

**Ministry of Human Resource Development
Department of Higher Education**

GUIDELINES FOR THE SCHEME OF SCHOLARSHIP FOR COLLEGE AND UNIVERSITY STUDENTS

1. BACKGROUND

National Merit Scholarship Scheme was introduced by Department of Education in 1961-62. It was available to brilliant but poor students from class XI to Post-Graduation level. In addition, a Scheme of Scholarship at the Secondary stage for talented children from rural areas was also introduced by Department of Education in 1971-72. It was available to talented but poor students from rural areas from class VI to class XII. These two Schemes were merged and a single Scheme, namely, the 'National Merit Scholarship Scheme' was established by Department of Education for implementation from 2005-06. This was available to meritorious students from class IX to Post-Graduation level. However, since funds were not provided by the Planning Commission for the year 2007-08, the Scheme has been discontinued w.e.f. 01.04.2007. School Education has come under a new Department, namely, Department of School Education & Literacy w.e.f. the year 2007-08. The Department of School Education and Literacy has introduced a new Scheme 'National Means-Cum-Merit Scholarship Scheme'. This Scheme will cover students from class IX to XII. The Department of Higher Education has introduced a new scheme for meritorious students from low income families going to colleges/universities for implementation during the XI Five Year Plan period with an approved outlay of Rs. 1000 Crore. This is a Central Sector Scheme titled "Central Sector Scheme of Scholarship for College and University Students".

2. OBJECTIVES

To provide financial assistance to meritorious students from low income families to meet a part of their day-to-day expenses while pursuing higher studies.

3. SCOPE

This scholarship will be awarded on the basis of the results of senior secondary examinations. 82000 fresh scholarships per annum (41000 for boys and 41000 for girls) will be awarded for graduate/post graduate studies in colleges and universities and for professional courses, such as Medical, Engineering etc.

4. ALLOCATION OF SCHOLARSHIP

The total number of scholarships will be divided amongst the State Boards based on the State's population in the age group of 18-28 years, after segregating share of CBSE and ICSE on the basis of number of students passing out from various Boards in the country.

50% of the scholarships would be earmarked for girls. The number of scholarships allotted to a State Board would be distributed amongst pass outs of the Science Commerce and Humanities streams of the State Board in the ratio of 3:2:1.

5. ELIGIBILITY

Students who are above 80th percentile of successful candidates in the relevant stream for a particular Board of Examination, in class XII of 10+2 pattern or equivalent and not belonging to the creamy layer as defined by the Department of Personnel and Training in their Notification No. 36012/22/93-Estt.(Res), dated 9th March, 2004 (Annexure-V) and as may be further modified from time to time, pursuing regular courses (not correspondence or distance mode) from recognized educational institutions and not availing of any other scholarship scheme, would be eligible for consideration this Scheme. This is application to all categories of students both 'General' and 'Reserved'.

5.1 Reservation

Students belonging to reserved categories/weaker sections/minorities are eligible on the basis of merit, subject to Central Reservation Policy and internal earmarking. The scholarship would be available to students belonging to 'non-creamy layer'. As per the latest guidelines on the subject, the income-ceiling for 'non-creamy layer' is Rs. 4.5 lakhs per annum (revised to Rs. 6 lakhs per annum). At present, reservations for the various categories are as follows. SC 15%, ST 7.5%, OBC 27% and horizontally 3% for Physically Handicapped in all the categories

6. SELECTION PROCEDURE

The examining bodies will draw up a merit list of scholars (Annexure-I) likely to be eligible for scholarship within five weeks after the results of the examinations announced by the Boards/Universities/Authority for all students. The income of the student's parents will be taken into account before preparing the list.

The Boards/Universities/Authority in the State/Union Territory will write to the eligible students from the top of the merit list up to twice the number of scholarship available (to provide for possible refusal and ineligible cases) through a registered letter to confirm within 15 days whether he/she is prepared to accept the scholarship.

