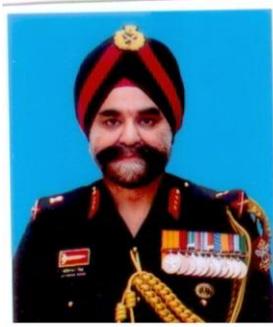


## **HONOUR CODE**

" I BELIEVE THAT A CADET MUST BE  
**LOYAL, TRUTHFUL, TRUSTWORTHY,**  
**HONEST AND FORTHRIGHT** UNDER  
ALL CIRCUMSTANCES. I WILL NOT  
LIE, CHEAT OR STEAL, NOT WILL I  
MISLEAD OR DECEIVE ANYONE.  
I UNDERTAKE TO **FAITHFULLY LIVE UP**  
TO THIS CODE AND TO CONTINUOUSLY  
ENCOURAGE MY COMRADES TO DO SO".



Lt Gen Jatinder Singh, AVSM, SM  
Commandant

### **COMMANDANT'S ORDERS TO THE CADETS**

The orders given below are to be followed by every cadet under training at the National Defence Academy :-

(a) **Honour.** The ***Honour Code*** of the Academy will be observed meticulously. "A Cadet must be Loyal, Truthful, Trustworthy, Honest and Forthright under all circumstances. He will not Lie, Cheat or Steal. Nor will he Mislead or Deceive anyone. He will faithfully live up to this code and encourage his Comrades to do so".

(b) **Integrity** ***Always Do The Right Thing.*** Every cadet is responsible for his action, and he will be held accountable for the same. In your activities you will encounter the choice between the right and the wrong. The right thing to do isn't always the easy thing to do, but is Always the right thing to do. A cadet is expected to have the Honour and Courage to do the morally and ethically right thing regardless of its consequence.

(c) **Leadership.** ***Learn to follow, Learn to Lead.*** You are here to become Leaders in our Armed Forces. During your Training you will receive the benefit of hundred of years of proven Combat Leadership Principles and observe many examples of strong leaders. First become a Team player by helping coursemates, squadronmates and teammates. Learn to follow lawful orders, then learn when, how and why orders are given. When Leadership opportunities present themselves, take them without hesitation. At the NDA, leadership mistakes are learning experiences and here you learn to lead. We build Leaders of Character.

(d) **Excellence.** Every cadet will have opportunities to demonstrate '***excellence in all we do***'. Every cadet will choose an area of excellence of his choice at the Academy. He will work hard in this field and be an asset to the service on passing out. Excellence is achievable.



Telephone : 020-26026721  
Fax : 020-25292944  
Gram : DEF ACADEMY  
Website : [nda.nic.in](http://nda.nic.in)  
Email : [adjt.nda@nic.in](mailto:adjt.nda@nic.in)

Headquarters  
National Defence Academy  
PO NDA Khadakwasla  
Pune - 411023

010201/CDT

Dec 2011

### **127 NDA COURSE**

Dear Candidate,

1. On behalf of the Commandant, National Defence Academy, I take this opportunity to welcome you to this elite institution. The National Defence Academy, one of the very few institutions of its kind in the world, is truly the pride of our nation. You have been successful through a tough and stringent selection procedure and have been chosen to come here. It is an achievement to be proud of and to be cherished by you and your family.
2. At this Academy, we maintain and expect a very high standard of discipline, moral values and physical fitness in addition to excellence in Academics. I'm sure you will live up to these high standards and the expectations of your family.
3. The instructions will help you prepare for your move to this Academy. Deliberate effort has been put in to address all queries and doubts in these joining instructions. You are advised to read them carefully and take action accordingly. Kindly intimate your mode of travel and date of reporting to us at the earliest to enable us to organise your reception.

Yours faithfully,

(Gagandeep Singh)  
Major  
Adjutant  
for Commandant

## PART I – GENERAL

### Brief History

1. The National Defence Academy (NDA) has the unique distinction of being the first institutions in the world, to impart combined training to officer cadets of the Army, the Navy and the Air Force. The concept and genesis of NDA dates back to the period before Independence.
2. One of the major lessons learnt during the World War II was that the three Services had to be fully integrated and functioning as a single strike force in order to be effective in war. Although mooted by senior British military leaders like Lord Mountbatten and Field Marshal Auchinleck, India's far-sighted and visionary political leadership of that period, gave its full backing to the establishment of a tri-service training facility. Consequently, the Government of India appointed a high-powered committee in May 1945 to prepare a scheme for the establishment of a military academy, incorporating the best points of all such institutions world-wide, to train the future officers for the Army, the Navy and the Air Force together, at the same Academy.
3. Based on the report submitted by this committee in 1946, the Indian Military Academy located at Dehra Dun was re-named as the Armed Forces Academy, and split into two wings: the "Inter-Service Wing" (later known as Joint Services Wing) and the "Military Wing". It was Inter-Services Wing where combined training for the three Services commenced in January, 1949. This was subsequently re-located from Dehradun to Khadakwasla, to be known as the National Defence Academy.
4. After an extended, country-wide search for a site which would provide adequate space and potential for creating training facilities for officer cadets of all the three Services, Khadakwasla was chosen as the new home for the Inter-Services Wing in 1947. The location had till then been used as a Combined Warfare School for Allied troops, and was therefore eminently suitable for the purpose. The foundation stone of the NDA was laid at Khadakwasla by the then Prime Minister, Pandit Jawaharlal Nehru on 6 October 1949 and the Herculean task of shifting this institution from Dehra Dun to Khadakwasla was successfully performed under the able supervision of the then Commandant, Maj Gen E Habibullah. The NDA was formally inaugurated by the Chief Minister of Bombay, Shri Morarji Desai on 16 January 1955. The first Passing Out Parade held at Khadakwasla was reviewed by Pandit Jawaharlal Nehru on 05 June 1955.



“ A Monument in the Making” – Pt Nehru, the Hon PM of India, laying the foundation stone at Khadakwasla 06 Oct 1949



First POP at NDA, Khadakwasla... 10<sup>th</sup> Course POP reviewed by Pt Nehru, Hon PM of India 05 Jun 1955.

5. The NDA, in its various avatars, has completed sixty years of eventful service in January 2009. This institution is proud that over 31,000 of its alumni have joined the Armed Forces of India as well as of many foreign countries after having imbibed academic and military training of the highest standard in a unique inter-services ambience. The NDA is also proud that amongst its alumni are many winners of the nation's highest awards for Gallantry and Distinguished Service, both in peace and in war. We cherish with pride, the honour-roll of so many other former NDA cadets who have laid down their lives in battle, to uphold the safety and integrity of our Republic. The NDA has the distinction of many of its alumni, reaching the pinnacle of military achievement by becoming Chiefs of their respective Services.



A historic Day... Service Chiefs of the 1<sup>st</sup> Course at the NDA 30 Nov 1991

## GALLANTRY AWARDS



Capt GS Salaria, PVC (Posthumous)  
3/1 GORKHA RIFLES  
Congo – 05 Dec 1961



2/Lt Aun Khetarpal, PVC (Post)Gorkha  
17 HORSE  
Battle of Basantar – 16 Dec 1971



Capt Manoj Kumar Pandey, PVC (Posthumous)  
1/11 GORKHA RIFLES  
Kargil – 02/03 July 1999

## ASHOK CHAKRA



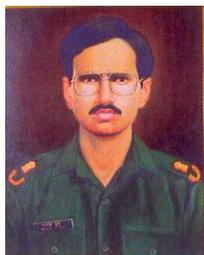
Wg Cdr Rakesh Sharma, AC  
(Astronaut)  
Indian Air Force.  
03 April 1964



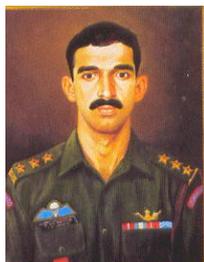
2/Lt Rakesh Singh, AC (Posthumous)  
22 GRENADIERS  
CI Ops J&K – 05 Dec 1992



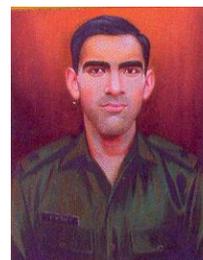
Col NJ Nair, AC ((Posthumous), KC)  
16 MARATHA LI.  
CI Ops Nagaland – 20 Dec 1993



