



**BOARD OF BARBERING AND COSMETOLOGY**  
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## SCOPE FOR COSMETOLOGIST EXAMINATION

### THE LICENSE EXAMINATION

The examination consists of two parts, a written part and practical part. Both parts are scheduled for the same day. **To pass the examination**, you must achieve all of the following:

1. A total score of at least 300 points (75% out of a possible 400 points)
2. A score of at least 225 on the practical part
3. A score of at least 70 on the written part

**If you pass** both parts you will be issued a license immediately.

**If you fail** you will be given a form showing the scores in each category, the areas of failure, and an application form for re-examination with instructions.

### SCOPE OF THE WRITTEN PART

**100 POINTS**

The written part consists of 100 multiple-choice questions in the following areas:

1. General Subjects: (a) Barbering and Cosmetology Act, (b) Rules and Regulations, (c) Health and Safety/Hazardous substances (d) sanitation and disinfection, (e) safety procedures, (f) client consultation and analysis, (g) general chemistry, (h) product knowledge/terms
2. Anatomy and Physiology
3. Electricity
4. Skin Care: (a) manual, electrical and chemical facials, (b) makeup, (c) hair removal
5. Nail Care: (a) manicure and pedicure, (b) artificial nails (tips, wraps, acrylics, etc.)
6. Hair Care and Design: (a) hairdressing, (b) haircutting, (c) shampooing, (d) thermal work
7. Chemical Hair Care: (a) bleaching, (b) tinting, (c) permanent waving, (d) chemical straightening

**NOTE:** Due to the ongoing evaluation of our examination questions, some examinations may contain over 100 items, however, only 100 of the items will be used to compute a passing grade towards licensure.

**Time allowed: 2 hours**

### SCOPE OF THE PRACTICAL PART

**300 POINTS**

**The examiner will observe and grade your ability to:** give a patron a plain facial, apply makeup, arch eyebrows, wrap and saturate hair for a cold wave, straighten hair chemically and thermally, tint and bleach hair, give scalp manipulation, brush hair scientifically, cut and shape hair, construct wet curls, fingerwave hair, set and style hair and comb out the finished coiffure, thermally style the hair using a hand dryer and curling iron, manicure nails, apply acrylic nails, tips and wraps.

For each operation, the examiner will be grading such things as (1) demonstration of proper disinfection and sanitation techniques, client protection and safety; (2) set-up of necessary equipment, materials, and supplies; (3) preparation of model and (4) ability to perform basic skills.

**NOTE:** Appointment examination booklets will be assigned to *each station*--therefore, you **MUST READ AND FOLLOW YOUR APPOINTMENT EXAMINATION BOOKLET CAREFULLY**. Cosmetology candidates may be doing examination services at different times during the examination.

**Time allowed: 4 hours 15 minutes**

### EXAMINATION INSTRUCTIONS AND EQUIPMENT LIST

1. Each candidate should appear for the practical part of the examination dressed in a uniform with no marks of identification. Clothing and wearing apparel must be appropriate and meet requirements of sanitation and safety.
2. Upon entering the examination facility, all candidates, models, interpreters, and interpreter/models **MUST** present a **VALID, CURRENT** government-issued photographic identification card:
  - (a) A photographic Driver's License (any state), state identification card (any state), U.S. military identification, valid passport – any country (valid foreign passport with valid record of arrival/departure – form I-94 or processed for I-551 stamped in a valid foreign passport), United States immigration and naturalization issued identification, certificate of United States citizenship must be current and valid. All photographs must be recognizable as the person to whom the identification card was issued. The name on the application must match the photographic I.D. card.
  - (b) The candidate must present an admission letter for admission to the examination site.
  - (c) The interpreter and/or interpreter model must present a pre-authorized Form H, in addition to appropriate photographic identification as listed above.

