

KIITEE-2011

Counselling Schedule (1st Round)

MCA

Date of Counselling	Time of Counselling	Category	Rank
8 th June, 2011	12 noon	ST	1-62
		SC	1-146
		PH	1 - 38
		General (Orissa State)	1-289
	3 p.m.	General	1-3373

COUNSELLING VENUE :

CAMPUS – VII, AUDITORIUM HALL
KIIT UNIVERSITY, BHUBANESWAR - 24
ORISSA, INDIA .
PH. – 0674 – 2742103, 2741747

Important Information :

- Candidates have to report at the counselling venue half an hour before the time of counselling.
- Candidates should check the KIIT website www.kiitee.ac.in to get updated information regarding counselling.
- Counselling will be stopped at any time as soon as all the seats are filled up

DOCUMENTS/FEEES TO BE PRODUCED ON THE DAY OF COUNSELLING

Candidates should produce following Original Certificates with one set of Xerox Copies on the day of counselling .Original Certificates will be returned after verification and Xerox Copies will be retained by the university for office use.

1. Admit Card
2. Rank Card
3. 10th Pass Certificate
4. 12th Marksheet
5. Graduation Marksheets and provisional certificate
6. School / College Leaving Certificate & Conduct Certificate
7. Six numbers of passport size photographs
8. Demand Draft of Rs. 55,000/- which includes the counselling registration fees of Rs. 5,000/- in favour of **KIIT, payable at Bhubaneswar**. Cash payment will not be accepted.

9. Reserved Category :

- (i) SC/ ST - Relevant Certificate issued by the Competent Authority, clearly indicating the Reservation Criteria claimed by the candidate.
- (ii) PH - Physically handicapped certificate issued by authorized Medical Board .
- (iii) Odisha State Candidates:

The candidates claiming reservation under this category should produce at least one of the following documents on the day of counselling

- a. 10+2 Certificate/Mark sheet mentioning the name of any of the recognized Institute of the state of Odisha from where he/she has passed.
- b. Permanent resident certificate from a Revenue Officer not below the rank of Tahasildar of the area where his/her parents have permanent residence.

Important Note for Appearing Candidates

Appearing Candidates opting for the above Courses can attend Counseling subject to following terms & conditions.

- 1. Agrees to give undertaking for submission of final mark sheet/certificate on or before 31st August,2011 otherwise his/her admission shall stand cancelled automatically.
- 2. Undertaking will be accepted only for final semester(for semester pattern) or final year(for year pattern) examination.
- 3. Candidates having back paper in any of the previous semester/year in qualifying examination will not be considered.
- 4. Students, whose final semester/year mark sheet is pending, their percentage will be calculated based on the latest available mark sheets produced on the day of counseling

Authorization to parents for attending Counselling

Either of the parents can attend counselling on behalf of the candidate with following additional documents.

- 1. Authorization letter from the candidate
- 2. Identity proof with photograph
- 3. Certificate mentioning the name of parent attending the counselling(Birth Certificate/10th Pass certificate)