Maj RK Joon, AC  
(Posthumous), SC  
22 GRENADIERS



Capt AS Jasrotia, AC  
(Posthumous), SM  
9 PARA (Special Forces).  
CI Ops J&K – 15 Sep 1995



2/Lt PN Dutt, AC (Posthumous)  
1/11 GORKHA RIFLES  
CI Ops J&K – 20 Jul 1997



Maj Sudhir Kumar, AC (Posthumous)  
9 PARA (Special Forces).  
CI Ops J&K – 28-29 Aug 2000



Capt Harshan R, AC (Posthumous)  
2 PARA (Special Forces)  
CI Ops J&K-2007



Maj S Unnikrishnan (Posthumous)  
7 BIHAR  
Op Black Tornado - Nov 2009



Maj Mohit Sharma, AC,  
(Posthumous), SM  
1 PARA (Special Forces).  
CI Ops – 21 Mar 2009

## Gallantry Awards Received by NDA Alumni

<b>Param Vir Chakra (PVC)</b>	<b>- 03</b>	<b>Kirti Chakra (KC)</b>	<b>- 32</b>
<b>Ashok Chakra (AC)</b>	<b>- 10</b>	<b>Vir Chakra (Vr C)</b>	<b>- 151</b>
<b>Maha Vir Chakra (MVC)</b>	<b>- 31</b>	<b>Shaurya Chakra (SC)</b>	<b>- 120</b>

6. Today the NDA imparts, to young men who choose the Armed Forces as their vocation, an intensive education in Science, Technology, Arts and Military subjects. At the end of their training the cadets receive a Degree from the Jawaharlal Nehru University. While a young cadet is being prepared intellectually to face the forthcoming challenges of high technology on tomorrow's battle-field, he is also physically and mentally toughened by a rigorous regimen of physical conditioning which includes callisthenics, drill, swimming, horse-riding and the full gamut of games and sporting activities. At the same time, his horizons are expanded by exposure to various cultural activities, as well as hobby and adventure clubs.

7. As we have stepped into the millennium, we are confident that the finest amongst Indian youth will continue to pass out from the portals of this great institution known as the "Cradle for Leadership" into the service of the nation, perpetuating by their gallantry, dedication and steadfastness, the Academy's motto "Seva Pramo Dharma" or 'Service Before Self'.

### EVOLUTION OF THE ACADEMY INSIGNIA



ORIGINAL INSIGNIA-1948



PRESENT INSIGNIA-2009

### The Academy Insignia.

8. The Academy insignia chosen in 1948 depicts its joint services character and was designed to develop and foster inter services camaraderie. The insignia underwent evolutionary changes between 1949-1956. On a maroon background the crest is composed of symbols representing the three services; the Cross swords, the Anchor and the Himalayan Eagle surmounted by the Ashoka emblem. The symbols respectively denote the Army's martial valour, stability and poise of the Navy and the aspirations of the Air Force to touch the skies with glory. The Ashoka emblem is symbolic of the new Republic and depicts the pride of the Services in serving the motherland. The scroll at the base epitomizes the ideal of 'Seva Pramo Dharma' or 'Service Before Self' which is the quintessence of the concept of 'Nishkaam Karma' as derived from the Bhagavad Gita.

### Philosophy of Service & Academics Training



Army Cadets Firing at the long range

9. At the Academy, cadets belonging to the three services live and train together. This ensures that the future officers of the three services are on the friendliest terms. They understand the organisation, capabilities and limitations of the other services apart from their own. The three services thus operate as an integrated fighting force.



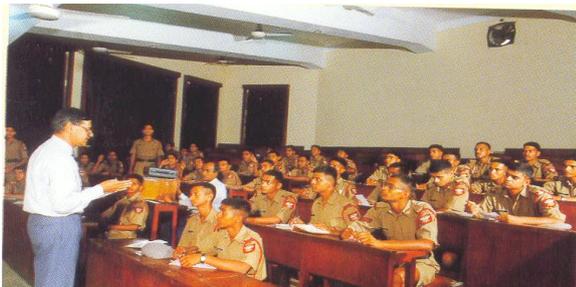
Super Dimona : The Training Aircraft of Air Force Cadets



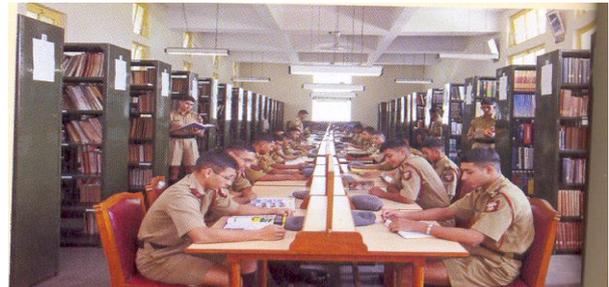
Naval Cadets Undergoing training on a ship

10. A major portion of the curriculum is conducted in the academic class rooms. Cadets are taught a large number of subjects from English to Engineering Drawing and from Physics to Social Sciences. The aim is to provide broad based education, to widen horizons and make them capable of understanding and tackling problems that confront them in their future service career. They are given training in science so that they understood technology in order to exploit the modern weapon-systems in the Armed Forces.

11. The academic syllabus is thus an integrated one designed to meet the specific requirements of the Armed Forces. Cadets are required to study all subjects with varying emphasis on Humanities or Science, depending on their stream. Successful candidates are awarded BA/BSc Degree by JNU, New Delhi.



A class in progress

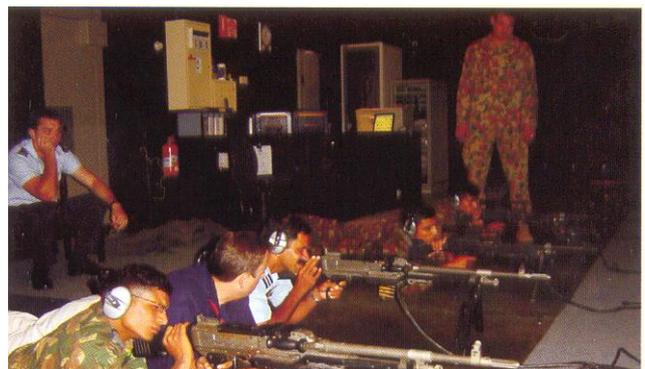


Vyas Library : Reference Section

12. The Academy has a full-fledged Department of Computer Science. Limited vacancies are available for the cadets to undergo B.Sc. linked with Computer Science. These vacancies are allotted on the basis of a screening test held at the end of the first week of the commencement of the term.

### **Sports and Cultural Activities**

13. Considerable emphasis is laid on outdoor and other character-building extra curricular activities. The extensive facilities available for games and sports include two olympic-size swimming pools, a stadium, a well-equipped gymnasium, several squash and tennis courts, a golf course and a large number of play fields for hockey, football, cricket, basket-ball, polo and other games. The Khadakwasla Lake adjoining the NDA provides excellent facilities for water



sports throughout the year. The Academy has a large number of horses, a wide inventory of watersports equipment including boats, and powered gliders for training the cadets. It also has an indoor shooting range.



## Surroundings and Weather

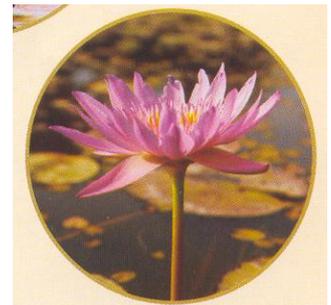
14. Spread over 6735 acres, the NDA has a salubrious climate with a mean temperature of 24.3 degrees C, pollution free environment, elaborate infrastructure and a wide variety of flora & fauna. March to May get warm but the monsoon is active in the area. Winters are mild. Blankets/quilts are necessary during Dec to Feb. Mosquito menace is experienced throughout the year.