**CANDIDATES NOT COMPLYING WITH THE INSTRUCTIONS AND REQUIREMENTS LISTED COULD BE DENIED ADMISSION TO THE EXAMINATION**

(OVER)

3. It is the candidate's responsibility to appear at the practical part of the examination with a person at least 15 years of age **who will submit to modeling** for all operations of the exam listed in paragraph #5 below.
  - Models must be free of infection, inflammation, eruptions, or abrasions upon skin surface of the face, neck, shoulders, hands and feet.
  - **MODELS MUST NOT BE WEARING ARTIFICIAL EYELASHES OR FALSE FINGERNAILS.**
  - Models may only serve once during any 30-day period.
4. The following may **not** be used as models in the cosmetology exam (Section 931 of the Board's Rules and Regulations):
  - a person less than 15 years of age
  - a current or former student of a barbering, cosmetology or electrology school
  - a school owner or employee
  - an operator or instructor in barbering or cosmetology or any of its branches who is licensed by this or any other state
  - a person who has been, or is currently enrolled in an apprentice program for barbering, cosmetology or electrology
5. It is the responsibility of the candidate appear at the examination site with a sufficient quantity of supplies, the required instruments (in proper working order and sanitary condition), and model protection drapings for the following operations:

Facials (plain, cleansing scrub, or dermal light)	Haircutting	Tinting and Bleaching	Thermal Straightening (with pressing comb)	Manicuring
Eyebrow Arching (manual and hot wax)	Soft Permanent	Scalp Treatment	Comb Out	Pedicuring
Applying Make up	Waving On Overly Curly Hair	Wet Hairstyling	Blow drying with Curling Iron	Application of Acrylic Nails, Artificial Nail Wraps and Nail Tips
	Permanent Waving	Thermal Curling (with Marcel iron)		
	Chemical Straightening			

**6. The following minimum supplies and equipment are required for the practical part of the examination:**

*(The check boxes are provided for the candidate's convenience when assembling these items.)*

