate transfer of student's data, their results and their records to the Students Evaluation Division.

**Research and Publications:** The NCIDE takes up research studies pertaining to identification of the quality indicators, quality assurance mechanism and benchmarking, and publishes these reports, which are available on its website.

**Documentation and Dissemination of Innovations:** In order to facilitate easy reference by scholars, policy makers and other stakeholders, NCIDE documents, studies and disseminates the policies and practices on innovations in the entire ODL system in the country and abroad. A digital repository of the innovations and research studies in the field of ODL is being created.

**e-Newsletter on Innovations:** In order to share and disseminate the innovative ideas and best practices in the field of distance education and to create a network of innovators, NCIDE has started an e-Newsletter named *ennovate*. This carries articles/contributions from the NCIDE faculty, IGNOU faculty and eminent experts. The newsletter is available in digital, graphical and HTML formats.

**Capacity Building:** Focusing on the emerging areas and technology in education, the NCIDE provides short-term training packages and capacity building programmes for the ODL functionaries and others. It is in the process of developing manuals and handouts for facilitating the use of upcoming technologies for imparting effective distance education. Some workshops organised by NCIDE are listed below:

- Script writing for multimedia package for IMNCI, and
- Developing quality question banks for the courses of IGNOU.

**Gold Medal for Innovations:** IGNOU, through NCIDE, awards a Gold Medal for Innovation in Distance Education, to be awarded every year to the innovators in ODL system. Entries from different institutions including IGNOU faculty, State Open Universities and other ODL agencies are invited, assessed and evaluated.

## North East Centre for Research and Development (NECRD)

Phone : 0361-2343797, 0361-2343798  
 Fax : 0361-2343798  
 E-mail : anil@necrdignou.org

This Centre was established in Guwahati with a view to expanding and augmenting education with research and development in the North East. The Centre organised a consultation meet with experts from different fields with experience of the North East to formulate the need-based agenda for the Centre and to identify the priority

areas of research for North East India. The Centre is offering the Research and Teaching Assistantship Scheme (RTA) and is also awarding Major/Minor Projects to persons desirous of working on issues related to the North East Region.

In addition to organising special lectures on various aspects of higher education and research, short term training programmes are also conducted by the Centre. It also proposes to encourage and conduct action oriented research, seminars and conferences and to collaborate with local policy making institutions, industries, universities, research organisations, and other government and non-government organisations.

NECRD organised a “National Conference on Indigenous Technology, Livelihood Options and Habitat Utilisation: Concepts and Perspectives of Development” in 2009. A Training Programme on Translation was also conducted, emphasizing the needs of Translation in North East, with a special emphasis on research issues related to North-East India.

## Regional Institute of Vocational Education and Training (RIVET)

Phone : 011-29534397 (Tele Fax)

E-mail : pnayak@ignou.ac.in

This Institute is based in Phulbani, Orissa, and is working in two directions :

- i) wider implementation of VET, particularly in the remote/rural areas where access to skills education is very poor, and
- ii) establishment of a Regional Centre for the East Zone in partnership with CITRAP (our special Study Centre there) in the Kandhamal District of Orissa.

With regard to (i), IGNOU is collaborating with SAHAJ to administer the following programmes through the 27,000 Common Service Centres assigned to SAHAJ.

- Certificate in Computer Basics,
- Certificate in Advanced Computing,
- Certificate in Job Training,
- Certificate in Interview Etiquette, and
- Diploma in Advanced Computing.

## Staff Training and Research Institute in Distance Education (STRIDE)

Phone : 011-29535399, 011-29572606

Fax : 011-29533073

E-mail : stride@ignou.ac.in

STRIDE is entrusted with the responsibility of staff development, programme evaluation and research, and contributing to the development of the ODL system within the country and overseas. In this capacity, it has been organising training programmes for the teaching and non-teaching staff at the headquarters and the regional centres.

## Programmes on Offer

- **Ph.D. programme in Distance Education**
- **Master of Arts in Distance Education (MADE)** for long-term human resource development for the DE systems in India and Overseas, supported by the Commonwealth of Learning (COL), UNESCO-IICBA and others.
- **Post Graduate Diploma in Distance Education (PGDDE)**
- **BA Applied Sign Language Studies:** This 4-year programme is a dual award (certificate from both institutions) degree programme of the University of Central Lancashire (UCLan), UK, and Indira Gandhi National Open University (IGNOU), India, being delivered in the face-to-face mode at IGNOU. It is aimed at the hearing impaired, with the first year as the Foundation Entry Programme, an access programme for those who lack the necessary entry requirements.



*BA Applied Sign Language students*

STRIDE is also looking after the Indian Journal of Open Learning (IJOL), a refereed/peer reviewed quarterly international journal published by IGNOU, which disseminates information about the theory, practice and research in the field of distance and open learning.

# DIVISIONS



## Academic Coordination Division

Phone : 011-29534231  
Fax : 011-29533417  
E.mail : acd@ignou.ac.in

This Division deals with faculty recruitment and their professional development. As such, it deals with the administrative activities pertaining to:

- creation of teaching/academic posts;
- recruitment;
- terminal benefits;
- career advancement;
- performance appraisal;
- refresher courses;
- travel grants to teachers/academics;
- study/sabbatical leave;
- conduct of meetings of Academic Council and its Standing Committee.

## Administration Division

Phone : 011-29532098  
Fax : 011-29532312  
E.mail : registraroffice@ignou.ac.in

This Division is the main coordinating wing of IGNOU for providing non-academic administrative and secretarial support to all schools of studies, divisions, centres and units. It has the following sections/cells/units, each of which has been assigned specific functions and responsibilities.

### Governance Section

This section is entrusted with responsibilities of conducting the meetings and related activities concerning the Board of Management (BOM), its Standing Committees, viz., Establishment Committee, Purchase Committee and Works Committee. It is responsible for responding to the Parliamentary questions and important communications from MHRD, UGC/AICTE etc. The section also deals with Statutes/Ordinances/Regulations and additions, deletions and amendments thereto.



*100<sup>th</sup> meeting of the BOM, on 4<sup>th</sup> July, 2009, at Vigyan Bhawan, New Delhi*

### Establishment Section

This section deals with the service matters of the non-academic employees of the University.

### General Administration Section

This section looks after activities related to administration, transport, travel, telephones, guest house facility, hospitality arrangements, liaison with Government bodies, sports and cultural activities, staff welfare matters and staff housing.

### Central Purchase Unit

This unit is responsible for all the purchases of the University, except for those pertaining to library books, construction works and printing of course material. It also looks after the insurance of the property of the University and the maintenance of all equipments procured by it.

### Security Unit

This unit is responsible for the safety and security of the University staff and property at its Campus and other locations in Delhi. This includes supervision of security operations, maintenance and installation of fire safety equipment. At present it is also looking after the housekeeping operations of the campus.

### SC/ST Cell

This cell monitors the implementation of the reservation policy of the Government of India in the University.

Statistical data pertaining to SC/ST employees is obtained from various quarters of the University and furnished to the MHRD, UGC, National Commission for SC/ST and Parliamentary Committee.

through the IGNOU website. The main activities of this Division are given below.

### Legal Cell

The cell deals with all legal matters related to the University.

### Coordination Section

This section deals with the personal claims of the University employees such as medical, LTC, TA/DA, loans and advances, house building advance, GPF advance, etc.

### Hindi Cell

This cell looks after the implementation of the Official Language Policy of the Government of India and makes available necessary inputs/help to increase the use of Hindi in the day-to-day work of the University. It also arranges Hindi *Pragya* and *Prabodh* classes for non-Hindi speaking staff, translates office orders/memoranda/circulars/press releases/forms and organises awareness campaigns for the use of Hindi in the office.

### Recruitment Cell

The cell looks after advertisement, screening and other activities pertaining to the recruitment of various posts for Group `A`, `B` and `C` services.

### Right to Information Act Cell

The Administration Division implements the Right to Information Act, 2005. For the purpose of implementation of RTI Act, 2005, the Deputy Registrar (Administration) has been designated as the Public Information Officer (Administration). At present, 14 officers of headquarters have been designated as Public Information Officers. In addition, all Regional Directors have also been designated as the Public Information Officers. The Registrar (Administration) has been designated as the Appellate Authority for the Administrative Division.

## Computer Division

Phone : 011-29533723

Fax : 011-29533076

E-mail : vijaysrivastav@ignou.ac.in, cd@ignou.ac.in

This Division, based at the headquarters, caters to the IT service requirements of the whole University. All the three-tiers of the University, i.e., the Headquarters at the main campus in Maidan Garhi (New Delhi), the countrywide regional centres, and the learner support centres all over the country and abroad are provided services through this Division, even in virtual mode



Computer Division 90 Mbps Link

### Internet Broadband

Web Application/Wiki/IGNOU Open Course Guide/Proxy servers are available in Open Source for providing internet and various in-house built applications at the Headquarters. All regional centres use these services with local ISPs. The main website of IGNOU – [www.ignou.ac.in](http://www.ignou.ac.in) is being maintained (hosting, creating and updating) by the Computer Division. The campus LAN consists of about 35 LANs covering the various buildings of the campus. This network is also supported with Wi Fi wireless connectivity at select places, which is maintained by the Computer Division.

SWISS (Single Window Information and Student Support), available through the link, 'Student Zone' on the IGNOU website, and through about 150 web-enabled KIOSKS installed at the IGNOU regional centres and select learner support centres, is supported by the Computer Division. The Division has also developed the two web-enabled facilities of online admission and online recruitment applications, as well as a unified admission/re-registration software for all the regional centres to use.

e-PRAANGAN, a centre in the main campus linked to the 90Mbps internet broadband, is being used by IGNOU's staff and families for internet usage.

### ERP - Back Office Automation and IMS

IGNOU has taken the initiative to get the ERP implemented through Tata Consultancy Services, starting with back office automation of certain divisions. This activity is being coordinated by Computer Division.

## Construction and Maintenance Division (CMD)



This Division is responsible for the following activities:

Phone No. : 011- 29532510  
Fax No. : 011- 29533763  
E-mail: : cmd@ignou.ac.in

The Construction and Maintenance Division (CMD) of IGNOU looks after the maintenance of the University estate, which includes Temporary Campus, Academic Block, EMPC building, DEC building, Residential Complex at IGNOU Campus, Asian Games Village housing and the Regional Centres in Delhi.

The maintenance activities include supply of water, electricity, managing the A.C. system throughout the IGNOU office complex, maintenance of street lights, pump houses and tube wells.

The Campus Development Unit (CDU) supervises the fresh construction. Currently the construction of a 9-lakh litres capacity drinking water underground tank (for DJB supply), VIP Guest House, VC Office, parking sheds at the New Academic Complex, and a classroom complex are going on. Widening of the existing road within IGNOU is also in progress.



For construction of administrative blocks, warehouses, extension of academic complex and other infrastructure including research scholar's hostels, more residential flats, M/s RITES Ltd., a PSU, has been engaged as Architectural and Project Management Consultant.

The CDU also provides engineering/technical support for the establishing of Gyan Vani and EduSat Studios all over the country, and for initiating construction of Regional Centre buildings located through out the country.

## Finance and Accounts Division

Phone : 011- 29532220  
Fax : 011- 29536267  
E-mail : financeofficer@ignou.ac.in

- preparation of Budget Estimates, review of Receipts and Expenditure to facilitate the Management Information System with periodic inputs;
- monitoring financial targets of Development Plans;
- collection of Revenue Receipts on behalf of the University;
- preparation of inputs for Expenditure Finance Committee (EFC) meetings;
- rendering financial advice/concurrence;
- conducting Finance Committee Meetings;
- payments to staff members;
- payments to outside parties for supply of material and services rendered;
- maintenance of Provident Fund and Pension Fund Accounts;
- payments of Pension Benefits;
- preparation of Annual Accounts on accrual basis;
- investment of funds for generating additional resources for the organisation;
- internal audit of accounts of the Regional/Study Centres, Divisions and Schools;
- coordination with the Statutory Auditors for conducting Statutory Audit by DGACR and processing of Audit Reports;
- management of the Funds of the Projects sponsored by outside organizations/government bodies.
- A major portion of this work is recently automated.

## International Division

Phone : 011- 29533987  
Fax : 011- 29535502  
E-mail : snanda@ignou.ac.in, id@ignou.ac.in

The globalization of higher education, particularly through the distance mode of delivery, has given an altogether different perspective to the cross border delivery of IGNOU's academic programmes in various countries. The International Division looks after this. Its mandate is to promote bilateral and multilateral collaborations and to network with international educational institutes and intergovernmental agencies, to serve as a single window system for the University's overseas academic activities, to provide capacity building through training and to liaison with the international delegations and visitors to the University.

To meet its objectives, this Division has adopted a fourfold approach in expanding the international horizons of IGNOU:

- collaboration
- licensing of course material
- capacity building of ODL and operational matters
- institutional Building.



*Counselling for the B.Com students at a partner institution*

IGNOU has recently joined hands with Asia e-University Malaysia, University of Technology, Papua, New Guinea and the Southern African Development Community - Centre for Distance Education for capacity building through Open and Distance Learning. At present, IGNOU is offering academic programmes in 36 countries across the globe through 60 Partner Institutions. (The names and addresses of the partner institutions in these countries are provided towards the end of the Profile.)

Till date IGNOU has a cumulative enrolment of nearly 30,000 international students, which is likely to increase with the intervention of technology and quality learner support services.

### **Pan African e-Network Project**

After the successful completion of the Pilot Project,



*The coordinators of the International PIs watching a Pan African session*

IGNOU has signed another MoU with TCIL (India) for the Main Project on 16<sup>th</sup> May, 2008.

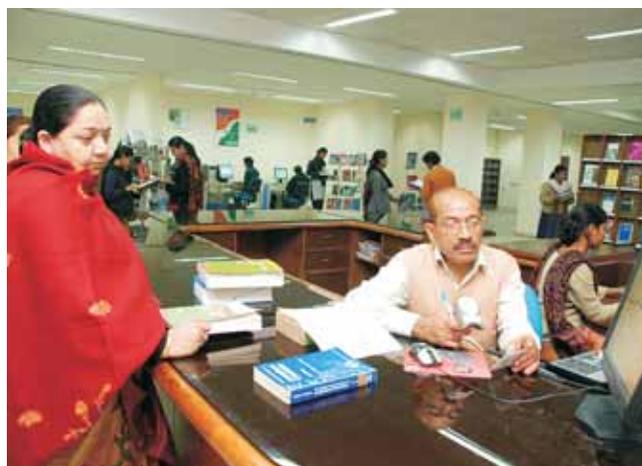
Under the main project, the Universities of all 53 countries in the African Union will be partnered with IGNOU for studying chosen programmes. The process of teaching is to be by tele-education, with a two-way communication link between the students in the African Union and the studio located at the Electronic Media Production Centre, IGNOU.

### **Library and Documentation Division**

Phone : 011-29532797, 29533393

E-Mail : librarian@ignou.ac.in

This division is responsible for developing and maintaining the library system of IGNOU, which comprises the Central Library at the headquarters and libraries at the regional centers (RCs) and learner support centres (LSCs). The Central Library caters to the needs of academics, administrative and support staff at the Headquarters, all research students, and the on-campus students and visiting faculty. The RC libraries take care of the library requirements of the staff, academic counsellors, and academic coordinators in the region concerned. The study centre libraries are primarily meant for students.



The libraries of the RCs have been strengthened by additional support in the infrastructure, personnel and collections through local purchases. The information on the collection of the library is browsed and downloaded by IGNOU library members from desktops accessing library Web-OPAC.

The Library is also a member of the UGC-INFONET and the Developing Library Network (DELNET), which provides services like browsing of Union Catalogues, Inter-library Loan and Document Delivery facility. The Central Library provides members access to a variety of e-resources also.

## Library Holdings

Number of books	: 106416
Number of books at RCs and SCs	: 250325
Number of microfiches	: 17558
Number of microfilms	: 199
Number of journals	: 425
Number of CD-ROMs	: 3948

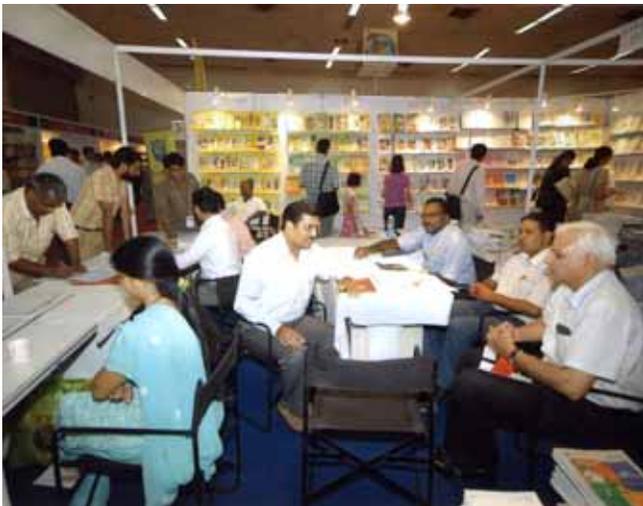
## Material Production and Distribution Division

Phone : 011-29534521, 29535485  
 Fax : 011-29535083  
 E-Mail : rrausaria@ignou.ac.in, mpdd@ignou.ac.in

This Division undertakes the following functions:

- planning of printed course material requirements;
- procurement, storage and issue of offset/maplitho printing paper, art card, art board (for text and cover printing), envelopes, corrugated boxes for despatch of materials and other packing material;
- printing of most course materials and special publications of the University;
- inventory maintenance of study material;
- bulk despatch of study material to regional centres/learner support centres/partner institutions in India;
- sale of study material to educational institutions and the general public; and
- organizing IGNOU stalls in book fairs and exhibitions.

These functions are performed with the help of the following units/cells/sections of the Division:

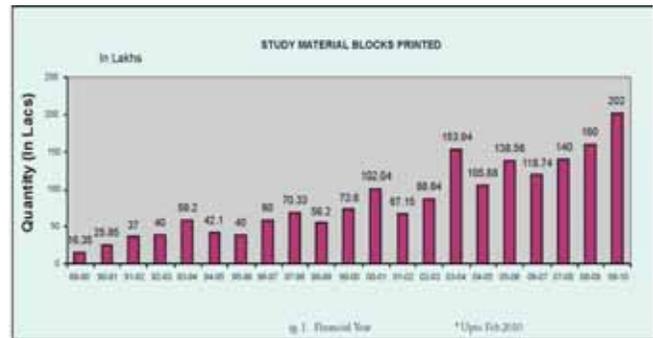


IGNOU Course Material Stall at the Delhi Book Fair

**Administrative and Finance (A & F) Unit** is entrusted with the responsibility of procurement of paper, etc.

The **Stores** are responsible for the storage of all material related to the printing and despatch of self-instructional material.

The **Printing Unit** handles the printing/reprinting of study material for all schools, fresh/revised printing of newly established schools and the printing of material pertaining to the other divisions. The printing of miscellaneous documents of the University, such as the Annual Report, Annual Accounts, Brochures, Invitation Cards and Convocation related publications are also looked after by this unit. The other tasks undertaken by the unit include pricing of print material for sale, quality control, storage and issue of positives, ISBN Nos. issue, empanelment of printers, composers, graphic designers, etc. Printing of study material for the Southern Region has begun from the Madurai Regional Centre on a pilot basis.



The **Marketing Cell** looks after the sale of study material to the general public and educational institutions through spot sale at the Headquarters. IGNOU study material is also sold through 15 retails agents in different parts of the country, appointed by IGNOU for this purpose. IGNOU's participation in book fairs and exhibitions is organized by the marketing cell also.



In order to help the needy students and resolve their queries related to non-receipt of study material and assignments, the **Student Support Cell of the Division** attends to them through e-mails, telephone and speed post delivery.

## Planning and Development Division



Phone : 011- 29533139  
Fax : 011- 29534228  
E-mail : pdd@ignou.ac.in

As the planning and monitoring wing of the University, this Division has the following objectives :

- to optimize the utilization of national resources for the Open and Distance Learning System;
- to set short term and long term goals for the growth of the University; and
- to instil Total Quality Management (TQM) in all areas of IGNOU's operations.

As such, the Division looks after the following activities:

- **Five Year Plan and Annual Plans:** The Division coordinates with other divisions, schools and the Distance Education Council, and prepares different plan documents, such as the perspective plans, Five Year Plans, and Annual Plans for IGNOU and the Open Education System of the country.
- **Planning Board:** The Division convenes the meetings of the Planning Board and its standing committee, the Academic Programme Committee.
- **Research Studies and Data/Information Analysis:** In order to strengthen the plans, policies, academic and support services of the University, the Division periodically undertakes research studies and data/information analysis in the areas of economics of education.
- **Database and Management Information System:** The Division maintains a database and Management Information System of policy decision support. The requisite data, along with its analysis and information, is provided to all internal and external agencies. The information is also used for responding to all queries in the Parliament pertaining to IGNOU.
- **Cost Analysis and Assigning Codes:** The Division carries out delivery cost analysis for new programmes, and assigns programme codes as well as colour codes for the various academic programmes of the University.
- **Projects:** The Division functions as the nodal agency for externally funded projects for its proper coordination and handling of various activities connected with the project(s).
- **Memorandum of Understanding/Collaboration/Cooperation (MoU/MoC/MoCoop):** The Division acts as a nodal agency to serve Schools of Studies

and Divisions for processing, vetting, devising and contextualizing the Memorandum of Understanding (MoUs), Memorandum of Collaborations (MoCs), Memorandum of Cooperation (MoCoop) and/or agreements that IGNOU is signing with an agency/institution or organisation.

- **Sharing of IGNOU Study Material:** The self-instructional study material is made available to State Open Universities (SOUs), Distance Education Institutes (DEIs) and other institutions through bulk purchase or by agreements for reproduction, adaptation and translation rights on the payment of license fee. The Division coordinates this activity on behalf of IGNOU.

## Regional Services Division

Phone : 011- 29532118  
Fax : 011- 29533062  
E-mail : ignoursd@yahoo.com

The Regional Services Division (RSD) has the responsibility of developing policies, systems and procedures for the establishment and management of regional centres (RCs) and learner support centres (LSCs). The University has established 61 regional centres, each with an area of jurisdiction, which may be an entire state or selected districts in the same region. In addition, the University has established around 11 recognised regional centres for the Indian Armed Forces and Assam Rifles. They provide effective network support to the personnel of these forces availing higher education from IGNOU. The learner support centres are known by different names depending on the specific role they play, such as regular study centres, programme study centres, special study centres, recognised study centres, tele-learning centers, skill development centres and partner institutions. These are usually located in educational institutions and are meant for IGNOU's counselling activities on weekends. The University provides for all support services at these centres for learners who wish to avail of these services though the attendance at counseling sessions is not mandatory except for the practical component. At present the University has around 3000 learner support centres including those for the Armed Forces, partner institutions and down-linking centres (The distribution of these centres is given in Appendix-3.)

For extending access to education to more people, IGNOU also has centres in collaboration with various groups like Confederation of NGOs of Rural India (CNRI), Jan Shiksha Sansthan (JSS), ICFAI, etc. Further, for providing access to persons in the economically and educationally backward blocks (EEBB), given by the Sachar Committee, IGNOU has opened special centres



in some of these blocks. Through these centres IGNOU offers the learners a variety of vocational programmes, as well as the Bachelor Degree programmes.



*Inauguration of Ware-House at Regional Centre, Vijayawada*

Recently, there has been an increasing decentralisation, to the regional centres, of large operations. As part of this, the responsibility of the admissions and distribution of study materials to students is now with the regional centres. Also, all TEE exam forms, including those with late fee after due dates, are now received at the regional centres.

### Programmes Developed by RCs

Several regional centres have taken the initiative of developing need-based programmes with the Schools concerned. For instance, Regional Centre, **Bangalore**, is working on B. Tech in Aircraft Technology and Maintenance; **Patna** Regional Centre has developed Certificate in Energy Technology and Management; the **Chennai** Regional Centre is developing programmes on Social Entrepreneurship; **Cochin** Regional Centre, in association with the School of Agriculture, has launched the Post Graduate Diploma in Plantation Management.



*A successful learner of the programme for anganwadi workers in Vidisha, Madhya Pradesh, designed and developed by the Regional Centre, Bhopal and UNICEF.*

Some academic programmes have also been **translated by the regional centres** into other Indian languages for the benefit of learners of their regions. For example, the Awareness Package on Disability has been translated into Tamil and the Certificate in Organic Farming has been translated into Punjabi.



*Jail inmates at "Sensitisation-cum-On the Spot Admission" drive*

Some regional centres have taken significant initiatives for the benefit of learners in their regions. For instance, **Jaipur** and **Kolkata** Regional Centres have got sponsorship from their respective State Governments for learners taking up Computer Programmes and Consumer Affairs, respectively. **Jabalpur** Regional Centre has launched a Mobile Study Centre for reaching out to the educationally and economically backward tribal areas of the region. Several regional centres have liaised with the local jail authorities for running study centres for jail inmates. IGNOU has also allowed jail inmates to take its programmes without paying any fee.

The Division is also responsible for the overall coordination of activities pertaining to the annual convocation. The main convocation is held at the Headquarters, and simultaneously at all Regional Centres through teleconferencing mode via satellite, and students have the option to attend it either at the Headquarters or at the Regional Centre of their choice.

### Student Evaluation Division

Phone : 011- 29535828  
 Fax : 011- 29534429  
 E-mail : registrarsed@ignou.ac.in

The Student Evaluation Division (SED) is responsible for organising the Term End Examinations (TEEs) and entrance tests (for a few programmes) across the country. It also organises the evaluation of the performance of students in TEEs, coordination of the activities pertaining to continuous assessment through assignments, activities

pertaining to the evaluation of project reports, and finally, certification of their performances.

The Division has been successfully and effectively maintaining the database of over 2.5 million active students, who are on the rolls of the University at present. As such it ensures that question papers are sent to more than 600 exam centres in India and abroad, well in time. It also ensures that over 4 lakh students per exam receive their hall tickets in time. It handles data received from online TEEs as well as on-demand TEEs, which are being undertaken on a pilot basis at present.

The TEEs are conducted twice a year, in the months of June and December, commencing on the first working day of the respective months. Evaluation of the answer scripts has now been decentralised to several regional centres. The SED is overall incharge of this, and is responsible for consolidating and declaring the results.

The Division is also responsible for overall coordination of activities pertaining to the annual convocation. The main convocation is held at the Headquarters, and simultaneously at all regional centres through teleconferencing mode via satellite, and students have



*The students attending 20th Convocation at RC Dehradun through teleconferencing*

the option to attend it either at the Headquarters or the regional centre of their choice.

The Division has established a **student grievance cell** to redress grievances received from the students. It also has a **research cell**, which studies the student profile across the programmes and analyses their performance in examinations.

## Student Registration Division

Phone : 011- 29532741

Fax : 011- 29532686

E-mail : registrarsrd@ignou.ac.in

This Division is responsible for monitoring of registration of students for different programmes offered by the University, `Walk-in admission`, `On-line admission` and assessing equivalence of examinations/degrees. Admissions are largely undertaken by the regional centres. In order to streamline and facilitate handling of voluminous data, the Division has developed in-house software for error detection in admission and re-registration and the same has been provided to all regional centres. The Division has been successfully and effectively maintaining the database of over 2.5 million students on the rolls of the University.

With a view to providing better student services, crucial information related to students is uploaded on the IGNOU website, which include the admission and re-registration details, study centre opted, prospectus & application forms for various programmes and address checking. Besides this, the re-registration forms, re-admission forms, credit transfer scheme with prescribed proforma, notifications issued pertaining to equivalence/recognition granted and the Notifications/Gazette publication by various regulatory bodies pertaining to recognition of IGNOU's degrees/diplomas have also been uploaded on the website. The current status of the admission is also provided on the website.

# OTHER UNITS

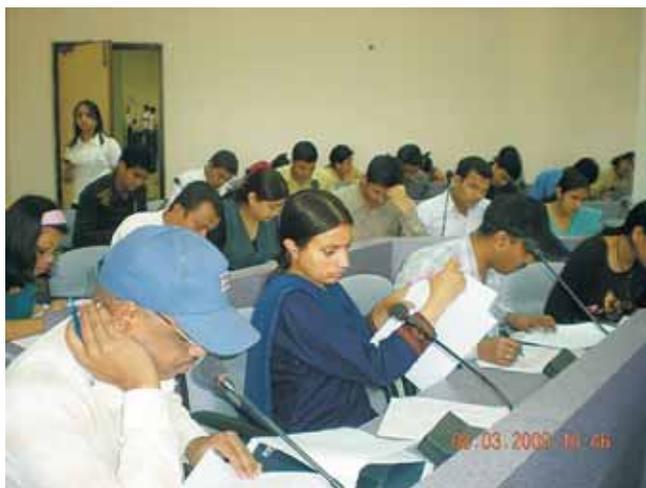


## Campus Placement Cell (CPC)

Phone : 011-29536867

E-mail : campusplacement@ignou.ac.in

The mission and endeavour of this Cell has been to enhance and facilitate the process of gainful employment of its divergent and distributed learner population. Job aspiring students approach CPC to seek advice and assistance for entry-level jobs as well as mid-career level employment opportunities, matching and commensurate with their personal and academic profiles. Currently all companies demand job-ready candidates to be made available within the shortest possible time period. These candidates are expected to be equipped with employable skills to make best-fits for each sector. Taking into account this scenario, we have aligned our placement strategies to enhance the Employability Quotient of our students by imparting employable skills training after mapping their resident skills and bridging the gaps subsequently through appropriate training.



*Skill Assessment test by Campus Placement Cell at Delhi, May 2009*

There is a provision for students to check and apply for job positions posted on the IGNOU website under the `campus placement` link. The Cell conducts on-campus and off-campus placement activities at the Headquarters and at some regional centres, and has also created some programme-wise Alumni Chat groups for information sharing and networking.

## Committees against Sexual Harassment (ACASH/ICASH/RSDCASH)

E-mail : nkapai@ignou.ac.in;

rrpaliwal@hotmail.com;

pksinclair@ignou.ac.in;

neenajain@ignou.ac.in

The University has adopted a policy, and consequent rules and regulations, in the matter of prevention of sexual harassment against women employees (full-time and part-time) and students. This is in compliance with the mandate of the Supreme Court judgement, and is binding on all part-time and full-time employees and students of IGNOU, including members of institutions associated with IGNOU, to the extent that they are engaged in IGNOU related activities. Three committees have been formed by the University to ensure compliance at the regional level, headquarters and an apex committee. More details are available on the IGNOU website [www.ignou.ac.in](http://www.ignou.ac.in) .

## Distance Education Programme under Sarva Shiksha Abhiyan (DEP-SSA)

Phone : 011-29531457, 011-29571708

E-mail : depssa@ignou.ac.in

This is a nodal centre for distance education activities under the SSA, funded by MHRD, Govt. of India. It was launched in 2003 as an upgraded project of the erstwhile DEP-DPEP (Distance Education Programme-District Primary Education Programme), which had been in operation in 18 states in the country. As an integral component of SSA, this national project aims at providing need-based, local specific in-service training for teachers and other functionaries involved in elementary education programme supplemented through distance mode.

The DEP-SSA has developed a host of learning materials, not only for teachers but also for other functionaries associated with the SSA. Currently, it is engaged in developing multi-media teacher training packages on teaching of Science and Mathematics at upper primary level and teaching of English at primary level. It is also engaged in development of an interactive e-Learning

portal for providing on-sight support to teachers and teacher educators in content upgradation, contextual and pedagogical issues.

DEP-SSA has been providing technical support to several states on the state initiated need-based activities in designing, developing and implementing training modules for stakeholders under SSA.

DEP-SSA also undertakes research and impact analysis studies for improving its interventions from time to time.