Baobab (*Adansonia Digitata*) and Coconut Palm (*Cocos Nucifera*)



Wild Sesame (*Sesamum Indicum*)



Common Langur (*Presbytis Entellus*)



Peacock (*Pavo Cristatus*)

## **PART II – INITIAL PREPARATIONS**

### **Documentation**

15. Immediately on receipt of the Joining Instructions, candidates are required to sign the acknowledgement on the form attached as **Annexure I** and forward the same at the following address: -

Jt Director Rtg `A`  
Additional Dte Gen of Rtg (NDA Entry)  
West Block III, RK Puram  
New Delhi - 110066

16. The following documents are to be carried by hand and given to the Reception Officer at the NDA, immediately on arrival, failing which the candidate is not likely to be admitted to the Academy :-

- (a) Income Certificate showing the exact income of parents/guardian from all sources duly signed by the proper authorities (**Annexure II**).
- (b) Risk Certificate (**Annexure III**) on a non judicial stamp paper.
- (c) Legal Agreement Bond at (**Annexure IV**) on non judicial stamp paper (Before filling up please read instructions given on page No 27)
- (d) Supplementary Legal Agreement Bond (**Annexure V**) for Cadets unable to produce any of the following :-
  - Original Xth Certificate and Marksheet.
  - Original XIIth Certificate and Marksheet.
- (e) **On joining the candidate will deposit 10<sup>th</sup> & 10+2 Education Certificates & Marksheetworks in original with NDA, along with five attested copies of each. He will not be allowed for undergoing training, at NDA until the same are deposited.**
- (f) Particulars of Cadets (**Annexure IX**).
- (g) Proficiency certificate if held in outdoor activities/sports should be brought by the cadet.

### **Financial Instructions.**

(h) On selection for admission to the National Defence Academy, the following are required to be deposited by you at the beginning of each term **through a bank draft only** for State Bank of India, NDA Branch, Pune (Code No 1269) in favour of “**Cadets Accounts, NDA**” (Name and UPSC No of the candidate to be written on the reverse of the DD). Drafts drawn in favour of “Commandant, NDA and in the name of cadet will not be accepted :-

#### **Initial Deposits : Ist Term**

(i) **Pocket Money and Miscellaneous.**

Pocket Money @ Rs 1500/- pm for 5 months	-	Rs 7500/-
Army Group Insurance	-	Rs 4250/-
Regimental/Cinema	-	Rs 150/-
Meal charges (NDA Special Train)	-	Rs 350/-
Name Tab	-	Rs 15/-
Beret Cap	-	Rs 50/-
Vaccines (Para 17 below)	-	Rs 2400/-
Losses/deficiencies	-	Rs 1500/-
Enrolment Fee	-	Rs 13/-
University Registration Fee	-	Rs 1000/-
		<u>Rs 17228/-</u>

(ii) Clothing Money (Annexure VI) - Rs 31300/-

(iii) Total initial deposit approx (Para 16 (h)(i) &(ii)above- Rs 48520/-

(iv) Note :Candidates desirous of obtaining items mentioned at Annexure VII can deposit single bank draft also for Rs 63520/- i.e (Rs 48520+15000 = Rs 63520)

#### **IInd to Vth Term**

Pocket Money @ Rs 1500/- pm for 5 months	-	Rs 7500/-
Meal charges (NDA Special Train)	-	Rs 350/-
Regimental/Cinema recovery	-	Rs 150/-
		<u>Rs 8000/-</u>

#### **VIth Term**

Pocket Money @ Rs 1500/- pm for 5 months	-	Rs 7500/-
Degree Charges	-	Rs 200/-
Regimental/Cinema recovery	-	Rs 150/-
Parent's Accommodation charges	-	Rs 900/-
		<u>Rs 8750/-</u>

(v) In case you fail to bring the items as mentioned at **Annexure VII** please bring a Bank Demand Draft in lieu as mentioned at sub para (iv) above. All the items are available at the NDA. The items are likely to cost Rs 15,000/- (Fifteen Thousand only).

(j) Apart from the sums mentioned at sub para 16 (h) above, candidates are advised to bring Rs 3000/-(Three Thousand only) in cash that may be required for miscellaneous personal expenses during the process of settling down initially.

(k) While reporting to NDA, candidates are not to have more than Rs 3000/- (Three Thousand only) in cash.

**Medical**

17. **Vaccination.** Cadets on joining in their first term will be inoculated with two shots of Chickenpox vaccines at an interval of 6-8 weeks in addition to the existing ones. The costing of vaccination to be deposited by the cadet in his Individual Running Ledger Account (IRLA) at the time of joining is as under :-

- |     |                              |   |                       |
|-----|------------------------------|---|-----------------------|
| (a) | Injection Chickenpox Vaccine | - | 02 doses (Rs 1800/-). |
| (b) | H1N1 (Influenza Vaccine)     | - | 01 dose (Rs 600/-).   |

18. At the time of joining Academy, presently following vaccines are administered to the cadets through Govt expenses :-

- |     |                               |   |           |
|-----|-------------------------------|---|-----------|
| (a) | Injection TT Vaccine          | - | 02 doses. |
| (b) | Injection Typhoid Vaccine     | - | 02 doses. |
| (c) | Injection Hepatitis B Vaccine | - | 03 doses. |

19. If the candidate is exposed to any infectious or contagious disease, he should inform the Adjutant, National Defence Academy telegraphically, immediately after getting the Joining instructions. On no account will he join the Academy until formal permission to do so have been obtained from the National Defence Academy.

**Indenture**

20. Please read the notes at every Annexure carefully and comply with the instructions. **The expression Regular Army or the Indian Navy or Indian Air Force occurs at certain places in the declarations at Annexure III, IV & V. While filling up these declarations, parents or guardians are to make sure NOT to score out the service that may not immediately be applicable to their son or ward.** This is to obviate the necessity of having to execute another bond should there be change in service of the cadet subsequently, due to various reasons.

21. **Risk Certificate.** No candidate or his parents/guardians will be entitled to claim compensation for any injury, bodily infirmity or death which may be sustained in the course of/as a result of training or surgical operation or anesthesia given to the cadet at the National Defence Academy during the course of his medical treatment. A copy of the declaration to be signed by the parents/guardian is attached to the Instructions at Annexure III.

22. **Legal Agreement Bond.** A copy of the declaration to be the executed by parents or guardians of all cadets is attached to these instructions at **Annexure IV** called **Legal Agreement Bond**. This is to be completed on a **non-judicial stamp paper** signed by the parents/guardians and handed over to the Adjutant, National Defence Academy on arrival. Regarding value of stamp paper please read Note (a) on page No 25. The following action will be taken by the NDA in all cases on non-receipt of the executed bonds :-

- (a) If a cadet is unable to furnish the bond at the time of arrival at the institution, 10 days training charges will be deducted from his account. Such cadet will be given only few essential items of clothing till he furnishes the bond.
- (b) If after 10 days the bond is still not received, the cadet will be sent home on leave upto 7 days and may be permitted to rejoin if he brings the bond or money towards the cost of training for 15 days which is Rs 15,160.65 (@Rs.1010.71 per day)
- (c) The amount charged above will be refunded to the cadet on production of the bond by the parents/guardian.
- (d) Sufficient amount will be advanced to the cadet by the NDA for his journey home for collecting the bond. The amount paid to the cadet for this purpose will be re-imbursed to the NDA subsequently by the parent/guardian.
- (e) If the bond is not received within 25 days of the cadet reporting to the Academy, the cadet will be sent home and his candidature will be cancelled.

23. The father of the Candidate should sign at the place provided for the signature of the Guarantor in Annexure IV. (Refer Note (d) at Page No 27).

24. **Supplementary Legal Agreement Bond.** Candidates who do not submit their original educational certificates at Army Headquarters also asked by NDA are required to give a declaration to be executed by parents/guardians. A copy of the declaration is attached to these instructions at **Annexure V**. This will also be on non-judicial stamped paper signed by parents/guardians and handed over to the Reception Officer, National Defence Academy, on arrival. Similar action as in the case of Legal Agreement Bond (Annexure V) mentioned in Paras 22 (a) to (e) above will be taken by NDA in all cases on non-receipt of the executed bonds (Annexure V).

25. The agreement form should not be stamped or executed until the Government for admission has selected the candidate and the candidate has received his joining instruction for NDA.

### **Clothing And Equipment**

26. **Free Issue of Clothing and Equipment.** Free issue of necessary items of uniforms and equipment will be made on arrival at the National Defence Academy. These items of clothing and equipment will be withdrawn on completion of training at the Academy.

27. **Free Books and Stationery.** Cadets will be provided with free academic books and stationery at the commencement of each semester. The books however would be withdrawn at the end of the semester.

28. **Payment Issue of Clothing and Equipment.** In addition to the items of uniforms and equipment provided free by the Government, candidates are required to be in possession of all items of clothing given in **Annexure VI** to these instructions. In order to ensure uniformity and correct pattern, these clothing items will be made available at the Academy and the candidates will meet the cost. For this purpose, all candidates are required to bring Rs 31300/- (as at para 16(h)(ii) above) and deposit this amount at the reception on arrival.