The candidates from the replies are not received within 30 days of the State Board/CBSE/ICSE seeking their willingness will not be considered for scholarship and the ward will be given to the next eligible candidates in the merit list.

The Board/Universities in the State/Union Territory will send to each candidate shortlisted for consideration for award of scholarship the following:

- (a) Entitlement Card
- (b) Income Affidavit form
- (c) A form for 'Statement of Particulars'.

The shortlisted scholars shall present the Entitlement Card (Annexure-II), income Affidavit form (Annexure-III) and Statement of Particulars (Annexure-IV) duly filled-in to the Head of the Institution joined by him/her. The Head of the institution will complete the Entitlement Card and send it to the concerned State Board, CBSE, ICSE as the case may be.

On receipt of the joining report along with the completed 'Statement of Particulars' and 'Income Affidavit, the concerned Board will then compile the list of scholarship awardees of the Board on the basis of merit, eligibility criteria and reservation guidelines of the Central Government and send the same to the National Scholarship Division of MHRD, Department of Higher Education which will arrange to pay the scholarship to the scholar through a designated bank. The name, address for communication and details of bank account of the student in which the scholarship is to be paid, is to be furnished by the Board along with the list.

If the concerned Board does not receive the joining report from the candidate duly signed by the Head of Institution, within 30 days from the date of closure of admission in the institution, the case for award of scholarship to him/her will not be considered. The scholarship will then be offered to the next eligible candidate in the merit list

The scholarship would be awarded on the basis of information available with the Board.

7. RATE OF SCHOLARSHIP

The rate of scholarship would be Rs. 1000/- per month at Graduation level for first three years of College and University courses and Rs.2000/- per month in the 4th and 5th year. The scholarship would be paid for 10 months in an academic year.

8. PARENTAL INCOME CEILING

Scholarship will be paid only to those students who belong to non-creamy layer as defined by the Department of Personnel & Training in their Notification No. 36012/22/93-Estt.[SCT] dated 08.11.1993 and as modified vide their O.M. No. 36033/3/2004/Estt.[Res] and as may be further modified from time to time and not availing of any other scholarship scheme. At present, the income ceiling is Rs. 4.5 lakhs (**revised to Rs. 6 lakhs**) per annum. A fresh income certificate each year will not be called for provided the scholarship fulfils all other terms and conditions stipulated for the renewal. Scholarship will be paid only to those students whose parent's/guardian's income from all sources does not exceed Rs. 4.5 lakh (**revised to Rs. 6 lakhs**) per annum, for all categories under the scheme.

9. DURATION OF SCHOLARSHIPS AND ITS RENEWAL

A scholarship under the scheme is renewable from year to year upto Post Graduate level in the same stream. For all professional courses, scholarship will be renewed till the graduation level of the course. For all the courses the scholarship would be renewal upto a maximum of five year. The renewal will depend on promotion to the next class provided the scholar secures 60% or more marks or equivalent Grade Point Average in aggregate for the two preceding semesters or of the annual exam nation which determines his promotion to the next class. It will also be subject to discipline and maintenance of attendance of at least 75% by the scholar. Complaints against the scholars regarding indiscipline including any complaints of having indulged in ragging would lead to forfeiture of scholarship.

If a scholar is unable to appear in the annual examination owing to illness and or on account of any unforeseen event, the award may be renewed for the next academic year on submission of medical certificate and other proof to satisfy the Head of the Institution who will certify that the student would have passed with 60% or equivalent Grade Point Average, had he appeared in the examination.

A scholar would be allowed to continue/renew his scholarship if he changed the course of study to a stream not offered by his school Board in class XII (i.e. Law Fashion Technology, etc.). Students pursuing courses, in which the duration is 5 years, would get scholarship of Rs. 1000/- per month for the first three years and Rs. 2000/- per month for the subsequent two years. Students changing their college/Institute of study would be allowed to continue/renew the scholarship provided the course of study and the institution is recognized.