## Educational Development of the North East Region Unit (EDNERU)

Phone : 011-29534034, 011-29572413

Fax : 011-29534995

E-mail : jkurup@ignou.ac.in

This unit has been created by IGNOU with the objectives of:

- creating educational access in the North East region by establishing a network of learner support centres across the region;
- using ICT to overcome geographical constraints;
- bridging physical distances in reaching out to remote and inaccessible areas; and
- planning and implementing need based entrepreneurship development and training programmes to increase employment opportunities for the youth of the region.

Through its various educational activities, IGNOU has been constantly striving for the development of human resource in the NE region by contributing to a holistic planning of education and vocational skills. This is being undertaken in consonance with the regional ethos and the requirements of the region.



*Women making incense sticks at an Entrepreneurship Development workshop organised by the Regional Centre, Agartala*

There has been a **steady increase in the enrolment figures** of the University in the region over the years. With over 42000 students enrolled in various programmes of the University in 2009, there has been an increase of 18% from the previous year. At present, the network in the North-East includes 9 regional centres and 430 learner support centres.

In addition to the regular academic programmes of the University, initiatives have also been taken to **develop value added, tailor made courses** which have demand in the job market, in areas such as, Beekeeping, Handmade Paper Making, Interior Design, Diabetes Care Education, Electrical Wiring, Digital Photography and Manufacture of Leather Goods. The University also conducts several extension, skill development, entrepreneurship and vocational training programmes in different states of the Region, under the aegis of its regional centres to enhance the employability and self-reliance of the youth of the region in various sectors of the region's economy.

Several regional and state level seminars/workshops/conferences on areas of relevance to the NE Region are also held periodically. The Scheme of Convergence of ODL and the Conventional Systems has enlisted a large number of institutions under its purview in the North East region. The Community College Scheme of IGNOU is also in the process of being implemented in the region.

One of the foremost initiatives undertaken this year by this unit has been the operationalisation of the four special institutes, which were established in the NE region as a novel initiative with the objective of contributing towards the professional development of the people of the region. Details of these institutes are given in this Profile under the section on Centres.

- IGNOU Institute for Vocational Education and Training, Shillong;
- North-East Centre for Research and Development, Guwahati;
- IGNOU Institute for Professional Competency Advancement of Teachers through ODL, Guwahati;
- IGNOU Centre for ODL in Research and Training in Agriculture, Agartala.

## e-GyanKosh

Phone : 011-29571923

E-mail : ukanjilal@ignou.ac.in,  
support@egyankosh.ac.in

IGNOU initiated the development of a knowledge

repository in October, 2005, to store, index, preserve, distribute and share the digital learning resources developed by the ODL institutions in the country. This is named e-GyanKosh ([www.egyankosh.ac.in](http://www.egyankosh.ac.in)). Today e-Gyankosh has emerged as one of the world's largest educational resource repositories, and the access is free. Over 95% of the self-instructional print material (40,000 volumes) of IGNOU has already been digitized and uploaded on the repository. Over 1600 video programmes are being provided through a special channel of IGNOU in YouTube with the metadata link in the repository. The repository also has a **wiki** for collaborative content generation and a blog for discussion on various issues, ideas and thoughts. Live educational programmes are available through the webcasting platform ([www.ignouonline.ac.in/Broadcast](http://www.ignouonline.ac.in/Broadcast)), which at present provides access to broadcast channels Gyan Darshan-1, Gyan Darshan-2 simulcasted with EduSat, and Gyan Vani (Delhi). The platform supports multiple operating systems, processors and devices. The user has options to select from VLC, Windows Media or Flash players with a multiple bandwidth support ranging from 100 Kbps to 256 Kbps.

After its public launch in June 9, 2008, the site has already received over 6,80,000 hits, with an average of 1,000 visits per day from all over the world. There are 60,000 active registered users of the repository. The statistics clearly indicate the growing popularity of e-GyanKosh.

Apart from the activity above, the e-GyanKosh team developed an in-house e-learning platform for delivery of online programmes. Seventeen major online programmes have been launched by the University using this platform, which are listed in the earlier sections. The platform provides a complete Virtual Learning Environment (VLE) covering all the activities, from registration to certification.



*FlexiLearn main page*

The facilities of e-GyanKosh have now been extended with the FlexiLearn platform, which was launched on November 19<sup>th</sup>, 2009 by the Honourable President of India, on the occasion of the launch of the silver jubilee year of the University. The FlexiLearn website ([www.ignouflexilearn.ac.in](http://www.ignouflexilearn.ac.in)) is a personal learning space, where free learning resources are integrated with a learning management system for anyone who wants to learn, whatever their educational needs and experience. Anyone can register and explore courses free of cost. However, certification for the courses will be based on payment of the requisite fees.

## Horticulture Cell

Phone : 011-29533166, 011-29572430  
E-mail : skyadav30@gmail.com,  
himansuhort@rediffmail.com

This cell designs and maintains the greenery in the sprawling campus of the University, spread over 120 acres. The cell also generates sufficient plants for sale. It develops parks at different locations, and maintains them. Bio-pesticide is prepared at the nursery and is also being utilised for protecting the plants. The cell also grows vegetables without using pesticide. Mushroom (oyster) is also produced and sold in the cell. The cell grows annual flowering plants for beautification at various locations in the University campus, including the residential complex.

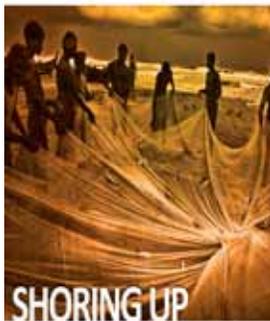


*The IGNOU cactarium*

## Public Information Unit

Phone : 011-29532321, 29572504, 29572508  
E-mail : cpro@ignou.ac.in

This unit acts as a bridge between the public and IGNOU. The chief activity of the Unit is dissemination of information about the activities and programmes of the University. It reaches out to prospective students by providing information through a brochure about academic programmes run by the Schools of Study, the instructional systems and admission procedures. The unit also



IGNOU and NSRF launch a college for coastal communities at tourism for POCW/PMK



contributes to image building of the University through issuing press releases to the national/local media. It organises press conferences and visits of media-persons for the coverage of University activities.

In addition, the unit prepares and releases advertisements pertaining to admissions, appointments, tender notices and special functions.

On the occasion of the Foundation Day, 2009 and Silver Jubilee Year of the University, the unit launched two publications, viz., 'Education without Barriers' and 'Open Letter', a monthly newsletter of IGNOU, in collaboration with the Indo Asian News Service (IANS).

## Research Unit

Phone : 011-29534326, 011-29571523

Fax : 011-29534229

E-mail : researchunit@ignou.ac.in

The University offers Ph.D and M.Phil programmes in most disciplines, under which it has enrolled about 200 students. It also has a Research and Teaching Assistantship Scheme, under which it has enrolled about 80 students. To look after all the research activities, IGNOU has recently established this unit. It has the following responsibilities:

- to convene the meetings of the Research Council and its Standing Committee;
- to handle the administration, admission and conduct the evaluation of all research scholars and M.Phil students;
- administration of the Research and Teaching Assistantship Scheme;
- handling of research projects (major/minor categories) of the University;
- processing proposals of Research Centres/Institutions as Research Centres of IGNOU for various discipline(s).

## Student Services Centre

Phone : 011-2953714, 29572513

Fax : 011- 29533129

E-mail : ssc@ignou.ac.in

This centre, operating from the headquarters of IGNOU, provides information and counselling on various

programmes and courses of study to the prospective learners. It also redresses the students' grievances such as non-receipt of letters, confirming admission in the academic programme, non-receipt of study material, non-receipt of admit card for appearing in the term-end examination, non-declaration of results of the term-end examination, non-inclusion of marks/grades of the assignments and projects in the grade cards, change in the address, change in the study centre, change in the medium of instruction etc. It caters to the learners visiting the centre in person and also those who approach through telephone, e-mail and post. The SSC also takes care of the facilities being provided to the students of the face-to-face on-campus programmes.



Students at the SSC

The SSC has a sub-centre, the **IGNOU City Centre**, in the heart of the capital. This is meant for disseminating information on different issues of student-related queries, and an appropriate platform to redress them, through a one-stop Information-cum-Query Handling Centre.

## Vigilance Cell

Phone : 011-29534151

E-mail : vigilance@ignou.ac.in

Indira Gandhi National Open University was one of the first educational institutions of higher learning to implement the guidelines laid down by the Central Vigilance Commission. The Vigilance Cell, established in 1998, is headed by the part-time Chief Vigilance Officer (CVO). The CVO advises the Vice-Chancellor on vigilance complaints concerning the University teachers, academics, officers and staff to ensure probity and integrity in public administration.

The objectives of the Vigilance Cell are to:

- activate vigilance machinery in the University for investigating complaints;
- sensitise the University community against corruption and corrupt practices;
- strengthen preventive vigilance by streamlining procedures; and
- prevent the possibilities of corruption and to encourage a culture of honesty and integrity.

# EVENTS



IGNOU has been very active in the last year, academically as well as in research. The University has also signed MoUs with several reputed organisations to further its objectives. Some important events of the university in 2009 and early 2010, pertaining to these activities, are listed below:

## January

- IGNOU organised the second international conference on “Contemporary Indian Writers in English: Assimilation and Denial” on 19-20 January, 2009.
- IGNOU sets up three national level institutions viz., IGNOU Institute of Vocational Education Training (IIVET), IGNOU Institute for Professional Competency and Advancement of Teachers (IIPCAT) and North-East Centre for Research and Development (NECRD).
- IGNOU signed up with Commonwealth Educational Media Centre for Asia (CEMCA) and 10 broadcasters working in various parts of the country for a certificate programme in Community Radio.

## February

- Ministry of HRD and IUC, IGNOU, organised a Capacity Building Programme on Technology Enhanced Learning on 9-20<sup>th</sup> February, 2009.
- The 20<sup>th</sup> Convocation address on ‘Technology Enabled Teaching-Learning in Distance Education’ by Prof. R. Natarajan, Former Chairman of AICTE & Former Director, IIT Madras on 28<sup>th</sup> February, 2009.



- IGNOU awarded the best International Partner Institute award to the Gulf Centre for University Education, Kuwait in the 20<sup>th</sup> Convocation. The coordinator, Mr. Aloysius Martin, received it.
- IGNOU launches Smart Move Internship Programme to reach 10,000 students with an all India tie-up with Max New York Life.
- IGNOU opens a City Centre at YMCA, New Delhi, where IGNOU first started in 1985-86.

## March

- IGNOU celebrated the International Women`s Day on 5<sup>th</sup> March, 2009. On this occasion, a poetry recital was organized and the play ‘Mahabharat Ka Extension’ was enacted by a theatre group ‘SANGWARI’.
- IGNOU organised a national seminar on ‘Emerging Issues in Disability Studies in India’ on 5-6<sup>th</sup> March, 2009. Dr. Manoj Kumar, Chief Commissioner for persons of Disabilities, Government of India and Mrs. Poonam Natarajan, Chair Person National Trust, Government of India were the main speakers.
- ‘Online Journalism and Web 2.0 programme’ training workshop organised by IGNOU and Deutsche Welle (DW) Akademie, Germany on 23<sup>rd</sup> March, 17 April, 2009.
- Workshop on ‘Terrorism, Communalism Civil Society’ organised by IGNOU on 25<sup>th</sup> March, 2009.

## April

- Prof. M.S. Swaminathan, Hon`ble Member of Parliament (Rajya Sabha) and Chair for Sustainable Development calls for a ‘Jal Swaraj Movement’ at the launch of the Certificate Programme in Water Harvesting and Management on 8<sup>th</sup> April, 2009.
- On the occasion of the Birth Anniversary of Dr. B.R. Ambedkar, the Dr. B.R. Ambedkar Chair organized a seminar and poetry recital by eminent dalit poets. A film on Dr. Ambedkar`s life was also screened.

## May

- IGNOU and the International Centre for Sign Languages and Deaf Studies (iSLanDS Centre), University of Central Lancashire, UK launched a new sign language programme to benefit the professional education of deaf students internationally.



- IGNOU participated in ASSOCHAM Education fair at Pragati Maidan, New Delhi on 30<sup>th</sup> May, 2009.

## June

- First Convention of HIV Medics organised by IGNOU and AIDS Healthcare Foundation – India Cares on 8<sup>th</sup> June, 2009.
- Brainstorming Session on ‘Developing Roadmap on Vocational Education & Indigenous Knowledge and Technology for North East Region’.

## July

- The 14<sup>th</sup> Prof. G Ram Reddy Memorial Lecture on ‘Education, Media and Development’ was delivered on July 2<sup>nd</sup>, 2009, by Shri Kiran Karnik, former President, NASSCOM.
- The 100<sup>th</sup> Board of Management Meeting held at Vigyan Bhawan on 4<sup>th</sup> July, 2009.



- ‘National Launch of Community Colleges’ by Smt. D. Purandeswari, Hon`ble Minister of State of HRD, in the presence of Prof. M.S. Swaminathan on 4<sup>th</sup> July, 2009.
- ‘Launch of EduSAT Connectivity for IHMS’ by Sujit Banerjee, Secretary, Tourism, Govt. of India on 29<sup>th</sup> July, 2009.
- Launch of orientation programme for ‘Certificate on Early Childhood Special Education Enabling Inclusion-Cerebral Palsy’ by IGNOU and RCI on 31<sup>st</sup> July, 2009.

## August

- International Division organised its 4<sup>th</sup> International Partner Institutes Coordinators Meet during 5<sup>th</sup> – 7<sup>th</sup> August, 2009.



*At the seminar on ‘Open Education Resources for Network-Enabled Education’*

- IGNOU organised Symposium on ‘Open Education Resources for Network-Enabled Education’, focussing on implications and implementation strategies for the NKC recommendations on 20-21<sup>st</sup>, August, 2009.
- Launch of B.Ed (Special Education) and Foundation Course for In-Service Teachers by Shri Mukul Wasnik, Hon`ble Minister for Social Justice and Empowerment on 24<sup>th</sup> August, 2009.
- Sh. Jaipal Reddy, Hon`ble Minister for Urban Development, Govt. of India, inaugurated the MA (Journalism and Mass Communication) and MA (Electronic Media and Production Management) on 24<sup>th</sup> August, 2009.
- The Friday Seminar Series ‘Women in Power’ inaugurated by Smt. Shiela Dixit, Hon`ble Chief

Minister of Delhi and Smt. Brinda Karat, Member of Parliament (Rajya Sabha) on 28<sup>th</sup> August, 2009.

## September

- Launch of Indo-Australian Initiatives: ICT-Enabled Diploma in Primary Education, Master of Intellectual Property Law and Doctoral Programme for RTA's by Hon`ble Julia Gillard, Deputy Prime Minister of Australia, on 1<sup>st</sup> September, 2009.



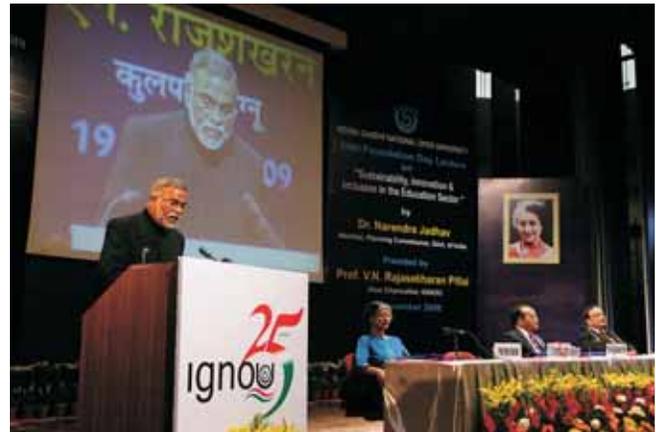
## October

- IGNOU signed a generic memorandum of understanding with Papua New Guinea's University of Technology (PNG UNITECH) on 8<sup>th</sup> October, 2009, for a slew of educational and training programmes.
- On 29<sup>th</sup> October, 2009, IGNOU signed an MoU with Ericsson India Pvt. Limited (EIL), an Indian chapter of Swedish multinational firm Ericsson, to start application of the third generation (3G) mobile in education delivery.



*An expert committee meeting for the Gyan Deep Community College Scheme in progress*

- Launch of Flexi-learning Platform, New Gyan Vani Stations and Gyan Deep Community College Project of IGNOU and the Indian Army by the Hon`ble President of India, as part of the inauguration of the IGNOU Silver Jubilee Celebrations, on 19<sup>th</sup> November, 2009.



- 24<sup>th</sup> Foundation Day lecture on 'Sustainability, Innovation and Inclusion in the Education Sector' by Dr. Narendra Jadhav, Member, Planning Commission, Govt. of India on 19<sup>th</sup> November, 2009.
- Two-day national symposium on 'Challenges and Opportunities of Media Education in India' organised by IGNOU and UNESCO on 20-21<sup>st</sup> November, 2009.
- Dr. Vandita Arora, Principal, Indraprastha College, university of Delhi, spoke on 'Veda and Vedanta' on the occasion of the 1st Sanskrit Seminar organised by the School of Interdisciplinary and Trans-disciplinary Studies, IGNOU.
- First Silver Jubilee lecture, School of Gender and Development Studies, delivered by Prof. Gail Omvedt, Professor, Dr. B. R. Ambedkar Chair, IGNOU, on 'Whose Babasaheb?', on 27<sup>th</sup> November, 2009.

## December

- IGNOU co-hosted the Education Summit II, 2009, inaugurated by the Hon`ble Minister of State for External Affairs, Dr. Shashi Tharoor on 12<sup>th</sup> December, 2009. The theme was 'Marketing of India's Higher Education Worldwide'.
- IGNOU signed an MoU with CIAL (Cochin International Airport Ltd.) Academy on 14<sup>th</sup> December, 2009 to offer MBA and other programmes

in aviation and airport infrastructure technology and management.

- The School of Education organized a training workshop for the academics of the National Institute of Education, Sri Lanka from 14<sup>th</sup> to 23<sup>rd</sup> December, 2009. The focus of the workshop was on `Curriculum Design, Development and Evaluation`.
- SIGN4, International Conference on Sign Languages co-hosted by IGNOU and UCLAN, UK on 17<sup>th</sup> to 19<sup>th</sup> December, 2009.
- Sh. Navin B. Chawla, the Chief Election Commissioner of India, delivered the Mother Teresa Memorial Lecture on 21<sup>st</sup> December, 2009. He spoke on `Electoral Democracy in India`.
- The first University level Silver Jubilee Lecture, was delivered by literary scholar and cultural activist, Dr. G. N. Devy, on 22<sup>nd</sup> December, 2009, on `Aphasia, Amnesia and Inequalities: Narrative of Marginalisation`.



*Launch of the Coastal Community College at Poompuhar on 26<sup>th</sup> December, 2009*

- On the fifth anniversary of the tsunami IGNOU launched the coastal community college in Poompuhar to train fisherfolk on the use of mobile technology, scientific data and market related information to cut down operational costs and increase income realization.

## January 2010

- The Silver Jubilee Special Lecture was delivered by Her Excellency Ms. Irina G. Bokova, Director General, UNESCO on `Building Inclusive Knowledge Societies in a Globalised World: Opportunities and Risks` on 11<sup>th</sup> January, 2010.

IGNOU also signed an Agreement of Cooperation with UNESCO for identifying special programmes and activities of IGNOU for co-branding.



- The School of Health Sciences organised a Blood Donation Camp on 15<sup>th</sup> January, 2010, which recorded an overwhelming participation by the IGNOU staff.
- The IGNOU Special Study Centre in the Central Prison, Jabalpur (Madhya Pradesh) was inaugurated on 20<sup>th</sup> January, 2010.



*Inmates at the Jabalpur Central Prison performing a folk dance at the inauguration of the IGNOU study centre there*

- National Translation Training programme, organised by School of Translation Studies and Training and Regional Centre, Cochin.
- The Second university level Silver Jubilee Lecture of IGNOU was delivered by Lt. Gen. Mukesh Sabharwal, AVSM, VSM on 'Internal Security in Jammu and Kashmir: Historical Perspective and Emerging Scenario' on 21<sup>st</sup> January, 2010.
- Communities: Bhils and Gonds' from February 15 to 17, 2010 in which tribal artists and poets spoke on various aspects of tribal art and exhibited their talents.
- The Third International Conference on Digital Libraries (ICDL 2010) was held on 23<sup>rd</sup> to 26<sup>th</sup> February, 2010, at the India Habitat Centre. It was co-hosted by Indira Gandhi National Open University (IGNOU) and The Energy and Resource Institute (TERI). The theme of the conference was 'Digital Libraries: Shaping the Information Paradigm'.

## February 2010

- The Dr. B. R. Ambedkar Chair organized a lecture on 'Inhuman Practices of Manual Scavenging: Cleaning up Shit' on 5th February, 2010, by Dr. Berzada Wilson, President, Safai Karamchari Sanghatana (SKA). The lecture was followed by a screening of a documentary on 'Lesser Humans'.
- The Hon'ble Minister of State for Information & Broadcasting, Shri Chaudhury Mohan Jatua, launched 6 new Gyan Vani FM Radio stations for Agra, Chandigarh, Jalandhar, Srinagar, Trichy and Thiruvananthapuram at IGNOU, New Delhi on the occasion of a decade of Gyan Darshan, Educational TV Channel of India, on 10th February, 2010.
- The Dr. B. R. Ambedkar Chair organized a seminar-workshop on 'Art Forms of Marginalized



*Prof. Balakrishnan chairing a breakfast session at ICDL, 2010*



*Artist Anand Shyam at workshop on Art Forms of the Marginalised*

# APPENDIX-1



## Members of the Authorities of the University

### Board of Management

Prof. V.N. Rajasekharan Pillai, Chairman (*Ex-officio*)

Prof. Omprakash Mishra, Pro-Vice Chancellor, *Ex-officio* Member

#### VC's Nominees

- Prof. Manohar Lal, Director, SOCIS, IGNOU (10.09.2008 to 09.09.2010)
- Prof. D. Gopal, School of Social Sciences, IGNOU (16.12.2009 to 15.12.2011)
- Sh. Abdul Samad Ibrahim, Dy. Director, EMPC, IGNOU (10.12.2009 to 09.12.2011)

#### Visitor's Nominee

(Five persons, who are not employees of the University, to be nominated by the Visitor)

- Prof. B. S. Sharma, Former Vice Chancellor, Kota Open University, Kota, Rajasthan (17.02.2009 to 16.02.2012)
- Dr. S. B. Singh Bhadauria, C/o Saroj Hospital, Jodhpur, Rajasthan (17.02.2009 to 16.02.2012)
- Dr. Veena Vinayakrao Thakare, Yeshwantbaba Apartment, Paranjape Colony, Amravati (17.02.2009 to 16.02.2012)
- Prof. P. Purushotam Rao, Dean, Faculty of Commerce & Working President, Osmania University, Hyderabad (AP) (17.02.2009 to 16.02.2012)
- Advocate Sh. Pravin Parekh, Senior Advocate, Supreme Court of India, (17.02.2009 to 16.02.2012)

#### Visitor's Nominee

(Two representatives of the GOI: Secretary, Department of Education and Secretary, Information and

Broadcasting, to be nominated by the Visitor)

- Ms. Vibha Puri Das, Secretary, Department of Education, MHRD
- Sh. Raghu Menon, Secretary, Ministry of Information & Broadcasting

#### Co-opted by the Board of Management

- Prof. A. Kalyani, VC, TNOU (09.10.2009 to 08.10.2012)
- Prof. Shafiq Parveen, Director, CDE, University of Kashmir (13.11.2007 to 12.11.2010)
- Dr. K.R. Srivathsan, Pro-Vice-Chancellor, IGNOU (19.11.08 to 28.08.2010)

Sh. Udai Singh Tolia – Secretary, *Ex-officio*, Registrar (Administration), IGNOU

### Academic Council

Prof. V.N. Rajasekharan Pillai, Vice Chancellor (*Chairman*)

#### Ex-officio Members

- Prof. Omprakash Mishra, Pro-Vice Chancellor
- Prof. Parvin Sinclair, Pro-Vice Chancellor
- Dr. D. K. Choudhry, Pro-Vice Chancellor
- Dr. Latha Pillai, Pro-Vice Chancellor
- Prof. K.R. Srivathsan, Pro-Vice Chancellor
- Prof. Renu Bhardwaj, Director, School of Humanities
- Prof. M.L. Koul, Director, School of Education
- Prof. G. Subbayamma, Director, School of Management Studies
- Prof. Bimla Kapoor, Director, School of Health Sciences



- Prof. Uma Kanjilal, Director, School of Social Sciences
- Prof. Sunita Malhotra, Director, School of Sciences
- Prof. M. Aslam, Director, School of Continuing Education
- Prof. Manohar Lal, Director, School of Computer and Information Sciences
- Prof. Ajit Kumar, Director School of Engineering and Technology
- Prof. M.K. Salooja, Director, School of Agriculture
- Prof. Srikrishna Deva Rao, Director, School of Law
- Prof. Shambhu Nath Singh, Director, School of Journalism and New Media Studies
- Prof. C. Gajendra Naidu, Director, School of Vocational Education and Training
- Dr. Harkirat Bains, Director (I/c), School of Tourism Hospitality Service Sectoral Management
- Prof. Gracious Thomas, Director, School of Social Work
- Prof. Savita Singh, Director, School of Gender and Development Studies
- Prof. Bikram Kesheri Pattanaik, Director, School of Extension and Development Studies
- Prof. Sunil Kumar, Director, School of Performing and Visual Arts
- Dr. S.K. Mishra, Director (I/c), School of Foreign Language
- Dr. Deo Sankar Navin, Director (I/c), School of Translation Studies and Training
- Dr. Nandini Sinha Kapur, Director (I/c), School of Inter-Disciplinary and Trans-Disciplinary Studies
- Sh. S. K. Arora, Librarian & Information Officer

*Three Directors, other than the Director of Schools of Studies to be Nominated by the Board of Management on the recommendation of the VC*

- Prof. Manjulika Srivastava, Director (I/c), Distance Education Council (09.12.2009 to 08.12.2011)
- Dr. Silima Nanda, Director (I/c), International Division (09.12.2009 to 08.12.2011)

- Sh. Ravi Kanth, Director (I/c), Electronic Media Production Centre (09.12.2009 to 08.12.2011)

*Three Professors, three Readers and three Lecturers, other than Directors of Schools of Studies, to be nominated by the Board of Management on the recommendations of the Vice Chancellor*

- Prof. Pandav Nayak, School of Social Sciences (09.12.2009 to 08.12.2011)
- Prof. Anjila Gupta, School of Social Sciences (09.12.2009 to 08.12.2011)
- Prof. T.K. Jena, School of Health Sciences (09.12.2009 to 08.12.2011)
- Dr. Nehal A. Farooque, Reader, School of Extension and Development Studies (09.12.2009 to 08.12.2011)
- Dr. Babu P. Ramesh, Reader, School of Inter-Disciplinary and Trans-Disciplinary Studies (09.12.2009 to 08.12.2011)
- Dr. A.K. Gaba, Reader, School of Vocational Education and Training (09.12.2009 to 08.12.2011)
- Sh. P.V. Suresh, Lecturer, School of Computer and Information Sciences (09.12.2009 to 08.12.2011)
- Dr. Kamalika Banerjee, Lecturer, School of Sciences (09.12.2009 to 08.12.2011)
- Shri Aravind Kumar Dubey, Lecturer, School of Tourism Hospitality Service Sectoral Management (09.12.2009 to 08.12.2011)
- Shri V.V. Subrahmanyam, Lecturer, School of Computer and Information Sciences (07.1.2008 to 06.1.2010)

*Two Members from among the academics other than teachers, to be nominated by the Board of Management on the recommendations of the Vice-Chancellor*

- Dr. R.R. Rausaria, R (I/c), Material Production and Distribution Division (09.12.2009 to 08.12.2011)
- Dr. C.K. Ghosh, Director, Student Service Centre (09.12.2009 to 08.12.2011)

*Such of the Registrar, as is designated by the Board of Management*

- Registrar, Student Evaluation Division (Prof. Pushplata Tripathi) (*Ex-officio*)

- Registrar, Student Registration Division (Shri K. Laxman, OSD) (*Ex-officio*)

Prof. V. N. Rajasekharan Pillai

*Not less than ten persons, who are not employees of University, co-opted by the Academic Council from outside IGNOU*

Vice Chancellor, IGNOU (*Chairman*)

*Two Pro-Vice-Chancellors nominated by the Vice-Chancellor*

- Prof. N. Mukunda, Honorary Professor, Centre for High Energy Physics, Indian Institute of Science, Bangalore (24.2.2009 to 23.2.2011)

- Prof. Omprakash Mishra, Pro-Vice Chancellor (07.08.2007 to 06.08.2010)

- Prof. Mahendra Dev, Chairman, Commission for Agricultural Cost & Prices, New Delhi (24.2.2009 to 23.2.2011)

- Prof. Parvin Sinclair, Pro-Vice Chancellor (07.08.2007 to 06.08.2010)

- Dr. George Mathew, Director, Institute of Social Sciences, New Delhi (24.2.2009 to 23.2.2011)

*Four experts (at least two from the Board of Management, who are not employees of the University, nominated by the Vice-Chancellor)*

- Prof. N.K. Jain, CEO & Secretary, Institute of Company Secretaries of India, New Delhi (24.2.2009 to 23.2.2011)

- Prof. Shafiq Parveen, Director, Centre of Distance Education, University of Kashmir, Srinagar (*BOM Member*) (26-2-2008 to 06-8-2010)

- Prof. K.P. Singh, GB Pant University of Agriculture & Technology, Pant Nagar (24.2.2009 to 23.2.2011)

- Prof. P. Purushotam Rao, Dean, Faculty of Commerce & Working President, Osmania University, Hyderabad (*BOM Member*) (06-08-2009 to 06-08-2010)

- Prof. Uma Alladi, Department of English, School of Humanities, University of Hyderabad, Hyderabad (24.2.2009 to 23.2.2011)

- Prof. Vijay Kapur, Faculty of Management Studies, University of Delhi (07-08-2007 to 06-08-2010)

- Prof. S.N. Maheshwari, Department of Computer Science & Engineering, Indian Institute of Technology, New Delhi (24.2.2009 to 23.2.2011)

- Prof. K.S. Rangappa, Department of Studies in Chemistry, University of Mysore (29-09-2008 to 06-08-2010)

- Dr. D.K. Datta Majumder, Kolkata (West Bengal) (24.2.2009 to 23.2.2011)

*One representative each of the Planning Board and the Academic Council nominated by the Vice-Chancellor*

- Prof. Ramamohan Rao, Department of Commerce and Management Studies, Andhra University (24.2.2009 to 23.2.2011)

- Dr. B.S.Sudhindra, Regional Director, IGNOU, Regional Centre, Bangalore (04-01-2010 to 03-01-2013)

- Dr. K.V. Peter, Member-Secretary, World Noni Research Foundation, Chennai (Tamil Nadu) (24.2.2009 to 23.2.2011)

- Prof. S.N.Maheshwari, Department of Computer Science, New Delhi (25-03-2009 to 06-08-2010)

- Prof. Mohammad Miyan, Jamia Millia Islamia, New Delhi (24.2.2009 to 23.2.2011)

*Three Directors of Schools/Heads of Divisions nominated by the Vice Chancellor*

- Prof. L. Venugopal Reddy, (Former VC, Andhra University), Hyderabad (24.2.2009 to 23.2.2011)

- Prof. Srikrishna Deva. Rao, Director, School of Law (07-08-2007 to 06-08-2010)

- Prof. Kannan M. Moudgalya, Department of Chemical Engineering, Indian Institute of Technology, Mumbai (24.2.2009 to 23.2.2011)

- Prof. M.L. Koul, Director, School of Education (07-08-2007 to 06-08-2010)

- Prof. Devi Singh, Indian Institute of Management, Uttar Pradesh (24.2.2009 to 23.2.2011)

- Prof. Bimla Kapoor, Director, School of Health Sciences (07-08-2007 to 06-08-2010)

