

(Application Form for Registration to Common Proficiency Test Course (To be filled in CAPITAL LETTERS USING BLACK BALL PEN))



Area for Official Stamp

☐ No[illegible][illegible]

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[illegible]

6. (a) ☐ Gen 6 (b) Special category ☐ SC/ST ☐ OBC ☐ Differently abled
(Enclose proof thereof)

7. Nationality ☐ Indian ☐ Foreign National

8. Medium of study ☐ English ☐ Hindi

9. Details of Educational Qualifications: Starting from 10th standard

Examination	Board/ Authority	Year	Result		
			Marks Obtained	Max Marks	Awaited
X (Minimum qualification for registration)	<div> <div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div> </div> <div> <div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div> </div>	<div> <div></div><div></div><div></div><div></div> </div>	<div> <div></div><div></div><div></div><div></div> </div>	<div> <div></div><div></div><div></div><div></div> </div>	<input type="radio"/> Passed
XII (Compulsary qualification* to register for IPCC)	<div> <div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div> </div> <div> <div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div> </div>	<div> <div></div><div></div><div></div><div></div> </div>	<div> <div></div><div></div><div></div><div></div> </div>	<div> <div></div><div></div><div></div><div></div> </div>	<input type="radio"/> Yes
Degree <div> <div></div><div></div><div></div><div></div> </div>	<div> <div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div> </div> <div> <div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div> </div>	<div> <div></div><div></div><div></div><div></div> </div>	<div> <div></div><div></div><div></div><div></div> </div>	<div> <div></div><div></div><div></div><div></div> </div>	<input type="radio"/> Yes
Diploma <div> <div></div><div></div><div></div><div></div> </div>	<div> <div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div> </div> <div> <div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div> </div>	<div> <div></div><div></div><div></div><div></div> </div>	<div> <div></div><div></div><div></div><div></div> </div>	<div> <div></div><div></div><div></div><div></div> </div>	<input type="radio"/> Yes

[illegible]

*See list of 10+2 or its equivalent qualifications at page 4, para 6 of Instructions to candidates.

11. In case an existing student of Foundation/ Professional Education (Course-I) wants to switch over to CPT, please provide your Unique Registration No.(i.e., WRO/SRO/NRO/ERO/CRO/FRO)

R	O								
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12.

- | | |
|--|------------------|
| <input type="radio"/> (a) Indian National residing in India | Rs. 6000/- (INR) |
| <input type="radio"/> (b) Indian National residing in Bangladesh, Bhutan, Nepal, Pakistan, Sri Lanka | Rs. 6000/- (INR) |
| <input type="radio"/> (c) Indian National residing in a place other than (a) & (b) | US\$ 350 |
| <input type="radio"/> (d) Foreign National belonging to Bangladesh, Bhutan, Nepal, Pakistan, Sri Lanka | Rs. 6000/- (INR) |
| <input type="radio"/> (e) For other than stated in (d) above | US\$ 350 |

13. Details of Course Fee for new registrants:

Registration Fee Rs. 6000/- for students stated in 12 (a), (b) & (d) and US\$ 350 for Students stated in 12 (c) & (e)
 Subscription for Students' Journal Rs. 200/- (for one year) (Optional but strongly recommended)
 Subscription for Members' Journal Rs. 400/- (for one year) (Optional)

Bank Draft / Pay Order No.

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dated

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Amount in Rs.

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\$ if applicable

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Indicate the Fee Breakup (Please fill the circles as applicable)

- ☐ Registration Fee ☐ Journal Fees ☐ Prospectus Fees
☐ Students' Journal Fee

(Rs 100/- if downloaded from
www.icai.org)

For Rs./ \$ _____ (in words)

Drawn on Bank _____ Branch _____

Payment made online using
credit card / debit card☐ Yes ☐ No

If yes, acknowledgement No.

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& date of transaction

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DD-MM-YYYY

Declaration

I hereby declare that the information furnished herein above is true to the best of my knowledge.

Date

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DD-MM-YYYY

Place

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Name _____

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Signature of applicant

FOR OFFICE USE ONLY

Checked and verified that the application for Common Proficiency Test Course is complete in all respects with supporting documents.

Study Material Collected: ☐ Yes ☐ No

If Yes,

☐ In person
from
Regional
Office

Date

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☐ By Post

Date

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☐ From
Branch
Office

Date

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Applied in the Region

- ☐ Western ☐ Southern ☐ Eastern
☐ Central ☐ Northern

Dealing Assistant	Officer Incharge

4.