A student will be eligible for the scholarship for a total duration **not exceeding 5 years** regardless of the course and stream of study. Good conduct and regularity in attendance as mentioned above are also required for continuance of the scholarship. The decision of the MHRD will be final and binding in all such matters Scholarship once cancelled will not be revived under any circumstances.

10. PAYMENT OF SCHOLARSHIP

Scholarship will be paid to the selected students directly by the Central Government in to a Bank Accounts opened by them.

The payment of scholarship will start from the month the admission is obtained.

The scholarship will be paid for a period maximum of up to 10 months in an academic year.

**CENTRAL BOARD OF SECONDARY EDUCATION
SHIKSHA KENDRA, 2, COMMUNITY CENTRE, PREET VIHAR, DELHI-110092
INSTRUCTIONS FOR SUBMITTING ONLINE APPLICATION FOR
CENTRAL SECTOR SCHEME OF SCHOLARSHIP
FOR COLLEGE AND UNIVERSITY STUDENTS-2014**

Eligibility:	<p>All conditions are mandatory and applicable to all categories of applicants</p> <p>a. The applicant should be an Indian national</p> <p>b. The applicant should have passed the Senior School Certificate Examination 2014 conducted by CBSE and have secured the total aggregate marks (in first five subjects) equal or above the following minimum marks as per the stream opted by the applicant:</p> <table border="1" style="width: 100%; text-align: center;"> <thead> <tr> <th></th> <th style="background-color: yellow;">Science</th> <th style="background-color: yellow;">Commerce</th> <th style="background-color: yellow;">Others</th> </tr> </thead> <tbody> <tr> <td>Minimum Total Aggregate Marks for all categories (SC/ST/OBC/UR) to apply for Scholarship (Marks in first five subjects)</td> <td>426</td> <td>412</td> <td>351</td> </tr> </tbody> </table> <p>c. The applicant should be pursuing higher studies and have taken admission in Under Graduation regular course (not correspondence or distance mode) from recognized Educational Institutions/University in India.</p> <p>d. The applicant should not be availing any other scholarship.</p> <p>e. Total Annual Income of parents of the applicant from all sources should not exceed Rs.6 Lakhs per annum.</p> <p>f. The applicant should not belong to creamy layer as defined by DoP&T from time to time. (Govt. of India, Dept. of Per. &Trg., OM No. 36033/S/2004-Estt. (Res.), dated 14-10-2004) (enclosed)(This is applicable to all categories of applicants both 'general' and 'reserved')</p>					Science	Commerce	Others	Minimum Total Aggregate Marks for all categories (SC/ST/OBC/UR) to apply for Scholarship (Marks in first five subjects)	426	412	351
	Science	Commerce	Others									
Minimum Total Aggregate Marks for all categories (SC/ST/OBC/UR) to apply for Scholarship (Marks in first five subjects)	426	412	351									
Scholarship amount and duration	Course	Amount	Amount to be Disbursed	Remarks								
	Graduation	Rs.1000/- per month* for three years	To be disbursed lump sum Amount of Rs.10,000/- at the end of academic year.									
	Post Graduation (Other than that of the professional courses)	Rs 2000/- per month for two years after Graduation	To be disbursed lump sum Amount of Rs.20,000/- at the end of academic year.	For 4 th and 5 th year of Professional Courses @ Rs 2000/- per month.								
<p>Number of scholarships will be distributed amongst pass out of the Science, Commerce and Humanities in ratio of 3:2:1. Reservation to SC, ST, OBC and PH will be as per guidelines of the Govt of India.</p>												
Mode of Disbursal of Scholarship	<p>a. Scholarship amount shall be sent to the selected candidate's Bank Account only by ECS (Electronic Clearing System) mode.</p> <p>b. Applicants are requested to open Bank Account in his/her name only in a branch of any Scheduled Nationalised/ commercial Bank which has ECS facility. Applicants are advised to provide their Bank Account number, Bank Name and detail address of the Bank and the correct RTGS/NEFT branch code (11 digit alpha numeric code) of the Bank.</p> <p>c. No request for sending the amount of scholarship by Draft or in account of parents or joint account will be entertained</p>											
Renewal of Scholarship	<p>a. For renewal of Scholarship, applicant has to apply on separate renewal online form. Applicant should have passed in all the subjects in semester/annual examinations with not less than 60 % marks in the aggregate of 2 semester or annual examinations and have maintained 75 % attendance, good discipline and not involved in ragging activities etc.</p> <p>b. Scholarship once cancelled will not be revived under any circumstances.</p>											