Five members, three from among teachers (two internal from IGNOU, one external) and two other academic staff nominated by the Vice Chancellor

- Dr. Masood Parveez, Director, Regional Services Division, IGNOU (07-08-2007 to 06-08-2010)
- Prof. Anjila Gupta, Professor of Economics, School of Social Sciences, IGNOU (07-08-2007 to 06-08-2010)
- Prof. Joseph Dorairaj, Department of English, Gandhigram, Rural Institute Gandhigram, Tamil Nadu – 624302 (07-08-2007 to 06-08-2010)
- Dr. K.S.D. Nair, Regional Director, Regional Centre, Kochi, IGNOU (01-01-2009 to 06.08.2010)
- Prof. Vimal Thorat, School of Humanities, IGNOU (13-08-2008 to 06-08-2010)

Dr. V.Venugopal Reddy, Director, Research Unit, Member Secretary (Ex-officio)

## Planning Board

Prof. V.N. Rajasekharan Pillai, Vice Chancellor (Chairman)

Nominated by the Board of Management from outside IGNOU

- Prof. Kalyan K. Dutta, Professor of Electrical Engineering, School of Education Technology, Jadavpur University, Kolkata (20.06.2008 to 19.06.2011)
- Dr. Deepak Sood, Institute of Management Studies, H.P. University, Shimla (20.06.2008 to 19.06.2011)
- Prof. Udai Pratap Singh, Varanasi (20.06.2008 to 19.06.2011)
- Prof. Rupa Shah, International Knowledge Park Pvt. Ltd., Juhu, Mumbai (20.06.2008 to 19.06.2011)
- Prof. B.P. Sanjay, Pro-Vice Chancellor & Professor of Communication, S.N.School of Performing Arts, Fine Arts & Communication, University of Hyderabad, Hyderabad (20.06.2008 to 19.06.2011)
- Prof. Kiran Karnik, Former President of NASSCOM, New Delhi (12.06.2009 to 11.06.2012)
- Prof. A. Sukumar Nair, Former Vice Chancellor, Kerala University (12.06.2009 to 11.06.2012)

• Shri Anil K. Agarwal, Former-President ASSOCHAM, President, COSMOS Group, New Delhi (29.10.2008 to 28.10.2011)

- Prof. S. P. Narang, Delhi (12.06.2009 to 11.06.2012)
- Prof. J. Sasidhar Prasad, Ex. VC, Mysore University (25.08.2009 to 24.08.2012)

Nominated by the Vice Chancellor from IGNOU

- Prof. Pardeep Sahni, Professor, School of Social Sciences (12.06.2009 to 11.06.2012)
- Prof. Srikrishna Deva Rao, Director, School of Law (12.06.2009 to 11.06.2012)
- Dr. B.S. Sudhindra, Regional Director, IGNOU Regional Centre Bangalore (12.06.2009 to 11.06.2012)
- Prof. Savita Singh, Director, School of Gender & Development Studies (12.06.2009 to 11.06.2012)

Ex-officio Members

- Shri U.S. Tolia, Registrar (Admin.) (Ex-officio Member)

Prof. Kalpana Mishra, Director, P&DD, IGNOU (Ex-officio Member Secretary)

## Finance Committee

- Prof. V.N. Rajasekharan Pillai, Vice Chancellor (Chairman)

Visitor's Nominee

- Sh. S.K. Ray, Additional Secretary, (Financial Advisor), MHRD (25-02-2008 to 24-02-2011)
- Sh. N.K. Sinha, Joint Secretary (DL), Department of Higher Education, MHRD (04-01-2007 to 03-01-2010)

BOM Nominee

- Sh. M.P. Gupta, Addl. Secretary (Retd.), Govt. of India (06-08-2007 to 05-08-2010)
- Dr. Veena Vinayakrao Thakare (Retd.) Professor & Head P.G.T.D. of Education Sant Gadge Baba Amravati University (08-06-2009 to 16-02-2012)

Ex-officio Members

- Prof. Omprakash Mishra, Pro-Vice-Chancellor, IGNOU (24-07-2007 to 23-07-2010)

- Ms. Manjula Verma, Finance Officer, Secretary, *Ex-officio*

*Nominated by the Board of Management*

*A Director of School of the University by rotation according to seniority*

- Prof. Manohar Lal, Director (School of Computer and Information Sciences) (11-09-2008 to 10-09-2011)

*Special Member*

- Prof. Parvin Sinclair, Pro-Vice Chancellor (In-charge F&A Division) IGNOU (01-10-2009 to 30-09-2010)

## Distance Education Council

- Prof. V.N. Rajasekharan Pillai, Vice Chancellor (Chairman)

*Three Visitors Nominees*

- Vacant (VC of a University other than an OU)
- Dr. Sandeep Sancheti, Director, National Institute of Technology, Surathkal, Karnataka (an expert in Vocational / Technical education) (16-12-09 to 15-12-12)
- Prof. Arun Sadhu, Journalist & Former Prof. of Mass Communication, University of Pune (an expert in Mass Media Communication) (26-06-08 to 25-06-11)

*Ex-officio Members*

- Secretary, Dept. of Education, Ministry of HRD, New Delhi
- Secretary, University Grants Commission, New Delhi
- Director, NAAC, Bangalore
- Prof. Manjulika Srivastava, Director I/c, Distance Education Council (Secretary)

## Two Members of BOM who are not employees of IGNOU

- Prof. P. Purushotam Rao, Dean, Faculty of Commerce, Osmania University, Andhra Pradesh (08-06-09 to 07-06-11)
- Dr. S.B Singh Bhadauria, Member, BOM (04-01-10 to 03-01-12)

## Two Heads of Institutions of DEIs nominated by BOM

- Prof. Mohammad Mian, Director (Distance Education), Jamia Millia Islamia, New Delhi (04-02-08 to 03-02-10)
- Prof. (Dr.) Shafiq Parveen, Director, Centre of Distance Education, University of Kashmir, Jammu & Kashmir (21-02-08 to 20-02-10)

## One teacher from the OU / DE System nominated by BOM

- Prof. A. K. Bakshi, Director, Institute of Life Long Learning, University of Delhi, Delhi-110007 (10-04-08 to 9-04-11)

*UGC Nominee*

- Vacant

*Nominated by the Chairman, DEC – Two VCs of SOUs*

- Prof. Kalyani Anbuchelvan, Director of Technical Education Campus, Tamil Nadu Open University, Chennai, Tamil Nadu (01-06-09 to 31-05-11)
- Prof. Naresh Dadhich, Vardhaman Mahaveer Open University, Rawat Bhata Road, Kota, Rajasthan (01-06-09 to 31-05-11)

# APPENDIX-2

## Senior Staff of the University



### Vice Chancellor

Prof. V.N. Rajasekharan Pillai

### Vice Chancellor's Office

Prof Vijay Kapur, Advisor (Special Projects)  
Dr. Nalini A Lele, Dy. Director

### Pro-Vice Chancellors

Prof. Omprakash Mishra  
Prof. Parvin Sinclair  
Dr. D.K. Choudhry  
Dr. Latha Pillai  
Prof. K.R. Srivathsan

## SCHOOLS OF STUDIES

### School of Agriculture

**Director:** Prof. M.K. Salooja

Prof. B.S. Hansra  
Dr. S.K. Yadav, Reader  
Dr. Praveen Kumar Jain, Lecturer  
Dr. P. Vijayakumar, Lecturer  
Er. Mukesh Kumar, Lecturer  
Dr. Mita Sinhamahapatra, Lecturer

Ms Pushpa Gupta, Dy. Registrar (P)  
Ms. Jyoti Kumar, Assistant Registrar

### School of Computer and Information Sciences

**Director:** Prof. Manohar Lal

Mr. Shashi Bhushan Sharma, Reader  
Mr. Akshay Kumar, Reader  
Mr. P. Venkata Suresh, Lecturer (Sr.Scale)  
Mr. V. V. Subrahmanyam, Lecturer (Sr.Scale)  
Dr. Naveen Kumar, Lecturer  
Mr. Mangala Prasad Mishra, Lecturer

### School of Continuing Education

**Director:** Prof. M. Aslam

#### Rural Development

Prof. M. Aslam  
Dr. Gurchain Singh, Reader  
Dr. R. P. Singh, Reader  
Dr. S. K. Palit, Reader  
Ms. Santosh Tanwar, Lecturer (Selection Grade)  
Mr. Gurupada Saren, Lecturer

#### Women's Education

Prof. Deeksha Kapur  
Dr. Neerja Chadha, Reader (On EOL)  
Dr. Rekha S. Sen, Reader

Ms Renu Katyal, Assistant Registrar

### School of Education

**Director:** Prof. M.L. Koul

Prof. M.B. Menon (*on EOL*)  
Prof. M.C. Sharma  
Prof. S.V.S. Chaudhary (*on EOL*)  
Prof. C.B. Sharma  
Prof. Nirod Kumar Dash  
Prof. Vibha Joshi  
Ms. Poonam Bhushan, Lecturer (Selection Grade)  
Dr. M.V. Laxmi Reddy, Lecturer (Sr. Scale)  
Dr Eisha Kannadi, Lecturer (Sr. Scale)  
Dr. (Mrs.) Sutapa Bose, Lecturer (Sr. Scale)  
Dr. Vandana Singh, Lecturer

Mr. S. S. Venkatachalam, Assistant Registrar (P)

### School of Engineering and Technology

**Director:** Prof. Ajit Kumar

Prof. Gayatri Kansal (*On EOL*)  
Prof. P. Srinivas Kumar (*on EOL*)  
Prof. Subhasis Maji  
Dr. Munish Kumar Bhardwaj, Reader  
Dr. Manoj Kulshreshta, Reader  
Dr. Shiv Kumar Vyas, Reader

Dr. Ashish Agarwal, Reader  
Dr. K. Tamil Mannan, Reader  
Mr. N. Venkateshwarlu, Lecturer (Sr.Scale)  
Ms. Rakhi Sharma, Lecturer (Sr.Scale) (On study Leave)  
Ms. Kanika Singh, Lecturer

Ms. Neerja Sood, Lecturer  
Ms. Reeta Devi, Lecturer  
Ms. Laxmi. Lecturer

Mr. T.R. Manoj, Assistant Registrar (P)

Mr. A.S. Chhatwal, Assistant Registrar (P)

### School of Extension and Development Studies

**Director :** Prof B. K. Pattanaik

Dr. Nehal A Farooquee, Reader  
Dr. P. V. K. Sasidhar, Reader  
Dr Pradeep Kumar, Lecturer  
Dr. Nisha Verghese, Lecturer  
Dr Grace Don Nemching, Lecturer  
Dr Debashish Saha, Lecturer

Ms. Santosh Gogia, Assistant Registrar

### School of Foreign Languages

**Director (I/c) :** Dr. Sushant Kumar Mishra

Mr Mohammad Saleem, Lecturer  
Mr. Vikash Kumar Singh, Lecturer  
Ms. Deepanwita Srivastava, Lecturer

Sh. Jagdish Singh, Assistant Registrar

### School of Gender and Development Studies

**Director:** Prof. Savita Singh

Prof. Anu Aneja  
Prof. Annu J. Thomas  
Dr. Nilima Srivastava, Reader  
Dr. Himadri Roy, Reader

Ms Maya Kumari, Assistant Registrar

### School of Health Sciences

**Director:** Prof. Bimla Kapoor

#### Health Sciences

Prof. A. K. Agarwal  
Prof. S.B. Arora  
Prof. T. K. Jena  
Prof Sunil Chacko, Adjunt Professor  
Dr. Ruchika Kuba, Reader  
Dr. Biplab Jamatia, Lecturer (Sr.Scale)

#### Nursing

Prof. Bimla Kapoor  
Prof. Pity Kaul

### School of Humanities

**Director:** Prof. Renu Bhardwaj

#### English

Prof. Renu Bhardwaj  
Prof. Anju Sehgal Gupta  
Prof. Sunaina Kumar  
Dr. A. B. Sharma, Reader  
Dr. Neera Singh, Reader  
Dr. Malati Mathur, Reader  
Dr. Nandini Sahu, Reader  
Ms. Pema Eden Samdup, Lecturer (Sr. Scale) (*on EOL*)  
Ms. Mridula Rashmi Kindo, Lecturer (Sr. Scale)  
Mrs. Malathy A., Lecturer (On study leave)  
Dr. Pramod Kumar, Lecturer

#### Hindi

Prof. J.M. Parakh  
Prof. Rita Rani Paliwal  
Prof. Satyakam  
Prof. Ram Bux Jat (*on EOL*)  
Prof. Shatrughna Kumar  
Prof. Vimal Thorat  
Dr. Smita Chaturvedi, Reader  
Dr. Jitendra Kumar Srivastava, Lecturer (Sr.Scale)

Mr. Ashwani Kaura, Deputy Registrar (P)  
Ms. Saswati Bhattacharya, Assistant Registrar

### School of Interdisciplinary and Trans-disciplinary Studies

**Director (I/c):** Dr. Nandini Sinha Kapur

Dr. Babu P. Ramesh, Reader  
Dr. Shubhangi Vaidya, Lecturer  
Dr. Sadananda Sahu, Lecturer  
Dr. P. K. Ratheesh Kumar, Lecturer

Mr. D. K. Verma, Assistant Registrar

### School of Journalism & New Media Studies

**Director:** Prof. Shambhu Nath Singh

Prof. Subhash Dhuliya  
Dr. Kiron Bansal, Reader  
Dr. O. P. Dewal, Reader  
Dr. K. S. Arul M. M. Selvan, Reader  
Mr. T. Ranjith, Lecturer

Ms Padmini Jain, Lecturer  
 Ms Shikha Rai, Lecturer  
 Sh Amit Kumar, Lecturer  
 Dr. Ramesh Yadav, Lecturer  
 Ms Usha Chander, Research Officer (Sr. Scale)

Dr. Leena Singh, Lecturer  
 Dr. G. Radhakrishna, Lecturer (Leave vacancy)

Mr. K.G. Sasikumar, Assistant Registrar (P)

Mr. G.N. Prasad, Assistant Registrar

### School of Law

**Director:** Prof. Srikrishna Deva Rao

Prof. K. Elumalai  
 Ms. Suneet Kashyap, Lecturer  
 Mrs. Gurmeet Kaur, Lecturer  
 Mr. Anand Gupta, Lecturer  
 Ms. Mansi Sharma, Lecturer

Ms. Kailash Saluja, Assistant Registrar

### School of Management Studies

**Director:** Prof. G. Subbayamma

#### Commerce

Prof. N.V. Narasimham  
 Prof. Nawal Kishore  
 Prof. Madhu Tyagi  
 Prof. M.S. Senam Raju (Presently Director, ACD)  
 Prof. S. P. Narang, Hony. Professor  
 Dr. Sunil Kumar, Reader  
 Dr. Subodh Kesharwani, Lecturer (Sr. Scale)  
 Dr. Rashmi Bansal, Lecturer  
 Dr. Madhulika, Lecturer  
 Dr. Anupriya Pandey, Lecturer

#### Management

Prof. Madhulika Kaushik  
 Prof. B.B. Khanna  
 Prof. G. Subbayamma  
 Prof. S. Srilatha  
 Prof. K. Ravi Sankar  
 Prof. Kamal Yadava  
 Prof. P.C. Basak  
 Prof. Anurag Saxena  
 Prof. T.U. Fulzele  
 Prof. Shankar Narayan, Hony Professor  
 Dr. Neeti Agarwal, Reader  
 Dr. Gopal, Reader  
 Mr. T. V. Vijay Kumar, Lecturer (Sr.Scale) (On study leave)  
 Ms. Anjali C. Ramteke, Lecturer (Sr.Scale) (On study leave)  
 Dr. Nayantara Padhy, Lecturer (Sr.Scale) (Presently at CCETC)  
 Dr. Kamal Vagreacha, Lecturer (Sr.Scale)

### School of Performing and Visual Arts

**Director:** Prof. Sunil Kumar

Dr. Govindaraju Bharadwaja, Reader  
 Dr. Seema Johri, Reader  
 Mr. Md. Tahir Siddiqui, Lecturer  
 Dr. Mallika Banerjee, Lecturer  
 Ms. P. Radhika, Lecturer  
 Mr. Laxman Prasad, Lecturer

Mr. S. C. Batra, Assistant Registrar

### School of Sciences

**Director:** Prof. Sunita Malhotra

#### Chemistry

Prof. B.S. Saraswat  
 Prof. Sunita Malhotra  
 Prof. Bharat Inder Fozdar  
 Prof. Javed Abrar Farooqi  
 Dr. Lalita S. Kumar, Reader  
 Dr. Sanjiv Kumar, Reader  
 Dr. Kamalika Banerjee (Kar), Lecturer (Sr. Scale)

#### Life Sciences

Prof. S. S. Hasan  
 Prof. Neera Kapoor  
 Prof. Pushplata Tripathi (Presently I/C Registrar, SED)  
 Prof. Amrita Nigam  
 Dr. Geeta Kaicker, Reader (*on EOL*)  
 Dr. Jaswant Sokhi, Reader  
 Dr. Bano Saidullah, Reader  
 Dr. Kripamoy Aguan, Reader

#### Mathematics

Prof. Parvin Sinclair (*Presently Pro-Vice-Chancellor*)  
 Prof. Poornima Mital  
 Prof. Sujatha Varma  
 Dr. S. Venkataraman, Reader  
 Dr. Deepika, Lecturer (Sr. Scale)

#### Physics

Prof. S. C. Garg (*on EOL*)  
 Prof. Vijayshri  
 Prof. Sudip Ranjan Jha  
 Dr. Shubha M. Gokhale, Reader  
 Dr. Sanjay Gupta, Lecturer (Sr. Scale)  
 Dr. Shubhalakshmi Lamba, Lecturer

Ms. Meera Dey, Assistant Registrar

## School of Social Sciences

**Director:** Prof. Uma Kanjilal

### Economics

Prof. Gopinath Pradhan  
Prof. (Mrs.) Anjila Gupta  
Prof. Madhu Bala  
Prof. Narayan Prasad  
Dr. Kaustuva Barik, Reader  
Dr. B.S. Prakash, Reader  
Mr. Saugato Sen, Lecturer (Selection Grade)

### History

Prof. Kapil Kumar  
Prof. Ravindra Kumar  
Prof. Ahmed Raza Khan (On Dep.)  
Prof. Swaraj Basu  
Prof. Abha Singh  
Prof. Salil Mishra  
Dr. Sangeeta Pandey, Reader  
Dr. Shashi Bhushan Upadhyaya, Reader  
Mr. Ajay Mahurkar, Lecturer (Selection Grade)

### Library and Information Science

Prof. Uma Kanjilal  
Prof. Neena Talwar Kanungo  
Dr. Jaideep Sharma, Reader  
Dr. R. Sevukan, Lecturer (Sr.Scale) (On EOL)  
Dr. Zuchamo Yanthan, Lecturer  
Dr. Archana Shukla, Lecturer

### Political Science

Prof. Pandav Nayak  
Prof. A. S. Narang  
Prof. Darvesh Gopal  
Prof. Anurag Joshi  
Dr. S. Vijaysekhar Reddy, Reader  
Dr. Jagpal Singh, Reader  
Mr. S.Venkatesh, Lecturer (Sr. Scale)

### Public Administration

Prof. Pardeep Sahni  
Prof. E. Vayunandan  
Prof. Alka Dhameja  
Prof. Uma Medury  
Dr. Dolly Mathew, Reader  
Dr. Durgesh Nandini, Reader

### Sociology

Prof. Debal K. Singharoy  
Prof. Tribhuwan Kapur  
Dr. Nita Mathur, Reader  
Dr. Archana Singh, Reader  
Dr. Rabindra Kumar, Reader  
Ms. B. Kiranmayi, Lecturer (Selection Grade)  
Dr. R. Vashum, Lecturer (Sr. Scale)  
Mr Manjeet Singh Malhotra, Assistant Registrar



## School of Social Work

**Director:** Prof. Gracious Thomas

Dr. G. Mahesh, Lecturer  
Dr. Saumya, Lecturer  
Ms. N. Ramya, Lecturer  
Dr. Sayantani Guin, Lecturer

Mrs Neelam Kohli, Assistant Registrar

## School of Translation Studies and Training

**Director (I/c):** Dr. Deo Shankar Navin

Dr. Jagdish Sharma, Reader  
Dr. Rajendra Prasad Pandey, Reader  
Dr. Manjeet Baruah, Lecturer  
Dr. Harish Kumar Sethi, Lecturer  
Dr. Jyoti Chawla, Lecturer

Ms Lalita Sharma, Assistant Registrar

## School of Tourism Hospitality Service Sectoral Management

**Director (I/c):** Dr. Harkirat Bains, Reader (at Bhopal RC)

Dr. Paramita Suklabaidya, Lecturer  
Dr. Sonia Sharma, Lecturer  
Mr. Arvind K. Dubey, Lecturer  
Ms. Tangjakhombi Akoijam, Lecturer

Ms. Geeta Sharda, Assistant Registrar

## School of Vocational Education and Training

**Director:** Prof. C. Gajendra Naidu

Prof. C. Gajendra Naidu  
Dr. Ashok Kumar Gaba, Reader  
Dr. R. S. P. Singh, Reader  
Dr. Geetika S. Johri, Lecturer  
Dr. Rachna Agarwal, Lecturer  
Ms. Urshla Kant, Lecturer  
Ms. Asha Yadav, Lecturer

Sh. G.S. Bhandari, Assistant Registrar

## CENTRES

### Advanced Centre for Informatics and Innovative Learning

**Director:** Prof. K. Subramanian





## Centre for Corporate Education, Training & Consultancy

**OSD and Coordinator:** Mr. P.R.R. Nair  
Dr. B. P. R. Narasimha Rao, Dy. Director  
Dr. Nayantara Padhi, Lecturer (Sr. Scale)

## Centre for Extension Education

**Director:** Dr. M.C. Nair

## Indira Gandhi Centre for Research and Training in Agriculture (ICRTA)

**Director (I/c):** Prof B. S. Hansra

## National Centre for Disability Studies

**Director (I/c):** Dr. Hemlata, Deputy Director

Dr. Sanjay Kant Prasad, Deputy Director  
Dr. Amiteshwar Ratra, Research Officer

Ms. Shanti Ramchandran, Assistant Registrar

## National Centre for Innovation in Distance Education

**Director (I/c):** Dr. Oum Prakash Sharma

Dr. Oum Prakash Sharma, Deputy Director  
Dr. Jyotsna Dikshit, Deputy Director  
Dr. Maumita Das, Assistant Director  
Ms. Sujata Santosh, Assistant Director

## North East Centre for Research and Development (NECRD), Guwahati

Dr. Sujata Dutta Hazarika, Deputy Director  
Dr. Anil C. Borah, Deputy Director

## UNITS

### Campus Placement Cell

**Head:** Dr. Neeta Kapai, Deputy Director

### Distance Education Programme - Sarva Shiksha Abhiyan

Director: —

Mr D K Issrani, Admn-cum-Finance Officer

### Dr. B R Ambedkar Chair on Social Change and Development

**Director:** Prof. Gail Omvedt

## Educational Development of North- East Region Unit

Prof. Om Prakash Mishra, PVC (*Nodal Officer*)  
Dr. (Ms.) Jayashree Menon Kurup, Deputy Director  
Dr. (Ms.) Asha Khare, Deputy Director  
Dr. A. Varadarajan, Deputy Director

## Horticulture Cell

**Head:** Dr. S.K. Yadav

## Indira Gandhi Centre for Freedom Struggle Studies

**Convenor:** Prof. P.R. Ramanujam

## Inter-University Consortium for Technology-Enabled Flexible Education and Development

**Director (I/c):** Prof. Madhu Parhar

Ms. Rajni A. Jeet, Assistant Registrar

## PAN Commonwealth Forum-6 Secretariat

**Convenor:** Prof. P.R. Ramanujam

Mr. S. M. Fazil, Assistant Registrar

## Public Information Unit

Mr. Ravi Mohan, Chief Public Relations Officer

## Research Unit

**Director:** Dr. V. Venugopal Reddy

## Student Services Centre

**Head:** Dr. C.K. Ghosh, Regional Director (*Senior Scale*)

## City Centre

Dr. K.D. Prasad, Regional Director

## Vigilance Cell

**Chief Vigilance Officer:** Prof. Madhu Parhar (*Additional Charge*)

Mr. Rajesh Bhardwaj, Assistant Registrar

**INSTITUTES**
**IGNOU Institute for Vocational Education and Training (IIVET)**

**OSD:** Dr. A.S. Guha

**OSD:** Dr. Debjani Roy

Ms. P. Kharnaioir, Assistant Registrar

**IGNOU Institute for Professional Competency Advancement of Teachers (IIPCAT)**

**OSD:** Prof. D. S. Bhattacharjee

**Regional Institute for Vocational Education and Training (RIVET)**

**OSD:** Prof. Pandav Nayak

**DIVISIONS**
**Academic Coordination**

**Director:** Prof. M. S. Senam Raju

Sh. D.V.S. Shastri, Deputy Registrar

Sh. K.D. Sharma, Assistant Registrar

**Administration Division**

**Registrar:** Mr. U.S. Tolia

Mr. K. K. Sharma, Joint Registrar

Mr. D. Deb, Joint Registrar

Mr. R. Thyagarajan, Deputy Registrar

Mr. Arun Kumar, Deputy Registrar

Ms. Vidya Sonal, Deputy Registrar

Mr. R. N. Jha, Deputy Registrar

Mr. V. S. Patwal, Assistant Registrar

Mr. Sandeep Kumar, Assistant Registrar

Mr. Vinod Kumar, Assistant Registrar

Mr. R. K. Diwakar, Assistant Registrar

Sh R. Sivaraj, Assistant Registrar

**Hindi Cell:** Dr. Jyoti Upadhyay, Assistant Registrar (Official Language)

**Legal Cell:** Mr. Ansar Hussain, Deputy Registrar (Legal)

**SC/ST Cell:** Mr. Mohan Veer Gautam, Assistant Registrar

**Security Unit:** Capt. S. S. Bisht, Security Officer

**Head:** Dr. V.S.P. Srivastav

Mr. A. Murli M. Rao, Joint Director

Wg. Cdr. (Retd.) Arun Verma, Joint Director (ERP)

Mr. V.K. Malhotra, Sr. Software Engineer (Senior Scale)

Dr. Sanjay Jasola, Deputy Director (On Lien)

Ms. Anjana Verma, Deputy Director

Mr. V.V. Upadhyay, Deputy Director

Mr. Ravi Mendiratta, Sr. Software Engineer

Ms. Madhavi Sharma, Sr. Software Engineer

Mr. Bhupesh Khatri, Software Engineer

Ms. Mamta Khanna, Software Engineer

Mr. Satish Chandra Mamgain, Assistant Registrar

**Construction and Maintenance Division**

**Chief Project Officer (I/c):** Er. Sudheer Kr. Reddy

Er. U. P. Sharma, Executive Engineer (Electrical)

Er. Y. Nooruddin, Assistant Executive Engineer

(on Deputation)

Er. Rattan Singh, Assistant Executive Engineer

(Electrical)

Er. Sanjay Bansal, Assistant Executive Engineer (Civil)

**Distance Education Council**

**Director (I/c):** Prof. Manjulika Srivastava

Dr. R. R. Rausaria (*Presently Registrar, MPDD*)

Dr. (Mrs.) Nalini A. Lele, Deputy Director (*Presently in VCO*)

Dr. Bharat Bhushan, Deputy Director

Dr. Dev Kant Rao, Deputy Director

Mr. P. V. Chaddha, Assistant Registrar

**Electronic Media Production Centre**

**Director (I/c):** Mr. K. Ravi Kanth

**Production Unit**

Mr. K. Ravi Kanth, Joint Director

Dr. (Ms.) Zeba Khan, Deputy Director

Dr. M. Asad Nizam, Deputy Director

Dr. Waris Ahmed Khan, Deputy Director

Dr. H. Faruqui, Deputy Director

Mr. Abdul Samad Ibrahim, Deputy Director

Mr. Ashok Nishesh, Producer (Selection Grade)

Ms. Naheed Aziz, Producer (Selection Grade)

Mr. Binod Prasad Gupta, Producer (Selection Grade)

Ms. Sangeeta Saxena, Producer (Selection Grade)

Mr. T. Sangmeshwar Rao, Producer (Selection Grade)

Mr. Ravi Shankar S., Producer (Selection Grade)

Mr. M. Raja Mannar, Producer (Selection Grade)

Mr. Daljeet Sachdeva, Producer (Selection Grade)

Ms. Meenakshi Mathur, Producer (Selection Grade)  
Mr. Sanjay Saxena, Producer (Selection Grade)  
Mr. Ravi Ayyagiri, Producer (Selection Grade)  
Mr. Sunil Kumar Das, Producer (Selection Grade)  
Mr. D.B. Rana, Producer (Senior Scale)  
Mr. K. Venkataraman, Producer (Senior Scale)  
Mr. R. Shekhar, Senior Cameraman  
Mr. G. Prasad, Senior Cameraman

**Graphic Unit**

Mr. A. K. Saxena, Joint Director (Graphics)  
Mr. K. Vishwanath, Sr. Graphic Artist  
Mr. Ravindra Kumar Tomar, Graphic Artist  
Mr. Arif Hasan Naqvi, Graphic Artist

**Engineering Unit**

Mr. Vinod Mago, Engineer Incharge  
Mr. S. V. S. Prashant, Engineer Incharge  
Mr. Rakesh Chand Sharma, Engineer Incharge  
Mr. Rakesh Kumar Jain, Assistant Engineer  
Ms. Azra Arshad, Assistant Engineer  
Ms. Neena Jain, Assistant Engineer  
Ms. Saroj Jain, Assistant Engineer  
Mr. S. B. Saxena, Assistant Engineer  
Mr. Deepankar Das Gupta, Assistant Engineer  
Mr. Jagbir Singh, Assistant Engineer  
Mr. O. P. Srivasatava, Assistant Engineer  
Mr. S. A. Khan, Assistant Engineer  
Mr. Ashish Vijay Wargiya, Assistant Engineer  
Mr. Rakesh Chauhan, Assistant Engineer  
Mr. Ram Naresh, Assistant Engineer

**Administration, Finance and Marketing Unit**

Mr. G.P. Singh, Assistant Registrar  
Mr. S. C. Katoch, Assistant Registrar

**Finance and Accounts Division**

**Finance Officer (I/c):** Ms. Manjula Verma

Mr. T. K. Kaul, Deputy Registrar  
Mr. K. L. Juneja, Deputy Registrar  
Mr. S. K. Sharma, Deputy Registrar  
Mr. M. P. Singh, Deputy Registrar  
Mr. A. K. Sirohi, Assistant Registrar  
Mr. C. K. Papreja, Assistant Registrar  
Mr. P. T. Ravindran, Assistant Registrar  
Mr. Aseem Kumar, Assistant Registrar  
Mr. J. K. Chalia, Assistant Registrar  
Mr. K. G. Rao, Assistant Registrar  
Mr. U. C. Bisht, Assistant Registrar  
Ms. Shashiprabha Khurana, Assistant Registrar

**Director (I/c):** Dr. Silima Nanda

Mr. Kamal Dev, Assistant Registrar  
Mr. Gurish Kumar Sharma, Assistant Registrar

**Library and Documentation Division**

**Librarian:** Sh. Sudhir K. Arora

Dr. (Mrs.) Seema Chandhok, Deputy Librarian  
Dr. V. K. Jagajeevan, Deputy Librarian  
Dr. (Mrs.) Manorama Tripathi, Documentation Officer  
Mr. Parveen Babbar, Assistant Librarian  
Mr. Ashok Kumar Sharma, Assistant Registrar