4 705249 664650

**Signature, Name,
Designation and Seal of
Receiving Officer**

14. Kerala Board of Higher Secondary Education.
15. Maharashtra State Board of Secondary & Higher Secondary Education.
16. Board of Secondary Education, Madhya Pradesh
17. Council of Higher Secondary Education, Manipur
18. Meghalaya Board of School Education.
19. Mizoram Board of School Education.
20. Nagaland Board of School Education.
21. Council of Higher Secondary Education, Orissa.
22. Punjab School Education Board.
23. Board of Secondary Education, Rajasthan.
24. Tamil Nadu State Board of School Examinations.
25. Tripura Board of Secondary Education.
26. U. P. Board of High School and Intermediate Education.
27. Board of School Education, Uttarakhand.
28. West Bengal Council of Higher Secondary Education.
29. Chhattisgarh State Open School.
30. M.P. State Open School.
31. National Institute of Open Schooling.
32. Rajasthan State Open School.
33. The West Bengal Council of Ravindra Open Schooling.
34. Banasthali Vidyapeeth.
35. 5 (Five) passes at GCE 'O' level/GCSE/IGCSE in A/B/C Grades and two passes at GCE 'Advanced' level examination of the approved British Examining Bodies is recognized by the Association of Indian Universities as equivalent to +2 stage qualification of an Indian Body.
36. Students who have completed two years of higher education including Diploma course after passing 10th class, conducted either by Central/ State Government(s) and on passing such a course have either been admitted to first year of graduation course or have passed the graduation course conducted by any University, including Open Universities, established by law in India shall be also eligible for admission to the Common Proficiency Test (CPT).
37. 10+2 Examination of any other recognized Board/University not covered above but recognized by Association of Indian Universities(AIU) as equivalent to Senior Secondary (10+2) Examination as recognized by Central Government.

7. The filled-in application be sent to the appropriate office of the Institute as stated below:

Students belonging to	Despatch address
Gujarat, Maharashtra, Goa and the Union Territories of Daman & Diu and Dadra & Nagar Haveli	Deputy Secretary, The Institute of Chartered Accountants of India, ICAI Bhawan, 27 Cuffe Parade, Colaba, Mumbai – 400 005. Tel.: 022- 39893989 email: wro@icai.org
Andhra Pradesh, Kerala, Karnataka, Tamil Nadu, Pondicherry and the Union Territory of Lakshadweep	Senior Deputy Director, The Institute of Chartered Accountants of India, ICAI Bhawan, 122, M.G. Road, Post Box No. 3314, Nungambakkam, Chennai – 600 034. Tel.: 044- 39893989 email: sro@icai.org
Assam, Meghalaya, Nagaland, Orissa, West Bengal, Manipur, Tripura, Sikkim, Arunachal Pradesh, Mizoram and the Union Territory of Andaman & Nicobar	Senior Deputy Secretary, The Institute of Chartered Accountants of India, ICAI Bhawan, 7, Anandilal Poddar Sarani, (Russell Street), Kolkata – 700 071. Tel.: 033- 39893989 email: ero@icai.org
Uttar Pradesh, Bihar, Madhya Pradesh, Rajasthan, Uttarakhand, Chhattisgarh & Jharkhand	Senior Deputy Director, The Institute of Chartered Accountants of India, ICAI Bhawan, Post Box No.314, 16/77-B Civil Lines, Kanpur – 208 001. Tel.: 0512- 39893989 email: cro@icai.org
Delhi, Haryana, Himachal Pradesh, Jammu & Kashmir, Punjab and the Union Territory of Chandigarh	Joint Secretary, The Institute of Chartered Accountants of India, ICAI Bhawan, 52, 53, 54, Vishwas Nagar, Delhi – 110 032. Tel.: 011- 39893990 email: nro@icai.org

INSTRUCTIONS FOR FILLING THE FORM

PLEASE FOLLOW THE SIMPLE STEPS WHILE FILLING THE FORMS

1. Use the **BLACK BALL PEN** to fill the details and to sign the form.
2. Do not put any stray marks on Black Squares and Barcode.
3. Fill complete circles for the selected options else leave it blank if not applicable as shown in the example:

EXAMPLE

Wrong Method

Sex ☒ Male ☐ Female
 Special Category ☒ Gen ☐ SC/ST ☐ Backward class ☐ OBC ☐ Disabled ☐ Others

Right Method

Sex ☐ Male ☒ Female
 Special Category ☒ Gen ☐ SC/ST ☐ Backward class ☐ OBC ☐ Disabled ☐ Others



4. Write clearly within the boxes, as indicated in the following example:

K	V	L	N	A	R	A	S	I	M	H	A	M	U	R	T	H	Y
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5. Do not over write.
6. Please write the date in DD-MM-YYYY format.
7. Do not bend/fold the form.
8. Please refer the table below for State Codes.

STATE/UT CODE	STATE/UT NAME
AN	ANDAMAN AND NICOBAR
AP	ANDHRA PRADESH
AR	ARUNACHAL PRADESH
AS	ASSAM
BH	BIHAR
CH	CHANDIGARH
CG	CHHATISGARH
DN	DADRA AND NAGAR HAVELI
DD	DAMAN & DIU
ND	DELHI
GA	GOA
GJ	GUJARAT
HR	HARYANA
HP	HIMACHAL PRADESH
JK	JAMMU & KASHMIR
JH	JHARKHAND
KR	KARNATAKA
KL	KERALA

STATE/UT CODE	STATE/UT NAME
LK	LAKSHADEEP
MP	MADHYA PRADESH
MH	MAHARASHTRA
MN	MANIPUR
MG	MEGHALAYA
MZ	MIZORAM
NG	NAGALAND
OR	ORISSA
PN	PONDICHERRY
PB	PUNJAB
RJ	RAJASTHAN
SK	SIKKIM
TN	TAMIL NADU
TR	TRIPURA
UP	UTTAR PRADESH
UT	UTTARAKHAND/UTTRANCHAL
WB	WEST BENGAL