29. Items of Clothing and Equipments to be provided by the Candidate's Parents/Guardians at the Time of Joining NDA. Items of clothing and equipment to be provided by the candidate's parents/guardians at their own expense are given at Annexure VII to these instructions. These items will have to be brought by the candidates while joining the Academy. In case they fail to bring all the items shown at Annexure VII, they are advised to bring an additional amount of Rs 15,000/- (Rs Fifteen Thousand only) to make up such deficiencies at NDA [Ref Para 16(h)(iv)].

### **Forbidden Articles**

30. Candidates are forbidden to bring any of the following:-

(a) **Forbidden Items**

- (i) Dogs or other pets.
- (ii) Cars, Motor Cycles and Bicycles.
- (iii) Air Gun, Pistols, Firearms and ammunition.
- (iv) Private Servants.
- (v) Wines, spirits, liquors.
- (vi) Cigarettes or smoking material and intoxicating material (including drugs)
- (vii) Electrical appliances including refrigerator, heater and so on.
- (viii) Mobile Phone.**
- (ix) Credit/Debit/ATM Card.**
- (x) Portable TV, DVD Player and MP3 Player.
- (xi) Laptop/Personal Computer/Computer accessories to incl Hard Disc, Pendrives, Graphic Equaliser, ROM, RAM etc or such Computer Hardware items.
- (xii) Jewellery, Curios and other valuable of fancy items.
- (xiii) Pornographic material.
- (xiv) Medicines.

(b) **Permitted Items.**

- (i) Discman.
  - (ii) Walkman.
  - (iii) Two-in-one cassette tape recorders.
  - (iv) Radio/Transistors
  - (v) Speakers.
  - (vi) I-Pods.
  - (vii) Cameras.
- } Not to exceed 100 W.

31. Candidates are advised not to bring any valuable items like expensive watches, rings, necklaces and so on. Additionally, be-spectacled cadets are advised to bring two pairs of spectacles. Spectacles with photochromatic lenses are not permitted to be worn while under training at NDA.

### **Physical Conditioning.**

32. It is imperative, that candidates desiring to join the NDA attain a certain degree of physical fitness, which will facilitate their smooth adaptation to the training schedule at the NDA. It has been observed that a majority of the selected candidates, particularly those hailing from urban areas, are in poor physical condition on joining the Academy, as a result of which they find it difficult to cope up with the training routine. Inadequate physical conditioning also inhibits the cadets' academic performance.

33. Prospective candidate are therefore advised to keep themselves in good physical condition, by following the under mentioned regimen daily :-

- (a) Jogging 3 to 5 Kms interspersed with short sprints.
- (b) Skipping.
- (c) Push ups and Sit ups (minimum 40 each).
- (d) Chin ups (minimum 04)
- (e) It would be of immense benefit if the cadets could learn the basics of Swimming. However, non-swimmers are taught swimming at the NDA.



### **Travelling Expenses**

34. Candidates will travel to Pune at their own expense by train in second class by the shortest route. A cash receipt/ticket is to be obtained from the railway authorities showing the amount of railway fare spent. This is to be attached to the Travelling Allowance claim, which will be produced by candidates on arrival at the NDA. Failure to produce the railway receipt/ticket will result in foregoing the claim. Reservation and berth charges are also re-imbursed against proper receipt/ticket numbers. Service cadets are to travel on railway warrant to be issued by the Officer Commanding of their units. Claims in respect of travel by modes other than train would be restricted to the second-class railway fare or the actual expenditure whichever is less.

### **PART III – ADMINISTRATION**

#### **Reception at Pune Railway Station.**

35. A reception cell organised by the National Defence Academy will be present at Pune Railway Station from **0800 h to 2000 h** with effect from **21 Dec 11 to 27 Dec 11** for receiving the candidates and arranging transport to convey them and their luggage to the NDA. All candidates reaching after 2000 h on 27 Dec 11 should report to the National Defence Academy on their own arrangements.

36. All candidates who wish to travel to the Academy on their own arrangement by private or public transport are advised to reach the Reception Centre at the Cadets' Mess at NDA between 0800h to 1800h.

37. Candidate should contact Movement Control Organisation (MCO) Pune Railway Station or ring up the Duty Officer, NDA Khadakwasla, on telephone No 020-26026721/020-26026810 in case of any difficulty.

38. **Candidate should be dressed in a shirt, trousers and a tie when reporting to the Reception Officer at the Academy.**

39. **Parents or guardians may accompany a candidate to the National Defence Academy but no facilities exist for their accommodation. Parents/Guardians are requested to leave the Academy after the cadet has reported to the Reception Center at NDA.**

#### **On Reaching NDA**

40. Discipline. On arrival and while under training at the National Defence Academy, candidates will be subject to such rules and regulations as are or may from time to time be laid down for the cadets of the National Defence Academy. Drinking and smoking is forbidden for cadets during their stay at the Academy.

41. Accommodation and Messing. Cadets will be provided free accommodation and will be obliged to live in single & independent quarters allotted. Cadets will also be provided free messing and allied services (including electricity, water, conservancy and laundry).



Cadet Mess



Squadron Building : Living Accomodation for Cadets

42. Visitors. Cadets are permitted to receive visitors on Sundays and Gazetted Holidays from 1000 to 1830 hours. Cadets are not allowed to entertain visitors outside the days and hours laid down. Next of kin i.e parents/guardians may be permitted, by prior appointment in writing, at times other than those mentioned above.

43. Correspondence. All correspondence to cadets will be addressed as under :-

Full Name .....

Academy Number.....Squadron.....Course 127

National Defence Academy

Pin – 900449

C/O 56 APO

44. Personal Number and Squadron are allotted on arrival at the NDA. Telegraphic address of National Defence Academy is as under :-

“DEF ACADEMY KHADAKWASLA”

45. Leave and Vacations. Except for leave on medical grounds, no other kind of leave of absence during the period of training will granted. Extreme compassionate grounds can be considered, but the Commandant will be the sole judge for deciding the cases. It is advised that family functions viz marriages, religious ceremony etc are planned during the term breaks i.e Jun/Dec. The Academy closes for summer and winter vacations for approximately four weeks in June and December. Cadets may be permitted to proceed home during the vacations. The decision, whether or not a cadet will be permitted to proceed home during the vacations rests with the Commandant, National Defence Academy, and will be determined by the progress shown during the training. Cadets are entitled to free railway conveyance on warrant by AC III during the vacations, to their home stations and back.

46. Telephone enquiries/calls. Parents/guardians are advised to make calls directly to the Squadron of the cadet and **not to the Adjutant**, once the cadet confirms his allotted Squadron and the Squadron Office telephone number. Telephone calls to cadets and telephonic enquiries should be kept to the barest minimum.

## **PART IV – FINANCIAL MATTERS**

### **Government Financial Assistance**

47. Financial assistance is admissible only to those candidates whose parents' or guardians' income from all sources does not exceed Rs 5000/- per month (Immoveable property and other assets are also taken into account for determining the eligibility for financial assistance).

48. In case more than one son/ward is undergoing training, financial assistance can only be granted to the candidate who joins earlier, if the father's/guardian's income is upto Rs 5000/- per month so long as the sons are simultaneously under training at the National Defence Academy.

49. For candidates who require financial assistance, their parents or guardians will be required to submit a certificate on the prescribed form at **Annexure VIII**, to the Commandant, National Defence Academy through the District Magistrate/Deputy Commissioner of their district quoting "Government of India, Ministry of Defence letter No F. 130/49/D.1(a) dated 01 Nov 49, as amended vide letter No 9(ii)/56/844/D(i)/1 D.(GS-II) dated 23 Nov 56, No 9 (ii)56/1299/B/D(GS-II) dated 14 Jun 67, No 14(6)/70/2524-B/D(GS-II) dated 03 Oct 70, No 62470/45/MT6(A)/1273A/B/D(GS-II) dated 27 Jul 76, No 62470/GS/MT6(A)/2363-US/D(GS-II) dated 09 Dec 80, No 62470/MT 6(A)/332-US/D(GS-II) dated 12 Mar 83, No PC-3 to 62470/GS/MT 6(A)/117-US/D(GS-II) dated 22 Feb 88 and A/62470/GS/MT-6(A)/841/D(GS-II)/2001 dt 25 Jun 2004".