Last Date of Receipt of Online Application for CSSS-2014 **15th Sept, 2014**

Last Date for Submission of Hard Copy for CSSS-2014 **30th Sept, 2014**

How to apply for Scholarship:

- (i) Go through the guidelines before filling up online application form for scholarship.
- (ii) Incomplete application in any respect will not be considered.
- (iii) After submitting online application latest by 15.09.2014, hardcopy have to be submitted to the Board on or before 30.09.2014.
- (iv) Joining report must be signed and stamped by the Head of the Institution from where UG course is being pursued.
- (v) The Income affidavit should be either in Hindi or English (only) on the prescribed format on a non-judicial stamp paper of Rs.10/- duly sworn in before Notary Public/First class Executive Magistrate/Revenue Officer.
- (vi) Following attachments have to be provided to the Board along with the hard copy of online application before 30 September, 2014.
 - Duly signed Online generated Application form.
 - Joining report Attested by Head of Institution.
 - Copy of Mark sheet of Sr. School Certificate Exam – 2014 Write online registration no. on the top of mark sheet.
 - Copy of Caste Certificate, if applicable. Write online registration no. on its top.
 - Income Affidavit on a non-judicial stamp paper of Rs.10/- **in original**. Write online registration no. on its top.
 - Income Tax Returns/Form-16 of both the Parents (of the year ending March 2014) issued by the employer should be attached along with the affidavit wherever applicable).
 - One cancelled cheque of personal/saving account or photocopy of front page of Bank Passbook (which is used for scholarship) bearing Account number and NEFT/RTGS code.
 - Hard copy of online application must be signed by the applicant.
- (vii) Candidates must mention Online Registration Number of CSSS-2014 on the top of envelope.
- (viii) Students are advised to keep a photocopy of complete application form with them.

Printout of Online application form bearing Registration No. and other documents be sent to "Assistant Secretary (Scholarship), 7th Floor, CBSE, Shiksha Kendra, 2, Community Centre, Preet Vihar, Delhi- 110092" by Speed Post only on or before **30th September'2014**.

Note:

1. In case of any dispute the decision of the Hon'ble Chairman of CBSE shall be final.
2. In case of any technical difficulty in online submission of Application form please contact on email scholarship.cbse@nic.in