**Material Production and Distribution Division**

**Registrar (I/c):** Dr. R.R. Rausaria

Mr. Ashok Kumar, Joint Registrar  
Mr. R. C. Dhawan, Deputy Registrar  
Mr. Vivek Kumar Sharma, Assistant Registrar  
Dr. S. K. Pulist, Assistant Registrar  
Mr. Rajinder Sharma, Assistant Registrar  
Mr. P. V. Rao, Assistant Registrar  
Mr. G. R. Choudhary, Assistant Registrar

Mr. B. Natarajan, Deputy Registrar (Publication)  
Mr. Jitender Sethi, Assistant Registrar (Publication)  
Mr. S. Burman, Assistant Registrar (Publication)

Mr. Sanjeev Kapoor, Software Engineer

**Planning and Development Division**

**OSD and Director (I/c):** Prof. Kalpana Mishra

Dr. Pankaj Khare, Deputy Director  
Mr. Pankaj Khanna, Deputy Director  
Mr. Girija Shankar, Research Officer (Sr. Scale)  
Dr. Neelam Chaudhary, Analyst (Sr. Scale)  
Mr. Sunil Kumar, Analyst (Sr. Scale)

Ms. Suman Taneja, Assistant Registrar

**Regional Services Division**

**Director:** Dr. Masood Parveez

Dr. Masood Parveez, Regional Director (Sr. Scale)  
Dr. B. P. R. Narasimha Rao, Deputy Director (Now in CCETC)  
Dr. Q. Haider, Deputy Director  
Dr. Kanan Sharma, Deputy Director  
Dr. Manjula Saxena, Assistant Director (Sr. Scale)

Mr. N. P. Singh, Deputy Registrar

## Staff Training and Research Institute of Distance Education



## Student Evaluation Division

**Registrar (I/c):** Prof. Pushpalata Tripathy

Mr. K. Ramesh, Deputy Registrar  
Dr. D. C. Sharma, Deputy Registrar  
Mr. Suresh Kumar, Deputy Registrar  
Mr Chandra Ballabh, Assistant Registrar (Looking after  
the work of Deputy Registrar, Evaluation)  
Ms. Seema Goswami, Assistant Registrar  
Mr. P. P. Singh, Assistant Registrar

Mr. Gulshan Arora, Software Engineer  
Mr. S. Thiruvengadathan, Software Engineer

**Director:** Prof. P. Renga Ramanujam

Prof. Santosh Panda  
Prof. C.R.K. Murthy  
Prof. Madhu Parhar  
Prof. Basanti Pradhan  
Prof. P. K. Biswas  
Dr. R. Satyanarayana, Reader  
Dr. Sanjaya Mishra, Reader  
Ms. G. Mythili, Analyst (Sr. Scale)  
Mr. Tata Ramakrishna, Lecturer  
Ms. Rose Nembiakkim, Lecturer  
Mr. Satya Sundar Sethy, Lecturer

Mr. Thenbilung Kammei, Deputy Registrar  
Mrs. Inderveer Kaur, Assistant Registrar

## Student Registration Division

**O S D:** Shri K. Laxman

Sh. G. Vijay Raju, Deputy Registrar  
Sh. K. K. Kutty, Deputy Registrar  
Sh. D. Moulik, Assistant Registrar



# APPENDIX-3



## Regional Centres and Senior Staff

### NAMES & ADDRESSES OF IGNOU REGIONAL CENTRES

Sl. No.	Regional Centre, Code and No. of Learner Support Centres	Address of the Regional Centre Tel., Fax & E-mail	Senior Staff	Jurisdiction
1	AGARTALA/26 LSCs-42	IGNOU REGIONAL CENTRE MBB COLLEGE COMPOUND PO. AGARTALA, TRIPURA TEL: 0381-2516715 FAX: 0381-2516266  <a href="mailto:rd_agartala@rediffmail.com">rd_agartala@rediffmail.com</a>	DR. K. S. CHAKRABORTY, RD MS. NAMRATA HAGJER, ARD	STATE OF TRIPURA
2	AHMEDABAD/09 LSCs-73	IGNOU REGIONAL CENTRE OPP. NIRMA INSTT OF TECHNOLOGY, SARKHEJ- GANDHINAGAR HIGHWAY CHHARODI AHMEDABAD - 382481 GUJARAT TEL: 02717-242975 / 242976 / 241370 FAX: 02717-241580  <a href="mailto:rcahmedabad@ignou.ac.in">rcahmedabad@ignou.ac.in</a> <a href="mailto:rcignouahd@yahoo.com">rcignouahd@yahoo.com</a>	DR. B. RAJAGOPAL, RD MS. ANI TRIVEDI, ARD SH. VED A KUMAR, AR	STATE OF GUJARAT, UNION TERRITORY OF DAMAN, DIU, DADRA & NAGAR HAVELI
3	AIZAWL/19 LSCs-37	IGNOU REGIONAL CENTRE M.G. ROAD, KHATLA, AIZAWL - 796001 TEL: (0389) 2311692 / (0389) 2311693 FAX : 2311789  <a href="mailto:rd_aizwal@rediffmail.com">rd_aizwal@rediffmail.com</a>	DR. S. R. ZONUNTHARA, RD	STATE OF MIZORAM
4	ALIGARH/47 LSCs-34	IGNOU REGIONAL CENTRE 3/310, MARRIS ROAD ALIGARH - 202001 TEL : 0571-2701365 / 2700120  <a href="mailto:rcaligarh@ignou.ac.in">rcaligarh@ignou.ac.in</a> <a href="mailto:ignousrealigarh@yahoo.com">ignousrealigarh@yahoo.com</a>	DR. A. M. SAKLANI, RD (I/c) SH. BHANU PRATAAP, ARD	DISTRICT OF UTTAR PRADESH ETAH, KASGANJ, FIROZABAD, RAMPUR, ALIGARH, HATHRAS, BADAUN, AGRA, BULANDSAHAR, MORADABAD, MANPURI, ETAWAH, MATHURA & J P NAGAR
5	BANGALORE/13 LSCs-87	IGNOU REGIONAL CENTRE NSSS KALYANA KENDRA 293, 39TH CROSS, 8TH BLOCK JAYANAGAR BANGALORE - 560 070 KARNATAKA TEL: 080- 26654747 / 26657376 FAX : 080-26644848  <a href="mailto:rcbangalore@ignou.ac.in">rcbangalore@ignou.ac.in</a> , <a href="mailto:ignourcblr@gmail.com">ignourcblr@gmail.com</a> ,	DR. B. S. SUDHINDRA, RD MR. T. KRISHNAN, ARD MS. P. M. SOWJANYA , ARD (On Study Leave) MR. G. H. IMRAPUR, ARD MR. S. G. SWAMY, AR	STATE OF KARNATAKA EXCEPT THE DISTRICTS DHARWAD, BELGAM & UTTARA KANNADA
6	BHOPAL/15 LSCs-133	IGNOU REGIONAL CENTRE SANCHI COMPLEX, 3RD FLOOR, OPP BOARD OF SECONDARY EDN. SHIVAJI NAGAR, BHOPAL -462 016 MADHYA PRADESH TEL :0755-2578455 FAX : 0755-2578454  <a href="mailto:ignoubhopal@rediffmail.com">ignoubhopal@rediffmail.com</a> <a href="mailto:ignou_bhopal@yahoo.com">ignou_bhopal@yahoo.com</a>	DR. K. S. TIWARI, RD DR. B. M. AGARWAL, DD	STATE OF MADHYA PRADESH EXCEPT FOR DISTRICTS MENTIONED UNDER REGIONAL CENTRE JABALPUR

7	BHUBANESHWAR/21 LSCs-124	IGNOU REGIONAL CENTRE C - 1, INSTITUTIONAL AREA BHUBANESHWAR - 751 013 ORISSA Tel : 0674-2301348 / 2301250 FAX: 0674-2300349  <a href="mailto:rcbhubaneswar@ignou.ac.in">rcbhubaneswar@ignou.ac.in</a>	DR. S. K. TRIPATHY, RD DR. S. MOHANTI, ARD MR. S. K. PANIGRAHI, ARD SH. R. K. RATH, AR	STATE OF ORISSA EXCEPT THE DISTRICTS MENTIONED UNDER RC KORAPUT.
8	CHANDIGARH/06 LSCs -23	IGNOU REGIONAL CENTRE SCO NO. 208, SECTOR – 14 PANCHKULA HARYANA-134 109 MOBILE : 9945776603  <a href="mailto:ignouch@gmail.com">ignouch@gmail.com</a> <a href="mailto:rcchandigarh@ignou.ac.in">rcchandigarh@ignou.ac.in</a>	DR. ASHA SHARMA, RD DR. D.N. VERMA, AR	CHANDIGARH U T.,DIST RUPNAGAR,PATIALA,MOHALI AND FATEHGARH SAHIB OF PUNJAB AND DIST PANCHKULA AND AMBALA OF HARYANA AND DIST UNA OF HIMACHAL PRADESH
9	CHENNAI/25 LSCs – 118	IGNOU REGIONAL CENTRE C.I.T.CAMPUS TARAMANI CHENNAI - 600113 TAMILNADU TEL: 044-22541919 / 22542727 FAX: 044-22542828  <a href="mailto:rcchennai@ignou.ac.in">rcchennai@ignou.ac.in</a> <a href="mailto:rgnldirector@yahoo.co.in">rgnldirector@yahoo.co.in</a>	DR. K. PANNEERSELVAM, RD DR. S. KISHORE, DD DR. J.S. DOROTHY, ARD SH. Z.F. RAHMAN, AR SH. S. SINTHILRAJ, AR	STATE OF TAMILNADU THE FOLLOWING DISTRICTS AND UNION TERRITORY OF PONDICHEERY CHENNAI, KANCHIPURAM,VELLORE, CHENGALPAT,CUDDALORE, VILLUPPURAM,SALEM, NAMAKKAL,PERAMBALUR AND TIRUVALLORE
10	COCHIN/14 LSCs – 99	IGNOU REGIONAL CENTRE KALLOOR COCHIN - 682 017 KERALA TEL 0484-2340203 / 02348189 / 2330891 FAX 0484-2340204  <a href="mailto:rccochin@ignou.ac.in">rccochin@ignou.ac.in</a> <a href="mailto:igrc14@vsnl.net">igrc14@vsnl.net</a>	DR. K. S. D. NAIR, RD MS. SINDHU P NAIR, ARD SH. N. V. SHREEDHARAN, DR	STATE OF KERALA EXCLUDING DISTRICTS MENTIONED UNDER RC TRIVANDRUM
11	DARBHANGA/46 LSCs – 33	IGNOU REGIONAL CENTRE LALIT NARAYAN MITHLA UNIV. CAMPUS KAMESHWARANAGAR, NEAR CENTRAL BANK, DARBHANGA -846004, BIHAR TEL: 06272-253719 FAX: 06272-251833  <a href="mailto:rcdarbhanga@ignou.ac.in">rcdarbhanga@ignou.ac.in</a> <a href="mailto:rcdarbhanga@yahoo.com">rcdarbhanga@yahoo.com</a>	DR. S.S. SINGH, RD	STATE OF BIHAR COVERING DISTRICTS OF PASCHIM CHAMPARAN, GOPALGANJ, SIWAN,SARAN, PURBI CHAMPARAN,SHEOHAR, MUZAFFARPUR,SITAMARHI, MADHUBANI,DARBHANGA, SAMASTIPUR,BEGUSARAI, SUPAUL,SAHARSA,KHAGARIA
12	DEHRADUN/31 LSCs – 51	IGNOU REGIONAL CENTRE NANOOR KHERA, TAPOVAN, RAIPUR ROAD DEHRADUN - 248 001 UTTARANCHAL TEL: 0135-2789180 FAX : 0135-2789190  <a href="mailto:rcdehradun@ignou.ac.in">rcdehradun@ignou.ac.in</a> <a href="mailto:ignoudn@hotmail.com">ignoudn@hotmail.com</a>	DR. ANIL KUMAR DIMRI, RD DR. RANJAN KUMAR, DD SH. I.M. DHIWAN, AR	STATE OF UTTARANCHAL DISTRICTS OF SARANPUR, MUZAFFARNAGAR, BIJNOR DEHRADUN HARIDUAR,UTTARKASHI, SRINAGAR,RUDRAPRAYAG, KOTDWAR,GOPESHWAR, BOAGESHWAR,PITHORGRAH, CHAMPAWAT,ALMORA,NANITAL, UDHAMSINGNAGAR,PURI
13	DELHI-1/07 LSCs – 76	IGNOU REGIONAL CENTRE PLOT NO. J2/1, BLOCK-B-1, MOHAN COOPERATIVE INDUSTRIAL ESTATE MATHURA ROAD NEW DELHI – 110 044 Tel: 011-26990082-84 Fax: 011-2699084 <a href="mailto:redelhi1@ignou.ac.in">redelhi1@ignou.ac.in</a>	DR. RAM CHANDRA, RD SH. VP RUPAM, ARD DR. ABHIMANYU KUMAR, ARD DR. PURNENDU TRIPATHI,ARD SH. RAM KISHAN, AR	COVERING SOUTH DELHI & PART ON NEW DELHI MEHRAULI CHANAKYAPURI LODHI COLONY SOUTH EXTN. R K PURAM VASANTKUNJ SAKET GREEN PARK LAJPAT NAGAR G K MALVIYA NAGAR BHOGAL ASHRAM HAUZ KHAS MUNIRKA OKHLA SANGAMVIHAR FRIENDS CLY BADARPUR DIST FARIDABAD OF HARYANA

14	DELHI-2/29 LSCs – 62	IGNOU REGIONAL CENTRE GANDHI SMRITI & DARSHAN SAMITI, RAJGHAT NEW DELHI - 110 002 TEL: 011- 23392376 / 23392377 FAX : 011-23392375  redelhi2@ignou.ac.in ignourd2@ndf.vsnl.net.in	DR. SANJEEV PANDEY, RD DR. D.B. DAMLE, DD MS. KUMUD VERMA, ARD DR. SIRAN MUKHERJI, ARD MR. MANORANJAN TRIPATHI, DR MR. RAJBIR SINGH RANA, AR	KARALA PRAHLADPUR BANAGAR LIBASPUR RAMA VIHAR RANI ENCLAVE SULTAN PURI BUD VIHAR MANGOLPURI PITAMPURA JAHANGIR PURI JHARODA MAJA BURAI DR MUKHERJEE NAGAR MODEL TOWN SHAKURPUR COLONY GTB NAGAR ASHOK VIHAR SHASTRI NAGAR CIVIL LINES YAMUNA VIHAR NAND NAGRI, BRAHMA PURI, PANCHSHEEL ENCLAVE, DILSHAD GARDEN, SHALIMAR GARDEN, KAROL BAGH, SADAR BAZAR, CHANDNI CHOWK, GANDHI NAGAR, SURAJMAL VIHAR, PREET VIHAR, DARYA GANJ, RAJENDER NAGAR, CONNAUGHT PLACE, PANDAV NAGAR, KALYAN PURI, MAYUR VIHAR & HIMMAT PURI
15	DELHI-03/38 LSCs – 29	IGNOU REGIONAL CENTRE F- 364 — 636, PALAM EXTENSION RAMPHAL CHOWK NEW DELHI-110 045  rcdelhi3@ignou.ac.in	DR. RAJINDER GUJRAL, RD	MUNDKA NANGLOI JAT PEERAGRHI PUNJABI BAGH BAKARWALA MEERA BAGH MOTINAGAR TILAK NAGAR TILANGPUR KOTLA VIKASPURI SUBHASH NAGAR UTTAM NAGAR JANAKPURI NAZAFGARH MAHAVIR ENC. SAGARPUR DWARKA PALAM PALAMFARMS KAPASERA DHAULA KUAN NARAINA DIST OF GURGAON
16	GANGTOK/24 LSCs – 11	IGNOU REGIONAL CENTRE 5 <sup>TH</sup> MILE TADONG BELOW SIKKIM HOSPITAL NATIONAL HIGHWAY – 31 GANGTOK - 737102 SIKKIM. TEL: 03592-270923 /231102 FAX : 03592-212501  rd_gangtok@rediffmail.com	DR. ILA DAS, RD	STATE OF SIKKIM
17	GUWAHATI/04 LSCs – 169	IGNOU REGIONAL CENTRE HOUSE NO. 71 GMC ROAD, CHRISTIAN BASTI DISPUR, ASSAM GUWAHATI – 781 005 TEL: -0361-2343785, 2343786, FAX : 0361-2343784  grcignou@sancharnet.in , grcignou@gmail.com	DR. (Mrs.) VARDHINI BHATTACHARJEE, RD DR. SANJIB KUMAR KATAKY, DD	STATE OF ASSAM
18	HYDERABAD/01 LSCs – 68	IGNOU REGIONAL CENTRE PLOT NO.207 KAVARI HILLS, PHASE-II NEAR MADHAPUR POLICE STATION JUBILEE HILLS (P.O.) HYDERABAD – 500 033 TEL: 040-40266470, 040-40266471 FAX 040-40266759  rchyderabad@ignou.ac.in hyd2ignourch@sancharnet.in	DR. P ASHOK. KUMAR, RD DR. D.R. SHARMA, DD DR. S. FIAYAZ AHMED, DD SH. K.K. MOHAN, AR	STATE OF ANDHRA PRADESH EXCEPT DISTRICTS COVERED UNDER RC VIJAYAWADA
19	IMPHAL/17 LSCs – 28	IGNOU REGIONAL CENTRE ASHA JINA COMPLEX, NORTH A.O.C IMPHAL MANIPUR - 795001 TEL: 0385 - 2421190, 2421191, FAX: 2421192  ignouimp@rediffmail.com rcimphal@ignou.ac.in	DR. R.K. RANJIT SINGH, RD DR. JOSEPH KUBA, ARD	STATE OF MANIPUR

20	ITANAGAR/03 LSCs – 14	IGNOU REGIONAL CENTRE HORNHILL COMPLEX C- SECTOR, NEAR CENTRAL SCHOOL NAHARLAGUN, ITANAGAR, ARUNACHAL PRADESH. PIN. 791110. TEL. 0360 - 2247538 / 2247536 FAX - 0360 – 2247537 <a href="mailto:rcitanagar@ignou.ac.in">rcitanagar@ignou.ac.in</a>	DR. S.J. NEETHIRAJAN, RD SH. MANOJ TIRKEY, ARD (On Study Leave)	STATE OF ARUNACHAL PRADESH
21.	JABALPUR/41 LSCs – 42	IGNOU REGIONAL CENTRE 2ND FLR, RAJSHEKHAR BHAVAN, RANI DURGAVATI VISHVAVIDYALAYA CAMPUS, PACHPEDHI JABALPUR - 482001 MADHYA PRADESH TEL: 0761- 2600441 / 2600411 FAX: 0761-2609919  <a href="mailto:rcjabalpur@ignou.ac.in">rcjabalpur@ignou.ac.in</a> <a href="mailto:ignoujabalpur@hotmail.com">ignoujabalpur@hotmail.com</a>	DR. S. SRINIVAS, RD DR. U.C. PANDEY, DD (ON EOL) SH. MOHAN SHARMA, ARD SH. R.K. SONI, AR	STATE OF MP COVERING DISTRICTS OF JABALPUR, NARSIMHAPUR, CHHINDWARA, SEONI, BALAGHAT, MANDLA, DINDORI, SHAHDOL, UMARIA, KATNI, SIDHI SINGRAULI AND ANUPPUR
22	JAIPUR/23 LSCs – 89	IGNOU REGIONAL CENTRE 70/79, SECTOR – 7 PATEL MARG MANSAROVAR JAIPUR - 302 020 RAJASTHAN TEL : 0141-2274292 / 2785750 FAX 0141-2784043  <a href="mailto:rcjaipur@ignou.ac.in">rcjaipur@ignou.ac.in</a>	DR. S.N. AMBEDKAR, RD DR. MAMTA BHATIA, DD SH. ANSHUMAN UPADHYAY, ARD SH. B.L. MEENA, AR	STATE OF RAJASTHAN
23	JAMMU/12 LSCs – 44	IGNOU REGIONAL CENTRE SPMR COLLEGE OF COMMERCE, CANAL ROAD JAMMU - 180 001 JAMMU & KASHMIR TEL: 0191-2579572 / 2546529 FAX: 0191-2561154  <a href="mailto:rcjammu@ignou.ac.in">rcjammu@ignou.ac.in</a> <a href="mailto:jammurc12@rediffmail.com">jammurc12@rediffmail.com</a>	ER. K.K. BHAT, RD SH. PAPPU SINGH SAPRIBAN, AR	STATE OF JAMMU & KASHMIR (JAMMU REGION)
24	KARNAL/10 LSCs – 34	IGNOU REGIONAL CENTRE OLD GOVT. COLLEGE CAMPUS, RAILWAY STATION ROAD, KARNAL - 132 001 HARYANA TEL: 0184-2271514 FAX: 0184-2255738  <a href="mailto:rckarnal@ignou.ac.in">rckarnal@ignou.ac.in</a> <a href="mailto:ignouregionalcentrekarnal@yahoo.com">ignouregionalcentrekarnal@yahoo.com</a>	DR. ASHOK SHARMA, RD SH. A.K. SHRIVASTAVA, ARD (ON EOL) SH. C. L. SHARMA, AR	STATE OF HARYANA (EXCEPT THE DISTRICTS OF PANCHKULA, AMBALA FARIDABAD AND GURGAON)
25	KHANNA/22 LSCs – 49	IGNOU REGIONAL CENTRE I.T.I. BUILDING, BULEPUR, G.T. ROAD, KHANNA – 141 401 (DISTRICT LUDHIANA) PUNJAB TEL: 01628 – 229993 (Dedicated to learner enquiries)/ 237361 (For official purpose only) FAX : 01628-238632  <a href="mailto:rckhanna@ignou.ac.in">rckhanna@ignou.ac.in</a>	DR. SANTOSH KUMARI, RD SH. PRAMESH CHANDRA, ARD SH. TEJINDER PAL SINGH, AR	STATE OF PUNJAB (EXCEPT DISTRICT RUPNAGAR, PATIALA, MOHALI AND FATEHGARH SAHIB)
26	KOHIMA/20 LSCs – 29	IGNOU REGIONAL CENTRE NEAR MT. HERMON SCHOOL DON BOSCO HIGHER SEC. SCHOOL ROAD, KENUODOZOU, KOHIMA - 797 001, NAGALAND  TEL: 0370 - 2260366/2260167 FAX: 0370 2260216  <a href="mailto:rckohima@ignou.ac.in">rckohima@ignou.ac.in</a>	DR. T. IRALU, RD	STATE OF NAGALAND

27	KOLKATA/28 LSCs – 91	IGNOU REGIONAL CENTRE BIKASH BHAWAN, 4TH FLOOR NORTH BLOCK SALT LAKE, BIDHAN NAGAR KOLKATA - 700 091 WEST BENGAL TEL : 033-23349850, 23592719 FAX : 033-23347576  rckolkata@ignou.ac.in ignourd28@yahoo.com rd28cal@rediffmail.com	DR. SUJIT KUMAR GHOSH, RD MR. SANTANU MUKHERJEE, ARD	STATE OF WEST BENGAL (EXCEPT THE DISTRICTS MENTIONED AGAINST RC SILIGURI & RC RAGHUNATHGANJ)
28	KORAPUT/44 LSCs – 46	IGNOU REGIONAL CENTRE DISTRICT AGRICULTURE OFFICE ROAD, BEHIND PANCHAYAT BHAWAN KORAPUT - 764020 ORISSA TEL: 06852-252982/251535 FAX : 06852-252503  rckorapat@ignou.ac.in ignou_korapat@rediffmail.com	DR. ABHILASH NAYAK, RD SH. K.C. DALAI, ARD SH. DHARMA RAO GONIPATI, ARD	KORAPUT,NABARANGPUR, RAYAGADA,MALKANAGIRI, BALANGIR,SONEPUR, KALAHANDI,NUAPADA, BOUDH,PHULBANI (PART OF ORISSA) DANTEWADA,BASTAR (PART OF CG)
29	LUCKNOW/27 LSCs – 92	IGNOU REGIONAL CENTRE B-1/33, SECTOR-H, ALIGANJ LUCKNOW - 226 024 UTTAR PRADESH TEL : 0522-2745114 / 2364893 FAX : 0522 - 2364889 TLC NO. : 0522 - 2762410  rclucknow@ignou.ac.in ignoulko@sancharnet.in	DR. AMIT CHATURVEDI, RD DR. ASHWINI KUMAR, DD DR. ANIL. KUMAR. MISRA, DD  SH. MOHD. RAIS SIDDIQI, AR	STATE OF UTTAR PRADESH (EXCEPT THE DISTRICTS UNDER RC VARANASI, RC ALIGARH AND RC NOIDA)ALLAHABAD, AURAIYA, BAHRAICH,BALRAM PUR,BANDA,BARABANKI, BAREILLY, BASTI, CHITRAKOOT,FAIZABAD, FATEHGARH,FATEHPUR, HAMRPUR,HARDOI,JALAUN, JHANSI,KANNAUJ,KANPUR, KAUSHAMBI,LAKHIMPUR KHERI, LALITPUR,LUCKNOW,MAHOBA, MANKAPUR,PILIBHIT, PRATAPGARH,RAIBAREILLY, SHAHAJHANPUR,SHRAVASTI, SIDDARTHANAGAR,SITAPUR AND SULTANPUR
30	MADURAI/43 LSCs – 95	IGNOU REGIONAL CENTRE C.S.I. INSTITUTIONAL CAMPUS T.P.K. ROAD (NH-7) PASUMALAI, MADURAI - 625 004 TAMILNADU TEL : 0452-2380387,2380733 FAX : 0452-2370588  rcmadurai@ignou.ac.in ignoumadurai@ yahoo.com	DR. M SHANMUGHAM, RD SH. P. NAMBOODRIPAD, ARD SH. S. SRINIVASAN, DR SH. S. BALASUBRAMANIAN, AR	DISTRICTS OF TAMILNADU COIMBATORE NILGRIS,ERODE, KARUR,TANJAVUR, MADURAI, DINDIGUL,TENI,VIRUDUNAGAR ,RAMANATHAPURAM,SIVAGAN GA, PUDUKKOTTAI, THIRUPPUR TIRUNELVELI TUTICORIN & TRICHI
31	MUMBAI/49 LSCs – 41	IGNOU REGIONAL CENTRE OM LEVA VIKAS NIKETAN NANEPADA ROAD, MULUND (E) MUMBAI – 400 081 TEL :022-25633159 rcmumbai@ignou.ac.in	DR. M. RAJESH, RD	FOUR DISTRICTS OF MAHARASHTRA : MUMBAI, THANE,RAIGARH AND RATNAGIRI
32	NAGPUR/36 LSCs - 30	IGNOU REGIONAL CENTRE GURUNANAK BHAWAN NEAR NAGPUR UNIVERSITY AMARAVATI ROAD NAGPUR-440033 TEL : 0712-2022000  rcnagpur@ignou.ac.in, ignounagpur@gmail.com,	DR. P. SIVASWAROOP, RD	STATE OF MAHARASHTRA COVERING DISTRICTS AMRAVATI,BULDHANA,AKOLA, WASHIM, HINGOLI, PARBHANI,NANDED, YAVATMAL, WARDHA, CHANDRAPUR,NAGPUR, BHANDARA,GONDIA, GADCHIROLI (14 DISTRICTS)

33	NOIDA/39 LSCs-33	C/o IGNOU REGIONAL CENTRE GANDHI SMRITI & DARSHAN SAMITI, RAJGHAT NEW DELHI - 110 002 TEL: 011- 23392376 / 23392377 FAX : 011-23392375  <a href="mailto:rcnoida@ignou.ac.in">rcnoida@ignou.ac.in</a>	DR. GULAB JHA, RD SH. N.D. SHARMA, AR	DISTRICTS OF GAUTAM BUDDH NAGAR GHAZIABAD MEERUT BAGHPAT AND BARAUT
34	PANAJI/08 LSCs-24	IGNOU REGIONAL CENTRE BEHIND CHODANKAR HOSPITAL NEAR P&T STAFF QTRS. OFF. MAPUSA-PANAJI ROAD PORVORIM-403521 GOA  FAX : 0832-2462315  E-mail: <a href="mailto:rcpanaji@ignou.ac.in">rcpanaji@ignou.ac.in</a>	DR. M.S. PARATHASARATHY, RD	STATE OF GOA & THREE ADJOINING DISTRICTS OF KARNATAKA i.e DHARWARD,BELGAUM,UTTARA KANNAD AND ONE DISTRICT OF MAHARASHTRA,SINDHUDURG
35	PATNA/05 LSCs-99	IGNOU REGIONAL CENTRE 2ND FLOOR, BISCOMAUN TOWER WEST GANDHI MAIDAN, PATNA - 800 001 BIHAR TEL : 0612-2219539 / 2219541 FAX : 0612-2219538  <a href="mailto:rcpatna@ignou.ac.in">rcpatna@ignou.ac.in</a> , <a href="mailto:ignoucrpatna@gmail.com">ignoucrpatna@gmail.com</a>	DR. A N TRIPATHI, RD MS. MONI SAHAY, ARD SH. D.P. SINGH, ARD	STATE OF BIHAR EXCEPT FOR THE DISTRICTS UNDER JURISDICTION OF RC-DARBHANGA
36	PORT BLAIR/02 LSCs-10	IGNOU REGIONAL CENTRE JNR MAHAVIDYALAYA PORT BLAIR - 744104 ANDAMAN & NICOBAR ISLANDS TEL: 03192-242888,230111  <a href="mailto:rcportblair@ignou.ac.in">rcportblair@ignou.ac.in</a> , <a href="mailto:rc_portblair@rediffmail.com">rc_portblair@rediffmail.com</a>	SH. S SAUNAND, RD (I/c)	ANDAMAN & NICOBAR ISLANDS
37	PUNE/16 LSCs-64	IGNOU REGIONAL CENTRE 1ST FLOOR, MSFC BUILDING 270, SENAPATI BAPAT ROAD PUNE - 411 016 MAHARASHTRA TEL: 020-25671867 / 25651321 FAX : 020-25671864  <a href="mailto:rcpune@ignou.ac.in">rcpune@ignou.ac.in</a> <a href="mailto:ignourcune42@vsnl.net">ignourcune42@vsnl.net</a>	DR. KAMESHWARI MOORTY, RD, DR. KALPANA S. GUPTA, DD SH. PARVEEN KUMAR, ARD	STATE OF MAHARASHTRA - NANDURBAR,DHULE,JALGAON, AURANGABAD,NASIK,JALNA, AHMADNAGAR,BID,PUNE, OSMANABAD, SOLAPUR,SANGLI,SATARA & KOLHAPUR (14 DISTRICTS)
38	RAGHUNATHGANJ/50 LSCs-07	IGNOU Regional Centre Room No. 312, 2 <sup>nd</sup> Floor, New Administrative Building SDO Jangipur Office Compound Post - Raghunathganj Distt. Murshidabad West Bengal – 742225 TEL : 03483-271555 / 271666  <a href="mailto:rcraghunathganj@ignou.ac.in">rcraghunathganj@ignou.ac.in</a> ,	DR. S. RAJA RAO, RD	DISTRICT MURSHIDABAD MALDA AND BIRBHUM
39	RAIPUR/35 LSCs-148	IGNOU REGIONAL CENTRE REST HOUSE & E.M. OFFICE HALL, SECTOR - 1 SHANKAR NAGAR RAIPUR - 492007 CHATTISGARH TEL : 0771-2445839 / 4056508 FAX: 0771-4074020  <a href="mailto:rcraipur@ignou.ac.in">rcraipur@ignou.ac.in</a> , <a href="mailto:rreignou.cg.@nic.in">rreignou.cg.@nic.in</a> ,	DR. H. SANGEETA MAJHI, RD SH. BIMAL CH. NANDA, ARD SH. YS. BHAMBULKAR, AR	STATE OF CHHATTISGARH EXCEPT DISTRICTS OF DANTEWADA & BASTAR
40	RAJKOT/42 LSCs-35	IGNOU REGIONAL CENTRE SAURASHTRA UNIVERSITY CAMPUS, RAJKOT - 360005 GUJARAT TEL: 0281-2572988  <a href="mailto:rcrajkot@ignou.ac.in">rcrajkot@ignou.ac.in</a> Website: <a href="http://ignourajkot.org">ignourajkot.org</a>	DR. S. GANESAN, RD SH. J.B. DHABI, AR	STATE OF GUJRAT COVERING THE DISTRICTS OF RAJKOT,KACHCHH,JAMNAGAR, PORBANDER,JUNAGADH, AMRELI,BHAVNAGAR, SURENDRANAGAR & DIN