50. Applications will be forwarded to the District Magistrate concerned who will then take further action and submit the same with his recommendations to the Commandant, National Defence Academy, Khadakwasla under confidential cover giving all particulars regarding name and number of the course on which the cadet is detailed. The maximum amount of financial assistance is limited to Rs 400/- per month for the whole period of training at the National Defence Academy

51. Unless parents or guardians take prompt action on receipt of the Joining Instructions, sanction of grant of financial assistance will be delayed and candidates may be put to inconvenience for want of money on joining the Academy. The question of receiving financial assistance will be kept strictly confidential by the authorities. Parents or guardians are advised not to address any queries or requests for expediting the grant of financial assistance to the Academy.

52. In case financial assistance applied for is granted, candidates will be required to produce a certificate as at **Annexure VIII**, duly signed by their parents or guardians at the commencement of each subsequent term. It is pointed out that the certificate is liable to verification by the District Magistrate and false information will lead to stoppage of financial assistance and such other action as the authorities may decide.

53. Financial assistance sanctioned will take effect from the date of the commencement of the course or date of reporting at the National Defence Academy or date of application for grant of financial assistance, whichever is later.

54. Clothing Issue For Cadets Granted Financial Assistance. In case a cadet is granted Government Financial Assistance under the provisions of paragraph 47, the following arrangements will be made regarding the clothing :-

- (a) All items mentioned in **Annexure VI** will be issued at Government expense under Academy arrangements.
- (d) All items mentioned in Annexure VII except those mentioned in sub-paragraph 16(h) (ii) will be paid for by the candidates. The candidates while joining the Academy should bring these items.
- (e) In case financial assistance granted to a cadet is cancelled, the cost of items mentioned at sub-paragraphs 54 (a) will be assessed taking into consideration the life of items and charged from the cadets.

### **Scholarship**

55. A number of scholarships as referred to in the Ministry of Defence Notification issued along with the UPSC application form for this course are available to the cadets at the Academy. The terms of eligibility and the application form for the same can be procured at the National Defence Academy on arrival. An application on the form given in **Annexure VIII** to this Joining Instructions is required to be submitted by the cadet's parents/guardians to the Commandant, through the District Magistrate concerned. The following scholarships from various States/Union Territory/Boards at NDA are available :-

- (a) Maharashtra.
- (b) Haryana.
- (c) Pondicherry
- (d) Andhra Pradesh
- (e) Kerala
- (f) Assam
- (g) Himachal Pradesh
- (h) West Bengal
- (i) Orissa
- (j) Tamil Nadu
- (k) Madhya Pradesh
- (l) Karnataka
- (m) Biharilal Mandakini Cash Prize.
- (n) Col Kendall Frank's Memorial Scholarship.
- (o) Sir Parshuram Bhau Patwardhan Scholarship.
- (p) Fg Offr DV Pintoo Memorial Scholarship.
- (q) Major V Damale Memorial Scholarship.
- (r) Smt Vijaya Rajgopalan Scholarship.

56. If eligible and desirous of availing any of the scholarships, cadets are required to submit an application to the Commandant, National Defence Academy, Khadakwasla through the Squadron Commander as early as possible after joining. A scholarship, if awarded, will be subject to satisfactory progress at the National Defence Academy. If there are more applicants than the number of scholarships, cadets may have to take an examination to compete for the award. Final decision regarding the grant of scholarships rests with the sponsoring State Government.

### **Service Cadets**

57. Attested soldiers, who join the Academy, as service cadets will continue to draw their pay of rank while at the Academy and thus are not entitled to get financial assistance.

### **Insurance : Army Group Insurance Fund Scheme for Cadets.**

58. **Coverage.** All Cadets who join the National Defence Academy, whether as Army, Naval or Air Force cadets, are covered under this Scheme during their stay at NDA.

### 59. **Benefits.**

(a) **Insurance.** A sum of Rs 8 Lacs is assured for death due to any reason, while under training in the Academy.

(b) **Disability Cover.** A maximum of Rs 4 Lakhs is payable for 100% disability, proportionately reduced to Rs 80,000/- for 20% disability. For disability below 20 % an Ex-Gratia grant of Rs 20,000/- is admissible. No disability benefits are paid for alcoholism/drug addiction. The percentage of disability will be recommended by a military medical board and approved by a competent authority, which will be considered final and binding on the cadets. Cadets leaving at their own request or on disciplinary grounds will not qualify for any disability benefits, under this scheme.

(c) **Survival Benefits.** No survival/maturity benefits are applicable during training at NDA.

### 60. **Premium during training at NDA.**

(a) A one time non-refundable premium of Rs 4,250/- will be paid on joining NDA.

(b) The premium is compulsory and will cover the cadet for a period of three years in NDA.

(c) There are no saving elements; hence no maturity benefits are payable when a cadet leaves the Academy.

(d) **Relegation Cases.** If a cadet gets relegated to a junior course on academic, administrative or disciplinary grounds, he will be liable to pay Rs 770/- for each additional (06 months), immediately on such relegation becoming effective.

**Premium on Passing Out of NDA**

61. (a) **Army Cadets.** Once the cadet joins IMA, Dehradun and commences drawal of a stipend of approx Rs 21,000/- per month he shall pay Rs 610/- per month (subject to periodic revisions). This monthly subscription shall continue even after Commissioning, till the individual remains in service. The premium contains saving element hence will be entitled for maturity benefits on leaving the IMA on any ground.
- (b) **Air Force/Naval Cadets.** These cadets move to their respective academies and come under the insurance cover for cadets/officers, being provided by the Air Force and Naval Group Insurance Societies respectively.
62. **Disqualifying Factors.**
- (a) Cadets who abscond or desert the academy that is leave the Academy without proper permission/authority, will not be eligible for any benefits under this Scheme.
- (b) Cadets leaving the training at their own request or on disciplinary grounds will not qualify for any disability benefits even if recommended by a medical board.

## **PART V – SPECIAL INSTRUCTIONS**

### **Ban On Applying For Other Jobs While At The NDA**

63. Candidates who have also applied for other types of commission/entry into the Army, Navy or Air Force or any other employment must exercise their final option before admission to the National Defence Academy for training. After admission, they will not be permitted to appear for any examination/interview for any other type of commission/entry in the Army, Navy or Air Force or any other employment without resigning from the Academy and paying the cost of training.

### **Classification of Cadets On Their Arrival At NDA**

64. All cadets are classified into three streams – Science Stream (B.Sc.), Science Stream with Computer Science (B.Sc Computer Science) and Social Science Streams (B.A) based on their marks obtained in class XII examinations. The Science Stream has three subjects : Mathematics, Physics and Chemistry. The B. Sc Computer Science Stream has Mathematics, Physics and Computer Science. The Social Science Stream has History, Geography, Economics and Political Science as the four principal subjects (of which any three are allotted).

### **Qualification for Entry into Science Stream**

65. Subject to the vacancies available, the categories of cadets eligible for joining the Science stream (B.Sc) are enumerated in the succeeding paragraphs. Generally, a maximum of 70% of the total intake of the cadets are classified into Science Stream.

66. All cadets who have been allotted Navy and Air Force as their Service, are allotted Science Stream only. Failure to cope with the Science Stream would necessitate change of service to Army.

67. Candidates who have passed the Higher Secondary Examination (XII Std) or equivalent with Physics, Chemistry, and Biology with Mathematics as elective subjects are eligible for classification in Science Stream.

68. All cadets who do not possess the academic qualification as mentioned in paragraph 67 are not eligible for entry into the Science Stream. They will, therefore, join the Social Science Stream only.

69. For instructional purposes, cadets after they have been classified in the respective streams are subdivided into smaller groups of approximately 25 cadets per group for actual classroom instructions.

### **Resignation or Withdrawal : Recovery Of Cost of Training**

70. In case a cadet tenders his resignation on arrival or later during the course of his training or is withdrawn by the Government for not fulfilling the conditions laid down in paragraph 4 of the Bond at **Annexure IV**, he and his parents or guardians are liable to pay to the Government jointly the cost of training at the National Defence Academy and other training establishments and money received by the cadet as pay and allowances together with interest thereon. **The rate of cost of training at present is Rs 7,075/- per week**, which is revised from time to time. The cadet who tenders his resignation/is withdrawn will be returned his 10+2 Education Certificate/Marksheet (original) only after clearance of his all dues (including cost of training).