Definition and Clarification regarding Creamy Layer

Candidate shall be treated as falling in creamy layer. If,

1. Children of the persons in civil services of the Central and the State Governments, it provides that son(s) and daughter(s) of:-
 - a) *Parents, both of whom are directly recruited Class I / Group 'A' officers;*
 - b) *Parents, either of whom is a directly recruited Class I / Group 'A' officer;*
 - c) *Parents, both of whom are directly recruited Class I Group 'A' officers, but one of them dies or suffers permanent incapacitation;*
 - d) *Parents, either of whom is a directly recruited Class I / Group 'A' officer and such parent dies or suffers permanent incapacitation and before such death or such incapacitation has had the benefit of employment in any International Organization like UN, IMF, World Bank, etc., for a period of not less than 5 years;*
 - e) *Parents, both of whom are directly recruited Class I / Group 'A' officers and both of them die or suffer permanent incapacitation and before such death or such incapacitation of the both, either of them has had the benefit of employment in any International Organization like UN, IMF, World Bank, etc., for a period of not less than 5 years;*
 - f) *Parents, both of whom are directly recruited Class II / Group 'B' officers;*
 - g) *Parents of whom only the husband is a directly recruited Class II / Group 'B' officer and he gets into Class I / Group 'A' at the age of 40 or earlier;*
 - h) *Parents, both of whom are directly recruited Class II / Group 'B' officers and one of them dies or suffers permanent incapacitation and either of them has had the benefit of employment in any International Organization like UN, IMF, World Bank, etc., for a period of not less than 5 years;*
 - i) *Parents of whom the husband is a Class I / Group 'A' officer (direct recruit or pre-forty promoted) and the wife is a directly recruited Class II / Group 'B' officer and the wife dies; or suffers permanent incapacitation; and*
 - j) *Parents, of whom wife is a Class I / Group 'A' officer (direct recruit or pre-forty promoted) and the husband is a directly recruited Class II / Group 'B' officer and the husband dies or suffers permanent incapacitation.*

Candidate shall not be treated to be falling in creamy layer. If,

2. The Schedule further provides that sons and daughters of:-
 - (i) *Parents either of whom or both of whom are directly recruited Class I / Group 'A' officer(s) and such parent(s) dies/die or suffers / suffer permanent incapacitation;*
 - (ii) *Parents both of whom are directly recruited Class II / Group 'B' officers and one of them dies or suffers permanent incapacitation;*
 - (iii) *Parents both of whom are directly recruited Class II / Group 'B' officers and both of them die or suffer permanent incapacitation, even though either of them has had the benefit of employment in any International Organization like UN, IMF, World Bank, etc., for a period of not less than 5 years before their death or permanent incapacitation.*
3. The criteria prescribed for determining creamy layer status of sons and daughters of persons in Government service *mutatis mutandis* applies to the sons and daughters of persons holding equivalent or comparable posts in PSUs, Banks, Insurance Organizations, Universities, etc., and also holding equivalent or comparable posts and positions under private employment. The creamy layer status of the sons and daughters of employees of organizations where evaluation of the posts on equivalent or comparable basis has not been made is determined on the basis of 'Income / Wealth Test' given in the schedule. The Income / Wealth Test prescribes that the sons and daughters of persons having gross annual income of **Rs. 4.5 lakhs[#]** or above or possessing wealth above the exemption limit as prescribed in the Wealth Tax Act for a period of three consecutive years would be treated to fall in creamy layer. An explanation is given below the Income / Wealth Test which provides that 'income from salaries or agricultural land shall not be clubbed.

[#]Revised to Rs. 6 Lakh)

4. Following questions have been raised from time to time about the application of the above provisions to determine creamy layer:-
 - (i) Will the sons and daughters of parents either of whom or both of whom are directly recruited Class I / Group 'A' officer(s) and such parent(s) dies / die or suffers / suffer permanent incapacitation after retirement be treated to be excluded from the creamy layer?
 - (ii) Will the sons and daughters of parents, both of whom are directly recruited Class II / Group 'B' officers and one of them dies or suffer permanent incapacitation after retirement be treated to be excluded from the creamy layer?
 - (iii) Will the sons and daughters of parents, both of whom are directly recruited Class II / Group 'B' officers and both of them die or suffer permanent incapacitation after retirement even though either of them has had got the benefit of employment in any International Organization like UN, IMF, World Bank, etc., for a period of not less than 5 years before their death or permanent incapacitation be treated to be excluded from the purview of creamy layer?