41	RANCHI/32 LSCs-79	IGNOU REGIONAL CENTRE 457A, ASHOK NAGAR RANCHI - 834022. JHARKHAND Tel: 0651-2244688,2244699 FAX: 0651-2244400  rcranchi@ignou.ac.in ignouranchi@yahoo.com	DR. G.N. SHIV KUMAR, RD DR. SARAH NASREEM, ARD (on EOL)  SH. ARVIND MANOJ KUMAR SINGH,ARD DR. MOTI RAM, ARD SH. G.Z. AYOUB, DR	STATE OF JHARKHAND
42	SHIMLA/11 LSCs-64	IGNOU REGIONAL CENTRE CHAUHAN NIWAS BUILDING, KHALINI, SHIMLA - 171 002 HIMACHAL PRADESH TEL: 0177-2624612, 2624613, 2625843 FAX: 0177—2624611  rcshimla@ignou.ac.in sml_ignoures@sancharnet.in	DR. D.B. NEGI, RD DR. JOGINDER SINGH YADAV, ARD  DR. V.B. NEGI, AR	STATE OF MEGHALAYA
43	SHILLONG/18 LSCs-71	IGNOU REGIONAL CENTRE "SUNNY LODGE" NONGSHILLIANG, NONGTHYMMAI SHILLONG – 793014 MEGHALAYA TEL : 0364-2521117 FAX: 0364-2521271  ignou18@sancharnet.in rcshillong@ignou.ac.in	DR. DIDCY LALOO, RD SH. JOSEPH SOMI, ARD SMT. WEIDAMON KHARNAIOR, AR Ms. KORDOR D. HYNNEWTA, AR  SH. K.D. HYNNECTWA, AR	STATE OF HIMACHAL PRADESH (EXCEPT DISTRICT UNA)
44	SILIGURI/45 LSCs-27	IGNOU REGIONAL CENTRE NETAJI MORE ,SUBHAS PALLY SILIGURI– 734 001 TEL : 0353 – 252 6818 FAX : 0353 – 252 6819  rcsiliguri@ignou.ac.in (For learners) ignourcsiliguri@yahoo.com	DR. YONAH BHUTIA, RD DR. B. BHOWMIK, ARD	STATE OF WEST BENGAL COVERING DISTRICTS OF JALPAIGURI,DARJILING, KOCHBIHAR,UTTAR DINAJPUR, DAKSHIN, DINAJPUR (PART OF West Bengal)
45	SRINAGAR/30 LSCs-33	IGNOU REGIONAL CENTRE MANTOO HOUSE, RAJ BAGH NEAR MASJID AL-FAROOQ SRINAGAR-190 008 JAMMU & KASHMIR TEL: 0194-2311251 / 2311258 FAX: 0353 -2311259  rcsrinagar@ignou.ac.in	DR. ABDUL GANI, RD ( on EOL) DR. MIRZA N. AHMED BAIG, RD (I/c)	STATE OF JAMMU & KASHMIR (SRINAGAR & LADAKH REGION)
46	THIRUVANANTHA- PURAM/40 LSCs-46	IGNOU Regional Centre Mepram Mansion Chekkalamukku Sreekariyam Thiruvananthapuram-695017 Kerala Tel : 0471-2590600 / 2590600  rctrivandrum@ignou.ac.in, ignourctrivandrum@gmail.com,	DR. B. SUKUMAR, RD SH. JOY S. PATTATHIL, AR	THIRUVANANTHAPURAM, KOLLAM & PATHANAMTHITTA (DISTRICTS OF KERALA) & KANYAKUMARI (DISTRICT OF TAMILNADU)
47	VARANASI/48 LSCs-31	IGNOU REGIONAL CENTRE GANDHI BHAWAN BHU CAMPUS VARANASI-221 005 TEL : 0542-2368022,2368622 FAX : 0542-2369629  rcvaranasi@ignou.ac.in ignourc.vns@gmail.com	DR. MANORAMA SINGH, RD SH. SHER SINGH, ARD SH. BANMALI SINGH, AR	DISTRICT OF AMBEDKAR NAGAR,SANTKABIRNAGAR, MAHARAJGANJ,JAUNPUR, BALLIA,AZAMGARH,GORA KHPUR,DEORIA,KUSHINAG AR,SANT RAVIDAS NAGAR MIRZAPUR,VARANASI, GHAZIPUR,MAUNATHBHANJAN CHANDAU AND SONBHADRA
48	VIJAYAWADA/33 LSCs-36	IGNOU REGIONAL CENTRE IST FLOOR, SKPVV HINDU HIGH SCHOOL, KOTHAPETHA, VIJAYAWADA- 520 001 TEL: 0866-2565959, 2565253 FAX: 0866-2565353  revijayawada@ignou.ac.in, ignourcvijayawada@gmail.com	DR. S. MOHANAN, RD DR. M. KRISHNAIAH, DD	STATE OF ANDHRA PRADESH COVERING THE DISTRICTS OF SRIKAKULAM ,VIZIANAGARAM, VISAKHAPTNAM,EAST GODAVARI, WEST GODAVARI KHAMMAM,KRISHNA,GUNTUR, PRAKASHAM,NELLORE AND CHITTOOR

## Army Recognised Regional Centres, ADDRESSES AND INCHARGES

Regional Centre/Code	Address of the Regional Centre Tel., Fax & E-mail	Senior Staff	Jurisdiction
CHANDIMANDIR/52	REGIONAL DIRECTOR IGNOU ARMY RECOG. REG. CENTRE COL. EDUCATION HQ WESTERN COMMAND CHANDIMANDIR-134107 HARYANA TEL: 0172-2589423 laeprc52@rediffmail.com	COL. DEBASHISH ROY	WESTERN COMMAND AREA
KOLKATA/51	REGIONAL DIRECTOR IGNOU ARMY RECOG. REG. CENTRE COL. EDUCATION, FORT WILLIAM HQ EASTERN COMMAND PIN - 908 542 C/o 99 APO TEL: 033-22222668 rc51army_ec@yahoo.co.in	COL. JASWINDER SINGH	EASTERN COMMAND AREA
LUCKNOW/53	REGIONAL DIRECTOR IGNOU ARMY RECOG. REG. CENTRE BRIG. EDUCATION HQ CENTRAL COMMAND LUCKNOW - 226002 UTTAR PRADESH TEL: 0522-2482968 iaepcc53@yahoo.co.in	BRIG. K.K. SUNNY	CENTRAL COMMAND AREA
PUNE/54	REGIONAL DIRECTOR IGNOU ARMY RECOG. REG. CENTRE COL. EDUCATION SC HRDC-1, C/O BEG & CENTRE, KINKEE (SOUTHERN COMMAND) PUNE - 411 003 TEL: 020-2580 3019 (ARMY) 020-2661 6592 (CIVIL)	COL. G.K. CHOPRA	SOUTHERN COMMAND AREA
UDHAMPUR/55	REGIONAL DIRECTOR IGNOU ARMY RECOG. REG. CENTRE COL. EDUCATION, UTTAR KAMAN MUKHYALAYA HQ NORTHERN COMMAND, PIN - 908 545 C/o 56 APO, UDHAMPUR JAMMU & KASHMIR TEL: 01992-2242486 MOB: 9419796297 laeparmy55@rediffmail.com	COL. ANAND SWAROOP PAUL	NORTHERN COMMAND AREA
JAIPUR/56	REGIONAL DIRECTOR IGNOU ARMY RECOG. REG. CENTRE HQ, SOUTH WESTERN COMMAND PIN - 908 546 C/o 56 APO swciaep@gmail.com	COL. KAMLAKAR MUKHERJEE	SOUTH WESTERN COMMAND AREA

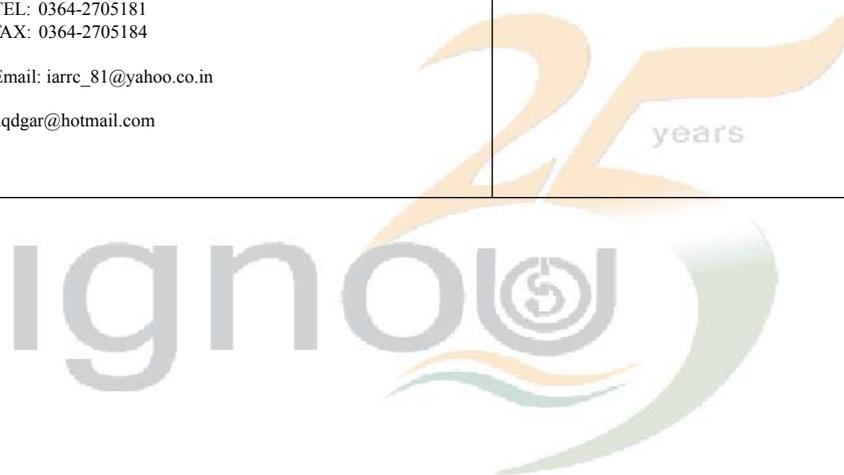
## Navy Recognised Regional Centres

Regional Centre/ Code	Address of the Regional Centre Tel., Fax & E-mail	Senior Staff	Jurisdiction
NEW DELHI/71	REGIONAL DIRECTOR (I/c) IGNOU NAVY RECOG. REG. CENTRE DIRECTORATE OF NAVAL EDUCATION, INTEGRATED HQS. MINISTRY OF DEF. WEST BLOCK.5, IIND FLR, W. WING-II R.K. PURAM, NEW DELHI - 110066 TEL : 011-26194686 FAX: 011-26105067 inpedelhi@rediffmail.com	COMMANDER PRAMOD GOEL	NAVAL HQS
KOCHI/74	REGIONAL DIRECTOR IGNOU NAVY RECOG. REG. CENTRE NAVAL BASE HQ SOUTHERN NAVAL COMMAND, NAVAL BASE KOCHI - 682004 KERALA TEL: 0484-2872148, 2662515 Inepkochi_1@rediffmail.com	CAPT. S.R. SRIDHAR	HQ SOUTHERN NAVAL COMMAND

MUMBAI/72	REGIONAL DIRECTOR IGNOU NAVY RECOG. REG. CENTRE HQ. WESTERN NAVAL COMMAND SHAHID BHAGAT SINGH ROAD MUMBAI - 400023 MAHARASHTRA TEL: 022-22752245 FAX: 022-22665458 inepm@rediffmail.com	CAPT.VS.BABELEY	HQ WESTERN NAVAL COMMAND
VISAKHAPATNAM/73	REGIONAL DIRECTOR IGNOU NAVY RECOG. REG. CENTRE HQ EASTERN NAVAL COMMAND, NAVAL BASE, VISAKHAPATNAM - 530014 ANDHRA PRADESH TEL: 0891-2812669 FAX:0891-2515834 Rc73@ignou.ac.in	CAPT. M. GHANSHYAM OJHA	HQ EASTERN NAVAL COMMAND

### Assam Rifles Recognised Regional Centre

Regional Centre, Code and Learner Support Centres (LSCs)	Address of the Regional Centre Tel., Fax & E-mail	Senior Staff	Jurisdiction
SHILLONG/81  LSCs-30	REGIONAL DIRECTOR IGNOU ASSAM-RIFLES RECOG. R.C. DIRECTORATE GENERAL ASSAMRIFLES (DGAR) LAITUMUKHRAH SHILLONG - 11 MEGHALAYA TEL: 0364-2705181 FAX: 0364-2705184  Email: iarre_81@yahoo.co.in  hqdgar@hotmail.com	MAJOR SUJIT KUMAR KARN, REGIONAL DIRECTOR	COMMAND AREA



# APPENDIX-4



## Partner Institutions Outside India

### LIST OF IGNOU'S PARTNER INSTITUTIONS (PIs) OUTSIDE INDIA AND THE ACADEMIC PROGRAMMES OFFERED

#### A) PARTNER INSTITUTION UNDER INDIVIDUAL MoU

Sl. No.	P.I.CODE / COUNTRY NAME	PARTNER INSTITUTION NAME & ADDRESS	PROGRAMMES ON OFFER
1	5102 ABU DHABI, UAE	<b>Wisdom Educational Institute,</b> P.O. Box 71296, Abu Dhabi, UAE Tel : +971-2-621 44 74; Fax: +971-2-214484 E-mail : <a href="mailto:wisdom@emirates.net.ae">wisdom@emirates.net.ae</a> Contact : Mr. Ahmed Rafi B. Ferry, Director	BPP, BA, B.COM, DIM, PGDHRM, PGDFM, PGDOM, PGDMM, MBA, MEG, MHD, CIC, BCA, MCA, PGJMC, BED
2	5502 DUBAI, UAE	<b>Wisdom Educational Institute,</b> P.O.Box : 26791, Dubai, UAE Tel : +971-4-396 44 55; Fax: +971-4-3964422 E-mail : <a href="mailto:wisdom@emirates.net.ae">wisdom@emirates.net.ae</a> Contact Person: Mr. Ahmed Rafi B. Ferry, Director	BPP, BA, B.COM, DIM, PGDHRM, PGDFM, PGDOM, PGDMM, MBA, MEG, MHD, CIC, BCA, MCA, PGJMC, BED
3	5503 DUBAI, UAE	<b>Universal Empire Institute of Technology</b> Block No. 11, 3 <sup>rd</sup> Floor, Academic City, Post Box No. 30948, Dubai Tel: +971-508530647, +971-504317647 Fax : +971-4- 3672779; +97150-8530647 E-mail: <a href="mailto:contact@ueitonline.com">contact@ueitonline.com</a> Contact Person : Mr. Balaji Jagdeesan, Coordinator	BPP, BA, B.COM, DIM, PGDHRM, PGDMM, PGDFM, PGDOM, MBA, MEG, MHD, CIC, BCA, MCA, BTMC, BTWRE,
4	5505 RAS-AL-KHAIMAH, UAE	<b>Royal College of Applied Science &amp; Technology, FZE, P.O. Box:</b> 10559, RAK Free Trade Zone, Ras-Al-Khaimah, UAE Tel: +971-1-2272203; Fax: +971-7-2272281 E-mail: <a href="mailto:contactrak@rcast.org">contactrak@rcast.org</a> Contact Person : Mr. Balaji Jagdeesan, Coordinator	DTS, CTE, DECE, BA, B.COM, BTS, BED, MTM, MCOM, MEG, PGJMC, PGDHRM, PGDMM, PGDFM, MBA, CIC, BCA, MCA, BTMC, CPLT
5	5507 RAS AL KHAIMAH	<b>Vinayaka Missions University</b> Second Floor, World Trade & Business Innovation Centre-V PO. Box 10059, Bin Thaher Street, Al-Nakheel, Ras Al Khaimah, UAE Sh. Natarajan Rajendran, Manager Ph: +971-7-2278689	BED
6	5402 QATAR	<b>Middle-East Educational Services</b> P.O.Box : 3453, Doha, QATAR Tel: +974-4687707; Fax: +974-4505264 E-mail: <a href="mailto:mesoffcampus@gmail.com">mesoffcampus@gmail.com</a> ; Contact Person: Mr. P. Manoharan, Coordinator	DTS, BTS, BA, B.COM, DIM, PGDIM, PGDHRM, PGDFM, PGDOM, PGDMM, MBA, CIC, BED, MEG, MTM, MCA, MHA, MLIS, MHD, MPS, MAH, MCOM.
7	5704 KUWAIT	<b>Gulf Centre for University Education</b> P.O.Box: 64070, Shuwaikh 70451, Kuwait Tel: +965-2407110, 2407119 Fax: +965-2407049 E-mail: <a href="mailto:almartin@gmail.com">almartin@gmail.com</a> <a href="mailto:alloysiusmartin@hotmail.com">alloysiusmartin@hotmail.com</a> Contact Person: L. Alloysius Martin, Director	CIC, BCA, BTS, BA, B.COM, BLISc, MLISc, DIM, PGDIM, PGDHRM, PGDFM PGDOM, PGDMM, MBA, BPP, BED, MEG, MTM, MCA, MHA, MLIS, MHD, MPS, MAH, MCOM, MTM.
8	5705 KUWAIT	<b>Global College of Higher Education, Khaitan, 1<sup>st</sup> Floor, Block No. 46-45, Compound 15, Kuwait</b> <b>Email id: <a href="mailto:ani_mehrotra@yahoo.com">ani_mehrotra@yahoo.com</a></b> Contact person: Mr. Anil Mehrotra	BA, B.COM, BTS, BED, MBA, PGDHRM, PGDFM, PGDIM, PGDOM
9	5905 SULTANATE OF OMAN	<b>Glory Institute</b> Dharamsy Nancy Complex Opp. Shell Petrol Pump, Building No.20, Way No. .58, Wadi Kabir, Muscat Tel: +968-24817612, 24812125 and 24817645; Fax: +968 24813329 E-mail : <a href="mailto:iahemct@omantel.net.om">iahemct@omantel.net.om</a> Contact Person: Dr. Zulfikar Ali, Coordinator. Postal Address : P.O.Box: 583 PC:114, Muttrah, Sultanate of Oman	BA, B.COM, BTS, DIM, MP, BCA, CIC, BED, MCA, MHA, MLIS, MHD, MPS, MAH, MCOM MTM, MEG, MTM,



10	<b>6001 BAHRAIN</b>	<b>Indian Academy W.L.L.</b> P.O. BOX : 10584 MANAMA, BAHRAIN Tel : +973-17811451/39888092/39824602, Fax: +973- 17811663/17811461 Email : <a href="mailto:elam63@hotmail.com">elam63@hotmail.com</a> Contact Person : Mr. S. Elamurugu, Chairman	B.ED., MP, DIM, PGDIM, PGDFM, PGDMM, PGDHRM, PGDOM, MCA, MHA, MLIS, MPS, MAH, MCOM, MTM, BTCM
11	<b>6101 SAUDI ARABIA</b>	<b>Educational Consulting and Guidance Services,</b> Ba Badar Plaza King Fahad Street, (Siteen Road) Jeddah 22361 , Saudi Arabia Tel: +9662-6758519 / 6758521 E-mail: <a href="mailto:ignou@ateico.com">ignou@ateico.com</a> Website: <a href="http://www.itoindia.com">www.itoindia.com</a> Contact Person : Mr. Riaz Mulla	BPP, CIC, CTS, DTS, DIM, DECE, BA, BCOM, BTS, BED, BCA, MEG, MAH, MPS, MCOM, MTM, MCA, MADE, MBA, PGDIM, PGDFM, PGDHRM, PGDMM, PGDOM, PGDIBO,
12	<b>6102 SAUDI ARABIA</b>	<b>Educational Consulting and Guidance Services,</b> Oruba Street, Near Shablan Clinic Riyadh 11692, Saudi Arabia Tel: +9661 2153537; Fax +966-1-215-3539 E-mail: <a href="mailto:ignouriyadh@ateico.net">ignouriyadh@ateico.net</a> Website: <a href="http://www.itoindia.com">www.itoindia.com</a> Contact Person : Mr. Riaz Mulla	BPP, CIC, CTS, DTS, DIM, DECE, BA, BCOM, BTS, BED, BCA, MEG, MAH, MPS, MCOM, MTM, MCA, MADE, MBA, PGDIM, PGDFM, PGDHRM, PGDMM, PGDOM, PGDIBO, PGDDE
13	<b>6103 SAUDI ARABIA</b>	<b>Educational Consulting and Guidance Services,</b> Al Khuzyiam Commercial Centre Dharan Street, Opp Al Johra Market Al Khobar 31952 Saudi Arabia Tel: +9663 8653122; Fax +966-3-8657185 Email <a href="mailto:ignoudammam@ateico.net">ignoudammam@ateico.net</a> Website: <a href="http://www.itoindia.com">www.itoindia.com</a> Contact Person : Mr. Riaz Mulla	BPP, CIC, CTS, DTS, DIM, DECE, BA, BCOM, BTS, BED, BCA, MEG, MAH, MPS, MCOM, MTM, MCA, MADE, MBA, PGDIM, PGDFM, PGDHRM, PGDMM, PGDOM, PGDIBO, PGDDE
14	<b>6105 SAUDI ARABIA</b>	<b>Asian International IT Establishment</b> P.O. BOX : 9209 Office No.3, Al-Garabi Centre, AL-KHOBAR Easter Province of Kingdom of Saudi Arabia Tel : +966-38647168, +966-507264620 Fax: +966-38647169 Email : <a href="mailto:elam63@gmail.com">elam63@gmail.com</a> Contact Person : Mr. Elamurugu	B.Ed.
15	<b>6106 SAUDI ARABIA</b>	<b>Institute of Industrial Technology for Training</b> P.O. Box: 60124, Dammam, Zip Code – 31545, Saudi Arabia. Tel: +966 38056152; Fax: +966 38056153 Email id: <a href="mailto:amanjeri@gmail.com">amanjeri@gmail.com</a> Contact Person: Sh. Abdulla Manjeri	BPP, BA, BCOM, BED, MEG, MCOM, MBF, PGDFM, DIM
16	<b>7202 MAURITIUS</b>	<b>Mauritius College of the Air,</b> Division of Distance Education, Reduit MAURITIUS Tel: +230-4038200; Fax: +230-4672508 Email: <a href="mailto:mcade@mca.ac.mu">mcade@mca.ac.mu</a> Contact Person: Mr. R. Dhurbarrylall	BCA, BTS, DIM, PGDDE, MADE, PGDHRM, PGDJMC, MBA, MEG, BDP
17	<b>7203 MAURITIUS</b>	<b>Mauritius Institute of Education</b> Reduit, Mauritius Phone No : +230-4661654 Email : <a href="mailto:kencathan@hotmail.com">kencathan@hotmail.com</a> Contact Person: Ms. Ooma Vedi Cudian	Primary Teacher Education.
18	<b>8105 ETHIOPIA</b>	<b>St. Mary's University College,</b> PO Box 18490, Addis Ababa, Ethiopia Tel: +251-1-553 79 94; 553 79 96 Fax: +251-1-553 80 00 E-mail: <a href="mailto:alemugashie2@yahoo.com">alemugashie2@yahoo.com</a> ; <a href="mailto:smucignou@ethionet.et">smucignou@ethionet.et</a> Contact Person: Mr. Alemu Gashie, Coordinator	CIC, CTE, CFN, CIG, DIM, PGDMM, PGDHRM, PGDIM, PGDMM, PGDOM, BCOM, BLIS, BTS, MBA, MLIS, MADE, BED
19	<b>9401 KENYA</b>	<b>Centre for Open and Distance Education</b> Kasneb Towers, Upper Hill, Hospital Road P.O. Box 43364-00100, Nairobi, Kenya Tel: +254 - 20 - 2712720 Email: <a href="mailto:centre@wananchi.com">centre@wananchi.com</a> Contact Person: Mr. Joe Mwangi Mbuthia, Director	BPP, BCOM, MCOM, DIM, PGDIM, PGDHRM, PGDFM, PGDOM, PGDMM, MBA
20	<b>9301 SINGAPORE</b>	<b>Open Minds International</b> 1, Rochor Canal Road # 05-11, Sim Lim Square, Singapore – 188 504 Tel: + 65 63364600 ; Fax: + 65 63339576 Email: <a href="mailto:admin@openminds.com.sg">admin@openminds.com.sg</a> Contact Person : Mr. Vinod Wadhwa, Managing Director	CIC, BCA, BTS, DTS, BA, MADE, DIM, PGDDE, MP, CTE

21	<b>9302 MALAYSIA</b>	<b>ASIA e-UNIVERSITY</b> , Ground Floor, Main Block, Dataran Kewangan Darul Takaful, No.4, Jalan Sultan Sulaiman 50000, Kuala Lumpur, Malaysia. Tel: +603 2711 0428 Fax: +603 2711 0436 Email id: <a href="mailto:drvelmurugan@ibdl.in">drvelmurugan@ibdl.in</a>	MTM, MHD, MCOM(F&T) BED, DECE, DAFE & MED
22	<b>9602 NEPAL</b>	<b>International Centre for Academics P. Ltd.</b> Gyaneshwor (Beside Embassy of Germany) Ward No. 33, Kathmandu, Nepal Tel: +977-1-4445540/2042289 Fax: +977-1-4473684 E-mail: <a href="mailto:ica@ica.edu.np">ica@ica.edu.np</a> Contact Person: Mr. Biswajit Mukherjee, Coordinator	BPP, BA, BCOM, BTS, DIM, MBA, PGDFM, PGDHRM, PGDIM, PGDMM, PGDOM, BED, DCE, DTS, PGJMC, MEG, MTM, CIC, BCA, MCA, CAFÉ, DAFE, PGDRD, MSO, MARD, MPA
23	<b>9603 NEPAL</b>	<b>DLP Management Consortium (P) Ltd.</b> Putali Sadak Height, GPO Box:15142 KPC-320,Kathmandu, Nepal Tel: +977-1-2004321, 4418019 Fax: +977-1-4418019 E-mail : <a href="mailto:pranab.basak@gmail.com">pranab.basak@gmail.com</a> Contact Person: Mr. Pranab Basak, Director	BPP, BA, BCOM, DIM, MBA, PGDFM, PGDHRM, PGDIM, PGDMM, PGDOM, BTS, PGJMC, BLISC, DAFE
24	<b>9604 NEPAL</b>	<b>Nepal Information Technology Pvt. Ltd</b> Shankar Sadan, DAV Complex, Dhobighat, Lalitpur PO Box:21928, Kathmandu, Nepal Tel: +977-016226026, 012211153 Fax: +977-1-4273987 E-mail : <a href="mailto:nitgroup@mos.com.np">nitgroup@mos.com.np</a> Coordinator: Mr. Raman Karna, Director	MBA, PGDIM, PGDHRM, PGDFM, PGDOM, PGDMM, PGDIBO, PGDDM, DIM, PGDRD, MEC, MPA, MSO, MARD, CHR
25	<b>9702 SRI LANKA</b>	<b>Regent International Institute of Higher Studies</b> No. 5, Mudungoda, Miriswatta Gampaha, Sri Lanka Tele : +94-33-4670388/2224559, 777554694 FAX : +94-33-4670388 Email : <a href="mailto:riihsgampaha@yahoo.com">riihsgampaha@yahoo.com</a> Contact Person : Mr. Anura Gunasekhra	MP, PGDDM, DNHE BDP
26	<b>9202 KYRGYZSTAN</b>	<b>Virtual Academy of the International University of Kyrgyzstan</b> , Prospect Chui 255, Bishkek 720001 E-mail: <a href="mailto:root@iuk.bishkek.su">root@iuk.bishkek.su</a> ; <a href="mailto:land@iuk.kg">land@iuk.kg</a> Tel: (+7-3312-218335, +7-3312-219615 Contact Person: Dr. Karayeva Zina, Director Kyrgyz-Indian Institute of Distance Education	DIM, MBA, PGDFM, PGDHRM, PGDIM, PGDMM, PGDOM, BCA, MCA
27	<b>9203 KYRGYZSTAN</b>	<b>Kyrgyz State University of Const- ruction, Transport &amp; Architecture (KSUCTA)</b> , Bishkek, Kyrgyzstan E-mail: <a href="mailto:ksucta@elcat.kg">ksucta@elcat.kg</a> Tel: +996 (312)543561 Contact Person: Dr. Akymbek Abdykalykov, Rector	BPP, BCA
28	<b>9710 AFGHANISTAN</b>	<b>Bakhtar University</b> Kart-e Char, PO Box 15000, Kabul, Afghanistan Ph: +93(0)70 273 515, +93(0)79 020 051 E-mail: <a href="mailto:info@bakhtar.edu.af">info@bakhtar.edu.af</a> ; <a href="mailto:waheed-rokhan@kakhtar.edu.af">waheed-rokhan@kakhtar.edu.af</a> ; <a href="mailto:latif_roshan@hotmail.com">latif_roshan@hotmail.com</a> Contact Person : Mr. Abdul Latif Roshan Executive Director	BA, BCOM, BLIS, BTS, MBA, MLIS, MEG, MHD, MAH, MPS, MTM, MCOM
29	<b>9801 BANGLADESH</b>	<b>Holy Family Red Crescent Medical College and Hospital (HFRCHCH)</b> Dhaka, Bangladesh Contact Person : Dr. M. A. Mazid, Asstt Prof., Department of Community Medicine Ph: +88-01556-338349 Mr. Abdul Mazid < <a href="mailto:dr.abdulmazid@yahoo.com">dr.abdulmazid@yahoo.com</a> >	CHCWM
30	<b>9802 MONGOLIA</b>	<b>National Centre for Communicable Diseases</b> , Health Policy and Planning Division, Ministry of Health, Mongolia NCCD Campus, Nam-Yan-Ju-Street Ulaanabaatar 210648, Mongolia E-mail: <a href="mailto:tsetsegsaikhan@yahoo.com">tsetsegsaikhan@yahoo.com</a> ; <a href="mailto:moh@moh.mn">moh@moh.mn</a> Contact Person : Dr. Ts. Bujin, Director	CHCWM

## B) UNESCO-IICBA SPONSORED CENTRES

31	<b>8101 ETHIOPIA</b>	<b>International Institute of Capacity Building in Africa</b> , IICBA-UNESCO, P.O.Box : 2305, Addis Ababa, ETHIOPIA Tel: +251-11-5445284, 5445435 Fax: +251-11-5514938 Email: <a href="mailto:info@unesco-iicba.org">info@unesco-iicba.org</a> Contact Person : Mr. Getachew Kelemu, Project Officer	PGDDE & MADE
32	<b>8102 GHANA (W)</b>	Dr. Kingsley Andoh-Kumi <b>Institute of Educational Development and Extension</b> , University of Education, Winneba, Ghana Fax: +233-0432-22397	PGDDE & MADE
33	<b>8103 GHANA (C)</b>	Dr. Albert K. Koomson, Director <b>Centre for Continuing Education</b> , University of Cape Coast, Cape Coast, Ghana Fax: +233-042036946, +233-432-22497	PGDDE & MADE
34	<b>8403 GAMBIA</b>	Mr. Musa Sowe, Director <b>Higher Education &amp; Research</b> , Department of State for Education, Wily Thorpe Building, Banjul, Gambia	PGDDE & MADE
35	<b>8402 SIERRA LEONE</b>	Mr. Sanasi M. Kuyateh, Deputy Director (Science), Ministry of Education, Science and Technology, New England, Freetown, Sierra Leone Fax: +232-22-223030 / 235011 EMAIL : <a href="mailto:bis_konneh2005@yahoo.com">bis_konneh2005@yahoo.com</a>	PGDDE & MADE
36	<b>8201 MADAGASCAR</b>	C/o IICBA, ETHIOPIA Tel: +251-11-5445284, Fax: +251-11-5514938	PGDDE & MADE
37	<b>8202 LIBERIA</b>	Mr. Marcus S. Sokpah Assistant Minister for Teacher Education, Ministry of Education, PO Box: 9012 Monrovia, Liberia	PGDDE & MADE
38	<b>9001 A MALAWI</b>	Ms. Bethel Sandra Masauli, Principal Malawi College of Distance Education Private Bag 302, Chichiri, Blantyre 3, Malawi Tel: +2651670034, Fax: +2651677452, Mobile - 265 1 860 924 Email: <a href="mailto:mcdedpl@globemw.net">mcdedpl@globemw.net</a>	PGDDE & MADE
39	<b>8602 SWAZILAND</b>	Mr. Glen Mazibuko <b>Emlalatini Development Center</b> , (Next to the Gables Shopping Complex) P. O. Box 547, Mbabane, Swaziland Phone - +268 4161171/2, Fax - +268 4161983	PGDDE & MADE