71. If a cadet tenders his resignation, he has to submit his parents consent alongwith his resignation application. The format of the parent consent is attached as **Annexure X**.

72. The cost of training incurred at RIMC, Dehradun and the amount of scholarship received at various Sainik Schools will also have to be paid by the cadet or his parent before a request to resign is considered. The amount involved will have to be deposited prior to forwarding the case to higher authorities.

### **Change of Service**

73. No change of SERVICE, after a candidate has joined the Academy, is normally permitted. In exceptional cases, change of service is considered after the III semester if a candidate is eligible and considered suitable and after the consent of his parents or guardians has been obtained. The authorities reserve the right to assign a candidate to the service to which he has been found most suitable. If any Air Force or Naval cadet is unable to cope up with Science Stream the change of service to Army will be granted to the cadets with the parents consent during first term itself.

### **UPSC Examination/Merit Related Queries**

74. All queries related to joining date, Non/late receipt of joining instructions and UPSC Merit may be addressed directly to :-

Joint Director Rtg `A`,  
Integrated HQ of MoD (Army)  
Additional Directorate of Recruiting (NDA)  
Adjutant General's Branch  
Army Headquarters  
West Block III, RK Puram  
New Delhi – 110066.

**ANNEXURE I**

(Refer to Para 15 of Joining Instructions)

**FORM FOR ACKNOWLEDGEMENT**

UPSC Roll No.....

First Name.....Surname.....

Full Address.....

.....

.....

To

Jt Director Rtg `A`  
 Additional Dte Gen of Rtg (NDA Entry)  
 West Block III, RK Puram  
 New Delhi - 110066

**JOINING INSTRUCTIONS FOR CANDIDATES SELECTED TO UNDERGO TRAINING  
 WITH 127 NATIONAL DEFENCE ACADEMY COURSE COMENCING IN DEC 2011  
 AT THE NATIONAL DEFENCE ACADEMY, KHADAKWASLA,PUNE**

Sir,

1. I acknowledge receipt of your letter No.....dated.....together with Joining Instructions for the above mentioned course.
2. I shall report at the National Defence Academy, Khadakwasla, Pune on Dec 11/Jan 12.  
(due date of arrival).
3. I understand that if I fail to report at the Academy on the due date of arrival, my candidature for the above course is liable to be cancelled.

Yours faithfully,

Write on cover/envelope – “JOINING NDA”

**ANNEXURE – II**

(Refer to Para 16 (a) of Joining Instructions)

**INCOME CERTIFICATE**

I, Shri \_\_\_\_\_ Father/Guardian of UPSC Roll No \_\_\_\_\_  
 Candidate \_\_\_\_\_ Course 127 National Defence Academy, Khadakwasla do  
 hereby, solemnly affirm that my total income from all sources is Rs \_\_\_\_\_ per annum.

Date.....

.....

(Signature)

Name.....

(in block letters)

Full Address.....

.....

**COUNTERSIGNED**

Date.....

.....

(Signature)

Place .....

Name.....

Office Seal

Designation.....

Date.....

**Note :-**

1. Strike out whichever is not applicable.
2. Please attach latest copy of either :-
  - (a) Pay Slip.
  - (b) Income Tax Return
3. Countersigned by any of the following :-
  - (a) Employer of Parent/Guardian of the Candidate.
  - (b) By any Gazetted Officer.
4. Please affix Rubber Stamp/Seal.

**Annexure III – Risk Certificate**

(Refer to Para 16 (b) &amp; 21 of Joining Instructions)

**CERTIFICATE TO BE SIGNED BY PARENT/GUARDIANS OF CANDIDATES SELECTED FOR TRAINING AT THE NATIONAL DEFENCE ACADEMY, KHADAKWASLA, PUNE.**

I, (Name) \_\_\_\_\_ father / guardian of (Name)\* \_\_\_\_\_  
 \_\_\_\_\_ who is a candidate for training as Cadet in the National Defence Academy, Khadakwasla for a regular commission in the Army or Navy or Air Force, hereby certify that, I fully, understand that my son/ward@ will do so with my full and free consent and at my own risk, and that I or my son or ward or any of `my legal heirs shall not be entitled to claim any compensation or other relief from the Government of India in respect of any injury/infirmary/death, which my son/ward may sustain in the course of or as a result of training/other activities or where bodily infirmity or death results in the course of or as a result of surgical operation performed upon him or anaesthesia administered to him for the treatment of any injury received as aforesaid or otherwise at the said National Defence Academy, or during any activity undertaken any where in the country or abroad as a cadet of the National Defence Academy.

Place : \_\_\_\_\_

\_\_\_\_\_  
(Signature of father of guardian)

Date : \_\_\_\_\_

(\_\_\_\_\_)
  
Signature of witness

Name \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\* Name of the cadet be filled in this Appendix as per College/School records.

@ Delete whichever is not applicable.

**Note** : Certificate to be on non Judicial Stamp paper with stamp fee is in vogue in the State where the Certificate is executed by Father/Guardian. Signature is to be witnessed by a serving or pensioned Commissioned Officer or any Civilian Government Servant of Gazetted Status.

**ANNEXURE IV – Legal Agreement Bond**  
(Refer to Para 16 (c), 22 & 23 of Joining Instructions)

**BOND TO BE SIGNED BY PARENT OR GUARDIAN OF BOY ADMITTED TO THE  
NATIONAL DEFENCE ACADEMY**

1. This agreement dated \_\_\_\_\_ day of Dec 11/Jan 12 between \_\_\_\_\_ son of/wife of \*\* \_\_\_\_\_ resident of \_\_\_\_\_ (hereinafter called “GUARANTOR” which expression shall include his personal representative where the context so admits), and \_\_\_\_\_ son/ward of the aforesaid guarantor (hereinafter called the cadet) through his guardian \_\_\_\_\_ of the one part.

AND

The President of INDIA (hereinafter called the Government which expression shall include a successor and assignee where the context so admits) of the other part.

2. The cadet has been selected by the Government for admission to the National Defence Academy on the terms hereinafter appearing for the purpose of receiving preliminary training with a view to being commissioned as an officer in the Regular Army or the Navy or the Air Force, as may be decided upon by the Government provided he is considered by the Government to be suitable in all respects and there is any vacancy.

3. Now it is agreed between the parties referred to above that in consideration of the cadet being admitted by the Government to the National Defence Academy for the purpose of the aforesaid training, the guarantors covenant with the Government that the cadet will attend the National Defence Academy for preliminary training and such other training establishments (which expression shall also include a Naval Training Ship) as the Government may determine from time to time for the prescribed period or until he is declared fit (as to which the decision of the appropriate authority prescribed by the Government for the time being shall be final) to be granted Commission and that the cadet will if offered a Commission as an Officer in the Regular Army of the Indian Navy of the Indian Air Force accept such commission unless he, the cadet, is prevented from doing so by death or on account of ill health or some other reason over which he, the cadet, has no control, or by being removed on the grounds that the cadet is considered by the said appropriate authority to be unfit to continue as a cadet or to be granted a Commission. While undergoing training, the cadet shall be subjected to rules and instructions issued by the competent authority in this regard.

4. If, on account of his dismissal or discharge or withdrawal from the National Defence Academy for knowingly furnishing false particulars or suppressing material information in his application for admission to the said National Defence Academy or in the event of his being dismissed or discharged or withdrawn on disciplinary grounds or on his own request from the National Defence Academy or for marrying while under training at the said National Defence Academy or for any reason not beyond the control of the cadet, he does not complete the prescribed training, (or he) the cadet, does not accept a Commission offered as covenanted then the guardians and the cadet shall jointly and severally be liable to pay forthwith to Government in cash such sums as the Government shall fix but not exceeding such expenses as shall have been incurred by the Government on account of the Cadet on his training and all the money received by the Cadet in pay and allowances from the Government together with interest on the said money calculated at the rate in force for Government loans.