- (iv) Will the sons and daughters of parent(s) who retire from the service on the basis of which their sons and daughters fall in creamy layer, continue to fall in creamy layer after retirement of the parent(s)?
- (v) Will the sons and daughters of parents of whom husband is directly recruited Class III / Group 'C' or Class IV / Group 'D' employee and he gets into Class I / Group 'A' at the age of 40 or earlier be treated to be falling in creamy layer?
- (vi) Will a candidate who himself is a directly recruited Class I / Group 'A' officer or a directly recruited Class II / Group 'B' officer who got into Class I / Group 'A' at the age of 40 or earlier be treated to be falling in creamy layer on the basis of his service status?
- (vii) Will a candidate who has gross annual income of Rs. 4.5 lakh[#] or above or possesses wealth above the exemption limit as prescribed in the Wealth Tax Act for a period of three consecutive years be treated to fall in creamy layer? (**# Revised to Rs 6 Lakh**).
- (viii) The instructions provide that a lady belonging to OBC category who has got married to a directly recruited Class I / Group 'A' officer shall not be treated as falling in creamy layer on the basis of her marriage. Will a man belonging to OBC category who is married to a directly recruited Class I / Group 'A' officer be treated as falling in creamy layer on the basis of his marriage?
- (ix) How will the Income / Wealth Test apply in case of sons and daughters of parent(s) employed in PSUs, etc., in which equivalence or comparability of posts has not been established *vis-à-vis* posts in the Government?
- (x) What is the scope of the explanation, 'Income from salaries or agricultural land shall not be clubbed', given below the Income / Wealth Test?

5. It is clarified in regard to Clauses (i), (ii) and (iii) of Para. 4 that the sons and daughters of:-

- (i) *Parents either of whom or both of whom are directly recruited Class I / Group 'A' officers and such parent(s) dies / die or suffers / suffer permanent incapacitation while in service;*
- (ii) *Parents both of whom are directly recruited Class II / Group 'B' officers and one of them dies or suffers permanent incapacitation while in service; and*
- (iii) *Parents both of whom are directly recruited Class II / Group 'B' officers and both of them die or suffer permanent incapacitation while in service, even though either of them has had the benefit of employment in any International Organization like UN, IMF, World Bank, etc., for a period of not less than 5 years before their death or permanent incapacitation.*

are not treated to be falling in creamy layer:-

But if the parent(s) dies / die or suffers / suffer permanent incapacitation in such cases after retirement from service, his / their sons and daughters would be treated to be falling in creamy layer and would not get the benefit of reservation.

6. In regard to Clause (iv) of Para. 4, it is clarified that sons and daughters of parents who are included in the creamy layer on the basis of service status of their parents shall continue to be treated in creamy layer even if their parents have retired or have died after retirement.
7. In regard to Clause (v) of Para. 4, it is clarified that the sons and daughters of parents of whom only the husband is a directly recruited Class II / Group 'B' officer who gets into Class I / Group 'A' at the age of 40 or earlier are treated to be in creamy layer. If the father is directly recruited Class III / Group 'C' or Class IV / Group 'D' employee and he gets into Class I / Group 'A' at the age of 40 or earlier, his sons and daughters shall not be treated to be falling in creamy layer.
8. In regard to Clauses (vi), (vii) and (viii) of Para. 4, it is clarified that the creamy layer status of a candidate is determined on the basis of the status of his parents and not on the basis of his own status or income or on the basis of status or income of his / her spouse. Therefore, while determining the creamy layer status of a person, the status or the income of the candidate himself or of his / her spouse shall not be taken into account.
9. In regard to Clause (ix) of Para. 4, it is clarified that the creamy layer status of sons and daughters of persons employed in organizations where equivalence or comparability of posts *vis-a-vis* posts in Government has not been evaluated is determined as follows:-