## C) RAJIV GANDHI FELLOWSHIP SPONSORED BY COMMONWEALTH OF LEARNING CENTRES

40	<b>8901 JAMAICA</b>	Dr. Claude Packer, Principal <b>The Mico College</b> , 1A Marescauz Road, Kingston 5, Jamaica Tel: +876 926 52606, Fax: +876 926 2238 Email: <a href="mailto:epack@cwjamaica.com">epack@cwjamaica.com</a>	PGDDE, MADE
41	<b>7102 SEYCHELLES</b>	Mrs. Mahrookh Pardiwalla, Director School Improvement Programme Ministry of Education and Youth, PO Box 48, Mont Fleuri, Mahe, Seychelles, Tel: +248 283 150, Fax: +248 324 585 Email: <a href="mailto:aldecdir@eduhq.edu.sc">aldecdir@eduhq.edu.sc</a>	PGDDE, MADE
42	<b>8801 SAMOA</b>	Dr. Emma Kruse Vaai Academic Director/Deputy CEO <b>Institute of Technology</b> National University of Samoa PO Box 861, Apia Samoa Tel: +685 21 428, Fax: +685 25 489 Email: <a href="mailto:emkv@sampol.edu.ws">emkv@sampol.edu.ws</a>	PGDDE, MADE
43	<b>8703 NAMIBIA</b>	Ms. Norah Bennett Executive Secretary <b>Namibian Open Learning Network Trust (NOLnet) NAMCOL</b> Head Office, Independence Avenue, Private Bag 15008, Katutura, Namibia Tel: +264 61 320 5201, Fax: +26461216987 Email: <a href="mailto:titus@namcol.com.na">titus@namcol.com.na</a>	PGDDE, MADE
44	<b>8501 A LESOTHO</b>	Mrs. Jane Khahliso Malefane Deputy Director, Continuing Education <b>Lesotho Distance Teaching Centre (LDTC)</b> PO Box 781, Maseru 100, Lesotho Tel: +26622316961, Fax: +26622310245 Email: <a href="mailto:ldtc@adelfang.col.ls">ldtc@adelfang.col.ls</a>	PGDDE, MADE

45	<b>9001 B MALAWI</b>	Ms. Bethel Sandra Masauli, Principal <b>Malawi College of Distance Education</b> Private Bag 302, Chichiri, Blantyre 3, Malawi Tel: +2651670034, Fax: +2651677452 Email: <a href="mailto:mcededpl@globemw.net">mcededpl@globemw.net</a>	PGDDE, MADE
46	<b>8601 SWAZILAND</b>	Dr. Esampally Chandraiah Associate Professor & Coordinator <b>Academic Institute of Distance Education</b> University of Swaziland Kwaluseni Campus Private Bag No. 4, Kwaluseni Swaziland Tel: +2685184011, Fax: +2685187083 Email: <a href="mailto:chandraiahe@yahoo.com">chandraiahe@yahoo.com</a>	PGDDE, MADE
47	<b>9501 NIGERIA</b>	Professor Babatunde Ipaye Director, Learner Support Services, <b>National Open University of Nigeria</b> 14/16 Ahmadu Bello Way, PMB 80067, Victoria Island, Lagos, NIGERIA Email: <a href="mailto:batundeipaye@educ-health.org">batundeipaye@educ-health.org</a> Tel : +234-803-310-1920 (Office), +234-1-818-8850 (Mobile); Fax: 234-1-4970628	PGDDE, MADE
48	<b>9502 NIGERIA</b>	<b>National Open University of Nigeria</b> Planning Office, 245 Ademulegun Street, Central Business District, Abuja, Nigeria.	PGDDE, MADE
49	<b>9503 NIGERIA</b>	Dr. Abdurrahman Umar Director, Academic Services, <b>National Teachers' Institute (NTI)</b> PMB 2191 Kaduna, Nigeria Tel: +23462317672, Fax: +23462319982 Email: <a href="mailto:Ntikad@yahoo.com">Ntikad@yahoo.com</a>	PGDDE, MADE

#### D) PAN-AFRICA E-NETWORK MAIN PROJECT

50	<b>8106 ETHIOPIA</b>	Mr. Fekadu Mulugeta Director, In-service & Distance Education, <b>Addis Ababa University</b> Continuing & Distance Education, P. O. Box 1176 Addis Ababa, Ethiopia T : 00 251 11 1110860, 00 251 11 1552513 M: 00 251 91 1624616, FAX : 00 251 11 1239729 Email: <a href="mailto:fekadu_2@yahoo.com">fekadu_2@yahoo.com</a>	MBA, MTM
51	<b>8107 ETHIOPIA</b>	Mr. Shimelis Wolde Hawariat ARTP Coordinator, <b>Haramaya University</b> P.O.Box 138, Dire Dawa, Ethiopia Tel. +251 25 5530329 or +251 911 212257(cell phone) Fax: +251 25 5530338/25 E-mail: <a href="mailto:shimelis65@yahoo.com">shimelis65@yahoo.com</a>	MBA, MTM
52	<b>8109 MALAWI</b>	Mr. Charles Fodya, HOD Mathematics <b>Chancellor College,</b> University of Malawi P.O.Box 280, Zomba, Malawi Tel: +265 1 524222, +265 99 9466594 (M) (Fax) +265 1 524046 E-mail : <a href="mailto:cfodya@chanco.unima.mw">cfodya@chanco.unima.mw</a>	MBA, DAFE, DECE, DTS
53	<b>8110 RWANDA</b>	Mr Irénée NDAYAMBAJE, Coordinator <b>Kigali Institute of Education, (K.I.E.)</b> P.O. Box 5039 Kigali-Rwanda Tel: +250 (0)788609810 E-mail: <a href="mailto:irenee.ndayambaje@kie.ac.rw">irenee.ndayambaje@kie.ac.rw</a> <a href="mailto:ndbje@yahoo.fr">ndbje@yahoo.fr</a>	MBA, MTM, DAFE, DECE, BTS
54	<b>8111 EGYPT</b>	Dr.Said A.Ossman, Dean <b>Alexandria University</b> Faculty of Commerce, El-Shatby, Alexandria,Egypt Tel: 00 2034815555, 00 201 27386654 (M) Fax: 00 2034865655 Email: <a href="mailto:dean@comr.alex.edu.eg">dean@comr.alex.edu.eg</a>	MBA
55	<b>8112 BOTSWANA</b>	Mr. Tidimalo Collins Pence, Programme Development <b>Botswana College of Distance and Open Learning</b> P/Bag BO 187, Gaborone, Botswana Tel: +267 3181470 , +267 71509561 (M) +267 3181470 , +267 71509561 (M) Fax No: +267 3181473 E-mail: <a href="mailto:colpence@gmail.com">colpence@gmail.com</a>	MBA, DAFE, DTS, CNCC, DECE

**E) RAJIV GANDHI FELLOWSHIP SPONSORED BY SOUTH AFRICA DEVELOPMENT COMMUNITY (SADC-CDE) – CENTRES**

56	<b>8505 BOTSWANA</b>	Mr. Mokeresete Boima Manager: Human Resource <b>Botswana College of Distance and Open Learning (BOCODOL)</b> Private Bag BO 00187, Bontleng, Gaborone Tel: 00267 3646149; Fax: 00267 3191089 E-mail: <a href="mailto:mboima@bocodol.ac.bw">mboima@bocodol.ac.bw</a>	PGDDE & MADE
57	<b>8506 ZAMBIA</b>	Mrs. Stellar C. Kasase Ministry of Education, <b>Directorate of Open and Distance Education (DODE)</b> P.O. Box 50093, Lusaka, 10101 Tel: 00260 1 252319; Fax: 00260 1 254330 E-mail: <a href="mailto:skasase@moe.gov.zm">skasase@moe.gov.zm</a> ; <a href="mailto:sckasae@yahoo.com">sckasae@yahoo.com</a>	PGDDE & MADE
58	<b>8501 B LESOTHO</b>	Mrs. Jane Khahliso Malefane Deputy Director, Continuing Education <b>Lesotho Distance Teaching Centre (LDTC)</b> , PO Box 781, Maseru 100, Lesotho Tel: +26622316961, Fax: +26622310245 Email: <a href="mailto:ldtc@adelfang.col.ls">ldtc@adelfang.col.ls</a>	PGDDE & MADE
59	<b>9001 C MALAWI</b>	Ms. Bethel Sandra Masauli, Principal <b>Malawi College of Distance Education</b> Private Bag 302, Chichiri, Blantyre 3, Malawi Tel: +2651670034, Fax: +2651677452 Email: <a href="mailto:mcdedpl@globemw.net">mcdedpl@globemw.net</a>	PGDDE & MADE

**F) RAJIV GANDHI FELLOWSHIP SPONSORED BY SOUTH AFRICA DEVELOPMENT COMMUNITY (SADC-CDE) – CENTRES for IMADE Programme under Online Support by faculty and/or other Tutors (Blended mode)**

60	<b>7204 MAURITIUS</b>	Mr. R. Dhurbarrylall, <b>Mauritius College of the Air</b> , Division of Distance Education, Reduit MAURITIUS Tel: +230-4038200; Fax: +230-4672508 Email: <a href="mailto:mcade@mca.ac.mu">mcade@mca.ac.mu</a>	Integrated MADE Programme
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# APPENDIX-5



## Academic Programmes on Offer

S. No.	Name of the Programme	Prog. Code	Eligibility	Min. age as on 1 <sup>st</sup> Jan. of the Academic Years	Duration in the Years		Programme Fee	Medium of Instruction
					Min.	Max.		
1	2	3	4	5	6	7	8	9
<b>Ph.D. Programmes</b>								
1	Doctor of Philosophy in Education	Ph.D in Education	For details of Eligibility, Please see the prospectus of the Ph.D programme and/or the IGNOU Website.	No Bar	2 Years	5 Years	Rs.7000/- per year	English
2	Doctor of Philosophy in History	Ph.D in History	For details of Eligibility , Please see the prospectus of the Ph.D programme and/or the IGNOU Website.	No Bar	2 Years	5 Years	Rs.7000/- per year	English
3	Doctor of Philosophy in Tourism Studies	Ph.D in Tourism Studies	For details of Eligibility , Please see the prospectus of the Ph.D programme and/or the IGNOU Website.	No Bar	2 Years	5 Years	Rs.7000/- per year	English
4	Doctor of Philosophy in Political Science	Ph.D in Political Sc.	For details of Eligibility , Please see the prospectus of the Ph.D programme and/or the IGNOU Website.	No Bar	2 Years	5 Years	Rs.7000/- per year	English
5	Doctor of Philosophy in Economics	Ph.D in Economics	For details of Eligibility , Please see the prospectus of the Ph.D programme and/or the IGNOU Website.	No Bar	2 Years	5 Years	Rs.7000/- per year	English
6	Doctor of Philosophy in Sociology	Ph.D in Sociology	For details of Eligibility , Please see the prospectus of the Ph.D programme and/or the IGNOU Website.	No Bar	2 Years	5 Years	Rs.7000/- per year	English
7	Doctor of Philosophy in Public Admn.	Ph.D in Public Admn.	For details of Eligibility , Please see the prospectus of the Ph.D programme and/or the IGNOU Website.	No Bar	2 Years	5 Years	Rs.7000/- per year	English
8	Doctor of Philosophy in Library & Information Sc.	Ph.D in Library & Information Sc.	For details of Eligibility , Please see the prospectus of the Ph.D programme and/or the IGNOU Website.	No Bar	2 Years	5 Years	Rs.7000/- per year	English
9	Doctor of Philosophy in Nursing	Ph.D in Nursing	For details of Eligibility , Please see the prospectus of the Ph.D programme and/or the IGNOU Website.	No Bar	2 Years	5 Years	Rs.7000/- per year	English
10	Doctor of Philosophy in Mathematics	PHDMT	For details of Eligibility , Please see the prospectus of the Ph.D programme and/or the IGNOU Website.	No Bar	2 Years	5 Years	Rs.7000/- per year	English
11	Doctor of Philosophy in Physics	Ph.D in Physics	For details of Eligibility , Please see the prospectus of the Ph.D programme and/or the IGNOU Website.	No Bar	2 Years	5 Years	Rs.7000/- per year	English
12	Doctor of Philosophy in Hindi	Ph.D in Hindi	For details of Eligibility , Please see the prospectus of the Ph.D programme and/or the IGNOU Website.	No Bar	2 Years	5 Years	Rs.7000/- per year	Hindi
13	Doctor of Philosophy in English	Ph.D in English	For details of Eligibility , Please see the prospectus of the Ph.D programme and/or the IGNOU Website.	No Bar	2 Years	5 Years	Rs.7000/- per year	English



1	2	3	4	5	6	7	8	9
14	Doctor of Philosophy in Commerce	Ph.D in Commerce	For details of Eligibility , Please see the prospectus of the Ph.D programme and/or the IGNOU Website.	No Bar	2 Years	5 Years	Rs.7000/- per year	English
15	Doctor of Philosophy in Management	Ph.D in Management	For details of Eligibility , Please see the prospectus of the Ph.D programme and/or the IGNOU Website.	No Bar	2 Years	5 Years	Rs.7000/- per year	English
16	Doctor of Philosophy in Social Work	Ph.D in Social Work	For details of Eligibility , Please see the prospectus of the Ph.D programme and/or the IGNOU Website.	No Bar	2 Years	5 Years	Rs.7000/- per year	English
17	Doctor of Philosophy in Women's Studies	Ph.D in Women's Studies	For details of Eligibility , Please see the prospectus of the Ph.D programme and/or the IGNOU Website.	No Bar	2 Years	5 Years	Rs.7000/- per year	English
18	Doctor of Philosophy in Distance Education	Ph.D. in Distance Education	For details of Eligibility , Please see the prospectus of the Ph.D programme and/or the IGNOU Website.	No Bar	2 Years	5 Years	Rs.7000/- per year	English
19	Doctor of Philosophy in Rural Development	Ph.D in Rural Development	For details of Eligibility , Please see the prospectus of the Ph.D programme and/or the IGNOU Website.	No Bar	2 Years	5 Years	Rs.7000/- per year	English
20	Doctor of Philosophy in Child Development	Ph.D in Child Development	For details of Eligibility , Please see the prospectus of the Ph.D programme and/or the IGNOU Website.	No Bar	2 Years	5 Years	Rs.7000/- per year	English
21	Doctor of Philosophy in Gender & Development Studies	Ph.D in Gender & Development Studies	For details of Eligibility , Please see the prospectus of the Ph.D programme and/or the IGNOU Website.	No Bar	2 Years	5 Years	Rs.7000/- per year	English
22	Doctor of Philosophy in Food & Nutrition	Ph.D in Food & Nutrition	For details of Eligibility , Please see the prospectus of the Ph.D programme and/or the IGNOU Website.	No Bar	2 Years	5 Years	Rs.7000/- per year	English
23	Doctor of Philosophy in Sri Aurobindo Studies	Ph.D in Sri Aurobindo Studies	For details of Eligibility , Please see the prospectus of the Ph.D programme and/or the IGNOU Website.	No Bar	2 Years	5 Years	Rs.7000/- per year	English
24	Doctor of Philosophy in Agriculture Extension	PHDAGE	For details of Eligibility , Please see the prospectus of the Ph.D programme and/or the IGNOU Website.	No Bar	2 Years	5 Years	Rs.7000/- per year	English
25	Doctor of Philosophy in Informatics	Ph.D in Informatics	For details of Eligibility , Please see the prospectus of the Ph.D programme and/or the IGNOU Website.	No Bar	2 Years	5 Years	Rs.7000/- per year	English
26	Doctor of Philosophy in Computer & Information Sciences	Ph.D in Computer & Information Sciences	For details of Eligibility , Please see the prospectus of the Ph.D programme and/or the IGNOU Website.	No Bar	2 Years	5 Years	Rs.7000/- per year	English
27	Doctor of Philosophy in Knowledge Management	Ph.D in Knowledge Management	For details of Eligibility , Please see the prospectus of the Ph.D programme and/or the IGNOU Website.	No Bar	2 Years	5 Years	Rs.7000/- per year	English
28	Doctor of Philosophy in Vocational Education	Ph.D in Vocational Education	For details of Eligibility , Please see the prospectus of the Ph.D programme and/or the IGNOU Website.	No Bar	2 Years	5 Years	Rs.7000/- per year	English
29	Doctor of Philosophy in Chemistry	Ph.D in Chemistry	For details of Eligibility , Please see the prospectus of the Ph.D programme and/or the IGNOU Website.	No Bar	2 Years	5 Years	Rs.7000/- per year	English
30	Doctor of Philosophy in Life Sciences	Ph.D in Life Sciences	For details of Eligibility , Please see the prospectus of the Ph.D programme and/or the IGNOU Website.	No Bar	2 Years	5 Years	Rs.7000/- per year	English
31	Doctor of Philosophy in Civil Engineering	Ph.D in Civil Engineering	For details of Eligibility , Please see the prospectus of the Ph.D programme and/or the IGNOU Website.	No Bar	2 Years	5 Years	Rs.7000/- per year	English

1	2	3	4	5	6	7	8	9
32	Doctor of Philosophy in Mechanical Engineering	Ph.D. in Mechanical Engineering	For details of Eligibility , Please see the prospectus of the Ph.D programme and/or the IGNOU Website.	No Bar	2 Years	5 Years	Rs.7000/- per year	English
33	Doctor of Philosophy in Journalism & Mass Communication	Ph.D in JMC	For details of Eligibility , Please see the prospectus of the Ph.D programme and/or the IGNOU Website.	No Bar	2 Years	5 Years	Rs.7000/- per year	English
34	Doctor of Philosophy in Extension Education (ODL Systemic Research, Community Outreach, Comparative Education, Non-formal Adult Education)	Ph.D in Extension Education	For details of Eligibility , Please see the prospectus of the Ph.D programme and/or the IGNOU Website.	No Bar	2 Years	5 Years	Rs.7000/- per year	English
35	Doctor of Philosophy in Community Outreach	Ph.D in Community Outreach	For details of Eligibility , Please see the prospectus of the Ph.D programme and/or the IGNOU Website.	No Bar	2 Years	5 Years	Rs.7000/- per year	English
36	Doctor of Philosophy in Information Communication Technology	Ph.D in Information Communication Tech.	For details of Eligibility , Please see the prospectus of the Ph.D programme and/or the IGNOU Website.	No Bar	2 Years	5 Years	Rs.7000/- per year	English
37	Doctor of Philosophy in Law	Ph.D in Law	For details of Eligibility , Please see the prospectus of the Ph.D programme and/or the IGNOU Website.	No Bar	2 Years	5 Years	Rs.7000/- per year	English
38	Integrated M.Sc.-Ph.D in Physics and Astrophysics  Fully Residential & Face-to-face mode)  (Through Entrance Test)	IPHDAP	B.Sc. in Mathematics/Physics  <b>OR</b>  B.E./B.Tech in Applied Physics/ Radio Physics and Electronics/ Computer Science Engg./ Electrical Engg., Electronics Engg. Mechanical Engg., Instrumentation Engineering/ Photonics/ Applied Opto-electronics	No Bar	2 Years  (for M.Sc.)	3 Years  (for M.Sc)	Rs.5000/-  (for M.Sc.)	English

### M.Phil Degree

39	M.Phil in Aurobindo Studies (SACAR-IGNOU Collaboration)	MPHIL-SAS	i) A Master's degree or equivalent, in any subject, plus adequate competence in English language. After an initial review of application, an English Competency entrance examination may be required for some applicants.  ii) Either successful completion of the SACAR Certificate Programme in Introduction to Sri Aurobindo Studies, or passing of a SACAR entrance test that covers the basics of thought and vision of Sri Aurobindo	No Bar	15 months (for full time students)  2 Years (for half-time students)	3 Years	Rs.9700/-	English
40	M.Phil in Economics	M.Phil (Economics)	For details of Eligibility, Please see the prospectus of the Ph.D programme and/or the IGNOU Website.	No Bar	18 months	4 Years	Rs10500/-	English
41	M.Phil in Distance Education	M.Phil (DE)	Post Graduate Degree in Distance Education (MADE of IGNOU)  <b>OR</b>  Post Graduate Degree in Education (M.Ed. or MA(Edu.) from any university or a recognized institution of higher learning.	No Bar	18 months	4 Years	Rs.10500/-	English

### Master Degree Programmes

42	Master of Arts (Distance Education)	MADE	Diploma in Distance Education(DDE)  <b>OR</b>  Post Graduate Diploma in Distance Education (PGDDE) from IGNOU	No Bar	1 Years	4 Years	Rs. 2000/-	English
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1	2	3	4	5	6	7	8	9
43	Master of Arts (English)	MEG	Bachelor's Degree or a higher degree from a recognized University	No Bar	2 Years	5 Years	Rs.3700/- (I Year) Rs.3600/- (II Year)	English
44	Master of Arts (Hindi)	MHD	Bachelor's Degree or a higher degree from a recognized University	No Bar	2 Years	5 Years	Rs.3700/- (I Year) Rs.3600/- (II Year)	Hindi
45	Master of Arts (Economics)	MEC	Bachelor's Degree or a higher degree from a recognized University	No Bar	2 Years	5 Years	Rs.5500/- (I Year) Rs.5400/- (II Year)	English & Hindi
46	Master of Arts (History)	MAH	Bachelor's Degree or a higher degree from a recognized University	No Bar	2 Years	5 Years	Rs.3700/- (I Year) Rs.3600/- (II Year)	English & Hindi
47	Master of Arts (Education)	MA(Edu.)	Bachelor's Degree or a higher degree from a recognized University	No Bar	2 Years	5 Years	Rs.12000/- + Registration fee of Rs.100/-	English
48	Master of Arts (Political Science)	MPS	Bachelor's Degree or a higher degree from a recognized University	No Bar	2 Years	5 years	Rs.3700/- (I Year) Rs.3600/- (II Year)	English & Hindi
49	Master of Arts (Public Admn.)	MPA	Bachelor's Degree or a higher degree from a recognized University	No Bar	2 Years	5 Years	Rs.3700/- (I Year) Rs.3600/- (II Year)	English & Hindi
50	Master of Arts (Sociology)	MSO	Bachelor's Degree or a higher degree from a recognized University	No Bar	2 Years	5 Years	Rs.3700/- (I Year) Rs.3600/- (II Year)	English & Hindi
51	Master of Social Work	MSW	Bachelor's Degree or a higher degree from a recognized University	No Bar	2 Years	5 Years	Rs.12100/- (I Year) Rs.12000/- (II Year)	English
52	Master of Social Work with specialization in Philanthropic Social Work (Face to Face Mode)	MSW	Bachelor Degree from a Recognized University	No Bar	2 Years	5 Years	Rs.12000/- p.a. and Rs.100/- Registration Fee	English
53	Master of Arts (Rural Development)	MARD	Bachelor's Degree or a higher degree from a recognized University	No Bar	2 Years	5 Years	Rs.3700/- (I Year) Rs.3600/- (II Year)	English & Hindi
54	Master of Arts (Tourism Management)	MTM	Category 1: BTS/BA(Tourism): B.Sc. Hospitality and Hotel Administration; and those students who have done their graduation in any field along with a One Year Diploma in Tourism, which is recognized in the University System or by AICTE.  Category 2 : Diploma in Hotel Management (from an Institute recognized by the NCHMCT or AICTE) or a Bachelor's Degree in any field. However, all students of Category 2 will have to pass four additional courses during their period of study.	No Bar	2 Years	4 Years	Category I Rs.3700/- (1 <sup>st</sup> Year) Rs.3600/- (2 <sup>nd</sup> Year)  Category II Rs.5300/- (1 <sup>st</sup> Year) Rs.3600/- (2 <sup>nd</sup> Year)	English
55	Master of Commerce	M.Com.	Bachelor's Degree or a higher degree from a recognized University	No Bar	2 Years	5 Years	Rs.4900/- (I Year) Rs.4800/- (II Year)	English

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56	Master of Computer Applications	MCA	Any graduate from a recognized University. However, the students who have not pursued Mathematics as a distinct subject at 10+2 are required to pursue and pass the CS-60 course concurrently.	No Bar	3 Years	6 Years	Rs.8100/- per semester + Rs1000/- for CS-60 for non-Maths students  Rs.8000/- per Sem. (2 <sup>nd</sup> Sem. onwards)	English
57	Master of Library and Information Science	MLIS	BLIS Degree from any recognized University or its equivalent.	No Bar	1 Years	4 Years	Rs.8000/-	English
58	Master of Business Administration	MBA	a) Graduation in any discipline with 50% marks of General Category and 45% marks for reserved category;  OR  Bachelor's degree with 3 Years of supervisory / managerial/ professional experience, or Professional Degree in Engineering/ Technology/ Medicine/ Architecture/ Law/ Pharmacy; or Professional Qualifications in Accountancy/ Cost and Works Accountancy/ Company Secretaryship etc. or Masters Degree in any subject.  b) Clearance of OPENMAT conducted by IGNOU. The candidates who have successfully cleared the entrance test for admission into Management Programme conducted by institutions like CAT, MAT and State level tests need not appear in OPENMAT.  c) Non-graduates (10+2 or equivalent) with six Years of Managerial/ Supervisory / professional experience are eligible for taking admission into Diploma in Management only after clearing the entrance test.	No Bar	2½ Years	8 Years	Rs.1000/- per Course ( Total 21courses)	English
59	Master of Business Administration (Banking & Finance)	MBF	The candidate should be a member of the Indian Institute of Bankers and should satisfy the following conditions: S/he should have passed the CAIIB examinations of the Indian Institute of Bankers, Mumbai, and awarded the requisite qualification/ credentials thereof by the Institute. S/he should have been working in the banking or financial services sector for a period of at least two Years. S/ he should be a graduate from a recognised University.	No Bar	2½ Years	8 Years	Rs.1000/- per Course (Total 21 courses )	English
60	M.Sc.(Mathematics with Applications in Computer Sciences)  (Offered in January cycle only)	M.Sc. (MACS)	Graduates with a Major, or Honours in Mathematics with at least 50% marks in aggregate.	No Bar	2 Years	4 Years	Rs.4900/- (1 semester)  Rs.4800/- (II, III & IV semester)	English
61	Master of Science in Counseling and Family Therapy  (offered from July Session)	M.Sc.(CFT)	Bachelor's degree with specialization in subjects like Human Development and Family Studies, Child Development, Human Development and Childhood Studies, Child Development & Family Relations, Home Science, Psychology, Social Work, Medicine, or other allied disciplines	No Bar	2 Years	5 Years	Rs.11,500/- (1 <sup>st</sup> Years)  Rs.13,500/- (2 <sup>nd</sup> Years)	English

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62	IGNOU-IIA I-PhD in Physics and Astrophysics Fully Residential & Face to face mode) (Through Entrance Test)	IPHDAP	B.Sc. in Mathematics/Physics  <b>OR</b> B.E./B.Tech in Applied Physics/ Radio Physics and Electronics/ Computer Science Engg./ Electrical Engg., Electronics Engg. Mechanical Engg., Instrumentation Engineering/ Photonics/ Applied Opto-electronics	No Bar	2 Years  (for M.Sc.)	3 Years  (for M.Sc)	Rs.5000/-  (for M.Sc.)	English
63	Master of Business Administration	MBA	a) Graduation in any discipline with 50% marks of General Category and 45% marks for reserved category;  <b>OR</b> Bachelor's degree with 3 Years of supervisory / managerial/ professional experience, or Professional Degree in Engineering/ Technology/ Medicine/ Architecture/ Law/ Pharmacy; or Professional Qualifications in Accountancy/ Cost and Works Accountancy/ Company Secretaryship etc. or Masters Degree in any subject.  b) Clearance of OPENMAT conducted by IGNOU. The candidates who have successfully cleared the entrance test for admission into Management Programme conducted by institutions like CAT, MAT and State level tests need not appear in OPENMAT.  c) Non-graduates (10+2 or equivalent) with six Years of Managerial/ Supervisory / professional experience are eligible for taking admission into Diploma in Management only after clearing the entrance test.	No Bar	2½ Years	8 Years	Rs.1000/- per Course ( Total 21 courses)	English
64	Master of Business Administration (Banking & Finance)	MBF	The candidate should be a member of the Indian Institute of Bankers and should satisfy the following conditions: S/he should have passed the CAIB examinations of the Indian Institute of Bankers, Mumbai, and awarded the requisite qualification/ credentials thereof by the Institute. S/he should have been working in the banking or financial services sector for a period of at least two Years. S/ he should be a graduate from a recognised University.	No Bar	2½ Years	8 Years	Rs.1000/- per Course ( Total 21 courses )	English
65	MBA in Social Entrepreneurship		a) Graduate in any discipline with 50% marks of General Category and 45% marks for reserved category;  <b>OR</b> Bachelor's degree with 3 Years of supervisory / managerial / professional experience, or Professional Degree in Engineering / Technology / Medicine / Architecture / Law / Pharmacy; or Professional Qualifications in Accountancy / Cost and Works Accountancy / Company Secretaryship etc. or Masters Degree in any subject.	No Bar	2½ Years	8 Years	Rs.1000/- per course	English

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			<p>b) Clearance of OPENMAT conducted by IGNOU. The candidates who have successfully cleared the entrance test for admission into Management Programme conducted by institutions like CAT, MAT and state level tests need not appear in OPENMAT.</p> <p>c) Non-graduates (10+2 or equivalent) with six Years of Managerial/ Supervisory/ Professional experience are eligible for taking admission into Diploma in Management only after clearing the entrance test.</p>					
66	Master of Science (Hospitality Administration)	MHA	<p>1. B.Sc. in Hospitality and Hotel Administration; OR</p> <p>2. Diploma in Hotel Management from NCHMCT stream + any other degree qualification; OR</p> <p>Diploma in Hotel Management from NCHMCT stream with 2 Years work experience in a supervisory category in any established and approved star hotel or other hospitality/service organisation/ faculty with minimum 2 Years of teaching experience from NCHMCT affiliated institute/ AICTE approved institutes of Hotel Management. Note: Admission through entrance test conducted by NCHMCT. For details contact Director (NCHMCT) or visit their website <a href="http://www.nchmct.org">www.nchmct.org</a>.</p>	-	-	-	Rs.10000/- per semester	English
67	Master of Arts (Public Policy)	MPP	Bachelor's Degree. At present only for IAS probationers at LBSNAA, Mussorie	No Bar	2 Years	5 Years	Rs.3700/- (1 Year) Rs.3600/- (II Year)	English
68	Master of Commerce (in Finance & Taxation)	M.Com (F&T)	<p>i) Graduation in any discipline or equivalent from a recognized University/institute</p> <p>ii) Admitted in the Chartered Accountancy Final Course or</p> <p>A certified Chartered Accountant (Exclusively for Chartered Accountancy Students – ICAI)</p>	No Bar	2 Years	5 Years	Rs.6000/-	English
69	Master of Commerce in Business Policy and Corporate Governance	M.Com (BP&CG)	<p>i) Graduate in any discipline or equivalent from a recognized University/Instituted and</p> <p>ii) Passed in Company Secretaryship Executive Programme</p>	No Bar	2 Years	5 Years	Rs.6000/-	English
70	Master of Commerce in Management Accounting & Financial Strategies	M.Com (MA &FS)	<p>Graduate in any discipline or equivalent from a recognized University/Instituted and</p> <p>ii) Passed in ICWAI Intermediate Course.</p>	No Bar	2 Years	5 Years	Rs.6000/-	English
71	Master of Education (offered only in January session)	M.Ed.	55% in B.Ed./B.E1.Ed.	No Bar	2 Years	4 Years	Rs.36,000/-	English
72	M.Sc in Actuarial Science (Full Time)	MSCAS	Bachelor Degree in Mathematics/ Statistics/Physics/Econometrics	No bar	2 yrs	5 Years	Rs.5,000/- per semester	English