5. And is lastly agreed that if there is any dispute as to the effect or meaning of these conditions, the decision of which has not been expressly herein before provided for, the same shall be referred to some person appointed by the Secretary to the Government of India in the Ministry of Defence whose decision shall be final

6. In witness whereof the parties have hereunto set and subscribed their respective hand by day, month and year first before written :-

Signed by the Guarantors  
In the presence of

Signature \_\_\_\_\_  
(Name \_\_\_\_\_)  
(Guarantor)

Signature \_\_\_\_\_  
(Name \_\_\_\_\_)  
(Witness name with rubber stamp)

---

(For Office use only)

\_\_\_\_\_  
(Witness)

\_\_\_\_\_  
Signed by for and on behalf of the  
President of INDIA

**NOTE :-**

- (a) The agreement should be executed on a non-Judicial stamp paper. The necessary stamp paper is to be purchased by the Guarantor from the Local Revenue Officer. The value of the stamp paper varies from State to State. The actual value of the stamp paper on which the agreement has to be executed should be ascertained by the Guarantor from the Superintendent of stamps of the District in which he normally resides.
- (b) The signature of the Guarantor is to be witnessed by a serving or pensioned Commissioned Officer or any Civilian Government Servant of Gazetted Status.
- (c) The agreement will be signed on behalf of the President of INDIA by the Commandant of the National Defence Academy.
- (d) **Father of the candidate should sign as Guarantor on each page of the bond.** If father is not alive, then \*\*mother should sign. If both are not alive, then Guardian should sign.
- (e) **The bond is executed between Guarantor and the President of INDIA. Therefore, the \*\*“Guarantor’s name with his father’s name should be mentioned in Para 1 of the bond.” Guardian’s Name and Guarantor’s name must be same.**
- (f) The agreement form should not be stamped or executed until the Government for admission has selected the boy.
- (g) Name of the cadet to be filled in the Legal Bond as per school records.
- (h) If the signature of the Guarantor is witnessed by a serving or Retired Commissioned Officer, he should give his service Number along with his name.
- (j) The Bond must be typed on one side of the paper only. However, where the reversed page is used, all typing must be below the attestation/Vendors stamp, which must NOT be obliterated.
- (k) Where the text spills over to the next page, each additional page will be signed by the executor and witness.
- (l) Where required additional blank pages may be procured from the stamp vendor.
- (m) The date mentioned on the bond should be the actual date when the bond was signed by the Guarantor and the witness (Gazetted/Commissioned Officer).

**ANNEXURE – V**  
**Supplementary Legal Agreement Bond**  
 (Refer to Para 16 (d) & 24 of Joining Instructions)

**TO BE COMPLETED IF INSTRUCTED IN THE APPOINTMENT LETTER**  
**SUPPLEMENTARY AGREEMENT BOND TO BE SIGNED BY CADETS SELECTED FOR**  
**PROVISIONAL ADMISSION TO THE NATIONAL DEFENCE ACADEMY FOR INITIAL**  
**TRAINING WITH A VIEW TO BEING COMMISSIONED IN THE REGULAR ARMY OR THE**  
**INDIAN NAVY OR THE INDIAN AIR FORCE AND THEIR SURETIES**

This agreement made on the .....day of Dec 2011/Jan 2012 between .....son of .....(hereinafter called the cadet which expression shall include heirs, executors, administrators and representatives where the context so admits) of the first part and ..... son of .....(hereinafter called “Surety” which expression shall include heirs, executors, administrators and representatives where the context so admits) of the second part and the President of India (hereinafter called “Government” which expression shall include his successors and assignees where the context so admits) of the third part.

Whereas.....has been selected by the Government for provisional admission to the National Defence Academy for the purpose of receiving initial training with a view to being commissioned as an Officer in the Regular Army/Indian Navy/Indian Air Force PROVIDED he is considered by the Government to be suitable in all respects for being commissioned as aforesaid and provided there is a vacancy subject to the production to the Government of the documents mentioned below (hereinafter referred to as the said documents) immediately on arrival at the Academy or by such later date as may be fixed by the Government in this behalf :-

- (a) Original Secondary School or equivalent certificate & Marksheet in support of age.
- (b) Original 10+2 class pass or equivalent certificate & Marksheet for proof of educational qualification.

NOW THIS DEED WITNESSED and the parties hereby agree as follows :-

1. That in consideration of the provisional admission of the cadet to the National Defence Academy for the purpose of aforesaid training, the cadet and the surety covenants with the Government that the said documents will be produced to the Commandant of the Academy immediately on arrival or by such later date as may be fixed by the Government.
2. That if for any reason, the said documents are not produced within the time fixed by the Government for their production as covenanted above, the cadet shall be liable to be removed from the National Defence Academy and the cadet and the surety shall jointly and severally be liable to pay forthwith to the Commandant in cash such sum not exceeding such expenses as shall have been incurred by the Government on account of the cadet in respect of the training (and any decision of the Government as to the amount so payable shall be final) together with all money received by the cadet as pay and allowances from the Government with interest on the said moneys calculated at the rate in force for Government loans.

3. That the liabilities of the surety hereunder shall not in any manner be affected by any time which may be granted or any other indulgence may be shown to the cadet in respect of the recovery of the said money by the Government nor shall it be necessary for the Government to issue the cadet before suing the surety for amounts due hereunder.

4. That if there is any dispute as to the effect or meaning of these presents the same shall be referred to the decision of some person appointed by the Secretary to the Government of INDIA in the Ministry of Defence whose decision shall be final.

5. As witness our hands the day and year first above written.

Signed by the cadet above named .....  
in the presence of (Cadet)

1. Witness.....  
(Surety)

Signed by the Surety above named  
in the presence of

2. Witness.....

Signed by for and on behalf of the  
President of INDIA in the presence of

3. Witness.....

NOTE : (a) The agreement form is to be executed on non-judicial stamped paper of proper value. The necessary stamped paper is to be purchased by the surety from the Local Revenue Officer. The value of the stamp papers varies from state to state. The actual value of the stamp paper on which the agreement has to be executed should be ascertained by the guarantor from the Superintendent of stamps of the district in which he normally resides.

(b) The signature of the surety is to be attested by a serving or pensioned Commissioned Officer or JCO or any Civilian Government Servant of Gazetted Status. The IC/JC No on the Stamp paper must be affixed below the Name as the case may be.

(c) The agreement form should not be stamped or executed until the candidate has been selected by the Government for provisional admission.

(d) Name of the cadet may be filled in as per school records.

**ANNEXURE VI**

(Refer to Para 16 (h) (ii)&amp; 28 of Joining Instructions)

**ITEMS OF CLOTHING EQUIPMENT TO BE PROVIDED BY THE ACADEMY AT PARENTS'/GUARDIANS' EXPENSE OF Rs 31300/-**

<b>Ser No</b>	<b>Articles</b>	<b>Scales</b>	<b>Rate</b>	<b>Amount</b>
1.	“T” Shirts White for Games	6 Nos	924-00	5544-00
2.	Shorts Black Terrycotton for PT & Games (ADIDAS)	4 Nos	614-25	2457-00
3.	Trousers White Terrycotton	1 Pair	924-00	924-00
4.	Vests White PT	3 Nos	64-05	192-15
5.	Socks White Woolen	8 Nos	44-10	352-80
6.	White Pullover Academy Colour	1 No	414-75	414-75
7.	Swimming Trunk Nylon	1 No	1060-50	1060-50
8.	Blazer Coat	1 No	2677-50	2677-50
9.	Academy Tie	2 No	315-00	630-00
10.	Shirt Terrycotton Sky Light Blue (Full Sleeves) Mufti	4 Nos	614-25	2457-00
11.	“T” Shirt Squadron Colour `Adidas`	6 Nos	924-00	5544-00
12.	Vest Squadron Colour	4 Nos	139-65	558-60
13.	Stocking Squadron Colour Woollen	2 Pair	82-95	165-90
14.	Trousers Terrywool Mufti (Raymonds)	2 Pair	992-25	1984-50
15.	Scarf Academy Colour	1 No	362-25	362-25
16.	Kamarband	1 No	189-00	189-00
17.	Web Belt Working	1 No	73-50	73-50
18.	PT Nos/Rubber stamp	1 Pair	54-13	54-13
19.	Shirt white (Half Sleeves)	2 Nos	813-75	1627-50
20.	NDA Cap	2 Nos	73-50	147-80
21.	Walking Out Belts	03 Nos	38-00	114-00
22.	Bed Sheet Plain white 7 ft x 4 ft	06 Nos	215-00	1290-00
23.	Pillow covers	04 Nos	60-00	240-00
24.	Sports Shoes (ADIDAS)	01 Pair	2240-00	2240-00
			<b>Total Amount Rs</b>	<b>Rs31300-08</b>
			<b>Say Rs</b>	<b>Rs 31300-00</b>