Income of the parents from the salaries and from the other sources other than salaries and agricultural land is determined separately. If either the income of the parents from the salaries or the income of the parents from other sources other than salaries and agricultural land exceeds the limit of Rs. 2.5 lakhs[#] per annum for a period of three consecutive years, the sons and daughters of such persons shall be treated to fall in creamy layer. But the sons and daughters of parents whose income from salaries is less than Rs. 2.5 lakhs[#] per annum and income from other sources is also less than **Rs. 2.5 lakhs[#]** per annum will not be treated as falling in creamy layer even if the sum of the income from salaries and the income from the other sources is more than Rs. 2.5 lakhs[#] per annum for a period of three consecutive years. It may be noted that income from agricultural land is not taken into account while applying the Test. (**[#]Revised to Rs.6 lakhs from 2013**).
10. In regard to Clause (x) of Para. 4, it is clarified that while applying the Income / Wealth Test to determine creamy layer status of any candidate as given in Category-VI of the Schedule to the OM, income from the salaries and income from agricultural land shall not be taken into account. It means that if income from salaries of the parents of any candidate is more than Rs. 2.5 lakhs[#] per annum, income from agricultural land is more than **Rs. 2.5 lakhs[#]** per annum, but income from other sources is less than Rs. 2.5 lakhs[#] per annum, the candidate shall not be treated to be falling in creamy layer on the basis of Income / Wealth Test, provided his parent(s) do not possess wealth above the exemption limit as prescribed in the Wealth Tax Act for a period of three consecutive years. (**[#] Revised to Rs.6 lakhs from 2013**).

**SAMPLE OF ONLINE APPLICATION FORM FOR THE AWARD OF
CENTRAL SECTOR SCHEME OF SCHOLARSHIP FOR COLLEGE AND UNIVERSITY STUDENTS**

VALIDATION PAGE

Roll Number of AISSCE-2014	
Certificate No. as appearing on XII certificate	

Proceed

In case of the students having less than cut of marks following windows will appear:-

Your marks are less than minimum marks required under the scheme; As such you are not eligible for the scholarship. You cannot proceed beyond this page.

Note:-

- (i) At the end of the form there is a 'Submit' button. After filling the form click it once only. If any information is not provided by you, system will return the form till the information is supplied.
- (ii) Check the information filled in the form carefully before clicking the 'Submit' button. As information in the form cannot be changed one the form submitted.
- (iii) Once submitted you do not have option to edit the information further
- (iv) On successful submission, you will get a registration no. and a link to print the application
- (v) Re-login using same roll no. and certificate no. to generate the printable pre-filled application form.
- (vi) Take a printout by clicking 'PRINT' button.
- (vii) Send the form along with the documents by post as detailed in the guidelines.

Online Registration No: CSSS-2014/.....

Format of INCOME AFFIDAVIT

NON JUDICIAL STAMP PAPER OF Rs. TEN

SAMPLE FORMAT OF TEXT TO BE WRITTEN/TYPED ON A AFFIDAVIT
DULY SWORN IN BEFORE NOTARY/FIRST CLASS MAGISTRATE/REVENUE OFFICER
(TO BE FILLED AND SIGNED BY PARENT)

I, _____ (Name of Parent) son/daughter of Shri/Smt
_____ presently residing at _____
solemnly affirm and say as follows:-

That my annual income (including income of the spouse) from all sources (including salary, business, rent, commission, Pension, income from land etc.) in the preceding year ending the 31st March, 2014 is Rs. _____ and I do not belong to the creamy layer as stipulated in the Government of India DOPT Circular No. 36033/5/2004- Estt (Res) dated 14.10.2004 as amended from time to time.

That the statements made in the foregoing paragraphs are true to my knowledge. I make myself personally responsible for the accuracy of the facts and figures furnished.

I further undertake that in the event of the particulars given in this declaration being found false, I shall refund to the President of India DOUBLE the amount of the scholarship to the said scholar (s) and the Government's decision on whether the declaration of particulars is false shall be final and binding on me.

Signature of Parent*
Name in full

To be signed in the presence of Notary Public or a Magistrate/1st Class Magistrate Executive/ Revenue Officer/ who would also affix his signature and seal.

*** To be signed by both parents if they are working/earning/ businessmen/tax assessee.**