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73	M. A. in Journalism & Mass Communication (Full Time)		Graduation in Journalism & Mass Communication <b>or</b> Graduation in any discipline with P.G.Diploma in Journalism & Mass Communication from recognized, reputed and established institutions	No Bar	2 Years	4 Years	Rs.12,500/- per semester	English
74	Master in Gender & Development Studies	MA(GD)	Bachelor's Degree in any discipline	No Bar	2 Years	5 Years	Rs. 3350/- (1 <sup>st</sup> Year) Rs.3350/- (2 <sup>nd</sup> Year)	English
75	MA in Extension & Development Studies (Full Time)	MAEDS	Graduate in any discipline	No Bar	2 Years	4 Years	Rs.5000/- per semester	English
76	Masters in Intellectual Property Law (online)	MIPL	Graduate in any discipline	No bar	2 Years	5 Years	Rs. 36000/-	English
77	M.A.in Electronic Media Production & Management (Full Time)		Graduation in Journalism & Mass Communication  <b>or</b> Graduation in any discipline with P.G.Diploma in Journalism & Mass Communication from recognized, reputed and established institutions	No Bar	2 Years	4 Years	Rs. 12,500/- per semester	English & Hindi
78	Master in Labour and Development (Regular & Face-to-face)	MLD	Graduate in any discipline with 50% marks	20 Years	2 Years	2 Years	Rs.2500/- per semester	English
79	Master in Social Anthropology (Regular & Face-to-Face)	MASA	Graduate in any discipline with 50% marks	20 Years	2 Years	2 Years	Rs.2500/- per semester	English
80	MA (Gandhi and Peace Studies) (Regular & Face-to-Face) (IGNOU-GSDS Collaboration)	MA(GPS)	Graduate in any discipline	below 24 Years	2 Years	-	Rs.5000/- per semester	English
81	M.A. in Translation Studies (Full Time)	MATS	Graduate in any discipline with working knowledge of Hindi and English	No Bar	2 Years	-	Rs.1000/- per semester	English/ Hindi
82	M.Sc in Chemistry ( Full Time)	MSCCHEM	B.Sc.(3yr ) Degree after 10+2 with Major/Honours in Chemistry  <b>or</b> B.Sc.General/Pass having Chemistry as one of the three main subjects with equal weightage  with At least 50% marks in aggregate or equivalent grade for General candidates (45% for SC/ST candidates)	No bar	2 Years	4 Years	Rs.5000/- per semester	English
83	# M.Tech. in Airport Infrastructure Engineering (Full Time)							
84	MBA (Aviation Business Management)	MBA(ABM)	Graduation	No Bar	2 Years	4 Years	Rs.60,000/- per semester	English
85	Master of Performing Arts – Hindustani Classical Music (Face-to-Face)	MPAHVM	Candidates securing 50% marks in BA(Hons.) in Hindustani Music from any recognized University / BA(Pass) from any recognized University with 60% marks in the subject(music) as one of the elective subject / BA(Hons.) in music from Indira Kala Sangeet Viswavidyalaya, Khairagarh / Graduation in any subject along with 60% marks in diploma in music viz Sangeet Visharad from Gandharva Mahavidyala of Pune / Kovid & Vid from Indira Kala Sangeet Viswavidyalaya, Khairagarh, / Probhakar from Prayag Sangeet Samiti, Allahabad	No Bar	2 Years	2 Years	Rs.5000/- per semester	English & Hindi

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86	Master of Performing Arts – Dance (Bharatnatyam) (Face to Face )	MPABN	Graduation in Bharatanatyam or any graduate with Govt. recognized Diploma in Dance (Bharatanatyam)	No Bar	2 Years	2 Years	Rs.3000/- per semester	English & Hindi
87	Master of Performing Arts – Theatre Arts (Face to Face)	MPATHA	Any graduate with Diploma in Acting / theatre arts or any graduate with five Years of practical experience in theatre	No Bar	2 Years	2 Years	Rs.2500/- per semester	English & Hindi
88	Master of Visual Arts – Painting (Face to Face)	MFAP	Bachelor Degree of four Years duration (after 10+2) offered by a recognized University.	No Bar	2 Years	2 Years	Rs.5000/- per semester	English & Hindi
<b>Bachelors Degree Programmes</b>								
89	Bachelor of Arts (Tourism Studies)	BTS	10+2 or its equivalent or BPP from IGNOU	No Bar	3 Years	6 Years	Rs.1800/- (I Year) Rs.2500/- (II & III Year)	English & Hindi
90	Bachelor of Computer Applications	BCA	10+2 or its equivalent with Mathematics as a distinct subject. However, the students who have not pursued Mathematics as a distinct subject at 10+2 are required to register and pass MTE-03 course concurrently.	No Bar	3 Years	6 Years	Rs.4400/- per semester + Rs.850/- MTE-03 for non-maths students. Rs.4300/- per sem. (2 <sup>nd</sup> Semester onwards)	English
91	Bachelor of Arts	BA	10+2 or its equivalent or BPP from IGNOU	No Bar	3 Years	6 Years	Rs.1700/- (I Year) Rs.1600/- (II, III Years)	English & Hindi
92	Bachelor of Commerce	B.Com	10+2 or its equivalent or BPP from IGNOU	No Bar	3 Years	6 Years	Rs.1700/- (I Year) Rs.1600/- (II, III Years)	English & Hindi
93	BBA in Retailing (With the modular approach – 1 Year Diploma 2 Years Advanced Diploma 3 Years BBA in Retailing  (offered only in July Session)	BBA (Retailing)	<b>(a) Direct Entry</b> (i) +2 or equivalent based on merit, physically fit candidate (ii) Age limit is 18 to 22 Years with a relaxation of 3 Years upto 25 yrs. maximum for those who are exceptionally qualified.  <b>(b) Sponsored Admission</b> Sponsor is allowed to nominate employees, who have passed +2 / equivalent, from the retail organisation, No age limit is applicable.	18 - 22 Years  No age limit	3 Years	6 Years	Rs.4900/- per year	English
94	Bachelor of Science	B.Sc.	10+2 with Science subject or its equivalent qualification	No Bar	3 Years	6 Years	Rs.2900/- (I Year) Rs.2800/- (II & III Years)	English & Hindi
95	Bachelor of Social Work	BSW	10+2 or its equivalent or BPP from IGNOU	No Bar	3 Years	6 Years	Rs.3500/- (I Year) Rs.3400/- (II & III Years)	English & Hindi
96	Bachelor of Library & Information Science	BLIS	i) Second Class Bachelor's Degree with 50% marks. OR ii) Bachelor's Degree with Diploma in Library Science OR iii) Bachelor's Degree with two years of working experience in a Library & Information Centre. OR iv) Bachelor's Degree in a Professional area such as Engineering, Pharmacy, Law etc.	No Bar	1 Years	4 Years	Rs.4400/-	English & Hindi

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97	B.Sc.Nursing (Post Basic) (Offered in January Session Only)	B.Sc.N (PB)	i) 10+2 with Diploma in general Nursing & midwifery (RNRM) with a minimum of two Years experience in the profession. (Male nurses and nurses who have not done Midwifery in the GNM programme must submit a Certificate of completion of a course of 6 to 9 months duration approved by INC in lieu of midwifery) OR ii) 10 <sup>th</sup> Class Matriculation or its equivalent with Diploma in General Nursing & Midwifery (RNRM) with a min. of five Years experience in the profession. (Male nurses and nurses who have not done Midwifery in the GNM programme must submit a Certificate of completion of a course of 6 to 9 months duration approved by INC in lieu of midwifery)	No Bar	3 Years	5 Years	Rs.13200/- + Rs.100/- Registration fee.	English
98	B.Sc.(Hons)in Optometry and Ophthalmic Techniques (offered in July Session only)	BSCHOT	The candidates should have passed 10+2 examination of CBSE or equivalent with English, Physics, Chemistry and Biology with at least 45% marks.	17 Years	4 Years	6 Years	Rs.23800/- per annum	English
99	B.Tech. Civil (Construction Management) (offered in January session only)	BTCM	(a) Three Years Diploma in Civil/Agricultural/Mechanical/Electrical/Computer/Architecture/Chemical Engineering from a recognized Polytechnic or its equivalent, and (b) Should be employed/ self employed	No Bar	4 Years	10 Years	Rs.400/- per credit for Theory and Rs.1400/- per credit for Lab	English
100	B.Tech. Civil (Water Resource Engineering) (offered in January session only)	BTWRE	(a) Three Years Diploma in Civil/Agricultural/Mechanical/Electrical/Computer/Architecture/Chemical Engineering from a recognized Polytechnic or its equivalent, and (b) Should be employed/ self employed	No Bar	4 Years	10 Years	Rs.400/- per credit for Theory and Rs.1400/- per credit for Lab	English
101	B.Tech. Mechanical Engineering (Computer Integrated Manufacturing) (offered in January session only)	BTME	Three Years diploma in Mechanical/Electrical/Electronics/ Agriculture/Computer/ Civil Engineering from a recognized Polytechniques or its equivalent. OR Candidates who have successfully completed all the courses at least of 1 <sup>st</sup> Years of B.Tech. Degree Programme from a recognized institute/University. Such candidates may apply for credit transfer as per IGNOU rules. OR Candidates who have successfully completed Advanced Diploma(ADCIM), Diploma(DCIM) in Computer Integrated Manufacturing. AND (ii) Candidates should be employed in Central or State level industrial organization or in Public sector or in other related organisation employing similar man-power or self-employed in equivalent capacity	No Bar	4 Years	8 Years	Rs.400/- per credit for Theory and Rs.1400/- per credit for Lab	English

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102	Bachelor of Architecture	B.Arch.	10+2 with Mathematics with a minimum aggregate of 50% marks and having a valid NATA score	No Bar	5 Years	7 Years	Rs.45000/- per year (Tuition Fee)	English
103	Bachelor Preparatory Programme	BPP*	No formal qualification	18 Years	6 month	2 Years	Rs.850/-	English & Hindi
104	Bachelor of Education (Through Entrance Test)	B.Ed.	Graduate teachers, working either on temporary/permanent basis (with 2 Years of experience as a teacher) in any recognised school	No Bar	2 Years	4 Years	Rs.17400/-	English & Hindi
105	B.Ed. (Special Education)	BEDSE	(i) A student should have  (a) Have a Bachelor's Degree from any UGC recognized University, and  (b) Have a minimum of 2 Years experience in a special school environment in any disability area after his/her graduation  (ii) Weightage will be given to the candidates fulfilling any one of the following conditions:  a) be a parent of a child with disability  b) be a person with disability  c) possess a RCI recognized Diploma in Special Education  d) have undergone bridge course of RCI  e) have competed RCI recognized foundation course	No Bar	2 Years	5 Years	Rs.15000/-	English
106	Bachelor of Science (Hospitality and Hotel Administration)	BHM	10+2 or its equivalent  Note: Admission through Entrance Test conducted by NCHMCT for detail contact, Director NCHMCT	-	3 Years	-	Rs.3100/- per year (IGNOU Component)	English
107	Bachelor of Commerce (with Major in Accountancy and Finance)	B.Com (A&F)	i) 10+2 or its equivalent  ii) Passed Common Proficiency Test/PE/Foundation from ICAI  iii) Registration in Professional Competence Course/PEII/ Intermediate(Chartered Accountancy First Stage) of ICAI  OR  iv) Already passed Professional Competence Course/PEIII/ Intermediate  v) (Exclusively for Chartered Accountancy Students – ICAI)	No Bar	3 Years	6 Years	Rs.4800/-	English & Hindi
108	B.Com with Major in Corporate Affairs and Administration	(B.Com CA&A)	i) 10+2 or its equivalent and  ii) Registration in Company Secretaryship Foundation Programme	No Bar	3 Years	6 Years	Rs.4800/-	English & Hindi
109	B.Com with Major in Financial and Cost Accounting	(B.Com F&CA)	i) 10+2 or its equivalent and  ii) Registration in ICWAI Foundation Course	No Bar	3 Years	6 Years	Rs.4800/-	English & Hindi
110	B.Tech, Aerospace Engineering	BTAE	10+2 in science stream or higher - with minimum 55% marks in PCM. Candidate with diploma in engineering from a university or equivalent will be admitted in the second Years. (student with B.Sc. or Diploma holder also can be admitted in the 1 <sup>st</sup> Years.)	No bar	4 Years	8 Years	Rs.60,000/- Each Years	English

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111	B.A Fashion Merchandising and Production (IGNOU-Pearl Academy Collaboration) (Full Time)	BA(FMP)	10+2 pass with English as one of the Compulsory Subject	No Bar	3 Years	6 Years	Rs.75,000/- per year	English
112	B.A. Textile Design (IGNOU-Pearl Academy Collaboration) (Full Time)	BA(TD)	10+2 pass with English as one of the Compulsory Subject	No Bar	3 Years	6 Years	Rs.75000/- per Years	English
113	B.A.Fashion Design (IGNOU-Pearl Academy Collaboration) (Full Time)	BA(FD)	10+2 pass with English as one of the Compulsory Subject	No Bar	3 Years	6 Years	Rs.75000/- per year	English
114	B.A International Hospitality Administration	BA(IHA)	10+2 or equivalent with English as a compulsory subject	No Bar	3 Years	-	Rs.19500/- per annum (IGNOU Component)	English
115	B.A. in 3d Animation and Visual Effects		10+2 or BPP from IGNOU	No bar	3 Years	6 Years	Rs.1,50,000 per year	English
116	B.Sc. in Medical Laboratory Technology (full time)	BMLT	10+2 with Science subject	17 Years	4 Years	6 Years	Rs.25000/-	English
117	B.Sc. in Anaesthesia & Critical Care Technology (full time)	BACT	10+2 with Science subject	17 Years	4 Years	6 Years	Rs.20000/-	English
118	B.Sc. in Medical Records & Health Information Technology (full time)	BMRHIT	10+2 with Science subject	17 Years	4 Years	6 Years	Rs.20000/-	English
119	B.Sc. in Radiation Therapy Techonology (full time)	BRTT	10+2 with Science subject	17 Years	4 Years	6 Years	Rs.25000/-	English
120	B.Sc. in Medical Imaging Technology (full time)	BMIT	10+2 with Science subject	17 Years	4 Years	6 Years	Rs.25000/-	English
121	# B.Tech. in Airport Infrastructure Engineer(Civil)							
122	# B.Tech in Air Craft Manufacturing & Maintenance Engineering							
<b>Post Graduate Diploma Programmes</b>								
123	Post Graduate Diploma in Clinical Cardiology (offered in July session only)	PGDCC	MBBS Graduates (MCI Recognized)	No Bar	2 Years	4 Years	Rs.39600/-	English
124	Post Graduate Diploma in Distance Education	PGDDE	Bachelor's Degree in any subject or a professional degree	No Bar	1 Year	4 Years	Rs.1600/-	English
125	Post Graduate Diploma in Higher Education	PHDHE	Teachers in an Institution of Higher learning or Post Graduate Degree holders in any subject or Professional Degree	No Bar	1 Year	4 Years	Rs.2000/-	English
126	Post Graduate Diploma in Library Automation and Networking	PGDLAN	Bachelor's Degree in Library and Information Science	No Bar	1 Year	4 Years	Rs.13200/-	English
127	Post Graduate Diploma in Maternal & Child Health (offered in July session only)	PGDMCH	MBBS	No Bar	1 Year	3 Years	Rs.20300/-	English
128	Post Graduate Diploma in Hospital & Health Management (offered in January session only)	PGDHHM	Medical/Dental graduates from a Medical/Dental Institute of India or other countries recognized by Medical Council of India(MCI) or Dental Council Graduates in Indian System of Medicine. Homeopathy, Nursing and Pharmacy recognized by the respective councils with three Years of hospital experience.  OR Candidates holding MBA degree or PG Dip. in Financial, Material or Personnel Management with five Years hospital experience	No Bar	1 Year	3 Years	Rs.18800/-	English

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129	Post Graduate Diploma in Geriatric Medicine (offered in January session only)	PGDGM	MBBS	No Bar	1 Year	3 Years	Rs.18200/-	English
130	Post Graduate Diploma in Rural Development	PGDRD	Bachelor's Degree	No Bar	1 Year	4 Years	Rs.1800/-	English & Hindi
131	Post Graduate Diploma in Translation	PGDT	Bachelor's Degree	No Bar	1 Year	4 Years	Rs.2500/-	Hindi
132	Post Graduate Diploma in Journalism and Mass Communication	PGJMC	Bachelor's Degree with 2 Years experience in a media/communication organisation	No Bar	1 Year	4 Years	Rs.3000/-	English
133	Post Graduate Diploma in Audio Programme Production	PGDAPP	Graduation in any discipline	No Bar	1 Year	4 Years	Rs.8900/-	English & Hindi
134	Post Graduate Diploma in International Business Operation	PGDIBO	Bachelor's Degree in any discipline or equivalent	No Bar	1 Year	3 Years	Rs.5500/-	English & Hindi
135	Post Graduate Diploma in Disaster Management	PGDDM	Graduate in any discipline	No Bar	1 Year	4 Years	Rs.4100/-	English & Hindi
136	Post Graduate Diploma in Intellectual Property Rights	PGDIPR	Graduate or equivalent from any recognized University/institution	No Bar	1 Year	3 Years	Rs.7400/-	English
137	Post Graduate Diploma in Environment and Sustainable Development	PGDESD	Graduate from a recognized University/institution	No Bar	1 Year	3 Years	Rs.4800/-	English
138	Post Graduate Diploma in Educational Technology	PGDET	Graduation from a recognised University	No Bar	1 Year	2 Years	Rs.4800/-	English
139	Post Graduate Diploma in School Leadership and Management	PGDSL	Recognized trained graduate teacher with five Years experience working in the CBSE Senior Secondary/ Higher Secondary recognised schools	No Bar	1 Year	2 Years	Rs.4200/-	English
140	Post Graduate Diploma in Participatory Management of Displacement, Resettlement and Rehabilitation (online also)	PGDMRR	Bachelor of Arts or equivalent Degree	No Bar	1 Year	4 Years	Rs.6100/-	English
141	Post Graduate Diploma in Financial Management	PGDFM	Same as prescribed for MBA	No Bar	1 Year	-	Rs.5000/-	English
142	Post Graduate Diploma in Human Resource Management	PGDHRM	Same as prescribed for MBA	No Bar	1 Year	-	Rs.5000/-	English
143	Post Graduate Diploma in Management	PGDIM	Same as prescribed for MBA	No Bar	1 Year	-	Rs.11000/-	English
144	Post Graduate Diploma in Marketing Management	PGDMM	Same as prescribed for MBA	No Bar	1 Year	-	Rs.5000/-	English
145	Post Graduate Diploma in Operations Management	PGDOM	Same as prescribed for MBA	No Bar	1 Year	-	Rs.5000/-	English
146	Post Graduate Diploma in Social Work	PGDSW	Graduation in any discipline from recognized University	No Bar	1 Year	4 Years	Rs.12,000/- + Rs.100/- Registration fee	English
147	Post Graduate Diploma in Plantation Management (offered in Jan. Session only)	PGDPM	Graduation in any discipline	No Bar	1 Year	4 Years	Rs.4,800/-	English
148	Post Graduate Diploma in Book Publishing	PGDBP	Bachelor Degree + knowledge of English & knowledge of Word Processing	No Bar	1 Year	4 Years	Rs.6600/-	English
149	Post Graduate Diploma in Pharmaceutical Sales Management	PGDPSM	B.Sc., B.Pharm., B.V. Sc. BIMS, BAMS, BUMS, Bachelor of Physiotherapy, Bachelor of Occupational Therapy, etc. and also to Non-Science Graduates with Diploma in Pharmacy.	No Bar	1 Year	3 Years	Rs.7500/-	English
150	Post Graduate Diploma in Food Safety & Quality Management (online also) (offered in January Session Only)	PGDFSQM	B.Sc. in Chemistry Bio-chemistry or Microbiology as one of the subjects. Degree in Allied sciences like Agriculture/ Food Science and Technology/ Post Harvest Technology/ Home Science/ Life Science/ Microbiology/ Biochemistry/ Biotechnology/ Horticulture/ Dairy Technology/ Veterinary/ Fisheries/ Hotel Management and Catering/ Hospitality Management etc. or equivalent	No Bar	1 Year	-	Rs.10800/-	English

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151	Post Graduate Diploma in Legal Process Outsourcing (online)	PGDLPO	Any Law Graduate or law student in final Years of LLB programme may apply	No Bar	1 Year	4 Years	Rs.18,000/-	English
152	Post Graduate Diploma in Disability Management for Medical Practitioners	PGDMD	MBBS or equivalent qualification in Ayurveda, Unani, Sidha and Homeopathy medicine. Preference will be given to those having two Years experience in the relevant area.	No Bar	1 Year	3 Years	Rs.14400/-	English
153	Post Graduate Diploma in Security Operations (Fully Residential Programme)	PGDSO	Graduate Degree in any stream with minimum 50% marks in aggregate with physical fitness (Entrance Test)	35 Years	1 Years	3 Years	Rs.1,00,000/- (provision for Rs.8000/- per month stipend)	English
154	Post Graduate Diploma in Studies in Indian Culture	PGD-SIC	1. A Bachelor's degree or higher education certificate, in any subject,  2. Adequate competency in English language. After an initial review of application, an English competency entrance examination may be required for some applicants.	No Bar	1 Year (for full time students  2 Years for half-time students	3 Years	Rs.7100/-	English
155	Post Graduate Diploma in Integral Education	PGD-IE	1. A Bachelor's degree or higher education certificate, in any subject,  2. Adequate competency in English language. After an initial review of application, an English competency entrance examination may be required for some applicants.	No Bar	1 Year (for full time students  2 Years for half-time students	3 Years	Rs.7100/-	English
156	Post Graduate Diploma in Acupuncture (online)	PGDACP	Medical Graduates (Allopathy, Arurveda, Unani, Siddha & Homeopathy)	No Bar	1 Year	3 Years	Rs.20,000/-	English
157	Post Graduate Diploma in Folklore and Culture Studies	PGDFCS	Graduate in any discipline	No Bar	1 Year	4 Years	Rs.2000/-	English
158	Post Graduate Diploma in Adult Education : Participatory Adult Learning Documentation and Information Networking (offered in July Session Only)	PGDAE	Graduate in any discipline	No Bar	1 Year	4 Years	Rs.5000/-	English
159	Post Graduate Diploma in Analytical Chemistry	PGDAC	i) B.Sc. degree with Chemistry as one of the electives  ii) Degree in Chemical Engineering	No Bar	1 Year	-	Rs.7000/-	English
160	Post Graduate Diploma in District Health Management	PGDDHM	Graduate with minimum 2 Years experience in public health or Medical Doctors, District Health Programme Managers (Health Related)	No Bar	1 Year	3 Years	Rs.10,000/-	English
161	Post Graduate Diploma in Management (Industrial Safety, Health and Environment) (under IIMSHE, Bhopal-IGNOU collaboration)	PGDM(ISHE)	Bachelor Degree in Engineering or B.Sc. with Science & employed	No Bar	1 Year	3 Years	Rs.60000/-	English
162	Post Graduate Diploma in Corporate Governance	PGDICG	Graduate with 5 Years of relevant work experience	No Bar	1 Year	4 Years	Rs.8000/-	English
163	Post Graduate Diploma in Teaching & Research in Management (offered from Jan.2010)	PGDTRM	Post Graduation	No Bar	1 Year	4 Years	Rs.15000/-	English
164	Post Graduate Diploma in Future Studies : Explorations towards a New Creation (online) (offered only in July session)	PGD-ENC	Please see the prospectus of the Postgraduate Certificate & Diploma Programmes in Applied Integral Studies (online)	18 Years	1 Year	2 Years	Rs.16,200/-	English

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165	Post Graduate Diploma in Indian Studies : Vedic Studies in the Light of Sri Aurobindo (online)	PGD-VSSA	Please see the prospectus of the Postgraduate Certificate & Diploma Programmes in Applied Integral Studies (online)	18 Years	1 Year	2 Years	Rs.16,200/-	English
<b>Advanced Diploma Programmes</b>								
166	Advanced Diploma in Construction Management (offered in January session only)	ADCM	3 Years Polytechnic Diploma in Civil/Mechanical/Electrical/Computer/ Architecture/Chemical Engineering and employed	No Bar	2 Years	5 Years	Rs.400/- per credit for theory and Rs.1400/- per credit for lab courses	English
167	Advanced Diploma in Water Resource Engineering (offered in January session only)	ADWRE	3 Years Polytechnic Diploma in Civil/Mechanical/Electrical/Computer/ Architecture/Chemical Engineering and employed	No Bar	2 Years	5 Years	Rs.400/- per credit for theory and Rs.1400/- per credit for lab courses	English
168	Advanced Diploma in Computer Integrated Manufacturing	ADCIM	DCIM from IGNOU	No Bar	1 Year	2 Years	Rs.400/- per credit for theory and Rs.1400/- per credit for lab courses (Rs.18800/- +Rs.100/-)	English
169	Advanced Diploma in Airport Operations Management (under Collaboration with CIAL) Full Time	ADAOM	Diploma in Engineering / Graduate in Science	20-27 Years	1 Year	3 Years	Rs.50,000/-	English
170	Advanced Diploma in Rescue, Fire Fighting & Safety ( under Collaboration with CIAL) Full Time	ADRFSS	Diploma in Engg. / Graduate in Science(with physics, chemistry, mathematics) preferably Engineering Graduates from a Recognised University.	20 – 27 Years (40 yrs. in case of Ex-servicemen)	1 Year	3 Years		
171	Advanced Diploma in Air Cargo Management ( under Collaboration with CIAL) Full time	ADACM	Degree with minimum 50% marks	20-27 Years	1 Year	2 Years	Rs.50000/-	
172	Advanced Diploma in Security Management ( under Collaboration with CIAL) Full time	ADSM	Graduate or pass in CSI from IGNOU	20-27 Years	1 Year	2 Years	Rs.50,000/-	English
173	Advanced Diploma in Retail Management	ADRM	Graduate with minimum 50% marks from a recognized University	20-27 Years	1 Year	3 Years	Rs.50,000/-	
174	Advanced Diploma in Relationship Management	ADRMLM	Graduate with minimum 50% marks from a recognized University	20-27 Years	1 Year	3 Years	Rs.50,000/-	
<b>Diploma Programmes</b>								
175	Diploma in Civil Engineering(G)	DCLE(G)	(a) i) 10 <sup>th</sup> pass with 55% marks with Physics, Chemistry & Mathematics as main subject OR ii) 10+2 with Science stream with main subject as shown in (i) in 10 <sup>th</sup> OR iii) Certificate of Draughtsmanship from ITI or from any recognized institute with main subject as shown in (i) in 10 <sup>th</sup> OR iv) 10 <sup>th</sup> pass with main subject as shown in (i) and 2 Years of working experience in constructions industry in any capacity AND  (b) Candidates should be employed in Central or State level Construction Departments or in Public or in Private Sector construction organizations or in other related organizations employing similar manpower	No Bar	3 Years	5 Years	Rs.8000/- (1 <sup>st</sup> Semester) Rs.7800/- per Semester (2 <sup>nd</sup> to 4 <sup>th</sup> Semester) Rs.4200/- per Semester (5 <sup>th</sup> & 6 <sup>th</sup> Semester)	English

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176	Diploma in HIV and Family Education	DAFE	10+2 or its equivalent or BPP from IGNOU  OR Matriculation with higher qualification recognized by Central/ State Government	No Bar	1 Year	4 Years	Rs.2400/-	English and Hindi
177	Diploma in Creative Writing in English	DCE	10+2 or anyone without 10+2 but age should be 20 Years and above	20 Years	1 Year	4 Years	Rs.2500/-	English
178	Diploma in Urdu (offered from January,2010)	DPU	10 <sup>th</sup> Pass (urdu as one of the subject) or its equivalent  OR Certificate in Urdu Language from IGNOU	No Bar	1 Year	3 Years	Rs.2000/-	Urdu
179	Diploma in Youth in Development Work	DCYP	10+2 or its equivalent	No Bar	1 Year	4 Years	Rs.2600/-	English
180	Diploma in Early Childhood Care and Education	DECE	10+2 or its equivalent	No Bar	1 Year	4 Years	Rs.1800/-	English, Hindi & Tamil
181	Diploma in Nutrition & Health Education	DNHE	10+2 or its equivalent	No Bar	1 Year	4 Years	Rs.1800/-	English & Hindi
182	Diploma in Tourism Studies	DTS	BPP from IGNOU or 10+2 or its equivalent	No Bar	1 Year	4 Years	Rs.2900/-	English & Hindi
183	Diploma in Women's Empowerment & Development	DWED	10+2 or its equivalent  OR Non 10+2 with three Years working experience as development workers at any level	No Bar	1 Year	4 Years	Rs.2500/-	English & Hindi
184	Diploma in Value Added Products from Fruits and Vegetables (offered in January session only)	DVAPFV	i) 10+2 Senior secondary pass outs ii) BPP (under IGNOU/OLS mode) iii) 10 <sup>th</sup> pass may enroll simultaneously for the BPP and Diploma Programme	No Bar	1 Year	4 Years	i) Rs.10,600/- ii) Rs.10,600/- iii) Rs.11,400/-	English & Hindi
185	Diploma in Production of Value Added Products from Cereals, Pulses and Oilseeds (offered in January session only)	DPVCPO	i) 10+2 Senior secondary pass outs ii) BPP (under IGNOU/OLS mode) iii) 10 <sup>th</sup> pass may enroll simultaneously for the BPP and Diploma Programme	No Bar	1 Year	4 Years	i) Rs.9700/- ii)Rs.9700/- iii)Rs.10600/-	English & Hindi
186	Diploma in Meat Technology (offered in January session only)	DMT	i) 10+2 Senior secondary pass outs ii) BPP (under IGNOU/OLS mode) iii) 10 <sup>th</sup> pass may enroll simultaneously for the BPP and Diploma Programme	No Bar	1 Year	4 Years	i) Rs.10600/- ii)Rs.10600/- iii)Rs.11400/-	English & Hindi
187	Diploma in Dairy Technology (offered in January session only)	DDT	i) 10+2 Senior secondary pass outs ii) BPP (under IGNOU/OLS mode) iii) 10 <sup>th</sup> pass may enroll simultaneously for the BPP and Diploma Programme	No Bar	1 Year	4 Years	i)Rs.10600/- ii)Rs.10600/- iii)Rs.11400/-	English & Hindi
188	Diploma in Nursing Administration (offered in January session only)	DNA	General Nursing and Midwifery (GNM), with two Years of experience in the profession. (For male nurses or nurses who have not done midwifery in the GNM programme should have a certificate in any of the nursing course of 6-9 months duration prescribed by the Indian Nursing Council in lieu of midwifery).  OR B.Sc.(Nursing) with no experience	No Bar	1 Year	3 Years	Rs.7900/-	English