**ANNEXURE VII**

(Refer to Para 16 (h)(v) &amp; 29 of Joining Instructions)

**ITEMS OF CLOTHING EQUIPMENT TO BE PROVIDED BY CADETS'  
PARENTS/GUARDIANS AT THEIR OWN EXPENSE AND TO BE BROUGHT BY  
CANDIDATES AT THE TIME OF JOINING NDA.**

Ser No	Articles	Scales	Remarks
1	Towel Bath Turkish white 48 inch x 24 inch	2 Nos	
2	Towel Hand white 24 inch x 12 inch	2 Nos	
3	Drawers Cotton	8 Nos	Or more
4	Dressing Gown	1 No	
5	Shoes Running white	1 Pair	A good quality shoe pure white in colour without logo and with white soles is recommended. For uniformity, these may be purchased at the Academy on arrival.
6	Suit case	1 No	
7	Pyjama suits	3 Sets	Lungies not permitted
8	Steel Trunk (Black Colour) length 100 cms, width 55 cms, height not to exceed 25 cms	1 No	For uniformity purchase at NDA
9	Boots football	1 Pair	Optional
10	Hockey stick	1 No	Optional
11	Tennis Racquet	1 No	Optional
12	Squash Racquet	1 No	Optional
13	Trouser (Steel Gray). Jeans are not permitted (Bottom should not be more than 19 Inches or less than 16 inches).	1 No	
14	Tie	1 No	To be worn when reporting.
15	Handkerchief white	4 Nos	
16	Vests Sandow	8 Nos	
17	Shorts black	2 Pairs	No coloured piping/elastic bands or logos/monograms permitted. Only shorts with hooks and single pleat are permitted.
18	Shoes leather black Oxford Pattern	1 Pair	No casual pattern shoes will be permitted.
19	Socks	12 Pairs	6 Nos white and black each.
20	Locks	2 Nos	With duplicate keys.
21	Suitcase 20"	1 No	
22	Shaving kit (Shaving Brush, Razor, Shaving Cream and after Shave lotion).	1 No	Non-sikh Cadets only.
23	Alarm Clock	1 No	
24	Clipboard	1 No	
25	Spectacles	2 Pairs	Non-photochromatic only for cadets with weak eyesight.
26	Hangers	6 Nos	
27	Toilet articles	As reqd	

**NOTE** - In case you fail to bring items, please bring Demand Draft (See Para 16(h)(iv)). All items are available at NDA. The items are likely to cost Rs 15,000/- (Rs Fifteen Thousand only).

**ANNEXURE VIII**

(Refers to Para Para 47-55 of Joining Instructions)

**CERTIFICATE FOR GRANT OF GOVT FINANCIAL ASSISTANCE**

1. Number, Surname and First name of cadet. :
2. Name of father or guardian. :
3. Occupation of father or guardian (with adequate details). :
4. Serial No of the course for which selected. :
5. Residential address of father or guardian. :
6. Total income per month from all sources. :
7. Whether father or guardian pays income tax and sales tax. If so, how much was paid during the preceding year? :
8. Details of immovable property, if any, its nature and value. :
9. Income from the above property. :
10. Details of movable property such as securities, bonds, shares, GPF, etc: :
11. Details of members of the family. Number of earning members in the family with their income etc, and the extent to which help is rendered to the cadet's father or guardian by the other earning members. :
12. Whether a displaced person? If so, the amount of verified claims, if any. The amount already received as compensation and when ? :
13. Liabilities, if any. :
14. Signature of the cadet (as having read and understood) :
15. Signature of father or guardian ( as having read and understood) :
16. Place.
17. Date.
18. District Magistrate's remarks as to whether the above facts have been found to be correct on verification and whether he recommends grant of financial assistance for those whose parent's/guardian's income from all sources is below Rs 5000/- per month. :

Seal of the Office of the District Magistrate

Signature of District Magistrate  
(Signature on behalf of the District  
Magistrate NOT acceptable).

(Refer to Paragraph 16 (f) of Joining Instructions)

**PARTICULARS OF CADETS – 127 COURSE**

(To be filled in block letters)

1. **SSB Info**

UPSC Roll No :	SSB Board No :
Air Force Merit No** :	SSB Centre :
Over all Merit No :	Batch & Chest No :
Full Name as per XII Certificate :	
First Name :	Surname :
Date of Arrival..... Dec 11 /Jan 12 (FN/AN)	Academy No* :

\* To be left blank.

\*\* Applicable to candidates selected for Air Force only.

2. **Education Info**

(a) Name as per 10+2 Certificate : .....

(b) Educational Qualification : .....

(10+2/Intermediate/1 Yr Graduation)

Ser	Index	Class X	Class XII
(i)	Name of School		
(ii)	Type of School (Army Public School/KV/NV/RMS/ Public School/RIMC/Sainik School/SP/Other		
(iii)	Medium		
(iv)	Board (CBSE/ISC/State Board)		
(v)	Subjects Learnt		
(vi)	Div/Grade/Percentage		

3. **Details of Scholarship Enjoyed (If any)**

Name of Scholarship : .....

Scholarship Criteria : .....

Type of Scholarship : .....

Starting Date : .....

Frequency : .....

(Monthly/Quarterly/Half Yearly/Yearly/Each Term/Course)

4. **Proficiency in Indian/Foreign Languages**

(a) Indian Languagees : .....(Read, Write & Speak/Read only/Speak only)  
 .....(Read, Write & Speak/Read only/Speak only)  
 .....(Read, Write & Speak/Read only/Speak only)

(b) Foreign Languages : .....(Read, Write & Speak/Read only/Speak only)  
 .....(Read, Write & Speak/Read only/Speak only)

5. **Personal Info**

Date of Birth	Blood Group	Height (Cms)	Weight (Kgs)
Religion	Caste (SC/ST/OBC/Gen)	Food Habits (Veg/Non Veg/Egg Veg)	Domicile State
Urban/Rural	Mother Tongue	Whether you was in NCC/Scouts : YES/NO	Identification Marks

6. **Games/Sports.**(a) **Name of Games(s)** **Level (School/District/Zonal/State/National)**

\_\_\_\_\_

\_\_\_\_\_

(b) **Swimmer** (Yes/No)7. **Parents Info**

	Father	Mother
(a) Name		
(b) <u>Occupation</u> (State Govt employee/Central Govt employee/PSU/Pvt/Govt U/T/Defence Forces/Self Employed/Others)		
(c) <u>Occupation Category</u> <u>Defence</u> (Write rank) <u>Civil Services</u> (Write appropriate category) (i) Prof/Lec/Principal/School Teacher (ii) Doctor/Nurse/Pharmacist/Lab Asst (iii) IAS Offr/IPS Offr/IFA Offr/Clerk (iv) Bank Offr/Insurance Agent/Lawyer (v) Police Employee/IT Professional (vi) Engineer/Consultant/Mechanic (vii) Farmer/House wife/Others		
(e) Name of the Firm/Employer/Unit		
(f) Monthly Income		
(g) Serving/Retired		

8. **Addresses.**

Present Postal Address	Permanent Home Address
PIN	PIN
Tele/Mobile No	Tele/Mobile No
Nearest Railway Station	Nearest Railway Station

**ANNEXURE X**  
(Refer to Para 71 of Joining Instructions)

From : \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

To : The Commandant,  
 National Defence Academy  
 PO NDA Khadakwasla  
 Pune - 411023

**RESIGNATION : CADETS**

Dear Sir,

1. I have the honour to request that my son/ward No \_\_\_\_\_ Cadet \_\_\_\_\_ of ` \_\_\_\_\_ ' Squadron who is undergoing training in the \_\_\_\_\_ Course, be allowed to resign from the Academy.
2. I, therefore, give my unconditional consent for his withdrawal from the Academy. I am willing to pay the cost of training at the rate of Rs 7075/- per week for the whole duration of his stay at the Academy and accept other liabilities, if any, chargeable till such time my son/ward finally allowed to leave the Academy.
3. \* I also undertake to bear the financial liability to clear all dues of Rashtriya Indian Military College/Sainik School on account of cost of studies or Scholarship enjoyed by my son/ward whilst studying there.

Yours faithfully,

Date : \_\_\_\_\_

\_\_\_\_\_

\*STRIKE OUT THIS SENTENCE WHEN NOT APPLICABLE.