<input type="checkbox"/>	#2 Pencil	<input type="checkbox"/>	Electric Blow Dryer
<input type="checkbox"/>	Container for Disinfecting Implements	<input type="checkbox"/>	Electric Curling Iron
<input type="checkbox"/>	4-oz. Disinfectant Solution that Meets Requirements of Board's Regulation	<input type="checkbox"/>	6 1-oz. Portion Cups
<input type="checkbox"/>	Container and Supplies for Preparation of Wet and Dry Sanitary Maintenance Area	<input type="checkbox"/>	4-oz. Protective Cream/Base Cream
<input type="checkbox"/>	8-oz. Hand Soap	<input type="checkbox"/>	6 <b>Overly Curly Hair</b> weft (minimum 3" x 8" base)
<input type="checkbox"/>	2 Protective Cotton Strips	<input type="checkbox"/>	6 T-pins (for holding hair piece on head form)
<input type="checkbox"/>	6 Cotton Balls	<input type="checkbox"/>	Pressing Comb
<input type="checkbox"/>	1-pack Cotton Tipped Swabs	<input type="checkbox"/>	Marcel Curling Iron
<input type="checkbox"/>	1-pack Neck Strips	<input type="checkbox"/>	12 Large Hair Clamps or Clips
<input type="checkbox"/>	1-oz. Powder for Hot Wax Arch	<input type="checkbox"/>	3 Brushes
<input type="checkbox"/>	1-oz. Water Soluble Wax for Hot Wax Arch	<input type="checkbox"/>	9 Combs
<input type="checkbox"/>	Wax Heater	<input type="checkbox"/>	1-ea. Scissors and Razor
<input type="checkbox"/>	Tweezers	<input type="checkbox"/>	Biohazard Container (for razor disposal)
<input type="checkbox"/>	2-oz. Cleansing Cream	<input type="checkbox"/>	Shampoo Cape (full length and waterproof)
<input type="checkbox"/>	2-oz. Massage Cream	<input type="checkbox"/>	Cloth Drape (full length)
<input type="checkbox"/>	2-oz. Abrasive Cleansing Scrub	<input type="checkbox"/>	Comb Out Cape
<input type="checkbox"/>	1-pack Cleansing Tissue	<input type="checkbox"/>	First-Aid Supplies for Cuts and Burns
<input type="checkbox"/>	4-oz. Astringent and/or Witch Hazel	<input type="checkbox"/>	2-oz. Antiseptic Solution
<input type="checkbox"/>	2 Spatulas	<input type="checkbox"/>	1-pack Bobby Pins (optional)
<input type="checkbox"/>	2-oz. Powder, and Liquid Foundation	<input type="checkbox"/>	100 Clippies
<input type="checkbox"/>	Blush	<input type="checkbox"/>	12 Rollers
<input type="checkbox"/>	Lip Color	<input type="checkbox"/>	Manicure Bowl
<input type="checkbox"/>	Eye Shadow and Eye Liner	<input type="checkbox"/>	Manicure Brush
<input type="checkbox"/>	Tube Mascara and Brush	<input type="checkbox"/>	Metal Nail File
<input type="checkbox"/>	2 Eyebrow Pencils (brown and black)	<input type="checkbox"/>	2 Emery Boards
<input type="checkbox"/>	Pencil Type Makeup Sharpener	<input type="checkbox"/>	1-ea. Metal Cuticle Pusher
<input type="checkbox"/>	Artificial Eyelashes (individual and strip type)	<input type="checkbox"/>	1-ea. Cuticle Nipper and Scissors
<input type="checkbox"/>	Appropriate Drape for Facial, Makeup, and Eyebrow Arching	<input type="checkbox"/>	Plastic or Orangewood Stick
<input type="checkbox"/>	4 Safety Pins (medium or large)	<input type="checkbox"/>	1-oz. Cuticle Oil
<input type="checkbox"/>	6-ea. Cold Wave Rods (small, medium, and large diameter sizes)	<input type="checkbox"/>	1-oz. Cuticle Solvent
<input type="checkbox"/>	1-pack. End Papers	<input type="checkbox"/>	1-oz. Nail Polish Remover
<input type="checkbox"/>	2 Applicator Bottles for Permanent Waving	<input type="checkbox"/>	1-oz. Liquid Nail Polish (medium color)
<input type="checkbox"/>	Tint Comb	<input type="checkbox"/>	1-oz. Hand Lotion
<input type="checkbox"/>	Tint Application Bottle or Other Measuring Device	<input type="checkbox"/>	2 Pedicure Tubs
<input type="checkbox"/>	Assorted Equipment for Tints and Bleaches	<input type="checkbox"/>	1-oz. Shampoo
<input type="checkbox"/>	2 Glass or Plastic Bowls	<input type="checkbox"/>	1 -oz. Creme Rinse or Conditioner
<input type="checkbox"/>	3-pair Protective Gloves	<input type="checkbox"/>	Vented Brush
<input type="checkbox"/>	Receptacle for Soiled Linen and Equipment	<input type="checkbox"/>	Round Brush
<input type="checkbox"/>	Waste Receptacle (plastic or paper bag)	<input type="checkbox"/>	Sufficient Material to Apply an Acrylic Nail, Nail Wrap, and Nail Tip -
<input type="checkbox"/>	16 Terry Towels	<input type="checkbox"/>	<b>Odor Free or Odorless Acrylic Formulas Will be Allowed.</b> (The acrylic formula must state that the product is odor free or
<input type="checkbox"/>	1-pack. Paper Towels	<input type="checkbox"/>	<b>Only</b> label on the odorless.)
<input type="checkbox"/>	Spray Water Bottle	<input type="checkbox"/>	5-cans (with
		<input type="checkbox"/>	Shaving Cream to be used as Simulated Products for Chemical Services Correct Labels) i.e., "Simulated Bleach", "Simulated Light Tint", "Simulated Dark Tint", "Simulated Sodium Hydroxide", and "Simulated Soft Perm Breakdown (Thio)".

□ 4-oz. Styling Gel

Labels must be no smaller than 14-point font.  
(Sample in Performance Criteria)