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189	Diploma in Mechanical Engineering	DME	i) 10 <sup>th</sup> Pass with 55% marks OR ii) 10 <sup>th</sup> pass with ITI Certificate OR iii) 10 <sup>th</sup> pass with certificate in Motorcycle service and repair (CMSR) of IGNOU  AND  Candidates should be employed in Central or State Level Manufacturing Industries or in Public or in Private Manufacturing Industries or in other related organizations employing similar manpower or Self-employed in equivalent capacity.	No Bar	3 Years	6 Years	Rs.7200/- per semester	English
190	Diploma in BPO Finance & Accounting	DBPOFA	10+2 pass with English as one of the compulsory subject and 50% aggregate  OR  Bachelors degree and above (with English as compulsory subject at 10+2 level)	No Bar	<sup>s</sup> 1 Year	3 Years	Rs.14,000/- Semester I  Rs.10,000/-  Semester II  Rs.4000/-	English
191	Diploma in Management	DIM	Bachelor's Degree + 3 Years Supervisory Managerial/ Professional Experience  OR  Non-Graduate with 6 Years Supervisory Managerial/ Professional Experience	No Bar	1 Year	2-1/2 Years	Rs.5000/-	English
192	Diploma in Primary Education  (Offered only in North-East States)	DPE	Matric/HSC/+2 standard pass with minimum two Years teaching experience	No Bar	2 Years	6 Years	(Module I) Rs.1400/- (Module II) Rs.2300/- (Module III) Rs.2900/-	English, Hindi, Assamees, Bengali, Khasi Garo
193	Diploma in Civil Engineering(Army only)	DCLE	10 <sup>th</sup> standard pass and should have passed the Grade II examination conducted by Indian Army	No Bar	3 Years	5 Years	Rs.21000/-	English
194	Diploma in Electrical & Mechanical Engineering (Army only)	DEME	10 <sup>th</sup> standard pass and should have passed the Grade II examination conducted by Indian Army	No Bar	3 Years	5 Years	Rs.21000/-	English
195	Diploma in Computer Integrated Manufacturing	DCIM	i) 3yr diploma in Mechanical/Electrical/Electronics/Agriculture/Auto-mobiles/computer/Civil Engineering from a recognized Polytechnics or its equivalent, AND  ii) Candidates should be employed in Central or State level industrial organization or in Public Sector or in other related organization employing similar manpower or self-employed in equivalent capacity.	NoBar	1 Year	2 Years	Rs.400/- per credit for theory and Rs.1400/- per credit for lab courses (Rs.18800/- + Rs.100/-)	English
196	Diploma in Aquaculture	DAQ	10+2 with Science	No Bar	1 Year	3 Years	Rs.5500/- + Rs.100/- (Reg. fee)	English
197	Diploma in Security Management	DSM	ACSM or Graduate Degree	No Bar	1 Year	4 Years	Rs.10,000/-	English/ Hindi
198	Diploma in Fire Safety	DFS	ACFS or Graduate Degree	No Bar	1 Year	4 Years	Rs.25,000/-	English/ Hindi
199	Diploma in Entrepreneurship & Skill Development (Full Time)	DESD	10+2 or BPP from IGNOU	No Bar	1 Year	3 Years	Rs.15,000/-	English

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200	Diploma in Medical Laboratory Technology (full Time)	DMLT	10+2 with Science subject	17 Years	2 Years	4 Years	Rs.25000/-	English
201	Diploma in Radio Imaging Technology (full time)	DRIT	10+2 with Science subject	17 Years	2 Years	4 Years	Rs.25000/-	English
202	Diploma in Optometry (full time)	DOPT	10+2 with Science subject	17 Years	2 Years	4 Years	Rs.20000/-	English
203	Diploma in Paralegal Practice	DIPP	10+2 or its equivalent or BPP from IGNOU	No Bar	1 Years	4 Years	Rs.6000/-	English & Hindi (from January, 2010)
204	Diploma in Computer Generated Imagery (full time)		10+2 or BPP from IGNOU	No Bar	18 months	3 Years	Rs.2,10,000/-	English
205	Diploma in Corporate Governance	DICG	Graduate in any discipline with three Years of relevant work experience. Organisational sponsorship is essential	No Bar	1 Year	4 Years	Rs.5000/-	English
206	# Diploma in Sustainable Farm Management	DSFM						
207	Diploma in Management (Industrial Safety, Health and Environment)  IIMSHE Bhopal – IGNOU collaboration)	DM(ISHE)	Minimum 12 <sup>th</sup> Pass with Science and employed	No Bar	1 Year	3 Years	Rs.60000/-	English
208	Diploma in Fish Product Technology (offered only in January Session Only)	DFPT	i) Senior Secondary pass outs ii) BPP (under IGNOU/ODL mode)  iii) 10 <sup>th</sup> pass may enroll simultaneously for the BPP and Diploma Prog.	No Bar	1 Year	4 Years	Rs.8000/-	English

### Post Graduate Certificate Programmes

209	Professional Certificate in Spoken English and Personality Development	PCSEPD	10+2 pass or ACSEPD	No Bar	6 months	2 Years	Rs.17,000/-	English
210	Post Graduate Certificate in Professional Development of Teachers	PGCPDT	Teachers working in Navodaya Vidyalaya who have a post graduate degree in any school related discipline and a degree in education	No Bar	6 months	2 Years	Rs.3000/-	English
211	Post Graduate Certificate in Cyber Law	PGCCL	Graduate in any discipline or Fourth and fifth Years students of Five Years integrated LLB course who passed three Years.	No Bar	6 months	2 Years	Rs.6000/-	English
212	Post Graduate Certificate in Patent Practice (offered in January session only)	PGCPP	Degree in Science/Technology/ Medicine/Law and fourth & fifth Years students of five Years integrated LLB Course who passed three Years. Learners with experience in dealing with patents and Technology transfer will be preferred.	No Bar	6 months	2 Years	Rs.7200/-	English
213	Post Graduate Certificate in Endodontics	PGCE	The candidates should be registered BDS doctors after completion of inter-ship. The degree should be recognised by Dental Council of India.	No Bar	1 Year	3 Years	Rs.1,00,000/-	English
214	Post Graduate Certificate in Health Insurance (online)	PGCHI	Bachelor Degree	20 Years	6 months	2 Years	Rs.10,000/-	English
215	Post Graduate Certificate in Medical Informatics(Online)	PGCMI	Bachelor Degree	20 Years	6 months	2 Years	Rs.10,000/-	English
216	Post Graduate Certificate in Medical Laws (online)	PGCML	Bachelor Degree	20 Years	6 months	2 Years	Rs.10,000/-	English
217	Post Graduate Certificate in Quality Management in Health Care (online)	PGCQM	Bachelor Degree	20 Years	6 months	2 Years	Rs.10,000/-	English
218	Post Graduate Certificate in Oral Implantology	PGCOI	The candidates should be registered BDS doctors after completion of inter-ship. The degree should be recognised by Dental Council of India.	No Bar	1 Year	3 Years	Rs.1,30,000/-	English

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219	Post Graduate Certificate in Project Management (online)	PGCPM	Graduate in any discipline	No Bar	6 month	1 Year	Rs.7300/-	English
220	Post Graduate Certificate in Bangala-Hindi Translation	PGCBHT	Graduation	No Bar	6 months	2 Years	Rs.1200/-	Hindi
221	Post Graduate Certificate in Malayalam-Hindi Translation	PGCMHT	Graduation	No Bar	6 months	2 Years	Rs.1200/-	Hindi
222	Post Graduate Certificate in Security Operations (Full Time Residential)	PGCSO	Graduate Degree in any stream with minimum 50% marks	35 Years	6 months	2 Years	Rs.50,000/- (Provision for Rs.6000/- per months stipend)	English
223	Post Graduate Certificate in Agriculture Policy (offered in Online also)	PGCAP	Graduation in any discipline	No Bar	6 months	2 Years	Rs.2400/-	English
224	Post Graduate Certificate in Explorations towards a New Creation of the Society (online) (offered only in July Session)	PGC-ENC	Please see the prospectus of the Postgraduate Certificate & Diploma Programmes in Applied Integral Studies (online)	18 Years	6 months	6 months	Rs.8100/-	English
225	Post Graduate Certificate in Integral Education: From Reflection to Action (online) (offered only in July Session)	PGC-IERA	Please see the prospectus of the Postgraduate Certificate & Diploma Programmes in Applied Integral Studies (online)	18 Years	6 months	6 months	Rs.8100/-	English
226	Post Graduate Certificate in Studies of the Rig Veda: Hymns to the Rising Sun, Surya - Savitri (online) (offered only in July Session)	PGC-SRVS	Please see the prospectus of the Postgraduate Certificate & Diploma Programmes in Applied Integral Studies (online)	18 Years	6 months	6 months	Rs.8100/-	English
227	Post Graduate Certificate in The Upanishads in the Light of Sri Aurobindo (online) (offered only in January Session)	PGC-ULSA	Please see the prospectus of the Postgraduate Certificate & Diploma Programmes in Applied Integral Studies (online)	18 Years	6 months	6 months	Rs.8100/-	English
228	Post Graduate Certificate in The Study of the Bhagawad Gita in the Light of Sri Aurobindo (online) (offered only in Jan.Session)	PGC-BGSA	Please see the prospectus of the Postgraduate Certificate & Diploma Programmes in Applied Integral Studies (online)	18 Years	6 months	6 months	Rs.8100/-	English
<b>Advanced Certificate Programmes</b>								
229	Advanced Certificate in Power Distribution Management	ACPDM	Engineering graduates/Engineering Diploma Holders, or Science/ Commerce/Arts Graduates or equivalent with 2 Years experience in power utilities or the electricity sector	No Bar	6 months	2 Years	Rs.4000/-	English
230	Advanced Certificate in Spoken English & Personality Development	ACSEPD	10 <sup>th</sup> Pass or CSEPD	No Bar	6 months	2 Years	Rs.14,000/-	English
231	Advanced Certificate in Security Management	ACSM	10+2 Pass or CSM	No Bar	6 months	2 Years	Rs.8,000/-	English/ Hindi
232	Advanced Certificate in Fire Safety	ACFS	10+2 Pass or CFS	No Bar	6 months	2 Years	Rs.20,000/-	English/ Hindi
<b>Certificate Programmes</b>								
233	Certificate in Disaster Management	CDM	10+2 or its equivalent or BPP from IGNOU	No Bar	6 months	2 Years	Rs1700/-	English & Hindi
234	Certificate in Environmental Studies	CES	10+2 or its equivalent or BPP from IGNOU	No Bar	6 months	2 Years	Rs1700/-	English & Hindi
235	Certificate in Food & Nutrition	CFN	No formal qualification	18 Years	6 months	2 Years	Rs.1000/-	English, Hindi & other language
236	Certificate in Human Rights	CHR	10+2 or its equivalent or BPP from IGNOU	No Bar	6 months	2 Years	Rs1600/-	English & Hindi
237	Certificate in Information Technology	CIT	Passed 10 <sup>th</sup> or its equivalent	No Bar	6 months	2 Years	Rs3300/-	English

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238	Certificate in Guidance	CIG	Teachers of recognised Institutions OR Pass in Matriculation/SSC OR BPP from IGNOU	No Bar	6 months	2 Years	Rs.1000/-	English & Hindi
239	Certificate in Sericulture	CIS	10 <sup>th</sup> pass out OR Non-10 <sup>th</sup> pass-out having two Years experience in the field of Sericulture. The experience certificate should be from the extension officials of the Dept of Sericulture/Agriculture/Extension/ Recognized NGOs/Industry	No Bar	6 months	2 Years	Rs.3000/-	English
240	Certificate in Organic Farming	COF	10+2 or its equivalent or BPP from IGNOU	18 Years	6 months	2 Years	Rs3600/-	English & Hindi
241	Certificate in Nutrition and Child Care	CNCC	10+2 or its equivalent or BPP from IGNOU	No Bar	6 months	2 Years	Rs.1100/-	English & Hindi
242	Certificate in Consumer Protection	CCP	10+2 or its equivalent or BPP from IGNOU	No Bar	6 months	2 Years	Rs1300/-	English & Hindi
243	Certificate in Rural Development	CRD	Bachelor's Degree	No Bar	6 months	2 Years	Rs.1100/-	English & Hindi
244	Certificate in Teaching English	CTE	Graduates or 3 Years of B.EL.ED. or 2Years PTT, ETT or 10+2 with 2 Years teaching experience	No Bar	6 months	2 Years	Rs.1700/-	English
245	Certificate in Tourism Studies	CTS	10+2 or its equivalent or BPP from IGNOU	No Bar	6 months	2 Years	Rs.1300	English & Hindi
246	Certificate Programme in Laboratory Techniques	CPLT	10+2 with Science Subjects or equivalent OR Pass in higher secondary with science subject or equivalent and one Years of experience of working in a school/ college/university science laboratory OR 10 <sup>th</sup> Pass or equivalent with Science subjects and two Years of experience of working in a school/college/university science laboratory	No Bar	6 months	2 Years	Rs.2800/-	English & Hindi
247	Certificate in HIV and Family Education	CAFE	10+2 or its equivalent or BPP from IGNOU OR Matriculation with higher qualification recognized by Central/ State Government	No Bar	6 months	2 Years	Rs.1200/-	English & Hindi
248	Certificate in Food Safety	CFS	10+2 or its equivalent	No Bar	6 months	2 Years	Rs 2300/-	English
249	Certificate in Health Care Waste Management	CHCWM	Doctors, Nurses, Paramedics, Health Managers and other professional workers with a minimum of 10+2 qualification	No Bar	6 months	2 Years	Rs.2600/-	English & Hindi
250	Certificate in Competency Enhancement for ANM/ FHW	CCEANM	Working in service ANM/FHW who have qualified Auxiliary Nurse Midwife (ANM)/Female Health Worker(FHW) training course (Revised) with minimum of two Years of work experience OR Those who have qualified Auxiliary Nurse Midwife (ANM)/Female Health Worker (FHW) training courses (OLD) with a minimum of three Years of experience	No Bar	6 months	3 Years	Rs.6700/-	English & Hindi
251	Certificate in Newborn & Infant Care	CNIC	Nursing Professionals (RNRN) with Diploma in General Nursing and Midwifery (GNM) / B.Sc.(N) or above	No Bar	6 months	2 Years	Rs.4700/-	English
252	Certificate in Maternal and Child Health Care	CMCHC	Nursing Professionals (RNRN) with Diploma in General Nursing and Midwifery (GNM) and above / OR Auxiliary Nurse Midwife (ANM) / Female Health Worker (FHW)/ Health Supervisor (HS)/ Lady Health Visitor (LHV)/ Public Health Nurse (PHN)	No Bar	6 months	2 Years	Rs.4700/-	English

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253	Certificate in Teaching of Primary School Mathematics	CTPM	Adult with 10 <sup>th</sup> pass	No Bar	6 months	2 Years	Rs.1100/-	English & Hindi
254	Certificate in Business Skills	CBS	10+2 or its equivalent	No Bar	6 months	2 Years	Rs.1900/-	English
255	Certificate in Functional English (Basic Level)	CFE	10+2 or its equivalent	No Bar	6 months	2 Years	Rs.1900/-	English
256	Certificate in German Language (offered only in Tamilnadu & Kerla)	CGL	10+2 or equivalent with knowledge of English	No Bar	6 months	2 Years	Rs.1800/- + Rs.100/- (Reg. Fee)	Bilingual (German, Eng.)
257	Certificate in Community Radio	CCR	10+2 or its equivalent	No Bar	6 months	2 Years	Rs.4800/-	English
258	Certificate in NGO Management	CNGOM	10+ 2 OR Matriculate with at least three Years of work experience in NGO sector	No Bar	6 months	2 Years	Rs.1200/-	English
259	Certificate in Japanese Language (offered only in Bangalore & Pune )	CJL	10+2 with knowledge of English	18 Years	1 Year	3 Years	Rs.4800/- + Rs.100/- (Reg. Fee)	Bilingual (Japanese Eng)
260	Certificate in Persian Language (Offered in collaboration with Iran Culture House Embassy of Iran in Delhi only)	CPEL	10 <sup>th</sup> Pass	No Bar	6 months	2 Years	Rs.1920/- + Rs.100/- (Reg. fee)	Bilingual (Persian, English)
261	Certificate in Urdu Language	CUL	10 <sup>th</sup> Pass	18 Years	6 months	2 Years	Rs.1800/-	Bilingual Hindi/ Urdu
262	Certificate in Introduction to Sri Aurobindo Studies	CP-ISAS	1. Completed secondary education with a satisfactory grade/percentage. 2. Adequate competency in English language. After an initial review of application, an English competency entrance examination may be required for some applicants.	No Bar	6 months	1 Year	Rs.2000/-	English
263	Certificate in Communication Skills for BPO,ITeS and Related Sectors	CCSS	10+2 Pass	No Bar	6 months	1 Year	Rs.8000/-	English
264	Certificate in Life Long Learning	CELL	10 <sup>th</sup> pass	No Bar	6 months	1 Year	Rs.2000/-	English
265	Certificate in Performing Arts – Bharatnatyam	CDNBN	10 <sup>th</sup> Pass	No Bar	1 Year	2 Years	Rs.12000/- = (4000 x 3) Installments	English & Hindi
266	Certificate in Performing Arts – Kathak	CDNK	10 <sup>th</sup> Pass	No Bar	1 Year	2 Years	Rs.12000/- = (4000 x 3) Installments	English & Hindi
267	Certificate in Performing Arts – Kuchipudi	CDNKP	10 <sup>th</sup> Pass	No Bar	1 Year	2 Years	Rs.12000/- = (4000 x 3) Installments	English & Hindi
268	Certificate in Performing Arts – Mohiniattam	CDNMA	10 <sup>th</sup> Pass	No Bar	1 Year	2 Years	Rs.12000/- = (4000 x 3) Installments	English & Hindi
269	Certificate in Performing Arts – Odissi	CDNO	10 <sup>th</sup> Pass	No Bar	1 Year	2 Years	Rs.12000/- = (4000 x 3) Installments	English & Hindi
270	Certificate in Performing Arts – Kathakali	CDNKK	10 <sup>th</sup> Pass	No Bar	1 Year	2 Years	Rs.12000/- = (4000 x 3) Installments	English & Hindi
271	Certificate in Performing Arts – Manipuri	CDNM	10 <sup>th</sup> Pass	No Bar	1 Year	2 Years	Rs.12000/- = (4000 x 3) Installments	English & Hindi
272	Certificate in Performing Arts – Hindustani Music	CCMH	10 <sup>th</sup> Pass	No Bar	1 Year	2 Years	Rs.12000/- = (4000 x 3) Installments	English & Hindi
273	Certificate in Performing Arts – Karnatak Music	CCMK	10 <sup>th</sup> Pass	No Bar	1 Year	2 Years	Rs.12000/- = (4000 x 3) Installments	English & Hindi
274	Certificate in Performing Arts – Theatre Arts	CTA	10 <sup>th</sup> Pass	No Bar	1 Year	2 Years	Rs.12000/- = (4000 x 3) Installments	English & Hindi

1	2	3	4	5	6	7	8	9
275	Certificate in Visual Arts - Painting	CVAP	10 <sup>th</sup> Pass	No Bar	1 Year	2 Years	Rs.12000/- = (4000 x 3) Installments	English & Hindi
276	Certificate in Visual Arts – Applied Arts	CVAA	10 <sup>th</sup> Pass	No Bar	1 Year	2 Years	Rs.12000/- = (4000 x 3) Installments	English & Hindi
277	Certificate in Visual Arts –Sculpture	CVAS	10 <sup>th</sup> Pass	No Bar	1 Year	2 Years	Rs.12000/- = (4000 x 3) Installments	English & Hindi
278	Certificate in Creative Media Arts (CCMA) - Digital Sound	-	10+2 (in case of excess applications, preference will be given to those students with science background)	18 Years & above	6 months	2 Years	Rs.25000/-	English
279	Certificate in Water Harvesting and Management	CWHM	10 <sup>th</sup> pass	No. Bar	6 months	2 Years	Rs.1600/-	English
280	Certificate in Poultry Farming	CPF	8 <sup>th</sup> Pass	No Bar	6 months	2 Years	Rs.2500/-	English/ Hindi/ Mizo
281	Certificate in Bee Keeping	CIB	8 <sup>th</sup> Pass	No Bar	6 months	2 Years	Rs.1000/-	English/ Hindi
282	Certificate in Entrepreneurship & Skill Development (face to face programme)	CESD	10+2 or BPP from IGNOU	No Bar	6 months	2 Years	Rs.8,000/-	English
283	Certificate in Security Management	CSM	10 <sup>th</sup> Pass	No Bar	6 months	2 Years	Rs.5,000/-	English/ Hindi
284	Certificate in Fire Safety	CFSTY	10 <sup>th</sup> Pass	No Bar	6 months	2 Years	Rs.15,000/-	English/ Hindi
285	Certificate in Spoken English & Personality Development	CSEPD	8 <sup>th</sup> Pass and proficient in Hindi	No Bar	6 months	2 Years	Rs.11,500/-	English and Hindi (bi-lingual)
286	Certificate in Air Ticketing	CAT	10+2 pass	No Bar	6 months	2 Years	Rs.17,500/-	English/ Hindi
287	Certificate in Airline in Flight Services	CAIS	10+2 pass	No Bar	6 months	2 Years	Rs.21,500/-	English/ Hindi
288	Certificate in Travel Agency Operations	CTAO	10+2 pass	No Bar	6 months	2 Years	Rs.18,000/-	English/ Hindi
289	Certificate in Tour Guiding Skills	CTGS	10+2 pass	No Bar	6 months	2 Years	Rs.21,500/-	English/ Hindi
290	Certificate in Hospital Administrative Assistance ship (Full Time)	CHAA	10+2 pass	No Bar	6 months	2 Years	Rs.20,000/-	English
291	Certificate in Digital Film Making (full time)		10+2 or BPP from IGNOU	No Bar	6 months	1 Years	Rs..1,00,000/-	English
292	Certificate in Diabetes Care for Community Worker	CDCW	10+2 Preferably with Science or its equivalent	No Bar	6 Months	2 Years	Rs.2000/-	English
293	Certificate for Home Based Care Providers	CHBCP	10 <sup>th</sup> Pass (Matriculation)	No Bar	6 Months	2 Years	Rs.1500/-	English/ Hindi
294	Certificate Programme in Entrepreneurship		10+2	No Bar	6 months	2 Years	Rs.1000/-	English
295	Certificate in Airport Ramp Handling ( under Collaboration with CIAL) Full time	CARH	Passed in Higher Secondary or equivalent	18-25 Years	6 months	2 Years	Rs.20,000/-	English
296	Certificate in Rescue & Fire Fighting ( under Collaboration with CIAL) Full time	CRFF	Passed in Higher Secondary or equivalent	18-25 Years	6 months	2 Years	Rs.20,000/-	English
297	Certificate in Security and Vigilance ( under Collaboration with CIAL) Full time	CSI	10+2	18-25 Years	6 months	2 Years	Rs.20,000/-	English
298	# Certificate in Baggage X ray Inspection							
299	Certificate in Energy Technology and Management	CETM	10 <sup>th</sup> Pass	No Bar	6 months	2 Years	Rs.2000/- + Rs.100/- Reg. Fee	English

1	2	3	4	5	6	7	8	9
300	Certificate in Early Childhood Special Education – cerebral palsy	CESE(CP)	10 <sup>th</sup> Pass	No Bar	1 Year	3 Years	Rs.4500/-	English (from July,09) Hindi (from Jan.2010)
301	Certificate in Early Childhood Special Education – mental retardation	CESE(MR)	10 <sup>th</sup> Pass	No Bar	1 Year	3 Years	Rs.4500/-	English (from Jan.10) Hindi (from July,10)
302	Certificate in Early Childhood Special Education – visual Impairment	CESE(VI)	10 <sup>th</sup> Pass	No Bar	1 Year	3 Years	Rs.4500/-	English (from Jan.10) Hindi (from July,10)
303	Certificate in Early Childhood Special Education – hearing Impairment	CESE(HI)	10 <sup>th</sup> Pass	No Bar	1 Year	3 Years	Rs.4500/-	English (from Jan.10) Hindi (from July,10)
304	Certificate Programme in Sanskrit	CPS	10 <sup>th</sup> Pass	15 Years	6 months	7 months	Rs.1500/-	English
<b>Appreciation Programmes</b>								
305	Appreciation Course on Environment	ACE	Graduation from a Recognized University or equivalent qualification	No Bar	3 months	-	Rs.800/-	English & Hindi
306	Foundation Course on Education of Children with Disabilities		Any In-service Teacher at any level	No Bar	3 months	-	Rs.1500/-	English / Hindi/ Regional Language
307	Appreciation Programme on Sustainability Science (online)		Graduate in any discipline or its equivalent.  Preference will be given to the postgraduate scholars, Scientists and Policy makers working in the area of agriculture, rural development, environmental science and sustainable development.	No Bar	1 month	1 Years	Rs.500/-	English
308	Leadership Programme on “Nutrition Security and Sustainable Development” (online)		Graduate in any discipline or its equivalent	No Bar	1 month	-	Rs.500/-	English
309	Certificate in Primary Education (Offered only in North-East States)	CPE	The untrained/under-trained in service teachers having passed Matric/HSC/10+2 standard in the new pattern of education or above & teaching at primary and elementary level (standard 1 to 8) in the recognised schools of the North Eastern states and sikkim. The teachers should have preferably five Years teaching experience at the time of seeking admission	No Bar	6 months	-	Rs.4000/-	English, Hindi, Assamese & Bengali
310	Certificate in Primary Teaching (Module-I of DPE)	CPT	Matric/HSC/+2 working teacher with 2 Years teaching experience	No Bar	6 months	1-1/2 Years	Rs.1400/-	English, Hindi, Assamese, Bengali, Khasi and Garo

1	2	3	4	5	6	7	8	9
311	Certificate in Primary Curriculum & Instruction (Module-II of DPE)	CPC	Completion of Module of DPE	No Bar	6 months	1-1/2 Years	Rs.2300/-	English, Hindi, Assamese, Bengali, Khasi and Garo
312	Certificate in Craft & Design	CCDP	Functionally Literate	No Bar	6 months	2 Years	Rs.3000/-	English & Hindi
313	Certificate in Shoe Upper Cutting	CSUC	8 <sup>th</sup> Pass	No Bar	6 months	2 Years	Rs.2800/-	English & Hindi
314	Certificate in Shoe Upper Stitching	CSUS	8 <sup>th</sup> Pass	No Bar	6 months	2 Years	Rs.2800/-	English & Hindi
315	Certificate in Shoe Lasting and Finishing	CSLF	8 <sup>th</sup> Pass	No Bar	6 months	2 Years	Rs.2800/-	English & Hindi
316	Certificate in Leather Goods Making	CLGM	8 <sup>th</sup> Pass	No Bar	1 Years	3 Years	Rs.2500/-	Bengali
317	Competency Certificate in Power Distribution	CCPD	8 <sup>th</sup> Pass ( Non-sponsored Candidates)  OR Technician/equivalent ,Trademan or manpower working in power sector (Sponsored Candidates)	No Bar	6 months	2 Years	Rs.2500/- Rs.2600/- (download from the IGNOU website)	English/ Hindi
<b>Non-Credit Programmes</b>								
318	Certificate in Elementary Teacher Education (offered only in North-East States)	CETE	In service elementary teachers holding graduate degree and above in any stream	No Bar	6 months	2 Years	Rs.5300/-	English
319	Computer Literacy Programme	CLP**	10+2 or its equivalent from a recognised Board	No Bar	1 month	-	Rs.600/-**	English
320	Certificate in Motorcycle Service and Repair	CMSR	Functionally literate working Motorcycle Technician	14 Years	2 months	-	Rs.1000/-	English, Hindi, Bengali, Tamil & Malayalam
321	Awareness-cum-Training Packages in Disability for parents and family members (Mental Retardation, Visual Impairment, Hearing Impairment & Cerebral Palsy)	NCD-001 NCD-002 NCD-003 NCD-004	Class VIII pass	No Bar	3 months	6 months	Rs.300/-	English & Hindi  Also in Tamil for Code No.NCD-001& NCD-002) only
322	Awareness Programme on Value Added Products from Fruits & Vegetables		Class VIII pass	No Bar	1-1/2 months	-	Rs.800/-	Hindi & English
323	Awareness Programme on Dairy Farming for Rural Farmers		No formal Qualification	No Bar	2 months	-	Developed in collaboration with MHRD	Hindi
324	Certificate in IT Services Management		No Formal Qualification	14 Years	3 months	-	Rs.3800/-	English
325	Certificate in School Services Management		No Formal Qualification	14 Years	3 months	-	Rs.3500/-	English
326	Certificate in Publishing Services Management		No Formal Qualification	14 Years	3 months	-	Rs3500/-	English
327	Certificate in Garment Manufacturing Services Management		No Formal Qualification	14 Years	3 months	-	Rs.4000/-	English
328	Certificate in Business Entrepreneurship Development		No Formal Qualification	14 Years	3 months	-	Rs3200/-	English
329	Certificate in Retail Services Management		No Formal Qualification	14 Years	3 months	-	Rs.4000/-	English
330	Certificate in Security Services (Advance)		No Formal Qualification	14 Years	3 months	-	Rs.2000/-	English
331	Certificate in Desk Top Publishing		No formal Qualification	12 Years	1 month	-	Rs.1000/-	English

1	2	3	4	5	6	7	8	9
332	Certificate in Communication Skills		No formal Qualification	12 Years	1 month	-	Rs.1000/-	English
333	Certificate in Garment Stitching		No formal Qualification	12 Years	1 month	-	Rs.1000/-	English
334	Certificate in Retail Marketing		No formal Qualification	12 Years	1 month	-	Rs.1000/-	English
335	Certificate in Security Services(Basic) for Security Supervisor		No formal Qualification	12 Years	1 month	-	Rs.1000/-	English
336	Certificate in Security Services(Basic) for Assistant Security Officer		No formal Qualification	12 Years	1 month	-	Rs.1500/-	English
337	Security Guard Protection (Non-Credit Programme)		Matriculate with 160 cm height	18-35 Years	1 month	-	Rs.1200/-	Hindi
338	Security Supervisor (Non-Credit Programme)		10 <sup>th</sup> Pass with 160 cm height	18-35 Years	1 month	-	Rs.1200/-	Hindi

- \* BPP is a **Bridge Course** of six months' duration for those who do not have 10+2, but attained the age of 18 Years, and seeking admission to IGNOU's first degree B.A./B.Com etc. **under non-formal stream.**
- \*\* Rs.300/- for North-East Regions only
- # **The details of the programmes reflected at S.No. 83, 121, 122, 215 & 307, under collaboration with Cochin International Airport Ltd., shall be available later.**
- \$ Students will have an exit option at the end of 6 months (ie Semester 1). The Successful candidates will get a **"Certificate in Finance and Accounting"**. The Exit point option is available for only working professionals who are either working in BPO industry or a relevant industry with a minimum of 6 months work experience.



March, 2010

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## IGNOU AT A GLANCE

**338**

Programmes on Offer

**6,36,489**

Students Registered in 2009  
(January and July 2009)

**24,68,208**

Students on Rolls

**21**

Schools of Studies

**61**

Regional Centres

**3,000**

Learner Support Centres

**60**

No. of Overseas Centres  
(In 36 other countries)

**36,000**

Academic Counsellors  
(Approx.)

**6,39,407**

Students who Appeared for  
Term-End Examination in 2009  
(Approx.)

**9,74,828**

Students Awarded Degrees/  
Diplomas/Certificates till 2009

**1,33,628**

Students Awarded Degrees/  
Diplomas/Certificates at 21st  
Convocation in 2010

**1,61,76,966 Blocks**

Total Volume of Course  
Material Printed in 2009

**1,526\*/3,348**

Audio/Video Programmes  
Produced Till Date  
(\*Excluding Programmes  
Produced at  
Gyan Vani Stations)

**IGNOU Staff Strength  
(Sanctioned/In Position)**

**609/413**

Teachers and Academics

**2,155/1,244**

Administrative  
(Including Group-D Staff)

**13/200**

Recognised State Open  
Universities/Dual Mode  
Universities and Institutes by  
Distance Education Council





## IGNOU Features



World's largest university



National and international reach



Flexible entry qualifications

Wide range of academic programmes at affordable costs



Diverse learner groups



Modular programmes based on a credit system

Rigorous course development mechanisms to ensure quality



Multi-lingual and multiple media instructional packages

Flexibility in terms of place, pace and duration of study

Use of latest information and communication technologies for blended learning



An effective and integrated student support services network

Resource sharing, collaboration and networking with state open universities and distance education/ correspondence course institutions



Joint programme offerings with a number of formal institutions of higher learning

Collaboration with faculty and professionals in formal institutions of higher learning and industry for the design, development and delivery of courses



Walk-in admissions and examinations

Community college scheme

